

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
May 27, 2014

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Joseph P. Walsh
Robert J. Birch
Candyce Fluehr Chimera
Michael J. Fox
Jeffrey W. McDonnell

Lawrence J. Gregan
Township Manager

ACTION MEETING – 8:00 PM

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of the May 12, 2014 Meeting
6. Presentation of General Hancock 5K Run Funds to Wounded Warrior Project
7. Consider Ratification of Citation Award for the Village of Neshaminy Falls Veterans Group
8. Acknowledge Donation of Flag Retirement Box – Patriotic Order Sons of America
9. Consider Authorization to Solicit Proposals for an Enterprise Resource Planning (ERP) Software Solution
10. Consider Authorization to Begin Acceptance of Online Registrations with Credit Card Payments for Recreation Programs
11. Consider Approval of Amended Park and Recreation Refund Policy – Credit Cards
12. Consider Waiver of Permit Fee for Special Event - Mary, Mother of the Redeemer Parish Festival
13. Consider Payment of Bills
14. Other Business
15. Adjournment

Future Public Hearings/Meetings:

05-28-14 @ 7:00 PM – Environmental Advisory Committee
05-28-14 @ 7:30 PM – Park & Recreation Board TENTATIVE
06-01-14 @ 7:00 PM – 300th Anniversary Committee
06-02-14 @ 7:30 PM – Zoning Hearing Board
06-09-14 @ 8:00 PM – Board of Supervisors

NOTICE: Please be advised that all regular and special meetings of the Board of Supervisors are recorded for replay on the Township cable channels, Comcast 22 and Verizon 34.


MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Public Comment

MEETING DATE: May 27, 2014 ITEM NUMBER: #3

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan
Township Manager  BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

The Board needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Board needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.


MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announcement of Executive Session

MEETING DATE: May 27, 2014 ITEM NUMBER: #4

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan BOARD LIAISON: Joseph P. Walsh, Chairman
 Township Manager 

BACKGROUND:

Frank Bartle will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Minutes for May 12, 2014

MEETING DATE: May 27, 2014 ITEM NUMBER: #5

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager  BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

Just a reminder – Please call Deb Rivas on Tuesday, May 27, 2014 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
MAY 12, 2014**

Chairman Joseph Walsh called the action meeting to order at 8:00 p.m. In attendance were Supervisors Candyce Fluehr Chimera, Robert Birch and Jeffrey McDonnell. Vice Chairman Michael Fox was absent. Also in attendance were Frank Bartle, Esquire, Lawrence Gegan, Chief J. Scott Bendig, Richard Lesniak, Shannon Drosnock, Ann Shade, Stacy Crandell, Kevin Costello, Bruce Shoupe, Richard Grier, Kelsey McMeans and Deb Rivas.

Following the Pledge of Allegiance, Chairman Joseph Walsh called for public comment from the audience. Township resident Ralph Schurr thanked the Board of Supervisors for the traffic light changes at the North Wales and Knapp Road intersection. Mr. Schurr reported that the modifications are working very well to clear traffic and the changes have relieved a lot of stress that the area residents had been experiencing due to the increase in traffic volume in that location. Mr. Schurr provided a brief biography and asked the Board of Supervisors and residents to support Beverly Plosa-Bowser in the Congressional primary election to be held on May 20, 2014.

Chairman Joseph Walsh made a motion and Supervisor Robert Birch seconded the motion to approve the minutes of the April 28, 2014 Board meeting. The minutes of the meeting were unanimously approved as submitted.

Public Information Coordinator Kelsey McMeans reported that Township resident Mary McKeown was celebrating her 100th Birthday today, May 12, 2014. Mrs. McKeown's daughter Mary Ann Beck and her husband, Charles, were present to accept a Certificate of Recognition and Congratulations for their mother. Resolution #1 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, recognized and congratulated Township Resident Mary McKeown on her 100th Birthday and celebrated her extraordinary life dedicated to family and service to others.

Director of Administration and Human Resources Ann Shade announced the upcoming retirement of long time employee Marge LaCorte. Mrs. LaCorte has served as the Public Works Department's Part Time Secretary since May 16, 2000, completing exactly 14 years of service with the Township. As a resident of the Township, Marge has been a major asset to the Public Works Department with her vast knowledge of the Township, making it easier for her to assist the residents with their concerns. She worked closely with the Finance Department to handle all of the Public Works invoices and she also maintained the PA One Call System for the department. Resolution #2 made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, recognized the retirement of Marge LaCorte and thanked her for her commitment to public service during her employment at Montgomery Township.

Police Chief J. Scott Bendig announced that the Montgomery Township Police Department has successfully achieved its fourth consecutive Accreditation Award under the Pennsylvania Chiefs of Police Association Pennsylvania Law Enforcement Accreditation Program. Chief Bendig acknowledged and thanked Officer Brian Gerrard for handling the duties of Accreditation Manager for this process. Chief Bendig introduced Abington Police Chief William J. Kelly, who currently serves as the Chairman of the Pennsylvania Law Enforcement Accreditation Commission (PLEAC), as well as the 1st Vice President of the Pennsylvania Chiefs of Police Association.

Chief Kelly reported that many municipalities claim that their Police Department is the very best and many wonder what criteria is being used when a statement like that is made. He explained that a major criteria for making such a claim is for the department to receive accreditation under the PLEAC program. He further explained that out of 1200 Police Departments in the Commonwealth of Pennsylvania, only 360 of them have entered the accreditation process, which is approximately 30%. Out of those 360 departments, only 90

have actually achieved accreditation, placing them in the top 7.5% of Police Departments in the State. Chief Kelly also said that beyond those departments who have been accredited, there is a small number, such as the Montgomery Township Police Department, that have achieved accreditation four consecutive times, placing this department in the top 1.5% of all Police Departments in the Commonwealth of Pennsylvania. Chief Kelly presented the Re-Accreditation plaque to Chief Bendig and the Montgomery Township Police Department. Resolution #3, made by Supervisor Robert Birch, seconded by Chairman Joseph Walsh and adopted unanimously, recognizing and congratulating the Police Department on achieving the Re-Accreditation Award from PLEAC for the fourth consecutive time.

Police Chief J. Scott Bendig announced that in honor of Police Week, the Police Department would like to recognize the following members of the Department for their outstanding performance in the line of duty during the second half of the 2013 calendar year as recommended by the Police Department's Award Committee:

- Officer Todd Walter was awarded a Letter of Official Commendation for his investigation into prescription drug fraud.
- Officer John Rushin was awarded an Official Commendation for Merit for his investigation involving the theft of copper from commercial air conditioning units in Montgomery Township and surrounding municipalities in Montgomery County.
- Officer Thomas Ward and Officer Michael Jenkins were awarded Letters of Official Commendation for their investigation involving a traffic stop and suspected drug activity.
- Officer Jeffrey DePolo and Officer Jake Beebe were awarded Official Commendations for Life Saving.

- Officer Daniel Rose/K9 Duke and Officer Brian Schreiber/K9 Bauer were awarded the United States Police Canine Association's Third Quarter Detector Award for assisting in the search of a suspect's vehicles and alerting to the presence of drugs, resulting in the recovery of \$2,000,000 in heroin, over \$17,000 in currency and three vehicles.
- Officer Daniel Rose/K9 Duke received an Official Commendation for Merit from the Lansdale Police Department for conducting a track which resulted in the apprehension of a subject wanted for an attempted abduction in a park. Resolution #4, made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera, and adopted unanimously, recognized and commended the officers for their outstanding performances as Montgomery Township Police Officers in the line of duty.

Police Chief J. Scott Bendig reported that in 1962, President John F. Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls as Police Week. Police Week pays special recognition to these law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. Chief Bendig also stated that this is a significant week in our community as Montgomery Township Police Officer David Hancock lost his life on December 11, 1976, while protecting the citizens of Montgomery Township. National Police Week 2014 will be recognized from Sunday, May 11th through Saturday, May 17th. The Montgomery Township Police Department hosted a special celebration of National Police Week on Saturday, May 10th at the Montgomery Mall. Resolution #5, made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera, and adopted unanimously, recognized the week of May 11th through May 17th, 2014 as National Police Week.

Public Works Director Kevin Costello reported that the American Public Works Association (APWA) has sponsored "National Public Works Week" since 1960, and this year it is being celebrated the week of May 18th through May 24th, 2014. Across the nation, the APWA membership uses this week to energize and educate the public on the importance of the Public Works contributions to their daily lives such as planning, building, managing and operating the heart of our local communities and building a great quality of life. Resolution #6, made by Supervisor Robert Birch, seconded by Supervisor Candyce Fluehr Chimera, and adopted unanimously, recognized the week of May 18th through May 24th as National Public Works Week.

Director of Fire Services Rick Lesniak announced that the U.S. Department of Homeland Security has awarded a grant in the amount of \$240,000 to the Fire Department of Montgomery Township (FDMT) for the purchase of forty-four (44) SCBA Self-Contained Breathing Apparatus units. Mr. Lesniak reported that there is a grant sharing requirement and that the FDMT would be required to provide a cost share of \$24,000. Resolution #7, made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, approved the acceptance of the grant by the FDMT for the purchase of forty-four SCBA units.

Director of Fire Services Rick Lesniak reported that Firefighter Robert Hedden currently holds three certifications in the Commonwealth of Pennsylvania and has recently submitted an application for renewal of those certifications for a new three year cycle (2013-2016). Firefighter Hedden is requesting approval to take a course titled "Right of Entry" and "Fire Sprinkler Protection in Storage Applications" courses to satisfy 16 of his required 45 Continuing Education credits. These courses are being offered through the New Jersey Center for Services in Lambertville, NJ. These courses are free of charge. Resolution #8, made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, authorized the out-of-state training for Firefighter Robert Hedden.

Director of Administration and Human Resources Ann Shade reported that a Facilities and Field Use request has been received from Cub Scout Pack 229 for the use of Spring Valley Park to hold their annual rocket launch on Sunday, June 15, 2014. Cub Scout Pack 229 has also requested a waiver of the \$50.00 permit fee for their rocket launch. Resolution #9, made by Chairman Joseph Walsh, seconded by Supervisor Robert Birch and adopted unanimously, approved the Cub Scout Pack 229 annual Rocket Launch at Spring Valley Park on Sunday, June 15, 2014 and waived the special event permit fee.

Township Manager Lawrence Gregan presented proposed Ordinance #14-278, Stormwater Management Regulations, an ordinance that will comply with the requirements of the Neshaminy Creek Watershed Act 167 Stormwater Management Plan. The ordinance regulates activities for land developments and subdivisions, construction or reconstruction of, or addition of new impervious or semi-pervious surfaces (driveways, parking lots, roads, etc.), construction of new buildings or additions to existing buildings and nonstructural and structural stormwater management Best Management Practices (BMPs) or appurtenances. The ordinance also incorporates an exemption for residential projects of less than 1,000 square feet of impervious surface, and "small projects design standards" for residential projects of less than 5,000 sq. ft. of impervious coverages and less than one acre of earth disturbance. Residential Projects between 1,000 sq. ft. and 5,000 sq. ft. of impervious coverage will also be eligible for payment of a "fee-in-lieu of" alternative to installing improvements, which fees will be used for Township wide water quality improvements. Resolution #10, made by Chairman Joseph Walsh, seconded by Candyce Fluehr Chimera and adopted unanimously, adopted Ordinance 14-278, the Montgomery Township Stormwater Management Ordinance, providing for General Provision; Definitions; Stormwater Management; Stormwater Management Site Plan Requirements; Inspection; Fees and Expenses; Maintenance Responsibilities; Prohibitions; Enforcement and Penalties; and Related Appendices, and amending the Montgomery Township

Code to include the Montgomery Township Stormwater Management Ordinance as Chapter 206.

Township Manager Lawrence Gregan requested that the Board consider a proposal for change order approval of certain change orders for the Recreation/Community Center Building Construction Project. During past building construction projects, there were several high priority change orders which were required to be executed in order to keep the project moving along. It was decided that the Township Manager and Chairman of the Board of Supervisors would jointly approve any change orders under a specified value for the project and reported to the full Board at the next regular public meeting. Any significant change orders over the specified value would require the approval of the Board at a public meeting before being executed. Mr. Gregan recommended that the limit for change orders to be approved by the Township Manager and Chairman be set at \$10,000. Resolution #11, made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, authorized the Township Manager and Chairman of the Board be authorized to jointly approve any change orders for the Recreation/Community Center Project not exceeding \$10,000. Any change orders over \$10,000 will require Board of Supervisor approval at a public meeting.

Township Manager Lawrence Gregan reported that the Public Works Department is proposing the demolition of the structures on Township owned property at 1237 Stump Road. The property was purchased by the Township in December 2011 to provide for a future trail connection between the Township's Zehr Park and the 202 Parkway Trail. Proposals were obtained from three (3) demolition contractors to perform this work with the lowest responsible proposal received from Kneckel Demolition and Excavating of Harleysville, PA in the amount of \$16,900. Resolution #12, made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, approved the award of the contract for the

demolition of the structures on Township owned property at 1237 Stump Road to Kneckel Demolition and Excavating at a cost of \$16,900.

Chairman Joseph Walsh made a motion to approve the waiver of permit fee for Bharatiya Temple for a freestanding sign to be placed on their property, and Supervisor Robert Birch seconded the motion. Resolution #13, adopted unanimously, approved the waiver of the permit fee.

Resolution #14, made by Chairman Joseph Walsh, seconded by Supervisor Robert Birch and adopted unanimously, approved the escrow release #2 for LD/S #664OHB for Maple Brook Estates in the amount of \$136,965.12.

Chairman Joseph Walsh made a motion to approve the payment of bills. Supervisor Robert Birch seconded the motion. The payment of bills was unanimously approved as submitted.

There being no further business to come before the Board, the meeting adjourned at 9:05 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Presentation of General Hancock 5K Run Funds to Wounded Warrior Project®

MEETING DATE: May 27, 2014

ITEM NUMBER: #6

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Stacy Crandell
Assistant to the Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman
Board of Supervisors/300th Committee

BACKGROUND:

In honor of Montgomery Township's 300th Anniversary Celebration, the Township organized the General Hancock 5K Run on May 17, 2014 at the William F. Maule Park at Windlestrae. The weather was beautiful and the event was well attended. The proceeds of this run will be donated to the Wounded Warrior Project®. This donation to the Wounded Warrior Project® will help fund the programs and services for injured service members throughout the country.

The Township would like to thank the following sponsors of the run:

Gold Sponsor

NSM Insurance Group

Bronze Sponsor

Abington Memorial Hospital -Lansdale Hospital

Bee Bergvall & Co.

Deb Grasso- Re/Max Action Realty

Doylestown Hospital

Walsh Pancio, LLC

T-Shirt Sponsor

Barnes & Noble

Fulton Bank

Hand and Stone Massage & Facial Spa- Montgomeryville

Kenneth Amey, AICP

Planet Fitness Montgomeryville

Wawa

Wegmans

In-Kind Donations

Costco

State Representative Todd Stephens

State Senator Stewart Greenleaf

Trader Joe's

Univest Bank

Montgomery Township would also like to thank the numerous Township employees, community and committee volunteers who participated in the event.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Township Staff recommends that the Board present a check to the Wounded Warrior Project® in the amount of \$3,200.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.


**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Consider Ratification of Citation Award for the Village of Neshaminy Falls Veterans Group

MEETING DATE: May 27, 2014 **ITEM NUMBER:** #7

MEETING/AGENDA: **ACTION** XX NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Lawrence J. Gegan **BOARD LIAISON:** Joseph P. Walsh, Chairman
Township Manager 

BACKGROUND:

In appreciation of their participation at the Township's Commemoration Day Activities on Saturday, May 17, 2014, Chairman Joe Walsh presented the attached Citation to the Village of Neshaminy Falls Veterans Group at their Memorial Day ceremony on Monday, May 26, 2014.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby ratify the Citation Award presented to the Village of Neshaminy Falls Veterans Group on Memorial Day, May 26, 2014, for their participation in the Township's Commemoration Day Activities on Saturday, May 17, 2014.

MOTION: _____ **SECOND:** _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP

CITATION

WHEREAS, The Village of Neshaminy Falls Veterans Group was Founded to Honor and Remember Residents of The Village of Neshaminy Falls, Montgomery Township, Who Have Faithfully Served Our Country in The Armed Forces of The United States in Times of War and Peace; and

WHEREAS, The Village of Neshaminy Falls Veterans Group Color Guard was Established to Appear at Special Events Honoring Veterans for Their Service and Sacrifice; and


WHEREAS, On Saturday, May 17, 2014, The Village of Neshaminy Falls Veterans Group Color Guard Participated in The Montgomery Township Commemoration Day Celebration Recognizing the 300th Anniversary of Montgomery Township and to Honor Wounded Veterans for Their Unselfish Sacrifices.

NOW THEREFORE, The Board Of Supervisors of Montgomery Township Do Hereby Recognize the Members of the Neshaminy Falls Veterans Group for Their Own Individual Service to the United States of America, and for Their Tireless Efforts to Remember Those Who Have Passed, Those Who Were Wounded In Conflict, and Those Separated from Their Homes and Families While Serving Their Country.

AND FURTHER, We Do Hereby Extend the Appreciation of the Board Of Supervisors and the Residents of Montgomery Township for The Neshaminy Falls Veterans Group's Participation in the Montgomery Township 300th Anniversary Commemoration Day Event and for Their Many Contributions Made for the Betterment of the Residents of Montgomery Township.

PRESENTED on this, the 26th day of May, 2014.





Joseph P. Walsh, Chairman
Montgomery Township
Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Acknowledge Donation of Flag Retirement Box – Patriotic Order Sons of America

MEETING DATE: May 27, 2014

ITEM NUMBER: #8

MEETING/AGENDA: ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Joseph P. Walsh
Chairman, Board of Supervisors

BACKGROUND:

The Patriotic Order Sons of America – Washington Camp #523 from Eagleville, PA was chartered in 1901 and conducts various community service programs including presenting American flags to schools and churches, donating new Flag Retirement Boxes to organizations in the area, sponsoring a Veterans Day Essays Contest and awarding Patriotism and American History Scholarships to area students.

Stanley Sarnocinski, father of township employee Jeff Sarnocinski, has offered the donation of a Flag Retirement box to the Township which would be placed in the Township Building lobby. Other locations of Flag Retirement boxes in the area include the Lower Salford Township Building in Harleysville and Montgomery County Court House.

Flags placed in the retirement boxes would be collected and burned in a respectful Flag Retirement Ceremony.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

It is recommended that the Board of Supervisors acknowledge receipt of the donation of the Flag Retirement Box and extend the Township's appreciation to the Patriotic Sons of America - Washington Camp #523 for the donation.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby acknowledge receipt of the donation of a Flag Retirement Box from the Patriotic Sons of America - Washington Camp #523 and extend the Township's appreciation for the generous donation.

MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Patriotic Order Sons of America

[PHOTOS](#)[More Photos](#)

Washington Camp #523 Eagleville, PA



GOD, OUR COUNTRY AND OUR ORDER

Welcome Friends!

We begin our 167th year as the Nation's Oldest Patriotic Society of Native Born and Naturalized Citizens for men 16 years and older. We are dedicated to preserving Patriotism in the United States of America.

Patriotism means a devoted Love for one's country. It means **LOYALTY** and **RESPECT** for all the things that make America great.

Each citizen should uphold **Our Flag, Our Constitution, Our Government and Our Way of Life.**

The Patriotic Order Sons of America was organized on **December 10, 1847** by Dr. Reynell Coates of Philadelphia, PA to preserve the Public School System, The Constitution of the United States, and our American way of life.

It was incorporated by an Act of the Pennsylvania State Legislature on **February 27, 1867.**

Washington Camp #523 of Eagleville Pennsylvania was chartered on **September 19, 1901.**

Washington Camp #523 of Eagleville had the honor of having two of its Brothers serve as Pennsylvania State Presidents in the history of this great Order.

H. Taylor Pugh 1957-1958

Stanley R. Sarnocinski, Jr. 2010-2011

Mr. Sarnocinski is currently the National Vice President of the National Camp for 2013-2015

Washington Camp #523 has approximately 40 members. We have been involved in helping to preserve **Washington Headquarters in Valley Forge Park, saving the Betsy Ross House in Philadelphia.**

We present American flags to schools and churches and new Flag Retirement Boxes to organization in the area.



Eagleville, PA		
Today	Tomorrow	Next Day
 Hi 73 Lo 48	 Hi 70 Lo 45	 Hi 77 Lo 57



B-17 Flying Fortress Named Sons of America in honor of Camps of PA who raised 1/2 million dollars worth of War

Each year on Veterans Day, **Washington Camp # 523** sponsors the **William Hummer Veterans Day Essays** at the Arcola Intermediate School in Eagleville, PA. This year 2013 we completed our **32nd year** sponsoring the essays.

The **William Hummer Patriotism and American History** Scholarships are given each year to students at Methacton and Norristown High Schools.

Bonds in 1943



New Officers being installed Bill Stone, Dave McQuirns, Larry Eckert, Tony Goreski, and John Blake.



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Patriotic Order Sons of America

Washington Camp #523, Eagleville, PA



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[EVENTS](#)

[Flag Box Locations](#)

[OFFICERS](#)

[JOIN](#)

[CC](#)

[PHOTOS](#)

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Contact Us

Patriotic Order Sons of America

Washington Camp #523

Eagleville, PA

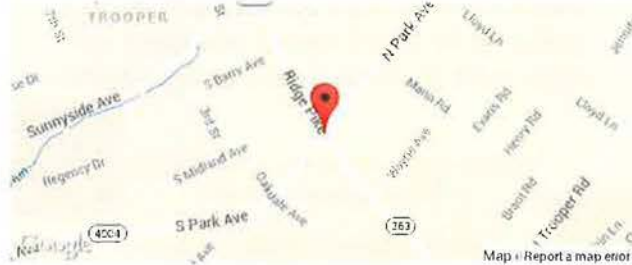
c/o Stanley R. Sarnocinski, Jr.

408 Hillside Avenue

Eagleville, PA 19403-1525

Phone: (610) 539-8223 or E-Mail at

stansarno@hotmail.com



April 2014						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Dave McQuirns and Stan Sarnocinski of Eagleville Camp 523 deliver a new Flag Retirement Box to PA State Office in Leesport, PA on Wednesday July 23rd.



4/11/2014

Contact Us



MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Authorization to Solicit Proposals for an Enterprise Resource Planning Software Solution

MEETING DATE: ITEM NUMBER: **#9**

MEETING/AGENDA: WORK SESSION ACTION **xx** NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Shannon Q. Drosnock BOARD LIAISON: Robert J. Birch, Supervisor
 Finance Director  Liaison – Finance Committee

BACKGROUND:

The Township currently uses a legacy software system purchased in 2005 to process its operations for multiple departments. This software provides the backbone of the Finance Department operations including General Ledger Accounting, Escrow processing, Fixed Asset and Inventory Management and Business Tax processing. It also includes modules for supporting other departments including Payroll, Purchasing, Permits, Code Enforcement and Licensing.

As discussed during the public budget workshop meetings, the current software is dated and requires a significant amount of manual intervention to handle the sophisticated nature of the Township's current working environment.

The Finance and IT staff have worked with members of each Township Department over the past several months to create a Request for Proposals (RFP) for acquiring and implementing an Enterprise Resource Planning software solution intended to minimize manual processing, reduce support costs, increase data processing capabilities and provide a business intelligent format allowing department heads to analyze trends and create more efficient workflows.

Staff is requesting authorization to release the attached RFP, to solicit proposals from software vendors in an effort to update the current system and achieve the above described goals. The document has been reviewed by the Township Solicitor.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

The Board authorized the funds for this project in the 2014 budget.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

There is no budget impact to solicit proposals.

RECOMMENDATION:

Staff recommends that the Board authorize the solicitation of proposals for Enterprise Resource Planning (ERP) software systems.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize staff to solicit proposals for an Enterprise Resource Planning software system for the Township's operations.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

REQUEST FOR PROPOSALS

Software, Implementation & Ongoing Maintenance Services

For

ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM

For

MONTGOMERY TOWNSHIP



RFP # 2014-01

RELEASE DATE: 05/28/2014

DATE DUE: 06/27/2014

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1.0 RFP Introduction

1.1 Introduction

Montgomery Township is soliciting proposals from qualified firms who specialize in local government software to provide a full range of ERP (Enterprise Resource Planning) applications that include software, conversion and implementation services, initial and ongoing training, technical support, compliance with State and Federal mandated requirements and ongoing enhancements.

Ideally, the Township would like to acquire these software modules as one integrated solution from a single vendor. The Township expects to achieve substantial gains in productivity, efficiency and accuracy through the implementation of a new ERP system. In addition, the Township seeks to minimize internal support costs by utilizing up-to-date technology. The Township believes it has a responsibility to its citizens to stay current with technology and to offer e-government services to our residents and businesses. By procuring an integrated ERP system, The Township seeks to position itself as a leading-edge local governmental entity utilizing innovative technology to deliver better service to our constituents.

The Township will evaluate all options including a premised-based option where the software and data will reside on a server(s) at the Township facility and/or “Cloud” or “Hosted” environments. Please supply software and services pricing with all these options in mind. If a hosted solution is proposed, please include a detailed list of all recommended hardware (routers e.g.) and 3rd Party software (Citrix, VPN e.g.) requirements. Please also include a budget estimate for these hardware and 3rd Party software components. The Township reserves the right to procure these components on our own if we decide upon a hosted solution. If a hosted solution is proposed, provide policy on data ownership and extraction.

1.2 Project Summary

The Township is located at 1001 Stump Road, Montgomeryville, PA with a population of approximately 25,000 residents. The Township has been operating on a legacy system that lacks certain features that are now standard in any state-of-the art system. It is the Township’s intention that the selected Vendor shall provide project management, technical installation expertise, training and consulting to help alleviate employee stress and speed employee acceptance and usage of the new system.

The total of the Township’s General Fund Revenue Budget is \$12,312,000 and Expense Budget is \$12,285,000. There are approximately 100 Full-Time, 50 Seasonal and 20 Part-Time Employees. Additionally, the Township has approximately 1200 active Business Tax accounts and bills for the following services Fire Inspections, Quarterly Park Electric Usage and Escrows.

The Township seeks to implement an 'off-the shelf' system with minimum customization. Applications to be quoted are;

- General Ledger
- Budgeting and Budget Forecasting
- Accounts Payable
- Purchasing
- Requisitions
- Project/Grant Accounting
- Fixed Assets
- Inventory
- Payroll
- Human Resources
- HR - Online Employee Self-Service
- HR - Online Open Enrollment
- HR - Online Applicant Tracking
- Central Cashiering Management
- Business Taxes (BP/Merc and LST including actuals/estimates, penalty and interest calculation)
- Escrows
- Miscellaneous Accounts Receivable
- Licenses and Permits
- Building Permits
- Code Enforcement and Contact Management
- Work Orders
- Maintenance SchedulingExecutive Dashboard
- Business Analytics
- 3rd Party Document Management Interface orIntegration
- Workflow Interface

It is anticipated that The Township will have 15users that, on average, will use the system two or more hours each day. The Township wishes to empower other users, (security must be extremely robust, however) to enter their own time, process requisitions, inquiry and print their own reports. We estimate that 30 "Casual Users" will fit into this category.

1.3 System Scope

The Township is seeking proposals for an integrated ERP system that will include software implementation services ongoing training and technical support. Ideally a single vendor will provide this integrated solution for all systems. Below is the estimated timetable that has been set for this project. This timetable is subject to change based upon the needs of the Township.

Pre-Proposal Submission Conference Call	06/12/2014
Responses due from Vendors	06/27/2014
Oral Presentations and customer visits by Selected Vendors	07/07-07/25/2014
Vendor Selected	08/01/2014
Contract Negotiations Completed	08/15/2014
Governing Body (Board) Award of Contract	08/25/2014
Implementation begins	09/02/2014
New Vendor begins service	TBD during contract negotiations

1.4 Inquiries

Inquiries concerning this procurement including questions related to technical issues are to be directed to:

Shannon Drosnock
Finance Director
The Township
1001 Stump Rd
Montgomeryville, PA 18936
Email: sdrosnock@montgomerytwp.org
Phone: 215-393-6900

All questions concerning the RFP must reference the RFP page number, section heading and paragraph. Please state the question as concisely as possible. All questions regarding this RFP must be received in writing by no later than 06/18/2014.

Proposers are directed specifically to not contact any staff other than specified personnel identified above for any purpose. Unauthorized contact of any personnel may be cause for rejection of the proposer's RFP response.

1.5 Required System Functions

The Township has defined its general computing requirements as well as short-term and long-term information services directions. These are listed in Part V of this RFP. In addition Part V contains a detailed listing of system functions that are required in the new system. Please note that some of the requirements are mandatory.

1.6 Selection Process

At its discretion The Township may require vendors at their own costs to provide demonstrations. These demonstrations provide an opportunity for the vendors to clarify the proposal for the Township. The Township will schedule any such demonstrations.

Representatives of the Township may choose to visit a client reference to observe the applications in an actual working environment.

The award/negotiation sequence will be based on a selection methodology established by The Township. Once the proposals are opened, a committee of Township staff members will evaluate each proposal taking into consideration the criteria and methodology stipulated in this RFP. The Township will be the sole judge in evaluation considerations and may make an award to the vendor(s) who submits the proposal judged by the Township to be most advantageous. A recommendation in the best interest of the Township as determined by the evaluation committee, will be presented to the The Township Board of Supervisors.

All proposals submitted shall be valid for a period of one-hundred twenty (120) calendar days from the date of the proposal opening.

2.0 Response Requirements and Conditions

2.1 Proposal Response Instructions

The Proposal must be received **no later than 10:00 a.m. (EST) on 06/27/2014** at the following address:

Shannon Drosnock
Finance Director
The Township
1001 Stump Rd
Montgomeryville, PA 18936

Proposals must be submitted in sealed packages with the following information clearly marked on the outside of each package:

- Name of responder
- Project Title: The Township ERP Proposals
- RFP # 2014-01

Failure to comply with the requirements of this RFP may result in disqualification.

E-mail and facsimile proposals will not be considered. Vendors shall have sole responsibility for delivery of proposals on time and to the proper location. Proposals received subsequent to the time and date specified above will not be considered.

Proposers are required to submit three (3) hard copies of the proposal and one (1) electronic copy of the proposal.

2.2 Rejection of Proposals

The Township may reject a proposal if:

- The vendor misstates or conceals any material fact in the proposal or if
- The proposal is conditional; except that the vendor may qualify the proposal for acceptance by The Township on an "all or none" basis. An "all or none" basis proposal must include all items upon which proposal are invited.

The Township may however reject all proposals whenever it is deemed in the best interest of the Township to do so and may reject any part of a proposal unless the proposal has been qualified as provided in last bullet point above. The Township may also waive any minor informalities or irregularities in any proposal.

2.3 Withdrawal of Proposals

- Proposals may not be withdrawn for a period of 120 days after the time set for the bid opening.

2.4 Proposal Costs

Those submitting proposals do so entirely at their expense. There is no expressed or implied obligation by The Township to reimburse any individual or firm for any costs incurred in preparing or submitting proposals providing additional information when requested by the Township or for participating in any selection interviews.

2.5 Local State and Federal Compliance Requirements

Vendors shall comply with all local state and federal directives orders and laws as applicable to this proposal and subsequent contract(s) including but not limited to:

- Equal Employment Opportunity (EEO) in compliance with Executive Order 11246 as amended and applicable to this contract.
- Occupational Safety and Health Act (OSHA) as applicable to this contract.

3.0 Proposal Format and Instructions

3.1 Proposal Format

In order to facilitate the analysis of responses to this RFP, vendors are required to prepare their proposals in accordance with the instructions outlined in this section. Vendors should be sure they have received the EXCEL spreadsheet containing the technical requirements.

The Township may make such investigations it deems necessary to determine the ability of the vendor to perform the work proposed. Conditional proposals will not be accepted.

If revisions become necessary to the RFP, The Township will provide addenda to all vendors who have received the RFP. All addenda issued by the Township must be so noted on any proposals that are submitted to the Township. Vendors shall contact The Township to ascertain whether any addenda have been issued. Failure to do so could result in an unresponsive proposal.

Proposals should be prepared as simply as possible and provide a straightforward concise description of the vendor's capabilities to satisfy the requirements of the RFP. Emphasis should be on accuracy completeness and clarity of content. All parts, pages, figures and tables should be numbered and clearly labeled.

Proposals shall be signed with the full name of the vendor or an authorized agent of the vendor. The proposal shall indicate whether the vendor is an individual, a corporation, or a partnership. If the vendor is a corporation, the bid shall be signed by a properly authorized officer of the corporation. The corporate name and the name of the State under which it is incorporated, as well as the names of its officers, shall also be provided. In case of a partnership, the full name of each individual partner shall be provided.

The proposal should be organized into the following major sections:

Section	Title
	Title Page
	Letter of Transmittal
	Table of Contents
1.0	Executive Summary
2.0	Company Background
3.0	Proposed Software and Computing Environment
4.0	Optional Software
5.0	Responses to General Requirements
6.0	Responses to Technical Requirements
7.0	Implementation Services
8.0	Support Program
9.0	Client References
10.0	Investment Summary
11.0	Additional Information

Instructions relative to each part of the response to this RFP are defined in the remainder of this section.

EXECUTIVE SUMMARY: (Section 1.0). This part of the response to the RFP should be limited to a brief narrative highlighting the vendor's proposal. The summary should contain as little technical jargon as possible, should be oriented toward non-technical personnel and be no more than 5 pages.

The complete name of the firm or person(s) submitting the proposal, the main office address, the primary and secondary contact person(s) and their respective telephone numbers, and all applicable email addresses should be included in this section.

COMPANY BACKGROUND: (Section 2.0). Vendors must provide, at a minimum, the following information about their company so that The Township can evaluate the

vendor's stability and ability to support the requirements set forth in the response to the RFP. The Township at its option may require a vendor to provide additional support and/or clarify requested information.

The vendor should outline the company's background including:

- How long the company has been in business.
- A brief description of the company's size and organization.
- A list of any sub-contractors the vendor proposes to use should be included in this section along with contact information for each.
- What percentage of its business is in local government (Cities, Counties, Townships and Boroughs) as compared to non-profit, schools or other business and commercial types?

PROPOSED SOFTWARE AND COMPUTING ENVIRONMENT: (Section 3.0).

The vendor must present in detail, features and capabilities of the proposed software. .

In addition the following information should be included:

Hardware Environment. Describe the hardware environment required to utilize the proposed software. In the event there is more than one suitable hardware platform list all options and indicate the relative strengths and weaknesses of each.

Operating System. Identify the operating system required by the proposed application software and database management system in the hardware environment recommended above. In the event there is more than one suitable operating system list all options and indicate the relative strengths and weaknesses of each.

List the operating system software support products required to support the recommended computing environment. The vendor should also explicitly state the name of any third-party products that are part of the proposed solution to The Township list of requirements. For each third-party product there should be a statement about whether the vendor's contract would encompass the third-party product and/or whether The Township would have to contract on its own for the product.

OPTIONAL SOFTWARE: (Section 4.0). Include a description of any products features or other value-added components available for use with the proposed software application(s) that have not been specifically requested in this RFP. Consideration of these products features or other value-added components will be given where these may be of value to the Township.

RESPONSES TO GENERAL REQUIREMENTS: (Section 5.0). The vendor must provide responses to each of the General Requirements that are listed in Part IV of the RFP and must be provided in this section of the proposal.

RESPONSES TO TECHNICAL REQUIREMENTS: (Section 6.0). Responses to the Technical Requirements as listed in the Excel spreadsheet accompanying the RFP must be provided in this section of the proposal. Vendors should answer the questions in the format provided and add any explanatory details necessary in a separate column to the right of the item being referenced. The following answer key should be used when responding to the requirements:

Column C Coding

- 5 = Fully meets requirement “out-of-the box”
- 3 = Available in next version (include estimated date of release in Comments)
- 2 = Modification (please note cost in comments)
- 1 = Third-party software/Work around/Report Writer
- 0 = Not Available

Note: *Any requirement that is answered with a symbol other than what is listed above will be treated as a negative/non-response.*

IMPLEMENTATION SERVICES: (Section 7.0). The vendor should provide a detailed plan for implementing the proposed system. This information should include:

- Detailed implementation methodology
- Conversion support
- Overview of proposed training including options for onsite or training center services for end-users and management personnel
- Implementation and training plan including deliverables for each stage of the project
- Brief biographies of vendor’s key implementation staff

SUPPORT PROGRAM: (Section 8.0). Specify the nature of any post-implementation support provided by the vendor including:

- Telephone support: toll-free support hotline hours of operation etc.
- Availability of future upgrades and product enhancements
- Updates required to meet State and/or Federal changes/requirements (example: PSD codes on W-2’s as per ACT 32)
- Availability of user groups
- Problem reporting and resolution procedures
- Other support (e.g. onsite; remote dial-in; website access to patches; fixes; knowledge base; etc.)

CLIENT REFERENCES: (Section 9.0). Vendors should have at least 100 clients and be willing to provide a list of at least five (5) local government installations during the past five (5) years that are utilizing the proposed system. Submit references for fully completed installations to the extent possible. If a listed reference is not on the current release of your software or they have multiple releases of your software in operation, this must be clearly specified. For example, for Reference ABCD, Finance & Payroll are on

Version “X”, Utility Billing is on Version “Y” or Reference DEFG is on Version “Q” but our current version is Version “V”.

INVESTMENT SUMMARY: (Section 10.0). Provide a detailed cost of ownership for all software and/or user licenses and/or support training and implementation services being proposed. The Township believes that Project Management, Business Process Studies/Needs or Gap Analysis is critical to the success of an implementation. The Township also is requiring that all services be quoted as “not to exceed” prices. Proposals that do not address this may result in disqualification. *Vendors that try to hide or are not upfront about expected cost will be disqualified.*

ADDITIONAL INFORMATION: (Section 11.0). Vendors may use this section to include additional information about their products and services not covered in other sections of the proposal. Examples could include:

- Published case studies
- Newsletters
- Conference information
- Documentation
- Experience with conversion of Sungard Public Sector (FinPlus, Community Plus)

4.0 Technical Specifications

Requirements defined in this section contain the overall general functions of The Township desired integrated software applications. These requirements underlie the detailed checklist of technical requirements contained in the second half of Part IV. Together these two sections define a system that will provide a high level of flexibility in meeting The Township current and future computing requirements. Please address each as it relates to your company and applications.

- 4-1 **PROCESSING ENVIRONMENT:** A preferred or specific hardware platform will not be specified in an effort to obtain the widest range of software solutions to meet The Township's information processing needs. If your system cannot meet these requirements please note the deficiencies.
- 4-2 **DATABASE:** . The database design should allow for a wide range of drill-down capabilities. Table and column names should be intuitively labeled and linked columns should be consistently named. If your system cannot meet these requirements please note the deficiencies.
- 4-3 **REAL-TIME MODE:** Applications are expected to run in real-time mode. Systems that use temporary holding areas will need to detail this in the proposal. Historical transactions will be used to drive reporting and interaction among systems. The system should support an unlimited number of years of history with no performance degradation as history grows. If your system cannot meet these requirements please note the deficiencies.
- 4-4 **LOGIN:** System must use Active Directory for a singular sign on and provide detailed audit trails required by The Township internal and external auditors. If your system cannot meet these requirements please note the deficiencies.
- 4-5 **TABLES:** Dynamic tables must be used where applicable to preclude repetitive entry for validity checking and to eliminate program code changes when rules are changed or added. *Systems with flat, ISAM, COBOL or MS-Access based files should be labeled as such.* If your system cannot meet these requirements please note the deficiencies.
- 4-6 **WORK FLOW:** The system should provide work flow capabilities in **all** applications, with user-defined business rules, processes and securities. It should allow for an unlimited number of steps/approvals/notifications on any single work flow. If your system cannot meet these requirements please note the deficiencies.
- 4-7 **SECURITY:** Security must be detailed and provide several levels, including application, processes, menus and **every** field. In addition to individual user securities, the system should also allow for easy grouping of users to minimize security set-up. If your system cannot meet these requirements please note the deficiencies.

-
- 4-8 SUPPORT:** The selected vendor(s) must be able to provide timely and adequate telephone support during the Township's normal business hours. Vendor(s) support must deal with issues related to adjunct third-party software. Vendors will also deal with database issues that preclude their products' functionality. The Township intends to rely solely on the application vendor(s) as its support source. Please note your average response time and your methodology for prioritizing calls. If your system cannot meet these requirements please note the deficiencies.
- 4-9 HARDWARE:** Proposals are for software only. Please list all hardware requirements. The Township intends to acquire, implement and maintain its own hardware and network.

5.0 Technical Requirements and Conditions

Vendors have been sent an Excel spreadsheet in addition to the RFP. The Excel spreadsheet contains an itemized list of technical requirements listed by software module. Responses to these requirements should be submitted as explained in section 3-1; *Responses to Technical Requirements*.

6.0 Evaluations

6-1 EVALUATION METHOD: The Township will evaluate all proposals deemed responsive to this RFP by a committee selected by the Township. The initial evaluation will consider only the qualifications and demonstrated experience of each respondent. Following the evaluation committee's analysis of the written proposals and discussions the responses will be ranked to establish the highest score. Vendors may be asked to provide onsite demonstrations. Discussions and negotiations may take place with the short list of vendors to ensure clarification and to obtain a best and final offer. The award will be based upon the proposal that is determined to be the most advantageous to The Township and whose products and services best meet the needs of the Township.

6-2 SELECTION CRITERIA: The intention of The Township is to procure functionally complete cost effective and integrated software applications. The criteria that will be used to evaluate proposals may include, but are not limited to the following:

- Quality clarity and responsiveness of proposal in conformance with instructions condition and format contained herein
- Technical requirements
- Timeliness and professionalism of on-going support
- Demonstrated performance of proposed system elsewhere in the public sector
- Implementation strategy and timelines
- Cost and quality of software and implementation services
- Cost of on-going maintenance
- Reference checks including possible visits to client sites
- Ability to provide an integrated all-in-one system that includes the most modules
- Quality of previous work and timely completion of previous projects

7.0 Additional Bonds - The successful vendor, upon award of the contract, will be required to furnish a Performance Bond in the amount of 100% of the contract and proof of various insurances including but not limited to Worker's Compensation and Liability insurances. The details of such bonds and insurance certifications will be expressed in the contract.

8.0 Additional Comments – This section remains blank for the vendor to list any additional information as they deem relevant to the proposal.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Authorization to Begin Acceptance of On-Line Registration with Credit Card Payments for Recreation Programs

MEETING DATE: May 27, 2014

ITEM NUMBER: #10

MEETING/AGENDA: WORK SESSION

ACTION xx

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Shannon Q. Drosnock
Finance Director

BOARD LIAISON: Robert J. Birch, Supervisor
Liaison – Finance Committee

BACKGROUND:

The Park and Recreation Office currently accepts registrations for programs via mail and walk-in traffic only with no option for online registrations. Registrations via the internet became a possibility with the implementation of the new Parks and Recreation Software, Capturepoint. Staff has researched the various options for accepting online registrations via credit card payments. In March, the Board approved the first steps towards achieving the goal of online registrations with credit card payments by authorizing the execution of the Merchant Services Agreement with Elavon.

Staff has worked with Elavon and CapturePoint to implement the online registration with credit card payments option. Park and Recreation and the Finance Department have tracked both a test and live transaction through Elavon and ultimately to the Township's bank account to ensure accuracy and compliance. Township policies have been reviewed and included on both the Township's website and the Capturepoint website.

To inform residents of this new registration and payment option, the Administration Department has worked on updating the website and creating an E-News article announcing this new service. The Park and Recreation Office has also created an email which will be sent to all customers who have registered for a recreation program in the past two years to notify them of the new online option and to provide them with a username.

Participants will be able to register for a Recreation Program by visiting the Township's website and clicking on the link for Online Registration for Recreation Programs. At this screen the section for payment, it is noted that a 2.25% convenience fee, in addition to the program fee will be charged. This information is detailed on the Township's website, as well as the Capturepoint registration website. Staff anticipates the online registration and payment option to be available to participants beginning in June.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

The Board authorized the execution of the Township's contract with Elavon for merchant services related to credit card acceptance on March 24, 2014.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Approximately \$1,500 per year.

RECOMMENDATION:

Staff is recommending that the Township absorb the flat monthly and annual fees associated with offering the convenience of online registrations via credit card payments. These include fees such as PCI Compliance fees, Statement fees and software maintenance fees for the online registration module. It is expected that these costs would total approximately \$1,500 per year. Staff further recommends that the Township implement a convenience fee charge of 2.25% for online registration and credit card payments to be incurred by the registrant.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize staff to proceed with online registrations and acceptance of credit card payments as presented.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Amended Park and Recreation Refund Policy – Credit Cards

MEETING DATE: May 27, 2014

ITEM NUMBER: #11

MEETING/AGENDA: WORK SESSION

ACTION xx

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Sharon Tucker

BOARD LIAISON:

Michael J. Fox, Supervisor
Liaison – Park Board

BACKGROUND:

Upon authorization by the Board of Supervisors to begin acceptance of on-line registrations with credit card payments, consideration for approval of a revised Recreation Refund Policy is requested. A review and update of Montgomery Township's Recreation Refund Policy was necessary to reflect the impact on refunds to the public when electing to use a credit card for payment of recreation programs.

Attached is the Montgomery Township Recreation Refund Policy that reflects the following changes for consideration for approval by the Board of Supervisors:

- Under "General Refund Policy", with regard to registration withdrawals prior to the start of a program, remove reference to "one week", which can be rather ambiguous, and replace with "10 business days" which is a more precise time frame of expectations for cancellations by participants who wish to withdraw from a program.
- A section was added for "Credit Card Refunds"
 - "No refunds will be issued back to a credit card. Any approved refunds from a credit card payment will be issued in accordance with Township policies and in the form of a check.
 - Any service charge or convenience fee incurred with the use of a credit card are non-refundable."

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

Upon authorization by the Board of Supervisors to begin acceptance of on-line registrations with credit card payments, consideration for approval of this revised Recreation Refund Policy is requested.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Board of Supervisors approval of changes to the Montgomery Township – Recreation Refund Policy (Revised May 27, 2014) in order to reflect the policy for processing refunds that may occur as a result of providing a new service to the public for on-line registrations and credit card payments of recreation programs.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby adopt the revised – Recreation Refund Policy dated May 27, 2014.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



Montgomery Township - Recreation Refund Policy (Revised May 224, 20140)

The following is Montgomery Township's policy on refunds for recreational activities and programs. Please read thoroughly before registering for a program. A registrant's written request will initiate the refund process. Please allow 3-4 weeks for a refund check to be processed. No cash refunds will be issued.

General Refund Policy

- Registrants will receive a full refund if, for any reason, the program is cancelled by Montgomery Township.
- Registrants withdrawing a minimum of ten business days one-week prior to the start of a program will receive a full refund, less a \$10 processing fee.
- Within ten business days of the start of a program or a After the start of a program, a pro-rated Township credit may apply, however, refunds will not be given, except for certified medical reasons; see **Pro-rated Township Credit** and **Exception** below.
- If a registrant's withdrawal results in the class not meeting the minimum number of participants, a refund or pro-rated credit will not be issued to that registrant.
- Refunds or pro-rated credits will not be given for seasonal discount tickets (theme parks, ski tickets, etc.).

Pro-Rated Township Credit (towards future programs)

- Registrants withdrawing less than ten business days one-week prior to the start of a program or after attendance to the first class will be issued a pro-rated credit toward a future program. No processing fee will be charged for credits.

Credit Card Refund Policy

- No refunds will be issued back to a credit card. Any approved refunds from a credit card payment will be issued in accordance with our policies and in the form of a Township check.
- Any service charge or convenience fees incurred with the use of a credit card are non-refundable.

Exception – Medical Reasons

- Credit or refund requests submitted after the second class attendance and beyond are not issued, unless written documentation of a medical reason related to the registrant only, is received. The refund request must be accompanied by a physician's note certifying the absence.

Kids University Program Refund Policy

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A **full refund** will be issued for any cancellation requests received up to two weeks prior to the first day of the eight-week camp program, minus a \$10 processing fee.

Cancellation requests received within the two-week period prior to the first day of the eight-week camp program and up to the start of camp will be issued a **50% refund**.

No refunds will be given after the start of camp.

Montgomery Township reserves the right to render all final decisions regarding any credit or refund requests.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Waiver of Permit Fee for Special Event – Mary, Mother of the Redeemer Catholic Church – Parish Festival

MEETING DATE: May 27, 2014

ITEM NUMBER: #12

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Bruce Shoupe

Director of Planning and Zoning

BOARD LIAISON: Joseph P. Walsh

Chairman

BACKGROUND:

In the past, it has been the policy of the Board of Supervisors to waive permit fees for non-profit and religious organizations. The Township has received a request from Mary, Mother of the Redeemer Catholic Church to waive all permit fees (special event, signs, electrical) associated with their annual Parish Festival to be held from June 17, 2014 to June 21, 2014.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

That the permit fees for Mary, Mother of the Redeemer Catholic Church Parish Festival be waived.

MOTION/RESOLUTION:

Resolution is attached.

MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candye Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request of Mary, Mother of the Redeemer Catholic Church to waive all permit fees (special event, signs, electrical) associated with their annual parish festival to be held from June 17, 2014 to June 21, 2014.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, F. Bartle, B. Shoupe, Minute Book, Resolution File, File



Mary, Mother of the Redeemer Catholic Church

1325 Upper State Road • North Wales, PA 19454-1007 • P: 215-362-7400 • F: 215-362-4127 • www.mmredeemer.org

May 6, 2014

Montgomery Township
Board of Supervisors
1001 Stump Road
Montgomeryville, PA 18936-9605

RECEIVED

MAY 08 2014

MONTGOMERY TOWNSHIP

Dear Supervisors:

Mary, Mother of the Redeemer Parish is once again planning to hold its Annual Summer Festival from June 17th through June 21st. Permit applications have been filed with the Department of Planning and Zoning for:

- Temporary Signs (2 pairs) on our property along Upper State Road,
- Temporary Road Signs (15) in Various Locations of Township,
- Special Event with Temporary Small Tents, and
- Construction Work Application for General Electrical Work.

This letter is to request waiver of the fees associated with these permit applications. Pursuant to other stipulations in the permit application process, event notifications are also being sent to the Chief of Police, J. Scott Bendig, and the Chief Fire Marshal, Richard Lesniak. As always, we appreciate your kind support for this Parish and General Community event.

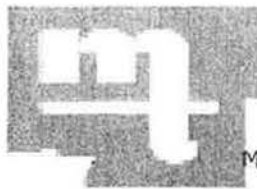
Sincerely,

Armando E. Moral

Summer Festival Chairman

CC: J. Scott Bendig, Chief of Police
Richard Lesniak, Chief Fire Marshal

Mary, Mother of the Redeemer, help us share in the work of redemption.



RECEIVED

MAY 08 2014

MONTGOMERY TOWNSHIP

MONTGOMERY TOWNSHIP
DEPARTMENT OF PLANNING AND ZONING

1001 STUMP ROAD, MONTGOMERYVILLE, PA 18936-9605

Telephone: 215-393-6920 · Fax: 215-855-1498

Permit # 14050037 Blk/Unit # 14-44 Fee \$ _____ Ck # _____ Date _____**TEMPORARY SIGN****SPECIAL EVENT - OUTDOOR SALES APPLICATION**

A temporary event which may significantly impact public or private property, extend beyond the normal use or standards allowed by the zoning ordinance and exceeds normal vehicular and pedestrian traffic, may require the need for services of the Township's Police and Fire Departments. Such events include, but not limited to entertainment, amusement, cultural recognition, sporting events, arts & crafts or trade shows, sidewalk sales, special seasonal events, special automobile sales/shows, fund raising events and grand openings. Activities may not inhibit or block safe access by emergency responders or adversely impact access and parking required to serve the facility. Company picnics are exempt; unless a temporary structure is erected, which may require a building permit. **At the Regional Shopping Center, indoor special events require a permit but are not limited by the number of events per year. Temporary indoor retail sales at the Regional Shopping Center require a separate permit.**

Temporary sign permits shall be limited to no more than fourteen (14) permits per calendar year. A temporary sign permit is limited to maximum of 7-days per permit. Each sign is considered a separate permit. Permits are non-transferable. **Only one (1) ground sign permitted per street frontage, a maximum size of 32 square feet, set back 15' from the curb line and shall not obstruct view of traffic.** Permits for special events or outdoor sales shall be limited to no more than six (6) times per calendar year

Activities, such as hot air ballooning, skydiving events, hang gliding, bungee jumping, etc. as well as carnivals, circuses, festivals, fairs are not permitted unless the Zoning Hearing Board approves as a special exception. Fireworks displays (unless sponsored by the Township) are prohibited.

Application(s) **MUST** be submitted a minimum of **two (2) weeks** in advance of the event. All vendors or merchants must obtain a Temporary retail sales permit prior to issuance of permit, unless vendor is already registered with the Township.

SITE ADDRESS 1325 Upper State Road, North Wales, PA 19454		
PROPERTY OWNER Mary, Mother of the Redeemer Church		
ADDRESS 1325 Upper State Road	PHONE 215-362-7400	FAX
APPLICANT Armando E. Moral, Festival Chairman		
ADDRESS 1325 Upper State Road, North Wales, PA 19454	PHONE 215-362-7400	FAX
Describe Special Event :		
Annual Summer Festival		
Number of People		

Temporary Signs on property along Upper State Road	Start Date June 17, 2014	End Date June 21, 2014
TYPE OF APPLICATION :		
<input checked="" type="checkbox"/> Temporary Sign <input type="checkbox"/> Special Event-Outdoor/Sidewalk Sales \$ 50.00 <input checked="" type="checkbox"/> Special Event w/ tent \$ 100.00		
TEMPORARY SIGN PERMIT		LIMITED MAXIMUM 7-DAYS PER PERMIT
<input type="checkbox"/> Temp Sign to 32 SF - 7 per days - ground only \$ 20.00		<input type="checkbox"/> Temp Sign to 48 SF - 7 per days - building \$ 25.00
<input type="checkbox"/> Temp Sign to 60 SF - 7 per days - building \$ 30.00		<input type="checkbox"/> Temp Sign to 90 SF - 7 per days - building \$ 40.00
<input type="checkbox"/> Temp Sign p to 120 SF - 7 per days - building \$ 50.00		<input type="checkbox"/> Each additional 7-days - 50% fee at initial issuance
TOTAL FEE		\$

TEMP. SIGN - SPECIAL EVENTS

REQUIREMENTS

The following requirements must be met prior to the issuance of a Special Event or Indoor/Outdoor Sales Permit. Upon compliance a permit may be issued.

- 1) A site plan clearly outlining the property and the proposed area where event or sales shall occur must be submitted.
- 2) A Temporary Business License shall be obtained for all sales if business is not already registered in the Township.
- 3) Building or Electrical Permits shall be obtained if lighting, temporary construction or sanitary facilities are proposed.
- 4) Staff must approve all signs prior to the issuance of the permit. One (1) temporary sign on the ground (32 square feet maximum size) as listed in the Application Type section above shall be allowed per street frontage.
- 5) Liability insurance is required for events that are held on Township owned property. A copy of the insurance certificate must be submitted with the application **naming Montgomery Township as an "Additional Insured"**.
- 6) For applications that include amplified music, the applicant must submit supplemental information regarding noise attenuation measures. No music shall be permitted between the hours of 10:00 p.m. and 7:00 a.m.
- 7) If the event includes a tent or temporary structure, a building permit may be required prior to issuance of the Special Events/Outdoor Sales permit.
- 8) If food or beverages are included in the event provisions for appropriate recycling/trash containers must be provided. Montgomery County Health Department approval may also be required. **The serving or consumption of alcohol is Prohibited.**

SUPPLEMENTAL QUESTIONS

Please answer the following questions. If more space is needed, please attach additional pages.

- 1) Are there any crowd issues requiring **Police and/or Fire Services**? ☐ YES ☒ NO
- 2) Will alcohol be provided at the event? ☒ YES ☐ NO
- 3) Will tents or structures be erected for the event? ☒ YES ☐ NO How many 16 Size 200 s.f.
- 4) **Permit cannot be issued until temporary business license(s) is obtained.** Have license(s) **been obtained** for all vendors or merchants not already registered with Township. ☒ YES ☐ NO

I hereby certify that the information stated on forms, plans, and other materials submitted herewith, in support of the application, is true and correct to the best of my knowledge. It is my responsibility to inform Montgomery Township of any changes to information represented in these submittals.

Applicant _____ Date _____

Signature

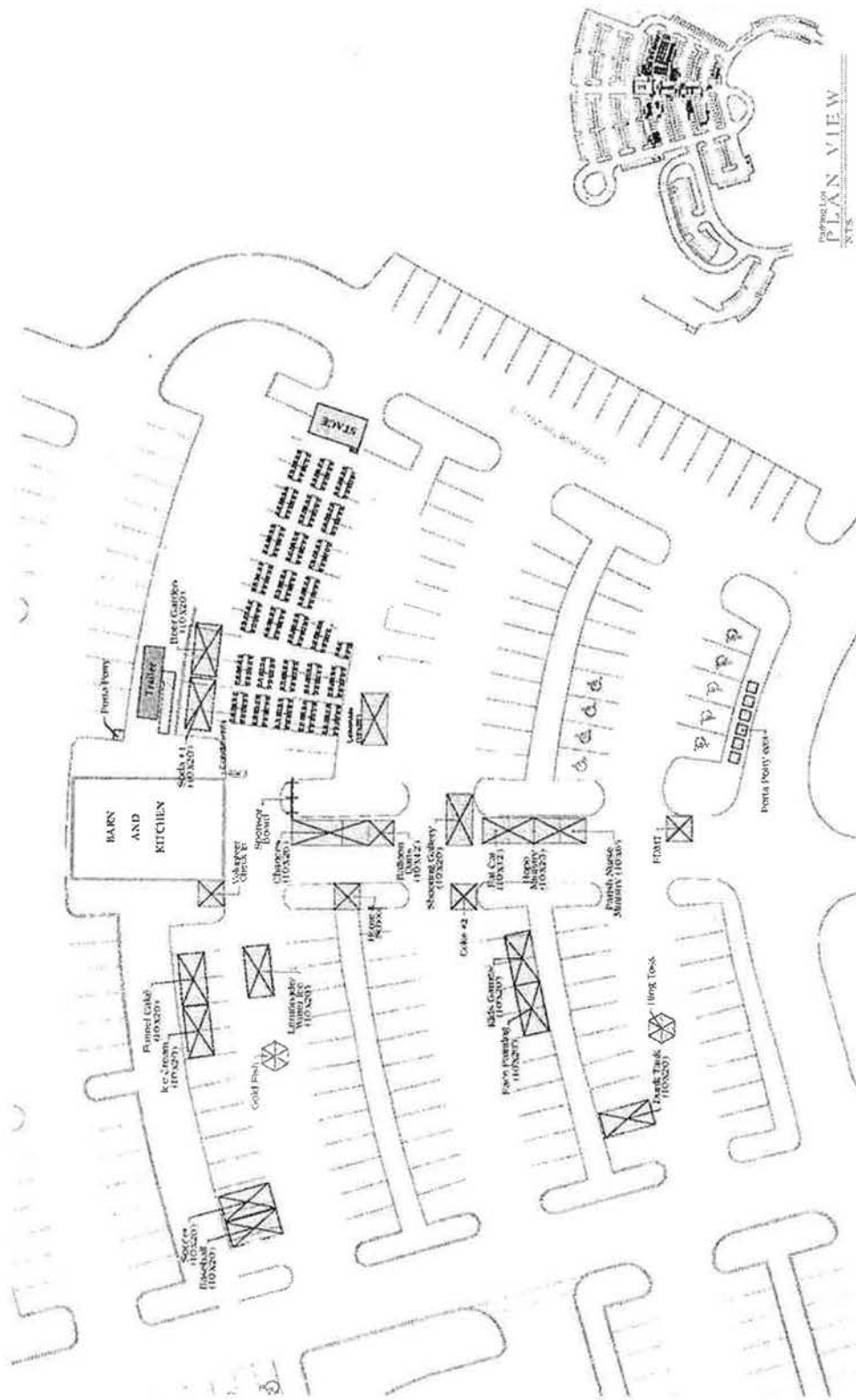
Property Owner's Authorized Signature

Events held at Montgomery Mall requires Manager's or Authorized Signature

The Township Board of Supervisors may at any time revoke and annul this permit for non-performance of, or non-compliance with any of the conditions, restrictions and regulations hereof.

Approved: _____
Zoning _____ Date _____ Building _____ Date _____

TEMP. SIGN - SPECIAL EVENTS



PLAN VIEW

MNH Summer Festival 2013									
Project	Site	Year	Scale	Author	Reviewer	Editor	Checker	Approver	North Arrow
MNH Summer Festival 2013	Site	2013	1:1000	J. Smith	J. Smith	J. Smith	J. Smith	J. Smith	North Arrow
MNH Summer Festival 2013									
MNH Summer Festival 2013									
MNH Summer Festival 2013									
MNH Summer Festival 2013									
MNH Summer Festival 2013									
MNH Summer Festival 2013									
MNH Summer Festival 2013									
MNH Summer Festival 2013									

PLAN VIEW

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Payment of Bills

MEETING DATE: May 27, 2014 ITEM NUMBER: #13

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approve all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
25813	5/22/14	00000499	MONTGOMERY TWP. PROFESSIONAL	157.26
25814	5/22/14	1264	MORGAN STANLEY SMITH BARNEY INC	5,893.49
57441	5/15/14	00000599	DEPARTMENT OF PUBLIC WELFARE	260.00
57442	5/27/14	00001752	AARP	250.00
57443	5/27/14	00000243	GENERAL MEDICAL DEVICES, INC.	866.00
57444	5/27/14	BT02842	AEROPOSTALE INC.	263.13
57445	5/27/14	00000683	ALEXANDER J. DEANGELIS	15.00
57446	5/27/14	BT002484	ALLEN B APTER REVOCABLE TRUST	65.00
57447	5/27/14	BT06013	ALLEN LEE CONCRETE CONSTRUCTION LLC	7.32
57448	5/27/14	00001291	ANCHOR FIRE PROTECTION CO., INC.	1,000.00
57449	5/27/14	00000027	ARMOUR & SONS ELECTRIC, INC.	7,342.74
57450	5/27/14	00000685	ASPHALT MAINTENANCE SOLUTIONS, LLC	3,847.50
57451	5/27/14	00000030	ASSOCIATED TRUCK PARTS	71.90
57452	5/27/14	00000561	ATLANTIC TACTICAL	1,793.07
57453	5/27/14	00000466	BILL MITCHELL'S AUTO SERVICE, INC.	39.47
57454	5/27/14	00001938	BILL WIEGMAN	30.00
57455	5/27/14	00000209	BOUCHER & JAMES, INC.	23,602.35
57456	5/27/14	00001903	BRIAN JANSSENS	15.00
57457	5/27/14	00000423	FAMILY DINING, INC.	24.59
57458	5/27/14	00000292	E-WEBSITE, INC.	2,499.00
57459	5/27/14	00000380	CARL HERR	30.00
57460	5/27/14	00001601	CDW GOVERNMENT, INC.	309.62
57461	5/27/14	00000085	CHAMBERS ASSOCIATES, INC.	2,522.78
57462	5/27/14	00001178	CHIEF/LAW ENFORCEMENT SUPPLY	310.49
57463	5/27/14	00902866	CINDY REILLY	50.00
57464	5/27/14	BT005376	COMCAST SPOTLIGHT LP	7,017.00
57465	5/27/14	00000108	COUNTY ELECTRIC SUPPLY COMPANY, INC	75.86
57466	5/27/14	00000024	DAVID P. BENNETT	30.00
57467	5/27/14	00001945	DAVID S. WOLFE	15.00
57468	5/27/14	00001941	DAVID W. VASCONEZ	30.00
57469	5/27/14	00001202	AIRGAS, INC.	179.13
57470	5/27/14	00902869	DEBORAH BURBANK	20.00
57471	5/27/14	00001627	DEER PARK DIRECT	111.75
57472	5/27/14	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	36.72
57473	5/27/14	00001520	DELAWARE VALLEY INSURANCE TRUST	75.00
57474	5/27/14	00001172	DETLAN EQUIPMENT, INC.	29.60
57475	5/27/14	LST04367	DIANE JEHRAN	52.00
57477	5/27/14	00000125	DISCHELL, BARTLE DOOLEY	13,752.54
57478	5/27/14	00000146	E.A. DAGES, INC.	321.50
57479	5/27/14	00001332	EAGLE POWER & EQUIPMENT CORP	262.26

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
57480	5/27/14	00000152	ECKERT SEAMANS CHERIN &	7,920.00
57481	5/27/14	00001902	ELLIOTT GREENLEAF &	25.00
57482	5/27/14	00000618	FACILITY & DESIGN RESOURCE	1,270.09
57483	5/27/14	00000169	FEDEX	107.31
57484	5/27/14	00001466	FEDEX OFFICE	83.90
57485	5/27/14	00001669	FIRST HOSPITAL LABORATORIES, INC.	53.50
57486	5/27/14	00000174	FISHER & SON COMPANY, INC.	3,540.00
57487	5/27/14	LST04236	FREDERICK J VANDERBURG	6.00
57488	5/27/14	00001852	G.L. SAYRE, INC.	735.07
57489	5/27/14	00000188	GALLS, AN ARAMARK CO., LLC	29.45
57490	5/27/14	00000198	GLASGOW, INC.	991.64
57491	5/27/14	00001842	GLEN ROETMAN	30.00
57492	5/27/14	00000060	GRAF ENGINEERING, LLC	3,895.80
57493	5/27/14	00000229	GRAINGER	258.75
57494	5/27/14	00000215	HAVIS, INC.	105.84
57495	5/27/14	00000903	HOME DEPOT CREDIT SERVICES	731.44
57496	5/27/14	00000216	HORSHAM CAR WASH	127.00
57497	5/27/14	00001388	IPMA-HR INTERNATIONAL PUBLIC	2,370.00
57498	5/27/14	BT004733	JEAWON KO K CLEANERS	73.00
57499	5/27/14	00902867	JINHUI ZHU	20.00
57500	5/27/14	00000522	JOE BIFOLCO	55.00
57501	5/27/14	00001964	JOHN CATALDI	15.00
57502	5/27/14	00000890	JOHN H. MOGENSEN	30.00
57503	5/27/14	00000591	JONES TOPSOIL, INC.	2,432.00
57504	5/27/14	00001581	JOSEPH J. SIMES	90.00
57505	5/27/14	00001843	JOSEPH M. BENNETT	60.00
57506	5/27/14	00000264	KENCO HYDRAULICS, INC.	24.92
57507	5/27/14	00001282	KENNETH AMEY	255.00
57508	5/27/14	LST03610	KHUSBU A PATEL	9.00
57509	5/27/14	00902865	KRISTIN YOUNG	34.00
57510	5/27/14	00000271	LANSDALE CHRYSLER PLYMOUTH INC.	25,614.00
57511	5/27/14	00902590	LARRY & DEBORAH J. GOLDMAN	50.00
57512	5/27/14	00000284	LIZELL OFFICE FURNITURE	49.00
57513	5/27/14	00000675	MAGLOCLIN	400.00
57514	5/27/14	00000578	MARVIN MOSEBY	75.00
57515	5/27/14	00001968	MATTHEW VITUCCI	30.00
57516	5/27/14	00001330	MCCALLION STAFFING SPECIALISTS	918.00
57517	5/27/14	00902801	MEREDITH MOSTOCHUK	100.00
57518	5/27/14	00001920	MICHAEL H. BEAN	60.00
57519	5/27/14	00000665	MICHAEL IVANKOVICH	100.00

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
57520	5/27/14	00002016	MICHAEL SHINTON	40.00
57521	5/27/14	00902599	MICHELE EVANS	50.00
57522	5/27/14	00000912	MICHENER'S GRASS ROOTS, INC.	51.50
57523	5/27/14	BT006148	MNJ HOLDINGS LLC	165.00
57524	5/27/14	00000312	MOBILE LIFTS, INC.	786.00
57525	5/27/14	00902565	MONIKA SINGHAL	20.00
57526	5/27/14	00000324	MOYER INDOOR / OUTDOOR	16,440.00
57527	5/27/14	00000356	NORTH WALES WATER AUTHORITY	75.04
57528	5/27/14	00000795	OCTORARO NATIVE PLANT NURSERY, INC.	2,536.25
57529	5/27/14	00001134	OFFICE DEPOT, INC	295.53
57530	5/27/14	00902868	OLGA ZBOROWSKI	20.00
57531	5/27/14	00902870	OLIVE LEIGHTON	20.00
57532	5/27/14	00000379	PAUL B. MOYER & SONS, INC.	19.70
57533	5/27/14	00001840	PAUL R. MOGENSEN	140.00
57534	5/27/14	00000095	PAUL SMITH	40.00
57535	5/27/14	00000399	PECO ENERGY	10,368.98
57536	5/27/14	00000397	PECO ENERGY	9,682.91
57537	5/27/14	00000595	PENN VALLEY CHEMICAL COMPANY	616.95
57538	5/27/14	00000388	PENNSYLVANIA ONE CALL SYSTEM, INC.	162.20
57539	5/27/14	00002025	PET DINER, THE	326.65
57540	5/27/14	00000613	PETER CHIMERA	15.00
57541	5/27/14	00001880	PHILIP C. STUMP	45.00
57542	5/27/14	00000446	PHISCON ENTERPRISES, INC.	700.00
57543	5/27/14	00000945	PIPERSVILLE GARDEN CENTER, INC.	784.78
57544	5/27/14	00003333	PSATS	80.00
57545	5/27/14	00000140	R.F. DESIGN & INTEGRATION INC.	173.75
57546	5/27/14	00000519	RACHEL TROUTMAN	30.00
57547	5/27/14	BT005722	RC KELLY LAW ASSOCIATES LLC	99.00
57548	5/27/14	00000430	REM-ARK ALLOYS, INC.	177.44
57549	5/27/14	BT006266	RGK INSURANCE INC.	55.00
57550	5/27/14	00000117	RIGGINS INC	4,780.87
57551	5/27/14	00000115	RIGGINS, INC	4,418.88
57552	5/27/14	00001972	ROBERT L. BRANT	1,040.00
57553	5/27/14	BT004509	ROBERT LILLO	21.00
57554	5/27/14	00902304	BRIAN RUSSEL & HEATHER RUSSELL	20.00
57555	5/27/14	00000969	SAFETY-KLEEN SYSTEMS, INC.	357.73
57556	5/27/14	00000653	SCATTON'S HEATING & COOLING, INC.	1,423.41
57557	5/27/14	BT006276	SEONIL KIM	44.53
57558	5/27/14	BT005856	SERVICE EDUCATION CONSULTING INC.	18.00
57559	5/27/14	00000153	SHANNON DROSNOCK	2,968.63

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
57560	5/27/14	00000468	SIRCHIE FINGER PRINT	251.21
57561	5/27/14	00001745	SONIA ISABEL THOMSON	2,184.80
57562	5/27/14	00000015	NEXTEL PARTNERS OPERATING CORP	406.90
57563	5/27/14	00001394	STANDARD INSURANCE COMPANY	7,157.96
57564	5/27/14	00001847	STAPLES CONTRACT & COMMERCIAL, INC.	2,121.82
57565	5/27/14	00000965	PHILADELPHIA NEWSPAPERS LLC	405.60
57566	5/27/14	00001375	THE PARTNERSHIP TMA	1,220.00
57567	5/27/14	00000496	21ST CENTURY MEDIA NEWSPAPER LLC	928.26
57568	5/27/14	00000496	21ST CENTURY MEDIA NEWSPAPER LLC	521.38
57569	5/27/14	00002020	THOMSON REUTERS	105.00
57570	5/27/14	00001984	TRAFFIC PLANNING AND DESIGN, INC.	18,017.77
57571	5/27/14	00000506	TRANS UNION LLC	46.47
57572	5/27/14	00000032	VISA	1,712.73
57573	5/27/14	00000040	VERIZON	190.49
57574	5/27/14	00001033	VERIZON CABS	546.93
57575	5/27/14	00000038	VERIZON WIRELESS SERVICES, LLC	923.01
57576	5/27/14	BT005999	VFJ WE BUY GOLD	90.61
57577	5/27/14	00001839	VINAY SETTY	40.00
57578	5/27/14	00000442	VINCENT ZIRPOLI	150.00
57579	5/27/14	00001191	WARREN FUCHS	30.00
57580	5/27/14	00001329	WELDON AUTO PARTS - LANSDALE (NAPA)	578.99
57581	5/27/14	00001948	WILLIAM H. FLUCK IV	15.00
57582	5/27/14	00000249	WILLIAM R. GOLTZ	50.00
57583	5/27/14	00000590	YOCUM FORD	57.94
57584	5/27/14	00000550	ZEP MANUFACTURING COMPANY	423.44
TOTAL				223,334.82

MONTGOMERY TOWNSHIP ELECTRONIC PAYROLL TAX PAYMENTS

<u>DATE</u>	<u>VENDOR NAME</u>	<u>REASON FOR PAYMENT</u>	<u>AMOUNT</u>
05/14/2014	Commonwealth of PA	State Tax Payment	\$8,045.07
05/22/2014	IRS	941 Payment	\$74,562.64
05/22/2014	BCG	401/457 Plan Payment	\$24,462.46
05/22/2014	PA-SCDU	Withholding Payment	\$2,985.53
Total Paid as of 05/27/2014			\$110,055.70