

# AGENDA MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS August 27, 2012 - 8:00 P.M.

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Candyce Fluehr Chimera Robert J. Birch Michael J. Fox Jeffrey W. McDonnell Joseph P. Walsh

Lawrence J. Gregan Township Manager

#### **ACTION MEETING - 8:00 PM**

- 1. Call to Order by Chairman
- 2. Pledge of Allegiance
- 3. Public Comment
- 4. Announcement of Executive Session
- 5. Consider Approval of Minutes of the August 13, 2012 Meeting
- 6. Announcement of Board/Commission Appointment
- 7. Update Party on the Parkway and "It's Finally Done 5K Fun Run"
- 8. Consider Application Escrow Release Montgomery Chase LDS# 616
- 9. Consider Finance Committee Investment Plan Proposal
- 10. Consider Transfer of Funds to Autumn Festival Fund
- Consider Waiver of Fees Seasonal Merchandise Permit Greater Philadelphia Falun Dafa
   Association
- 12. Consider Approval of Proposal for Engineering Services Survey of Recreation/Community

  Center Site
- 13. Payment of Bills
- 14. Other Business
- 15. Adjournment

#### **Future Meetings:**

08-28-12 @ 7:30 PM – Zoning Hearing Board 08-28-12 @ 7:00 PM – Environmental Advisory Committee 09-04-12 @ 7:00 PM – Zoning Hearing Board 09-10-12 @ 8:00 PM – Board of Supervisors

SUBJECT:

**Public Comment** 

MEETING DATE:

August 27, 2012

ITEM NUMBER:

#3

MEETING/AGENDA: WORK SESSION

ACTION XX

Information:

NONE

REASON FOR CONSIDERATION: Operational: XX

Discussion:

Policy:

INITIATED BY:

Lawrence J. Gregan

**Township Manager** 

BOARD LIAISON: Candyce Fluehr Chimera,

Chairman

#### BACKGROUND:

The Board needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Board needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the chairman and needs to identify themselves, by name and address for public record.

### ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

**ALTERNATIVES/OPTIONS:** 

None.

**BUDGET IMPACT:** 

None.

**RECOMMENDATION:** 

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Announcement of Executive Session SUBJECT: ITEM NUMBER: #4 August 27, 2012 MEETING DATE: NONE ACTION XX MEETING/AGENDA: WORK SESSION REASON FOR CONSIDERATION: Operational: XX Information: Policy: Discussion: BOARD LIAISON: Candyce Fluehr Chimera, Lawrence J. Gregan INITIATED BY: Chairman Township Manager **BACKGROUND:** Frank Bartle will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed. ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None: PREVIOUS BOARD ACTION: None. **ALTERNATIVES/OPTIONS:** None. **BUDGET IMPACT:** None. RECOMMENDATION: None. MOTION/RESOLUTION: None.

**DISTRIBUTION**: Board of Supervisors, Frank R. Bartle, Esq.

Approval of Minutes for August 13, 2012 Meeting SUBJECT: ITEM NUMBER: #5 August 27, 2012 MEETING DATE: NONE ACTION XX MEETING/AGENDA: WORK SESSION Policy: REASON FOR CONSIDERATION: Operational: XX Information: Discussion: BOARD LIAISON: Candyce Fluehr Chimera, Lawrence J. Gregan INITIATED BY: Chairman Township Manager **BACKGROUND:** Just a reminder - Please call Deb Rivas on Monday, August 27, 2012 before noon with any changes to the minutes. ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None. PREVIOUS BOARD ACTION: None. ALTERNATIVES/OPTIONS: None. BUDGET IMPACT: None. RECOMMENDATION: None.

<u>DISTRIBUTION</u>: Board of Supervisors, Frank R. Bartle, Esq.

MOTION/RESOLUTION:

None.

## MINUTES OF MEETING MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS August 13, 2012

Chairman Candyce Fluehr Chimera called the executive session to order at 7:00 p.m. In attendance were Supervisors Robert Birch, Michael Fox, Jeffrey McDonnell, and Joseph Walsh. Also in attendance were Lawrence Gregan and Frank R. Bartle, Esquire. One potential litigation matter, 2 personnel matters and an update on negotiations with the Firefighter's Union were discussed.

Chairman Candyce Fluehr Chimera called the regular action meeting to order at 8:07 p.m. In attendance were Supervisors Robert Birch, Michael Fox, Jeffrey McDonnell and Joseph Walsh. Also in attendance were Frank R. Bartle, Esquire, Lawrence Gregan, Acting Chief Scott Bendig, Kevin Costello, Bruce Shoupe, Richard Lesniak, Shannon Drosnock, Stacy Crandell, Rich Grier, Ann Shade and Shirley Snyder.

Following the Pledge of Allegiance, Chairman Candyce Chimera called for public comment from the audience and there was none.

Frank R. Bartle, Esquire reported that the Board met in an executive session earlier in the evening at 7:00 p.m. Mr. Bartle reported that there was one matter involving potential litigation, two personnel matters and an update on the negotiations with the Firefighter's Union matter that were discussed. Mr. Bartle reported that all of these matters are legitimate subjects of executive session pursuant to Pennsylvania's Sunshine Law.

Chairman Candyce Chimera made a motion to approve the minutes of the July 23, 2012

Board meeting and Vice Chairman Joseph Walsh seconded the motion. The minutes of the meetings were unanimously approved as submitted.

Township Manager, Lawrence Gregan announced that Virginia Holsinger has submitted a resume for consideration to become a member of the Montgomery 300 Committee.

Resolution #1, made by Supervisor Michael Fox, seconded by Supervisor Jeffrey McDonnell

and adopted unanimously, appointed Virginia Holsinger as a member of the Montgomery Township 300 Committee with a term to expire on January 1, 2013.

Lawrence Gregan announced that Ruth Hardin has expressed an interest in becoming a member of the Montgomery 300 Committee. Ms. Hardin has been a member of the Autumn Festival Committee for several years. Resolution #2, made by Supervisor Michael Fox, seconded by Supervisor Jeffrey McDonnell and approved unanimously, appointed Ruth Hardin as a member of the Montgomery Township 300 Committee with a term to expire on January 1, 2013.

Lawrence Gregan announced that Jack Fazio, the new Montgomery Mall Manager, has expressed an interest in serving on the Montgomery Township Business Development Partnership. Resolution #3, made by Supervisor Michael Fox, seconded by Supervisor Jeffrey McDonnell and approved unanimously, appointed Jack Fazio as a member of the Montgomery Township Business Development Partnership with a term to expire on January 1, 2013.

Lawrence Gregan announced that Steven Krumenacker, who previously served on the Montgomery Township Building Code of Appeals Board, was seeking reappointment to the Committee. Mr. Krumenacker presently serves on the Montgomery Township Planning Commission. Resolution #4, made by Supervisor Michael Fox, seconded by Supervisor Jeffrey McDonnell, and approved unanimously, appointed Steven Krumenacker as a member of the Montgomery Township Building Code of Appeals Board with a term to expire on January 1, 2016.

Director of Fire Services, Richard Lesniak, introduced the four newest part time members of the Montgomery Township Fire Services Department: John Ardiff, Stephen D'Agostino, William McCann and William Norris. Firefighters Ardiff, D'Agostino, McCann and Norris will work on an "on call/as needed" schedule basis for a 10 hour shift, Monday through Friday 7:30 a.m. to 5:30 p.m. Resolution #5, made by Supervisor Michael Fox, seconded by

Supervisor Robert Birch and approved unanimously, welcomed John Ardiff, Stephen D'Agostino, William McCann and William Norris to the position of part-time firefighter with the Montgomery Township Department of Fire Services.

Lawrence Gregan reported that the Board of Supervisors will hold a public workshop meeting to discuss the Montgomery Township Multi-Purpose Recreation/Community Center Study. The Architectural firm of Kimmel Bogrette Architecture + Site and Ballard\*King Associates have been engaged to perform a Needs Assessment and Feasibility Study for this project. The meeting will provide feedback from the consultants, based on the information generated at an earlier community meeting, and will allow time for discussion on the next steps of the study. The meeting will take place on Wednesday, August 22, 2012 at 5:00 p.m. in the Township Building.

Public Information Coordinator, Stacy Crandell, reported that the Route 202 Parkway is almost ready to celebrate its grand opening. To commemorate this historic milestone, Montgomery Township will be hosting a 5K "It's Finally Done Fun Run" and Family Walk on the Parkway on Sunday, September 9, 2012 beginning at 8:00 a.m. The 5K run will start and finish on the 202 Parkway at the Horsham Road entrance. Registration for the Run will take place beginning at 7:00 a.m., followed by the run at 8:00 a.m. and the Family Walk on the shared use path at 8:15 a.m. Proceeds from the run will be donated to the Juvenile Rheumatoid Arthritis Association. As of today, there are 55 runners who have registered. Montgomery Township would like to encourage everyone to come out and join us in the celebration of this exciting milestone in Township History.

Director of Public Works, Kevin Costello, reported that as part of the 2012 budget, \$20,000 was allocated for curb and sidewalk concrete work throughout the Township. The criteria for this work is based on the Public Works Departments inspection to identify sidewalks that have become potential tripping hazards or have significant deterioration. The work will be

performed under the current contract with Drumheller Construction, based on unit prices in their approved contract. Resolution #6, made by Vice Chairman Joseph Walsh, seconded by Supervisor Michael Fox and approved unanimously, authorized the expenditure of an amount not to exceed \$20,000 to perform repairs/replacement of sidewalks throughout the township under the contract with Drumheller Construction in accordance with the approved 2012 Budget.

Lawrence Gregan reported that as part of the Township's approval of The Cutler Group, Inc.'s "Enclave at Montgomery" development, the developer dedicated a 20-acre tract of land named Friendship Park to the Township for recreational use. In lieu of taking the cash contribution for the various approvals granted the developer, the Township opted to credit the developer with the value of the contributions in exchange for the developer paying for the cost of engineering/design and construction of the park improvements up to the total value of the required contribution of \$1.3M. At the July 9, 2012 Board of Supervisors meeting, the Board concurred with the Township Engineer's recommendation to accept the proposal from Wolverine Contractors Inc. to perform this work. The Solicitor has prepared a License Agreement between Montgomery Township and Wolverine Contractors, Inc. for the site work at Friendship Park. Supervisor Michael Fox reported that the Park and Recreation Board provided additional ideas for the project, some of which are being incorporated in the design. Resolution #7, made by Supervisor Michael Fox, seconded by Vice Chairman Joseph Walsh and approved unanimously, authorized the execution and issuance of the License Agreement between Montgomery Township and Wolverwine Contractors, Inc. for site work at Friendship Park on behalf of the Cutler Group, Inc. in accordance with the Enclave at Montgomery Land Development Agreement.

Bruce Shoupe, Director of Planning and Zoning, reported that Gemalto, a Township business that manufactures credit cards, has had a prefabricated structure constructed in China and shipped to its facility in Montgomery Township without first obtaining the required

plan reviews and building permits. This structure is considered a non-residential modular building and is not covered under Pennsylvania's modular building program, which is monitored by the State. Staff has contacted Mark Conti, Chief of Pennsylvania Manufactured Housing Division, who recommended that the Township consider retaining PFS Corporation, a Third Party Inspection Company to oversee the assembly and inspection of this modular building. Resolution #8, made by Supervisor Michael Fox, seconded by Vice Chairman Joseph Walsh and approved unanimously, authorized the execution of the Professional Services Agreement for the inspection of the Gemalto Perso Center with PFS Corporation.

Lawrence Gregan reported that the Township's current ten year Franchise Agreement with Comcast Cable will expire on November 21, 2014. The Cohen Law Group, who represented the Township in prior negotiations with regard to the Cable Franchise Agreement, provided a proposal to assist the Township in the negotiations with Comcast at a cost of \$19,380. Resolution #9 made by Supervisor Michael Fox, seconded by Vice Chairman Joseph Walsh and approved unanimously, accepted the proposal from Cohen Law Group, dated July 17, 2012, to perform Cable Franchise Renewal Services including Franchise Fee review at a total cost of \$19,380.

Acting Police Chief, J. Scott Bendig announced that the Police Department is requesting approval to submit the 2012/2013 DUI Grant, which has been prepared by Highway Safety Officer David Dunlap. The Department has been the recipient of DUI grants for the past several years. Resolution #10 made by Supervisor Michael Fox, seconded by Supervisor Robert Birch and approved unanimously, authorized the submission of the 2012/2013 DUI Grant in the amount of \$59,992.

Bruce Shoupe reported that an application for a change of zoning has been submitted by John Pileggi. Mr. Pileggi is proposing that the Township Zoning Ordinance be amended by adding a new "Open Space Design Overlay Option". Mr. Pileggi is proposing that six properties

bounded by Lower State Road, County Line Road and Limekiln Pike, be designated as "Open Space Design Overlay Option" eligible on the Township Zoning Map. Resolution #11, made by Supervisor Michael Fox, seconded by Vice Chairman Joseph Walsh and approved unanimously, set Monday, October 22, 2012 after 8:00 p.m. in the Township Building as the date, time and place for a Public Hearing to consider the proposed amendments to the Zoning Ordinance to add a new section entitled "Open Space Design Overlay Option" and amend the Township Zoning Map to allow this overlay option for the tracts of ground located at County Line Road, Limekiln Pike and Lower State Road, presently zoned R-1 Residential.

Chairman Candyce Chimera made a motion to approve the payment of bills. Supervisor Michael Fox seconded the motion. The payment of bills was unanimously approved as submitted.

There being no further business to come before the Board, the meeting adjourned at 8:45 p.m.

SUBJECT: Announcement of Board/Commission Appointment ITEM NUMBER: #6 MEETING DATE: August 27, 2012 ACTION XX NONE MEETING/AGENDA: Discussion: XX Information: XX REASON FOR CONSIDERATION: Operational: Policy: INITIATED BY: Lawrence J. Gregan BOARD LIAISON: Candyce Fluehr Chimera, Chairman Township Manager BACKGROUND: Tanya Bamford has expressed an interest in becoming a member of the Montgomery Township 300 Committee. Ms. Bamford is a Marketing Professional with 20 years of marketing and advertising industry experience. Her appointment would run through January 1, 2013. ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None. PREVIOUS BOARD ACTION: None. **ALTERNATIVES/OPTIONS:** None. BUDGET IMPACT: None. RECOMMENDATION: None. **MOTION/RESOLUTION:** BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby appoint Tanya Bamford as a member of the Montgomery Township 300 Committee with a term to expire on January 1, 2013. SECOND: MOTION: ROLL CALL:

Opposed

Opposed

Opposed

Abstain

Abstain

Abstain

Absent

Absent

Absent

Absent

Absent

Joseph P. Walsh Aye Opposed Abstain
Candyce Fluehr Chimera Aye Opposed Abstain

Aye

Aye

Aye

**DISTRIBUTION:** Board of Supervisors, Frank R. Bartle, Esq.

Robert J. Birch

Michael J. Fox

Jeffrey W. McDonnell

## tcbmarketing



## Tanya Bamford, President TCB Marketing LLC

Education:

West Virginia University – Morgantown, WV Bachelor of Arts & Sciences, 1990

Community Involvement:

Penn Suburban Chamber of Commerce (2007—Present) Current Chairperson of the Small Business Committee

National Association of the Remodeling Industry (NARI) Bucks-Mont Chapter (2009—Present)

Montgomery Township Business Group (2009—Present)

Mayfair Festival of the Arts (Past) Hispanic-American Organization (Past) Big Brothers/Big Sisters (Past)







TCB Marketing LLC | 595 Bethlehem Pike, Suite 421 Montgomeryville, PA 18936 | Ph: (215) 997-7747 tanya@tcbmarketingandmore.com

TCB Marketing LLC was founded in 2006 by Tanya Bamford, a marketing professional with 20 years of marketing and advertising industry experience.

Tanya began her career in broadcasting, working in radio sales and promotions. From there she became the Advertising Director for a specialty sporting good chain with 17 stores in 9 markets. Her background includes account management in an agency setting for international brands including Norwegian Cruise Line and American Express Latin-America. She also worked in the newspaper industry for over six years for two Tribune properties, most recently as a Senior Manager for The Morning Call in Allentown, where she managed a department of 33, and had responsibility for special section revenue of over \$2 million annually.

At TCB Marketing, Tanya and her team of talented marketing professionals work with accounts ranging from local health care practices, attorneys, retailers and contractors, to international third party logistics firms.

TCB Marketing provides quality advertising, marketing communications, internet marketing, public relations and project management services—at affordable prices.

In 2010, TCB Marketing was recognized by the Penn Suburban Chamber of Commerce as Small Business of the Year.

For more information on TCB Marketing, visit their website: <a href="https://www.tcbMarketingandMore.com">www.tcbMarketingandMore.com</a>

Or, connect with TCB Marketing on any of these social media sites:



facebook.com/TCBMarketing



twitter.com/TCBMarketing



Linkedin.com/in/tanyabamford

SUBJECT: Update- Party on the Parkway & "It's Finally Done Fun 5K Run!"

MEETING DATE: August 27, 2012 ITEM NUMBER: #7

MEETING/AGENDA: ACTION NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Stacy Crandell BOARD LIAISON: Candyce Fluehr Chimera, Chairman

Public Information Coordinator

#### BACKGROUND:

The Route 202 Parkway is almost ready to celebrate its grand opening! To commemorate this historic milestone, Montgomery Township will be hosting a 5K "It's Finally Done Fun Run" and Family Walk on the Parkway on Sunday, September 9<sup>th</sup> at 8AM. Parking will be available at the Joseph Ambler Inn, 1005 Horsham Road, North Wales, PA 19454.

The 5K Run will start and finish on the 202 Parkway at the Horsham Road entrance. Registration for the 5K Run will take place beginning at 7AM, followed by the run at 8AM and the Family Walk on the shared use path at 8:15AM. Proceeds from the run will be donated to the Juvenile Rheumatoid Arthritis Association.

The 5K Run has been advertised on the website, e-news, cable channel, twitter, and various other running sites. We have had an overwhelming response to the 5K Run and due to the popularity of the event have limited it to first 250 runners who have registered.

Montgomery Township would like to thank the growing list of sponsors and supporters of the event:

- Arctic Glacier
- Boucher & James, Inc.
- BucksMont Indoor Sports Center
- Dischell, Bartle & Dooley
- Doylestown Hospital
- Fire Department of Montgomery Township
- Fleet Feet Sports North Wales
- Fulton Bank
- Gilmore & Associates
- Joseph Ambler Inn
- North Wales Water Authority
- Outback Steakhouse
- Remax- Candvce Fluehr Chimera
- Retro Fitness North Wales
- Road ID
- State Representative Kate Harper
- State Representative Todd Stephens
- Suburban Cyclists Unlimited
- Texas Roadhouse
- Traffic Planning & Design
- Volunteer Medical Services Corp. (VMSC)

- Walsh Pancio, LLC
- Wawa
- Wegmans
- Windmill Day School and Camp

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Montgomery Township would like to encourage everyone to come out and join us as we celebrate this exciting milestone in Township History!

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:
None.
PREVIOUS BOARD ACTION:
None.
ALTERNATIVES/OPTIONS:
None.
BUDGET IMPACT:
None.
RECOMMENDATION:
None.
MOTION/RESOLUTION:
None.

SUBJECT: Conside	er Application E	scrow Release	e- Montgomery	Chase Subdiv	ision – LDS#616	
MEETING DATE:	August 27, 20	012		ITEM NUMB	ER: #8	
MEETING/AGEND	A: 1	WORK SESSI	ON AC	TION XX	NONE	
REASON FOR CO	NSIDERATION	I: Operationa	al: XX Inform	nation: Discu	ssion: Policy:	
	Bruce Shoupe Director of Plan	ning and Zonir			andyce F. Chimera hairman	
BACKGROUND:			Mary			
Thomas Calhoun hescrow be returned established an esc \$4,093.17.	d to him as he h	as sold the Mo	ontgomery Chas	se developmer	gal and engineering) it. The new developer ha g in this account is	as
ZONING, SUBDIV	ISION OR LAN	D DEVELOPN	IENT IMPACT:			
None						
PREVIOUS BOAR	D ACTION:					
None						
ALTERNATIVES/C	OPTIONS:					
Approve or not app	prove the escro	w release.				
BUDGET IMPACT	<u>.</u>					
None.						
RECOMMENDATI	ION:					
That this escrow b	e released.					
MOTION/RESOLU	JTION:					
The Resolution is	attached.					
MOTION		SECO	ND			
ROLL CALL: Robert J. Birch Michael J. Fox Jeffrey W. McDoni Joseph P. Walsh Candyce Fluehr C	nell #	Aye Aye Aye Aye	Opposed Opposed Opposed Opposed Opposed	Abstain Abstain Abstain Abstain Abstain	Absent Absent Absent Absent Absent	

<u>DISTRIBUTION:</u> Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

WHEREAS, a request for a release of application escrow was received from Thomas Calhoun in

the amount of \$4,093.17, for the Montgomery Chase Subdivision; and

WHEREAS, this subdivision has been sold to a new developer who has established an escrow

account for the project;

NOW, THEREFORE, BE IT RESOLVED BY the Board of Supervisors of Montgomery Township

that we do hereby authorize the release of \$4,093.17, in accordance with the applicant's request, and the

officers of the Township are authorized to take the necessary action to obtain release of said sum. This

will close this application escrow account.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, B. Shoupe, Finance Department, M. Stoerrle, Minute Book, Resolution File, File

Bruce S. Shoupe

Director of Planning and Zoning

SUBJECT: Consider Finance Committee Investment Plan Proposal

MEETING DATE:

August 27, 2012

ITEM NUMBER:

MEETING/AGENDA:

ACTION xx

NONE

REASON FOR CONSIDERATION: Operational:

Policy:

Discussion: xx

Information:

INITIATED BY: Shannon Q. Drosnock

BOARD LIAISON: Robert J. Birch, Chairman

Liaison - Finance Committee

**Finance Director** 

BACKGROUND:

In August of 2011 the Board, on the recommendation of the Finance Committee, authorized the investment of \$13M into one year CD's at Univest Bank earning an interest rate of .60%.

During the course of that year, the Finance Committee has been researching various investment options for governmental funds offered by area banking institutions in an effort to maximize the interest earnings on the Township's reserve dollars while insuring minimal risk to the Township's funds. The institutions approached include TD Bank, PLGIT, Univest Bank and Fulton Financial. The Committee has spent numerous meetings evaluating the various programs offered and seeking references from other municipalities.

The conclusion of this process is a recommendation from the Committee to participate in a managed "buy and hold" strategy offered by Univest Bank as outlined in the attached recommendation from the Finance Committee.

#### ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None..

**ALTERNATIVES/OPTIONS:** 

None.

#### BUDGET IMPACT:

It is anticipated that the new investment strategy will increase the Township's annual interest over 2011-2012 by approximately \$25,000.

#### **RECOMMENDATION:**

The Board accept the Finance Committee's recommendation, adopt the attached resolution, and execute the agreement with Univest Bank to participate in their investment program.

#### MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the Finance Committee's recommendation for investment of Township funds and authorize staff to execute the Investment Management Agreement from Univest Bank.

MOTION:	SECOND:			
ROLL CALL:				
Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

<u>DISTRIBUTION:</u> Board of Supervisors, Frank R. Bartle, Esq.

#### **MEMORANDUM**

To: Shannon Drosnock, Finance Director

From: Montgomery Township Finance Committee

Re: Investment Options - 2012

Date: August 23, 2012

The Township has approximately \$12 to \$13 million of liquid funds that it can invest, in order to earn additional interest income for the Township. Currently the funds are in a CD that matures in August 2012. Current 1 year CD rates and money market rates are very low (less than .30%). As a result of the extremely low interest rate for the foreseeable future, the Finance Committee with the Direction of the Finance Director, received four investment proposals. The alternatives were:

- 1. Univest a laddered CD approach in which Univest will manage a portfolio of CDs that are federally insured (max of \$250,000 per institution) with various maturities. Per the Township Manager, our goal should be to keep \$5 million in liquid funds, \$3.3 million in funds maturing in no more than 18 months, \$4.3 million maturing in two years and the remaining \$6 million maturing after three years. Expected returns for a laddered approach in today's market using this schedule would result in an average annual return of between .60% and 1.00% after a .15% annual charge from Univest.
- 2. TD Wealth TD Bank offers a portfolio approach of investing in fixed income mutual funds. The mutual funds consist of 100% government securities. As with all mutual funds, they are redeemable at any time but are subject to swings in market conditions. Given where we are on the interest rate cycle, there is very little room for appreciation in fixed income mutual funds and the township would be susceptible to negative returns if interest rates were to rise.
- 3. PLGIT PLGIT offers a series of total return portfolios that are actively managed by PLGIT. While their past performance has been impressive, they require \$10,000,000 minimum investment portfolios at all times. In addition, the overall returns that PLGIT has shown to us are much lower than Univest's, with a higher minimum. All excess funds are kept in a PGLIT AAA rated money market account that earns .02% versus the current Univest money market account of .25%.
- 4. Fulton Bank Fulton's proposal is to offer a series of short to medium term CDs and municipal obligations. The indicative returns from Fulton are approximately 50% of those shown under the University laddered CD proposal.

In considering an appropriate investment the committee considered a number of factors. These include:

- 1. Safety no loss of principal is acceptable.
- 2. Liquidity ability to match the expected liquidity needs of the township, with the maturity of the investments so that no early termination penalties are incurred.
- 3. Return the ability to improve upon our current CD rates of approximately .25%. Increasing the overall return by .5% on \$10,000,000 in funds is \$50,000 per annum.
- 4. Flexibility While rates are not expected to increase over the next one to two years (per Federal Reserve statements), rates cannot go much lower. Therefore, some flexibility should be maintained in the event that rates begin to increase. Locking in a large portion of funds into a five year CD would not be desirable in this environment.

In conclusion, the Univest laddered CD option provides the township with government guaranteed safety, a high degree of liquidity, an attractive (relatively) return and provides the township with a great deal of flexibility as CDs mature. The committee recommends that the Univest laddered CD option be chosen.

#### UNIVEST BANK AND TRUST CO.

#### INVESTMENT MANAGEMENT AGREEMENT

THIS AGREEMENT made this day ofAugust , 2012 by and
betweenMontgomery Township (hereinafter referred to as PRINCIPAL), and
UNIVEST BANK AND TRUST CO., with its principal office located at Broad and
Main Streets, Souderton, Pennsylvania (hereinafter referred to as INVESTMENT
MANAGER and/or the BANK);

This delegation of investment responsibility applies to the investment of certain property which will be turned over to the BANK as is more fully described on the attached Schedule A, together with such other property or cash as may from time to time be delivered to the BANK in accordance with this Agreement.

It is understood and agreed that as Investment Manager, the BANK will have the broadest possible power of investment management for the assets of the Fund over which it has control. The Bank will have the right to direct the investment, reinvestment, and management of these assets in any form of property. The BANK is willing to render such service on the terms hereinafter set forth.

**NOW THEREFORE,** in consideration of the mutual covenants herein contained and intending to be legally bound thereby, the parties hereto agree as follows:

1. Investment Manager - It is the purpose of this Agreement to make the BANK the "INVESTMENT MANAGER." The BANK accepts the appointment as Investment Manager. This Agreement and the BANK's responsibility shall apply only to those assets of the Fund which are turned

over and deposited with the BANK as Investment Manager, as set forth on Schedule A, attached hereto. As the Investment Manager, the BANK shall be solely responsible for the investment and management of the assets for which it has responsibility. The BANK as Investment Manager shall use the care, skill, prudence and diligence under the circumstances then prevailing that a prudent investor acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims. The Investment Manager shall diversify investments of the Fund so as to minimize the risk of large losses, unless under the circumstances it is clearly prudent not to do so. The BANK as Investment Manager will maintain appropriate records of the property held, including all purchases and sales and furnish a statement to the Principal of all transactions at quarterly intervals.

- 2. Investment Management of Assets The Principal shall establish a funding policy, which shall determine the objectives and requirements for the Fund and shall communicate the funding policy to the BANK. The Bank as Investment Manager shall establish a course of investment action towards the objectives contained in the funding policy. The Bank is hereby given full and complete discretion as to all purchases, sales or other changes in investment that, in the BANK's opinion, fulfill the objectives of the funding policy.
- **3. Custody** The Bank as Investment Manager shall receive custody of the assets of the Fund as is more fully described on the attached Schedule A, which is hereby made a part of this Agreement, and such other assets as may from time to time be deposited by the Principal in accordance with the terms

of this Agreement.

- **4. Investment Reviews -** The BANK will provide the Principal with a written review of the investments at least four (4) times a year.
- **5. Income** All Income produced by the assets of the Fund will be collected and reinvested or paid out at least annually dependent on investment objectives of the Principal as the parties have agreed.
- **6. Registration -** The BANK as Investment Manager shall hold all securities of the Fund which are registered in the name of the BANK's nominee or nominees or held at a depository, and the BANK is authorized to execute on behalf of the Principal any documents which may be required to effect such registration.
- 7. Proxies The BANK is authorized to vote or not to vote all proxies for stock held in the Fund in its sole discretion. The Principal reserves the right at their discretion to request the BANK to forward any and all of the proxies to the Principal and if so instructed, the BANK assumes no further responsibility for said proxies.
- 8. Fees and Charges The Principal agrees to pay the BANK for its services as Investment Manager in accordance with the BANK's standard schedule of charges in effect from time to time during the period of the BANK's service as Investment Manager. A copy of the current schedule of charges will be provided to the Principal at the time of the execution of this Agreement. Further, the Principal hereby authorizes the BANK as Investment Manager to pay out of the Fund:

- a. All brokerage fees and transfer tax expenses and other expenses incurred in connection with the sale or purchase of investments;
- b. All real, income, and other taxes of any kind at any time levied or assessed under any present law pertaining to the Fund or any property included in the Fund. The BANK's compensation and the above charges will constitute a lien on the Fund.
- 9. Duties of Investment Manager The BANK as Investment Manager will be under no duties whatsoever, except such duties as are specifically set forth as such in this Agreement, and no implied covenant or obligation will be read into this Agreement against the BANK. The Investment Manager will not be compelled to do any act under this Agreement or to take any action toward the execution or enforcement of the trust or to prosecute or defend any suit in respect thereof unless indemnified to its satisfaction against loss cost liability and expense.
- 10. Termination This Agreement may be altered at any time by letter or other written instrument in such manner as may be mutually agreed upon by the BANK and Principal, and may be terminated at any time either by the BANK or by the Principal upon thirty (30) days written notice to the other party.
- 11. Investment in Interest-Bearing Account The Principal hereby specifically authorizes the BANK as Investment Manager to have the power to hold funds which it may have from time to time on deposit in an interest-bearing account in the Savings Department of any bank and specifically of the

Univest Bank and Trust Co.

12. Miscellaneous - It is agreed by the Investment Manager and the Principal that the BANK as Investment Manager will be kept informed of all substantive changes in the Fund, and all changes in the identity of the individual of the Fund.

13. Shareholder Communications - Investment Manager () is (X) is not authorized to disclose my name, address, and security position(s) of current and/or future security holdings that I may own from time to time to said fund or company pursuant to SEC Rule #14b-1(c).

**14.** This Agreement represents the entire agreement and understanding of the parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the above-written day and year.

	"PRINCIPAL"
	"PRINCIPAL"
	UNIVEST BANK AND TRUST CO
Attest:	By:By:

#### SCHEDULE "A"



## **INVESTMENT PROFILE**

	Montgomery Township	
	R:	
UNB'S INVESTMENT	Γ CAPACITY:Investment M	(anagement
DOB:		
Tax Bracket:		
Contact Person: Shar	nnon Drosnock	
D1 - 11 - 2	A	E
	Amount/ % of Income:	
	Amount:	
`	gs: (List detail on attached schedu	
Stocks \$		Taxable Bonds \$
Municipal Bonds \$		Cash/Other \$
Investment Restriction	ns/Special Considerations:	ModerateHighAggressive owing the township's cash flow projections
Investment Objectives	:Income and Preservation of C	Capital
Recommended Asset M	Mix:	
Equity:	Taxable	Fixed Income:100%
Tax - Free Fixed Incom	ne: Money I	Market/Other:
Date:	-	
	3	
Account Officer:		

SUBJECT:

Consider Transfer of Funds to Autumn Festival Fund

**MEETING DATE:** 

August 27, 2012

ITEM NUMBER: #10

Discussion:

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: xx

Policy:

Information:

INITIATED BY: Lawrence J. Gregan

**BOARD LIAISON:** 

Robert J. Birch/Candyce F. Chimera Liaisons to Autumn Festival Committee

Township Manager

#### BACKGROUND:

Autumn Festival 2012 is almost here! This premiere community event is enjoyed by everyone, and is a great way to promote our Township. It has been the annual practice of the Board to assist in the financial underwriting of this event by transferring budgeted monies from the General Fund to the Autumn Festival Fund. The amount budgeted for 2012 is \$7,000. The anticipated expenditures for 2012 currently total \$10,006.20. We have a carryover of \$26,463.65 from previous years. To date we have 10 sponsors (\$5,625); 23 vendors (\$560); and two food vendors (\$150).

Attached is a copy of the 2012 Autumn Festival Budget for your review showing budget and actual figures.

#### ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

**ALTERNATIVES/OPTIONS:** 

None.

**BUDGET IMPACT:** 

None.

#### **RECOMMENDATION:**

Consider the transfer of \$7,000 to the Autumn Festival Fund.

#### MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the transfer of \$7,000 from the General Fund to the Autumn Festival Fund.

MOTION:	SECOND:	`		
ROLL CALL:	w			7 <b>8 1</b> 2 2 2 2 2 3 4 7
Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Montgomery Township 2012 Autumn Festival Budget				
(Updated as of August 23, 2012)				
REVENUE	TITLE	2012 BUDGET	⋖	ACTUAL
	INTEREST	\$ 50.00	₩	69.58
	CONTRIBUTIONS			
	Donations	\$ 6,000.00	0	\$5,625
	From previous year		ઝ	26,463.65
	Activity fees	\$ 10,000.00	0	
	Presale Bracelets			
	Crafter/Vendor Fees	\$ 2,000.00	0	\$260
	Food Vendors			\$150
	GENERAL FUND	\$ 7,000.00	0	
SUBTOTAL AUTUMN FESTIVAL REVENUE		\$ 25,050.00	₩	32,868.23
EXPENDITURES	TITLE	2012 BUDGET	•	ACTUAL
	OPERATING SUPPLIES			
	Advertisements/Signs	\$ 750.00	0	
	Amusements	7,	0	\$6,541.20
	Civil War Reenactors		Ф	
	Clothes for Scarecrow Making		0	
	D	_	0	\$1,095.00
	Hay Bales	\$ 500.00	0	
	Paper Supplies		0	
	Petting Zoo/Pony Rides		0	\$1,650
	Portable Toilets		0	\$720
	Postage	\$ 600.00	0	
	Pumpkins		0	
	Tents, tables and chairs, dumpster	'n	0	
	T-Shirts		0	
	Volunteer Lunches	\$ 1,000.00	0	
SUBTOTAL AUTUMN FESTIVAL EXPENDITURES	S	\$ 22,575.00	\$	10,006.20

	Dr. Alan Ostroff	\$25	3/13/2012 No	n/a	Dr. Alan Ostroff	215-368-6281	ajostroff@comcast.net
	Sensor and Antenna Systems	\$500	3/16/2012 No	n/a =/0	Kris Field	215-996-2000	
	Arctic Glacier Premium Ice	SSOO	3/14/2012 No 3/22/2012 Yes	n/a	Lysa Schmitt	215-362-2474	Ischmitt@dischellbartle.com
	Impact Thrift Store	\$100	4/11/2012 No	n/a	Jo Greenawalt	215-699-4146 x103	lo greenawalt@impactthrift.pcg
	Fulton Bank	\$1,000	4/17/2012 No	п/а	Mary Griffith-Al Farano	215-412-3400	mgriffith-alfarano@fultonbank.com
	Mid-Atlantic Packaging	\$1,000	4/23/2012 No	n/a	Stone Bornardino	215-561-9200	steveb@montgomervvillecars.com
	Suspuehanna Bank	\$1,000	7/6/2012 No	e/u	Usa Borek	215-855-3500	lisa.borek@susquehanna.net
	Total Performance Physical Therapy	\$1,000	7/16/2012 No	e/u	Heather Moore	215-997-9898	heather@totalperformancent.com
	Variables Indicates and	\$5,625			State Agency of the same of th	THE PERSON NAMED IN COLUMN	THE REAL PROPERTY AND PERSONS ASSESSMENT
Vendor Type	Vendor Information	Amount Paid	Received? Vendor	or Logo Needed	ed Contact Name	Phone	Email
2	Senior Committee	\$0	ry s	:	Stacy Cra	215-393-6900	scrandell@monttomerytwp.org
Non-Profit - State Representative	State Representative Todd Stephens State Representative Kate Harper	\$10	3/16/2012 Yes	N ON	Karen Shaw	610-277-3230	kshaw@pahousegop.com
Non-Profit - State Senator	State Senator Stewart Greenleaf	\$10	3/23/2012 Yes	No.	Pat Beadling	215-657-7700	sgreonical @pasen gov
	MMR Catholic Church	\$10	3/26/2012 Yes 4/2/2012 Yes	0 0	Maria Stumpt	215-362-7400 x104	mariastumpfillimmredeemer org
	Bath Fitter	\$50	5/2/2012 Yes	N <sub>O</sub>	Jason Muir	484-674-7650	muir@bathsave.com
	Something Better, Inc.	\$50		No Z	Maureen Bowen	267-664-9996	somethingbetter@somethingbetterinc.com
	Calvary Baptist Central Bucks	\$10	5/14/2012 Yes	0 0	Genneane Holmes	215-204-0826	blancospinalcenter@verizon.net
	Premier Designs Jewelry	\$50		S   S	Denise Wenzel	267-247-2008	cool jewei@vericon.net
	Knitted Ikems - benefits Susan G. Koman	\$10		0 0	Marian Olson	215-219-3322	mananole@comcast.net
	J&K Office Detailing, LLC	\$50	7/9/2012 Yes	No L	Joanne Clayton	215-582-5326	mail@wedeanbetween.com
	Montgomery 300 Anniversary Committee Delaware Valley Siberian Husky Rectue	\$10	7/23/2012 Yes	0 N	Chuck Daly	215-653-0354	dalydons@msn.com
		88	7/25/2012 Yes	No	Stacy Crandell	215-393-6900	scrandell@montgomerytwp.org
	Silpada Designs Jewelry	850	7/27/2012 Yes	OZ :	Christina Vinci	215-855-9839	christina 49 Elverizon, net
	Portolese Family Chiropractic	\$50	8/2/2012 Yes	ON IN	Joe Partolese	0515-105-217	info@mudshack.com
	Monfeomery Township Republican Committee	\$10	8/14/2012 Yes	No No	Rick Miniscalco	215-852-8149	r.miniscalco@sertiton.net
	Operation Christmas Child	\$10	8/16/2012 Yes	No	Judi Mawson	215-362-6212	judimawson@hotmail.com
	Laurel House	\$10	8/21/2012, Yes	ON_	Tommie Wilkins	610-277-1860	twillars@laurel-house.org
	Keller Williams Real Estate	\$50	8/24/2012   Yes	No	Marlon Back	215-997-6805	thebacks@back2backhomes.com
	Total	3560					
	Food Monday Information	100000000000000000000000000000000000000			Section Control of the Control of th	Section 2010	
Vendor Type	Poss Vendor Information Organization	Amount Paid	Beelved?	911		Phone	Email
Pizza, sandwiches, drinks Sno cones, cotton candy, popcom, soda cans	Mystic Pizza Allert S	252	Yes Yes	0 . 0 	James Marques Allen Giaquinto	215-855-3515 610-304-9605	amesamarques avanços com

SUBJECT: Consider Waiver of Fees - Seasonal Mercantile Permit - Greater Philadelphia Falun Dafa Association

MEETING DATE:

August 27, 2012

ITEM NUMBER: # !!

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational:

Policy:

Discussion: xx

Information:

INITIATED BY: Bruce Shoupe

Director of Planning and Zoning

BOARD LIAISON: Candyce Fluehr Chimera

Chairman

#### **BACKGROUND:**

In the past, it has been the policy of the Board of Supervisors to waive permit fees for non-profit and religious organizations. The Township has received a request from Allen Wu, a resident of the Township, asking that fees be waived for a seasonal mercantile permit to sell tickets on behalf of the Greater Philadelphia Falun Dafa Association at Montgomery Mall. The event is held at the Merriam Theater in Philadelphia.

The amount of the permit fee is \$300.00.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

#### PREVIOUS BOARD ACTION:

The Board waived this fee last year.

#### ALTERNATIVES/OPTIONS:

None.

#### **BUDGET IMPACT:**

None.

#### RECOMMENDATION:

That permit fees be waived in conjunction with the Seasonal Mercantile Permit for the Greater Philadelphia Falun Dafa Association.

#### MOTION/RESOLUTION:

Resolution is attached.

MOTION:	SECOND: _			
ROLL CALL:				
Robert J. Birch Michael J. Fox	Aye Aye	Opposed Opposed	Abstain Abstain	Absent Absent
Jeffrey W. McDonnell Joseph P. Walsh	Aye Aye	Opposed Opposed Opposed	Abstain Abstain Abstain	Absent Absent Absent
Candyce Fluehr Chimera	Aye	Opposed	7 10010111	10000000000000000000000000000000000000

<u>DISTRIBUTION:</u> Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request of Greater Philadelphia Falun Dafa Association to waive all fees associated with the Seasonal Mercantile Permit for their exhibit at Montgomery Mall.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, F. Bartle, B. Shoupe, Minute Book, Resolution File, File

#### MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

#### **BOARD ACTION SUMMARY**

SUBJECT: Consider Approval of Proposal for Engineering Services - Survey of

Recreation/Community Center Site

MEETING DATE: August 27, 2012

ITEM NUMBER: #12

MEETING/AGENDA: WORK SESSION

**ACTION** XX NONE

REASON FOR CONSIDERATION: Operational: XX Policy:

Discussion:

Information:

INITIATED BY: Lawrence J. Gregan

BOARD LIAISON: Candyce Fluehr Chimera, Chairman

**Board of Supervisors** 

Township Manager

BACKGROUND: The Township's RFP for the Recreation/Community Center Feasibility Study anticipated the need for an up to date existing condition plan of the site that would be utilized in the preparation of building and site development plans. Prior to the Townships acquisition of the site it had been totally re-graded including the installation of storm drainage improvements without the benefit of a completed existing conditions survey plan.

The architect will need a new survey in order to properly site the elevation and setbacks for any proposed building and site improvements on the property. Township Engineer, Gilmore and Associates, has provided a proposal in the amount of \$11,000 to perform the necessary survey work.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None

**ALTERNATIVES/OPTIONS: None** 

BUDGET IMPACT: Funds in the amount of \$650K have been set aside in the Capital Reserve Fund for expenses related to the planning and design of the proposed Community and Recreation Center.

RECOMMENDATION: It is recommended that Gilmore and Associates be authorized to perform the existing conditions survey of the proposed Recreation and Community Center site.

#### MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the proposal from Township Engineer Gilmore and Associates to perform an existing conditions survey of the proposed Recreation and Community Center site at a cost of \$11,000.

#### **ROLL CALL:**

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

**DISTRIBUTION:** Board of Supervisors, Frank R. Bartle, Esq.



### GILMORE & ASSOCIATES, INC.

#### **ENGINEERING & CONSULTING SERVICES**

August 17, 2012

File No. 12-11019

Lawrence J. Gregan, Township Manager Montgomery Township 1001 Stump Road Montgomeryville, PA 18976

Reference:

Proposal for Survey Services

Montgomery Office Park - Parcel 46-00-03589-11-1

#### Dear Larry:

Pursuant to your request, we are providing a proposal of \$11,000 to complete the existing conditions survey of the above-referenced parcel. The scope of work also includes survey of Horsham and Stump Roads along the frontages as well as the Horsham and Stump intersection. The survey would be utilized in the preparation of building and site development plans.

We will proceed with this scope of work upon authorization from the Board of Supervisors. If you have any questions, please feel free to contact us.

Sincerely,

James P. Dougherty, P.E.

Project Manager

Gilmore & Associates, Inc.

JPD/

cc: Russell S. Dunlevy, P.E., Executive VP – Gilmore & Associates, Inc. Karyn Hyland, P.E., Project Manager – Gilmore & Associates, Inc.

SUBJECT:

Payment of Bills

MEETING DATE:

August 27, 2012

ITEM NUMBER: #13

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information:

Discussion:

Policy:

INITIATED BY: Lawrence J. Gregan

Township Manager

BOARD LIAISON: Candyce Fluehr Chimera,

Chairman

#### **BACKGROUND:**

Please find attached a list of bills for your review.

#### ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

**ALTERNATIVES/OPTIONS:** 

None.

**BUDGET IMPACT:** 

None.

**RECOMMENDATION:** 

Approval all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

### MONTGOMERY TOWNSHIP ELECTRONIC PAYROLL TAX PAYMENTS

DATE	VENDOR NAME	REASON FOR PAYMENT	<u>AMOUNT</u>
08/16/2012	IRS	941 Payment	\$71,494.43
08/16/2012	BCG	401/457 Plan Payment	\$23,212.86
08/16/2012	PA-SCDU	Withholding Payment	\$3,156.10
08/22/2012	Commonwealth of PA	State Tax Payment	\$8,287.26
		Total Paid as of 08/27/2012	\$106,150.65

Check Number	Check Date	Vendor No	Payee	Amount
24573	8/16/12	1264	MORGAN STANLEY SMITH BARNEY INC	5,666.27
51799	8/14/12	00902593	CARRIE WRIGHT	20.00
51800	8/14/12	00902108	CHRISTINE MCGUIRE	40.00
51801	8/14/12	00902406	CRYSTAL GRAHAM	20.00
51802	8/14/12	00902594	DAVID WU	20.00
51803	8/14/12	00902590	DEBORAH J. GOLDMAN	505.39
51804	8/14/12	00902595	DIANE ALESI	40.00
51805	8/14/12	00902127	DIANE GARZONE	20.00
51806	8/14/12	00902356	ELISA JAFFE	40.00
51807	8/14/12	00902596	FRANCES MITRA	20.00
51808	8/14/12	00902597	GAIL SANTINI	20.00
51809	8/14/12	00902130	HEATHER PELLETIER	40.00
51810	8/14/12	00902567	KELLI EL KHBIRI	20.00
51811	8/14/12	00902357	KERRY STONE	20.00
51812	8/14/12	00902598	LINDA PEARCE	40.00
51813	8/14/12	00902360	LOIS KOUROUCHIN	40.00
51814	8/14/12	00902266	LORI KENICK	40.00
51815	8/14/12	00902139	MELINDA SHAFER	20.00
51816	8/14/12	00902599	MICHELE EVANS	20.00
51817	8/14/12	00902364	MICHELLE BURGESS	40.00
51818	8/14/12	00902600	NASEERA RAHMAN	40.00
51819	8/14/12	00902566	NATACHA CANDIALES	40.00
51820	8/14/12	00902592	PARADIGM DEVELOPMENT	1,000.00
51821	8/14/12	00902601	PAYAL KONDISETTY	40.00
51822	8/14/12	00001358	PENNSYLVANIA RECREATION AND PARK	12,374.20
51823	8/14/12	00902366	PRITI KARNIK	20.00
51824	8/14/12	00000153	SHANNON DROSNOCK	40.00
51825	8/14/12	00902372	TARA HAINES	20.00
51826	8/14/12	00902602	THERESA PALMER	40.00
51827	8/14/12	00902603	VASAVI PATEL	20.00
51828	8/14/12	00902604	YING JI	20.00
51829	8/15/12	00000375	PFS CORPORATION	500.00
51830	8/17/12	00001636	RICHARD J. EISENACHER	450.00
51831	8/27/12	00000209	BOUCHER & JAMES, INC.	6,749.51
51832	8/27/12	00000209	BOUCHER & JAMES, INC.	5,538.19
51833	8/27/12	00001963	HUGHES, KALKBRENNER &	750.00
51834	8/27/12	00001972	ROBERT L. BRANT	975.00
51835	8/27/12	00001984	TRAFFIC PLANNING AND DESIGN, INC.	4,696.36 369.00
51836	8/27/12	00000842	911 SAFETY EQUIPMENT	
51837	8/27/12	00000897	ACS FIREHOUSE SOFTWARE	3,194.54 60.00
51838	8/27/12	00000068	ADAM WEBSTER	1,500.00
51839	8/27/12	00902607	ANTHONY MASTROMATTO  B & H FOTO & ELECTRONICS CORP	159.90
51840	8/27/12	00000360		136.50
51841	8/27/12	00000043	BERGEY'S	130.30

ŀ	Check	Check	Vendor	Payee	Amount
	Number		No	DETUI FUEN DDE CAST INC	990.00
	51842	8/27/12	00001717	BETHLEHEM PRE-CAST, INC.	90.00
	51843	8/27/12	00001938	BILL WIEGMAN BRIAN JANSSENS	30.00
	51844	8/27/12	00001903 00000069	C L WEBER CO INC.	215.85
	51845	8/27/12		CARL HERR	30.00
	51846	8/27/12	00000380		235.96
	51847	8/27/12	00001601	CDW GOVERNMENT, INC. COMCAST CORPORATION	251.54
	51848	8/27/12	00000335		186.00
	51849	8/27/12	00000222	COMMONWEALTH PRECAST, INC. COUNTY ELECTRIC SUPPLY COMPANY, I	178.65
	51850	8/27/12	00000108		
	51851	8/27/12	00000342	D & S CUSTOM COVERS	520.50
	51852	8/27/12	00902591	DAVID ALAN GURWOOD	1,200.00
	51853	8/27/12	00000111	DAVID H. LIGHTKEP, INC.	77.70
	51854	8/27/12	00000024	DAVID P. BENNETT	45.00
	51855	8/27/12	00001945	DAVID S. WOLFE	45.00
	51856	8/27/12	00001941	DAVID W. VASCONEZ	150.00
	51857	8/27/12	00001627	DEER PARK DIRECT	180.96
	51858	8/27/12	00001520	DELAWARE VALLEY INSURANCE TRUST	2,500.00
	51859	8/27/12	00001166	DRUMHELLER CONSTRUCTION, INC.	50,575.64
	51860	8/27/12	00000146	E.A. DAGES, INC.	282.70
	51861	8/27/12	00000341	EASTERN REGIONAL WATERWAY, LLC	4,617.27
	51862	8/27/12	00001902	ELLIOTT GREENLEAF &	2,028.10
	51863	8/27/12	00000161	EUREKA STONE QUARRY, INC.	223,157.38
	51864	8/27/12	00000169	FEDEX	265.82
	51865	8/27/12	00001466	FEDEX OFFICE	68.95
	51866	8/27/12	00001669	FIRST HOSPITAL LABORATORIES, INC.	282.75
	51867	8/27/12	00001852	G.L. SAYRE, INC.	48.48
	51868	8/27/12	00000193	GEORGE ALLEN PORTABLE TOILETS, INC	552.00
	51869	8/27/12	00000198	GLASGOW, INC.	275.00
	51870	8/27/12	00000203	GRANTURK EQUIPMENT CO., INC.	230.61
	51871	8/27/12	00000223	GUIDEMARK, INC.	1,111.01
	51872	8/27/12	00000213	HAJOCA CORPORATION	44.53
	51873	8/27/12	00000215	HAVIS, INC.	426.80
	51875	8/27/12	00000903	HOME DEPOT CREDIT SERVICES	824.53
	51876	8/27/12	00000371	HOT FROG PRINT MEDIA, LLC	3,649.95
	51877	8/27/12	BT003577	HUNTER DOUGLAS FABRICATION CO	182.00
	51878	8/27/12	00000787	IAFC - INTERNATIONAL ASSOCIATION OF	20.00
	51879	8/27/12	00000868	ICC - INTERNATIONAL CODE COUNCIL	2,220.00
	51880	8/27/12	00001578	IRON MOUNTAIN	1,995.00
	51881	8/27/12	00000248	JAMAR TECHNOLOGIES, INC.	97.40
	51882	8/27/12	BT004692	JANE E. COOKE	180.22
	51883	8/27/12	00001964	JOHN CATALDI	15.00
	51884	8/27/12	00000890	JOHN H. MOGENSEN	30.00
	51885	8/27/12	00001042	JOHN MILLER AND SON, INC.	7,916.98
	51886	8/27/12	00001581	JOSEPH J. SIMES	120.00

Check	Check	Vendor	Payee	Amount
Number	Date	No		
51887	8/27/12	00001843	JOSEPH M. BENNETT	80.00
51888	8/27/12	BT005365	JOSEPH STONG, INC.	14.94
51889	8/27/12	00000740	K.J. DOOR SERVICES INC.	267.50
51890	8/27/12	00000377	KATHY'S JUST DESSERTS, INC.	831.60
51891	8/27/12	00902605	KIMBERLY RESNICK	396.00
51892	8/27/12	00901968	MELANIE DROLSBAUGH	70.00
51893	8/27/12	00000743	MES - PENNSYLVANIA	170.96
51894	8/27/12	00001855	METROPCS WIRELESS, INC.	250.00
51895	8/27/12	00902606	MICHAEL G. BARR	27.50
51896	8/27/12	00001920	MICHAEL H. BEAN	75.00
51897	8/27/12	00001961	MICHAEL LONG	30.00
51898	8/27/12	00000867	MICHAEL SHEARER	30.00
51899	8/27/12	00002016	MICHAEL SHINTON	30.00
51900	8/27/12	00001381	NATIONAL DECALCRAFT CORP.	220.00
51901	8/27/12	00000376	NORTH PENN SCHOOL DISTRICT	1,395.00
51902	8/27/12	00001134	OFFICE DEPOT, INC	192.00
51903	8/27/12	00000367	P.K. MOYER & SONS, INC.	142,032.25
51904	8/27/12	00001840	PAUL R. MOGENSEN	60.00
51905	8/27/12	00000095	PAUL SMITH	80.00
51906	8/27/12	00000399	PECO ENERGY	10,491.69
51907	8/27/12	00000397	PECO ENERGY	1,754.90
51908	8/27/12	00902251	PEG KREUTZER	132.00
51909	8/27/12	00000595	PENN VALLEY CHEMICAL COMPANY	433.70
51910	8/27/12	00000726	PENN-HOLO SALES & SERVICES	32.94
51911	8/27/12	00000009	PETTY CASH	250.00
51912	8/27/12	00000375	PFS CORPORATION	225.00
51913	8/27/12	00001155	PITNEY BOWES GLOBAL FINANCIAL	222.24
51914	8/27/12	00000345	PRINTWORKS & COMPANY, INC.	838.28
51915	8/27/12	00001630	PSI - PROTECTION SERVICES INC.	129.18
51916	8/27/12	00000251	PSI PERSONNEL, LLC	724.80
51917	8/27/12	00001000	PSM - PETER A. SCHERTZ	253.00
51918	8/27/12	00000136	RECYCLE AWAY, LLC	1,099.80
51919	8/27/12	00000439	RED THE UNIFORM TAILOR	92.50
51920	8/27/12	00000117	RIGGINS INC	3,640.62
51921	8/27/12	00000115	RIGGINS, INC	1,804.88
51922	8/27/12	00000653	SCATTON'S HEATING & COOLING, INC.	202.50
51923	8/27/12	00000365	SCOTT BENDIG	166.30
51924	8/27/12	00000465	SHAPIRO FIRE PROTECTION COMPANY	611.60
51925	8/27/12	00000833	THE SHERWIN WILLIAMS COMPANY	94.44
51926	8/27/12	00000469	SPRINT SPECTRUM, L.P.	59.99
51927	8/27/12	00001394	STANDARD INSURANCE COMPANY	6,923.50
51928	8/27/12	00001847	STAPLES CONTRACT & COMMERCIAL, IN	
51929	8/27/12	00000636	STAPLES CREDIT PLAN	413.95
51930	8/27/12	00902608	STEELWAY CELLAR DOORS, LLC	179.00

Check	Check	Vendor	Payee	Amount
Number	Date	No		
51931	8/27/12	00001952	STEVEN COHEN	80.00
51932	8/27/12	00001200	SYNATEK	288.00
51933	8/27/12	BT005495	TEAM WIRELESS	373.98
51934	8/27/12	00001982	TEMPLE UNIVERSITY - CJTP	297.00
51935	8/27/12	00001783	THE HOMER GROUP	4,645.00
51936	8/27/12	00001273	TIM KUREK	215.50
51937	8/27/12	00000065	TIMOTHY MURRAY	15.00
51938	8/27/12	00000327	U.S. MUNICIPAL SUPPLY, INC.	907.33
51939	8/27/12	00000032	VISA	2,084.27
51940	8/27/12	00000520	VALLEY POWER, INC.	783.77
51941	8/27/12	00000040	VERIZON PENNSYLVANIA INC	433.16
51942	8/27/12	00001033	VERIZON CABS	539.49
51943	8/27/12	00000038	VERIZON WIRELESS SERVICES, LLC	1,061.92
51944	8/27/12	00000038	VERIZON WIRELESS SERVICES, LLC	176.14
51945	8/27/12	00001839	VINAY SETTY	45.00
51946	8/27/12	BT005734	VISION PAINTING, INC.	111.60
51947	8/27/12	BT005734	VISION PAINTING, INC.	317.98
51948	8/27/12	00000272	SUSANNE BAUM	496.00
51949	8/27/12	00001289	W. BYRON BATTLE, RPR	1,127.75
51950	8/27/12	00000301	W.B. MASON CO., INC.	201.46
51951	8/27/12	00001191	WARREN FUCHS	30.00
51952	8/27/12	00000760	WASTE MANAGEMENT OF	472.07
51953	8/27/12	00001329	WELDON AUTO PARTS	572.26
51954	8/27/12	00001948	WILLIAM H. FLUCK IV	55.00
51955	8/27/12	00000249	WILLIAM R. GOLTZ	15.00
51956	8/27/12	00000537	WILLIAM R. PEOPLES	109.81
51957	8/27/12	00001317	WIRELESS COMMUNICATIONS &	2,200.00
51958	8/27/12	00000590	YOCUM FORD	12.65
			TOTAL	548,797.63