

# 300th Anniversary Committee

## COMMITTEE MEETING

**Location: Township Building**  
**January 10, 2011**

**Meeting 7:00 - 8:30 p.m.**

**Meeting called by:** Joe Walsh, Board of Supervisors  
**Attendees:** Current Committee Members  
**By Invitation:** none

## AGENDA

Board Meeting	Responsible Member	Time
■ Welcome / Call to Order / Roll Call / December Meeting Minutes	Walsh	7:00p
■ Approval of December 2011 Meeting Minutes	Waddington	7:05p
■ Officers Election <ul style="list-style-type: none"> <li>➤ Review descriptions</li> <li>➤ Election</li> </ul>	Walsh	7:07p
■ Governance Update <ul style="list-style-type: none"> <li>➤ 501 (c) 3 Status</li> <li>➤ Bylaws Update</li> </ul>	Walsh	7:30p
<b>■ Mission Statement Discussion</b>  <i>The mission of this advisory committee is to plan, develop and implement events and materials (or resources?) for the Montgomery community in celebration of 300 years of existence as a township. A celebration of this magnitude includes fundraising activities to build financial support to enable the committee to offer quality programs that will provide learning experiences for our residents, build appreciation for our attractive community, value and celebrate our past and provide a memorable celebration year.</i>	Committee	7:40p
<b>■ Establish Subcommittees and Assign Committee Chairs and Liaisons</b> <ul style="list-style-type: none"> <li>➤ Sponsorship/Fundraising <ul style="list-style-type: none"> <li>a. Develop sponsorship plan and price structure for approval</li> <li>b. Identify local businesses to target</li> <li>c. Research grants and other funding mechanisms</li> </ul> </li> <li>➤ Events <ul style="list-style-type: none"> <li>a. Establish event committees</li> <li>b. Develop budgets</li> <li>c. Fundraising vs. Community events</li> <li>d. Develop event plan and budget for approval</li> </ul> </li> </ul>	Walsh	8:00p

<ul style="list-style-type: none"> <li>➤ <b>Communication/PR/Marketing</b> <ul style="list-style-type: none"> <li>a. <b>Logo</b></li> <li>b. <b>Website</b></li> <li>c. <b>Develop campaign and timeline</b></li> <li>d. <b>Liaison with Township for Communication</b></li> </ul> </li> <li>➤ <b>Governance</b> <ul style="list-style-type: none"> <li>a. <b>Liaison with Township and Board of Supervisors</b></li> <li>b. <b>Bylaws</b></li> <li>c. <b>501 (c) 3 Status</b></li> <li>d. <b>Liaison with other Townships</b></li> </ul> </li> <li>➤ <b>Finance</b> <ul style="list-style-type: none"> <li>a. <b>Establish financial guidelines</b></li> <li>b. <b>Finalize budget</b></li> <li>c. <b>Provide reports</b></li> </ul> </li> </ul>		
■ <b>New Business</b>	Committee	8:25p
■ <b>Adjournment</b>	Walsh	8:30p
<b>NEXT MEETING: – February 14, 2012</b>		