

**AGENDA**  
**MONTGOMERY TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**March 26, 2012 - 8:00 P.M.**

[www.montgomerytp.org](http://www.montgomerytp.org)

Candyce Fluehr Chimera  
Robert J. Birch  
Michael J. Fox  
Jeffrey W. McDonnell  
Joseph P. Walsh

Lawrence J. Grogan  
Township Manager

**ACTION MEETING - 8:00 PM**

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of the March 12, 2012 Meeting
6. Consider Board/Commission Appointments
7. Public Hearing – Proposed Ordinances #11-251Z and #11-252Z – Amended Zoning Ordinance – Billboard Overlay District Regulations and Map
8. Consider Ordinance #12-256 – Amendments to Snow and Ice Removal Regulations
9. Consider Approval of DEP Sewage Facilities Planning Module – Firefox I, LP
10. Consider Awarding of Bid for Installation of Sugar Maples at Memorial Grove Project
11. Announce Date of Spring 2012 Curbside Leaf Waste Collection
12. Consider Authorization to Solicit Proposals – Multi Purpose Recreation/Community Center Needs Assessment/Feasibility Study
13. Consider Approval of 2012 Kids University Trip Fees
14. Consider Approval of 2012 Park Capital Improvement Projects and Budget Amendment
15. Consider Approval of Changing Main Phone Service Provider
16. Consider Approval of Public Meeting Room Audio/Visual Upgrades
17. Discussion – New Community Information Guide/Map
18. Payment of Bills
19. Other Business
20. Adjournment

**Future Public Hearings/Meetings:**

03-27-12 @ 7:00 PM – Environmental Advisory Committee  
03-27-12 @ 7:30 PM – Zoning Hearing Board  
03-29-12 @ 7:30 PM – Finance Committee  
04-03-12 @ 7:30 PM – Zoning Hearing Board  
04-09-12 @ 8:00 PM – Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Public Comment

MEETING DATE: March 26, 2012

ITEM NUMBER:

#3

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan  
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera, Chairman



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BACKGROUND:

The Board needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Board needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT:      Announcement of Executive Session

MEETING DATE:      March 26, 2012

ITEM NUMBER:      #4

MEETING/AGENDA: WORK SESSION

ACTION    XX

NONE

REASON FOR CONSIDERATION:    Operational:    XX    Information:      Discussion:      Policy:

INITIATED BY:    Lawrence J. Gregan  
                         Township Manager

BOARD LIAISON:    Candyce Fluehr Chimera, Chairman

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BACKGROUND:

Frank Bartle will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION:    Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Approval of Minutes for March 12, 2012 Meeting

MEETING DATE: March 26, 2012

ITEM NUMBER: #5

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan  
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera, Chairman



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BACKGROUND:

Just a reminder – Please call Deb Rivas or Shirley Snyder on Monday, March 26, 2012 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MINUTES OF MEETING  
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
MARCH 12, 2012**

**DRAFT**

Chairman Candyce Fluehr Chimera called the work session to order at 7:04 p.m. In attendance were Supervisors Robert Birch, Michael Fox, Jeffrey McDonnell and Joseph Walsh. Also in attendance were Lawrence Gregan, Frank R. Bartle, Esquire, Chief Richard Brady, Deputy Chief Scott Bendig, Stacy Crandell, Shannon Drosnock, Kevin Costello, Rick Lesniak, Bruce Shoupe, Sharon Tucker, Rich Grier and Shirley Snyder.

Lawrence Gregan, Township Manager, reported that the Township will be completing settlement on the Univest/Montgomery Office Park property on Tuesday, March 13, 2012. The Board's intent in the purchase of this property is to develop a multi-purpose recreation/community center. Mr. Gregan reported that one of the first steps for consideration in the process would be to obtain proposals from professional consultants to prepare a needs assessment and feasibility study. Information on the need for the facility, could be obtained from Township residents through a survey mailed out to all residents, or by holding focus group meetings. The consensus of the Board was that focus groups might generate more interest and discussion, and thus provide better feedback on resident's needs. James Bogrette and Jonathan Trump of Kimmel Bogrette were present to answer questions about the proposed facility. Kimmel Bogrette has completed several multi-purpose recreation/community center projects. Jonathan Trump advised that generally an Architectural firm can serve as the facilitator and scheduler of community focus group meetings. Some additional items discussed were: the financial commitment the Township is willing to spend to develop and establish parameters for the project; a general idea of what facilities should be included in the project; Township funds available for planning and building this facility; and possible financing options. The consensus of the Board is to provide a Community/Recreation Center that will meet the needs of the residents within a reasonable budget. Staff will begin compiling a "Request for Proposals" outlining a scope of the study. The work session adjourned at 7:57 p.m.

Chairman Candyce Fluehr Chimera called the regular action meeting to order at 8:05 p.m. In attendance were Supervisors Robert Birch, Michael Fox, Jeffrey McDonnell and Joseph Walsh. Also in attendance were Frank R. Bartle, Esquire, Lawrence Gregan, Richard Brady, Scott Bendig, Bruce Shoupe, Shannon Drosnock, Kevin Costello, Rick Lesniak, Ann Shade, Rich Grier, Stacy Crandell and Shirley Snyder.

Following the Pledge of Allegiance, Chairman Chimera called for public comment from the audience and there was none.

Supervisor Joseph Walsh made a motion to approve the minutes of the February 27, 2012 Board meeting and Supervisor Michael Fox seconded the motion. The minutes of the meeting were unanimously approved as submitted.

The Board considered the appointment of Township resident, Linda Brooks to a position on the Montgomery Township Park & Recreation Board and the reappointment of Daniel Spinelli to the Open Space Committee. Ms. Brooks has been involved with nature conservation her whole life, and has been instrumental in working with the Montgomery Basketball Association, which was founded by her husband, Mike Brooks. Mr. Spinelli will serve as the Park & Recreation Board member on the Open Space Committee. Resolution #1 was adopted unanimously, appointing Linda Brooks to fill a vacancy on the Park & Recreation Board with a term to expire on January 1, 2013, and approving the reappointment of Dan Spinelli as a member of the Open Space Committee with a term to expire on January 1, 2013.

Chief of Police, Richard Brady provided background information on the two Corporals being considered for promotions to the rank of Sergeant with the Montgomery Township Police Department. Corporal Robert Hart began his law enforcement career as a police dispatcher in Upper Dublin, then obtained a position as a police officer with the Fairfax County, Virginia Police Department. He began his career with the Montgomery Township Police Department on August 5, 1988, as a patrol officer. Canine Corporal Hart has been a canine officer since 1991, having

worked with Canine Bart, Canine Astro and presently Canine Jammer. Canine Corporal Hart has participated yearly in the Montgomery Township Junior Police Academy, Montgomery Township Citizens Police Academy and the Montgomery Township Autumn Festival, and has received numerous letters of commendation from the department, outside agencies, citizens and from previous Board of Supervisors. Deborah Hart, wife of Corporal Hart, was present to affix the sergeant chevrons on her husband's uniform.

Corporal Glenn Davis began his police career with the Montgomery Township Police Department as a dispatcher in July 1993, and in 1997 he obtained a position as a patrol officer. Corporal Davis has participated yearly in the Montgomery Township Junior Police Academy, Montgomery Township Citizens Police Academy and the Montgomery Township Autumn Festival, and has received numerous letters of commendation from civilians, the police department and outside agencies. Tiffany Davis, wife of Corporal Davis and Nancy Davis, mother of Corporal Davis were present to affix the sergeant chevrons on Corporal Davis's uniform.

Resolution #2, adopted unanimously, approved the promotions of Corporal Robert Hart and Corporal Glenn Davis to the rank of Sergeant of the Montgomery Township Police Department effective March 13, 2012.

Chief Brady advised that Officer Lee Wagner, hired on January 29, 2010, has successfully completed his one year probationary period on January 29, 2011, and was promoted to the rank of Patrol Officer III. Resolution #3 adopted unanimously, approved the promotion of Officer Lee Wagner to the rank of Patrol Officer II, effective January 29, 2012.

Lawrence Gregan reported that the Board of Supervisors and Township Police Officers executed a new Collective Bargaining Agreement in September 2011, which is effective January 1, 2012 to December 31, 2016. The Agreement provided for adoption of an amended and restated Police Pension Plan Document incorporating negotiated revisions to the Police Pension

Plan Document including consolidation of the DROP Program language into the Pension Document, along with the separate Side Agreement. Resolution #4 adopted unanimously, authorized the execution of the Side Agreement and the adoption of the Amended and Restated Police Pension Plan Document, effective January 1, 2016.

Director of Planning and Zoning, Bruce Shoupe stated that amendments are needed to the regulations in Chapter 192 of the Township Code governing removal of snow and ice from sidewalks and undedicated streets within the Township. The proposed Amendment will revise the violations and penalties provision to eliminate an option to pay any fine at the Police Station as this is not authorized for Second Class Townships. Resolution #5, adopted unanimously, established Monday, March 26, 2012 after 8:00 p.m. at the Township building as the date, time and place for the consideration of this Ordinance.

Director of Fire Services, Rick Lesniak announced that the Volunteer Fire Department of Montgomery Township is celebrating its 10<sup>th</sup> Anniversary year in 2012. A Proclamation was read by Chairman Chimera which recognizes the service provided by the Fire Department and expresses the Township's appreciation for the efforts and sacrifices made by the members of the Department on behalf of the Township and its citizens. The Proclamation will be presented to the Fire Department as its annual banquet on March 17, 2012. Resolution #6, adopted unanimously, acknowledged and recognized the Fire Department of Montgomery Township on their 10<sup>th</sup> Anniversary by Proclamation.

With the acquisition of the Montgomery Office Park property by the Township, the presently approved land development project for the site is abandoned. Final construction escrow release LDS#633 for Montgomery Office Park was adopted by Resolution #7 with a vote of 4-0 (Supervisor Michael Fox abstained from the vote as he is employed by Univest Bank.

Director of Administration and Human Resources, Ann Shade reported that the Training and Development Policy Section of the Employee Handbook is being recommended for policy



updates. Mrs. Shade outlined the revisions being proposed, which includes increasing the annual cap on education reimbursement requests to \$3,000, and providing for reimbursement for Professional Development Certificate Courses. Resolution #8 adopted unanimously, amended the Training and Development Policy in the Montgomery Township Employee Handbook.

Supervisor Michael Fox made a motion to approve the payment of bills. Supervisor Joseph Walsh seconded the motion. The payment of bills was unanimously approved as submitted.

There being no further business to come before the Board, the meeting adjourned at 8:34 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Announce Board/Commission Appointments

MEETING DATE: March 26, 2012

ITEM NUMBER: #6

MEETING/AGENDA: WORK SESSION

ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan  
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera, Chairman

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BACKGROUND:

Mary Alfarano has submitted a resume for consideration as a member to the Autumn Festival Committee. Ms. Alfarano attended the March 14<sup>th</sup> Autumn Festival meeting and expressed an interest in the committee.

Joseph Kobulsky has submitted a resume for consideration as a member of the Finance Committee. Mr. Kobulsky's career has been in finance, having served as a Manager of Audit and Controls and Director of Financial Operations.

Meg Swiggard has volunteered to serve as an employee member of the Non-Uniform Pension Committee. Meg is the Coordinator of Human Resources with Montgomery Township.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Consider appointment of Mary Alfarano to the Autumn Festival Committee.  
Consider appointment of Joseph Kobulsky to the Finance Committee.  
Consider appointment of Meg Swiggard as an employee member of the Non-Uniform Pension Committee.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the appointment of Mary Alfarano as a member of the Autumn Festival Committee with a term to expire on January 1, 2013.

BE IT FURTHER RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the appointment of Joseph Kobulsky as a member of the Finance Committee with a term to expire on January 1, 2013.

BE IT FURTHER RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the appointment of Meg Swiggard as a member of the Non-Uniform Pension Committee.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Adoption of Proposed Ordinance # 11-251Z and #11-252Z - to amend the Township Zoning Ordinance – Billboard Overlay District Regulations and Map

MEETING DATE: March 26, 2012

ITEM NUMBER: #7

MEETING/AGENDA: WORK SESSION      ACTION      CONSENT      NONE

REASON FOR CONSIDERATION: Operational:      Policy:      Discussion:      Information: XX

INITIATED BY: Bruce S. Shoupe  
Director of Planning and Zoning

BOARD LIAISON: Candyce Fluehr Chimera -  
Chairman

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BACKGROUND:

Regionally municipalities have been confronted with legal challenges to their Zoning Regulations governing the installation of Billboards and specifically Digital Billboards.

The Township Solicitor's position is that our current billboard overlay zoning regulations are defensible and consistent with current case law. However, with the advances in digital billboard technology, the significant revenues generated by such signs and the number of challenges occurring in municipalities around the region, it was recommended that the Township be proactive and develop regulations to permit digital billboards within the BLI District subject to size limitations and other conditions desired by the Township.

The Township's Planning Consultant, Van Riker has prepared proposed amendments to the "Billboard Overlay District" regulations and the Zoning Map. The Map amendment would expand the district to include the nonconforming billboard located north of Hartman Road on the northbound side of Bethlehem Pike. These proposed amendments would:

- Permit Digital Billboard signs to a maximum size of 672 sq. ft.
- Regulate the illumination brightness including requirements for automatic dimming after sunset and require annual certification;
- Limit copy to change a maximum of once every 30 seconds;
- Prohibit images that are interactive or produce sound;
- Prohibit signs that otherwise impair the vision of the driver, result in a nuisance to a driver, or interfere with the effectiveness of an official traffic sign, device or signal.
- Extend the Billboard Overlay District on the northbound side of Bethlehem Pike north for a distance of 1,500 feet with a depth of 150 feet from the centerline of Bethlehem Pike.
- Remove the requirement prohibiting an underlying Zoning District within the limits of BLI district.

Copies of the proposed ordinances are attached. The ordinances have been reviewed by the Township and County Planning Commissions and recommended for adoption

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

Authorized for a public hearing on March 26, 2012.

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

None.

RECOMMENDATION:

That these ordinances be adopted as written

MOTION/RESOLUTION:

See attached

MOTION \_\_\_\_\_

SECOND \_\_\_\_\_

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

RESOLUTION #

**BE IT ORDAINED AND ENACTED** by the Board of Supervisors of Montgomery Township this 26<sup>th</sup> day of March 2012, that we hereby adopt Ordinance #11-251Z and Ordinance #11-252Z, amending the BLI-Billboard Overlay District regulations and the limits of the BLI – Billboard Limited Industrial Overlay District

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: F. Bartle, J. Chambers, B. Shoupe, M. Stoerrle, Minute Book, Resolution File, File

## **MONTGOMERY TOWNSHIP**

### **LEGAL NOTICE**

On Monday, March 26, 2012, at 8:00 PM, the Montgomery Township Board of Supervisors will hold a Public Hearing during its regular meeting to consider the enactment of the following two amendatory-ordinances:

Ordinance 1: An Ordinance amending the Township's Zoning Ordinance Article XVIII Section 230-123A (7) [Signs/Definitions] to provide a revised definition of "changeable-copy sign"; Article XXXIII Section 230-246 [BLI Billboard Limited Industrial District/Establishment of overlay district] providing a new provision for the establishment of the BLI Billboard Limited Industrial District; and Article XXXIII Section 230-246 [BLI Billboard Limited Industrial District/Compliance with code requirements] providing new code requirements compliance and internal illumination and changeable copy regulations.

Ordinance 2: An Ordinance amending the Montgomery Township Zoning Map to extend the limits of BLI Billboard Limited Industrial Overlay District.

The full text of these amendatory-ordinances may be examined, without charge, and copies may be obtained for a charge no greater than the cost thereof, at the Montgomery County Law Library, the offices of this newspaper, and the Montgomery Township Building during normal business hours, Monday through Friday 8:30AM until 4:30PM.

The public is invited to attend and will be given an opportunity to provide comments regarding this ordinance. Persons with disabilities, wishing to attend the Public Hearing and Meeting and requiring auxiliary aid, service or other accommodations to participate, should contact the Montgomery Township Human Resources Coordinator at 215-393-6900.

At the completion of the Public Hearing, the Board of Supervisors will continue with the Public Meeting to render its decision thereon, unless it deems additional time is required for consideration and discussion of the above ordinances, in which case it will hold an additional Public Meeting at an announced date and time for that purpose.

LAWRENCE J. GREGAN  
*Township Manager*

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TO BE INSERTED in The Reporter on Saturday, March 10, 2012 and Saturday, March 17, 2012. Please send proof of Publication to Montgomery Township, Attn.: Bruce Shoupe 1001 Stump Road, Montgomeryville, PA 18936

# **MONTGOMERY TOWNSHIP**

Montgomery County, Pennsylvania

ORDINANCE #11-251Z

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**AN ORDINANCE AMENDING THE TOWNSHIP'S ZONING ORDINANCE ARTICLE XVIII SECTION 230-123A (7) [SIGNS/DEFINITIONS] TO PROVIDE A REVISED DEFINITION OF "CHANGEABLE-COPY SIGN"; ARTICLE XXXIII SECTION 230-246 [BLI BILLBOARD LIMITED INDUSTRIAL DISTRICT/ESTABLISHMENT OF OVERLAY DISTRICT] PROVIDING A NEW PROVISION FOR THE ESTABLISHMENT OF THE BLI BILLBOARD LIMITED INDUSTRIAL DISTRICT; AND ARTICLE XXXIII SECTION 230-246 [BLI BILLBOARD LIMITED INDUSTRIAL DISTRICT/COMPLIANCE WITH CODE REQUIREMENTS] PROVIDING NEW CODE REQUIREMENTS COMPLIANCE AND INTERNAL ILLUMINATION AND CHANGEABLE COPY REGULATIONS**

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ENACTED: \_\_\_\_\_



# **MONTGOMERY TOWNSHIP**

Montgomery County, Pennsylvania

ORDINANCE #11-251Z

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**AN ORDINANCE AMENDING THE TOWNSHIP'S ZONING ORDINANCE ARTICLE XVIII SECTION 230-123A (7) [SIGNS/DEFINITIONS] TO PROVIDE A REVISED DEFINITION OF "CHANGEABLE-COPY SIGN"; ARTICLE XXXIII SECTION 230-246 [BLI BILLBOARD LIMITED INDUSTRIAL DISTRICT/ESTABLISHMENT OF OVERLAY DISTRICT] PROVIDING A NEW PROVISION FOR THE ESTABLISHMENT OF THE BLI BILLBOARD LIMITED INDUSTRIAL DISTRICT; AND ARTICLE XXXIII SECTION 230-246 [BLI BILLBOARD LIMITED INDUSTRIAL DISTRICT/COMPLIANCE WITH CODE REQUIREMENTS] PROVIDING NEW CODE REQUIREMENTS COMPLIANCE AND INTERNAL ILLUMINATION AND CHANGEABLE COPY REGULATIONS**

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**NOW, THEREFORE,** it is hereby **ENACTED** and **ORDAINED** by the Montgomery Township Board of Supervisors that Article XVIII [Signs], and Article XXXIII [BLI Billboard Limited Industrial District] shall be amended as follows:

**SECTION 1.      Amendment to Article XVIII, §230-123**  
**[Signs/Definitions].**

The "changeable-copy sign" definition set forth in Article XVIII, Section 230-123A [Signs/Definitions] shall be amended to delete the sentence "This shall also include the changing of copy on billboards", and restated to read as follows:

- (7) **CHANGEABLE-COPY SIGN** – A sign that is designed so that characters, letters, panels or illustrations can be changed or rearranged without altering the face or the surface of the sign.

**SECTION 2.**      **Amendment to Article XXXIII §230-243B [BLI Billboard Limited Industrial District/Establishment of overlay district].**

§230-243B(1)[Establishment of overlay district] shall be deleted in its entirety and replaced with the following:

- (1) The property upon which the proposed billboard is to be situated must have frontage on Pennsylvania Route 309. The BLI Billboard Limited Industrial District shall be measured to a depth of one hundred fifty (150) feet from and parallel to the centerline of Route 309 (Bethlehem Pike).
- (2) Reserved.

**SECTION 3.**      **Amendment to Article XXXIII §230-246B [BLI Billboard Limited Industrial District/Compliance with code requirements].**

Article XXXIII §230-246B [Billboard Limited Industrial District/Compliance with code requirements] shall be deleted in its entirety and replaced with the following:

- B. Electrical services and wiring shall be installed in accordance with the requirements of the National Electric Code and shall be certified by one of the approved electrical inspection agencies of the Township. Indirect sign illumination shall be in compliance with §230-123A of the Montgomery Township Zoning Ordinance. All sign components, connections, and installations shall conform to all electrical specifications of the Pa Act 45 of 1999,<sup>1</sup> National Electric Code as amended and Underwriters Laboratories and bear a UL seal. In no case shall any open spark or flame be used for display purposes. In no case shall flashing lights be used for display purposes. External illumination shall only be directed at the billboard itself and shall be directed and designed so as not to create a nuisance or hazard to motorists. In no case shall a billboard in total or part consist of a beacon light, festoon lighting, flashing sign, animated sign, or non-stationary sign as these terms are defined in §230-123A in Article XVIII herein. **[Amended 7-23-2007 by Ord. No. 07-219Z]**
- C. Applicants for a building permit for a billboard must submit to the Township a building and electrical permit application and sealed

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<sup>1</sup> Editor's Note: See the Pennsylvania Construction Code Act, 35 P.S. §7210.101, *et seq.*

plans prepared by a licensed professional structural engineer certifying that the billboard meets or exceeds industry standards for wind load standards as a requirement for the permit.

D. Regulations for internal illumination and changeable copy.

- (1) The image, copy, or message of a billboard shall be static and not change more frequently than once per thirty (30) seconds. The change of an image, message, copy, color or brilliance of a billboard shall be instantaneous without any audio or visual effects. All changeable copy on a billboard shall change uniformly and completely. Once changed, the copy of any part of the billboard shall not change again in less than thirty (30) seconds.
  - (a) No image shall be transferred by any means beyond the perimeter of the billboard sign face.
  - (b) Billboards having internal luminance shall have a pixel pitch or equivalent resolution of not greater than twelve (12) millimeters. The light source shall be equipped to automatically adjust brilliance levels based on ambient light conditions. White or light color backgrounds shall not exceed fifty percent (50%) of the surface area of the sign face of the billboard.
  - (c) No image shall be interactive, display interactive messages or 3-dimensional images; nor shall any sign or any part of a billboard structure produce sound of any kind.
  - (d) No billboard sign shall flash, scroll, fade, revolve, move, and have intermittent lighting or movable characters or animated parts.
- (2) Brightness.
  - (a) No billboard may be brighter than is necessary for clear and adequate visibility and shall not exceed a maximum of 700 NITS during nighttime hours. For the purpose of this regulation, nighttime shall be between one hour after sunset and sunrise.
  - (b) No billboard may display light of such intensity or brilliance to cause glare or otherwise impair the vision of the driver or result in a nuisance to a driver.

- (c) No billboard may be of such intensity or brilliance that it interferes with the effectiveness of an official traffic sign, device, or signal.
  - (d) All digital billboards must be equipped with both a dimmer control and a photocell that automatically adjusts the display's intensity according to natural ambient light conditions.
  - (e) Prior to issuance of a sign permit, the applicant shall provide written certification from the sign manufacturer that the light intensity has been factory pre-set not to exceed 10,000 NITS daytime maximum and adheres to the nighttime hours maximum brilliance of 700 NITS and that the intensity level is protected from end-user manipulation by password-protected software or other method determined appropriate by the Township. Annual recertification shall be required from the manufacturer and delivered to the Township on the anniversary date of the issuance of the original permits to erect an electronic changeable copy billboard.
- (3) Default display. All billboards shall be designed and equipped to freeze in one position or immediately discontinue the display if a malfunction occurs.

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#### **SECTION 4. Repeal and Ratification.**

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed. Any other terms and provisions of the ordinances of the Township that are unaffected by this Ordinance are hereby reaffirmed and ratified.

#### **SECTION 5. Severability.**

Should any section, paragraph, sentence, clause, or phrase in this Ordinance be declared unconstitutional or invalid for any reason, the remainder of the

Ordinance shall not be affected thereby and shall remain in full force and affect, and for this reason the provisions of this Ordinance shall be severable.

**SECTION 6.**      **Effective Date.**

This Ordinance shall become effective five (5) days after enactment.

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**ORDAINED AND ENACTED** this \_\_\_\_\_ day of March 2012, by the Montgomery Township Board of Supervisors.

**BOARD OF SUPERVISORS  
MONTGOMERY TOWNSHIP**

\_\_\_\_\_  
CANDYCE FLUEHR-CHIMERA, *Chairperson*

[Seal]

Attested by:

\_\_\_\_\_  
LAWRENCE J. GREGAN  
*Township Manager/ Secretary*

# **MONTGOMERY TOWNSHIP**

Montgomery County, Pennsylvania

ORDINANCE #11-252Z

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**AN ORDINANCE AMENDING THE MONTGOMERY TOWNSHIP ZONING MAP  
TO EXTEND THE LIMITS OF BLI BILLBOARD LIMITED INDUSTRIAL  
OVERLAY DISTRICT**

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**DRAFT**

ENACTED: \_\_\_\_\_

# **MONTGOMERY TOWNSHIP**

Montgomery County, Pennsylvania

ORDINANCE # 11-252Z

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## **AN ORDINANCE AMENDING THE MONTGOMERY TOWNSHIP ZONING MAP TO EXTEND THE LIMITS OF BLI BILLBOARD LIMITED INDUSTRIAL OVERLAY DISTRICT**

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**NOW, THEREFORE,** it is hereby **ENACTED** and **ORDAINED** by the Montgomery Township Board of Supervisors that the Township's Zoning Map is amended to extend the limits of the BLI Billboard Limited Industrial Overlay District as follows:

### **SECTION 1.      Amendment to Township's Zoning Map.**

The Township's Zoning Map shall be amended by extending the BLI Billboard Limited Industrial District. This District shall be extended along the northbound side of Bethlehem Pike, measuring a depth of one hundred fifty (150) feet from and parallel to the centerline of Route 309 (Bethlehem Pike) and a distance of one thousand five hundred (1,500) feet from the intersection of Hartman Road and Bethlehem Pike to include the properties identified below on the northbound side of Bethlehem Pike as shown on the attached drawing;

ALL THAT CERTAIN area being shown on the BLI extension area drawing attached that include 1049 Bethlehem Pike being Parcel ID No. 460000088001 comprised of Tax Map 018 Units 11 & 28.

### **SECTION 2.      Repeal and Ratification.**

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed. Any other terms and provisions of the ordinances of the Township that are unaffected by this Ordinance are hereby reaffirmed and ratified.

### **SECTION 3.      Severability.**

Should any section, paragraph, sentence, clause, or phrase in this Ordinance be declared unconstitutional or invalid for any reason, the remainder of the

Ordinance shall not be affected thereby and shall remain in full force and affect, and for this reason the provisions of this Ordinance shall be severable.

**SECTION 4.      Effective Date.**

This Ordinance shall become effective five (5) days after enactment.

\*\*\*

**ORDAINED AND ENACTED** this \_\_\_\_\_ day of March 2012, by the  
Montgomery Township Board of Supervisors.

**BOARD OF SUPERVISORS  
MONTGOMERY TOWNSHIP**

\_\_\_\_\_  
CANDYCE FLUEHR-CHIMERA, *Chairperson*

[Seal]

Attested by:

\_\_\_\_\_  
LAWRENCE J. GREGAN  
*Township Manager/Secretary*



**Abc Neighborhoods**  
**Streets**  
**Abc Address**  
**Features**  
 — **Streams**  
 □ **Buildings**  
 □ **Parcels**  
**Hatfield Parcels**  
**ParcelsHighlighted**

SCALE 1 : 4,319





## MONTGOMERY COUNTY PLANNING COMMISSION

box 311 • norristown • pennsylvania • 19404-0311 • 610-278-3722  
office location: suite 201 • one montgomery plaza • swede & airy streets • norristown pa  
FAX 610-278-3941 • Website [www.montcopa.org/plancom](http://www.montcopa.org/plancom)

December 6, 2011

Mr. Larry Gregan, Manager  
Montgomery Township  
1001 Stump Road  
Montgomeryville, Pennsylvania 18936

Re: MCPC # 03-0044-003  
Amend BLI Billboard Limited Industrial  
District Ordinance (Zoning Text  
Amendments, Ord. 11-252-Z)  
Montgomery Township

Dear Mr. Gregan:

We received a request to review the above referenced zoning text and map amendments on November 29, 2011, and have reviewed them in accordance with Section 609 of Act 247, "The Pennsylvania Municipalities Planning Code," as requested by Marita Stoerrle, Township Development Coordinator. We have previously reviewed this proposal in a letter dated November 3, 2011. We forward this letter as a report of our review and recommendations.

### **Background**

The Township is seeking to amend the BLI Billboard Limited Industrial District to allow and provide standards for electronic changeable-copy billboards and to extend the district an additional 1,500 feet along the north-bound side of Bethlehem Pike/State Route 309.

### **Review Comments**

Since our previous letter included the items that have been revised, we have no new comments.

### **Recommendation**

At this time, we recommend approval of the proposed ordinance text amendments.

Please note that the review comments and recommendations contained in this report are advisory to the municipality and the final disposition for the approval of any proposal will be made by the municipality.

Should the governing body approve this amendment, Section 607 and 609 of the Municipalities Planning Code requires that we be sent an official copy within 30 days.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew Schelly", written over a horizontal line.

Matthew Schelly, Senior Community Planner to Montgomery Township  
610-278-3739, Email: mschelly@montcopa.org

- c: Marita Stoerrle, Township Development Coordinator
- All Township Planning Commission Members
- All Township Supervisors
- Bruce Shoupe, Township Zoning Officer
- Frank R. Bartle, Esq., Township Solicitor
- Ken Amy, Township Planning Consultant
- John O. Chambers, Township Engineer
- Pennonni Associates, Inc., Township Traffic Engineer and Lighting Consultant
- Judy Stern Goldstein, Township Landscape Consultant



## MONTGOMERY COUNTY PLANNING COMMISSION

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office location: suite 201 • one montgomery plaza • swede & airy streets • norristown pa  
FAX 610-278-3941 • Website [www.montcopa.org/plancom](http://www.montcopa.org/plancom)

November 3, 2011

Mr. Larry Gregan, Manager  
Montgomery Township  
1001 Stump Road  
Montgomeryville, Pennsylvania 18936

Re: MCPC # 03-0044-002  
Amend BLI Billboard Limited Industrial  
District Ordinance (Zoning Text and Map  
Amendments, Ord. 11-251-Z, 11-252-Z)  
Montgomery Township

Dear Mr. Gregan:

We received a request to review the above referenced zoning text and map amendments on October 11, 2011, and have reviewed them in accordance with Section 609 of Act 247, "The Pennsylvania Municipalities Planning Code," as requested by Marita Stoerrle, Township Development Coordinator. We forward this letter as a report of our review and recommendations.

### Background

The Township is seeking to amend the BLI Billboard Limited Industrial District to allow and provide standards for electronic changeable-copy billboards and to extend the district an additional 1,500 feet along the north-bound side of Bethlehem Pike/State Route 309.

### Review Comments

1. **HLI Overlay Map Area Conflict.** The proposed extension to the BLI District is already shown on the Zoning Map as the location of a portion of the HLI Overlay District. In the description for the area allowed to be part of the BLI District, there is a provision, Section 230-243.B.(2), which states that the BLI District area may have "no other zoning overlay" on the property. The proposed BLI extension area needs to be revised, the HLI Overlay District needs to be revised, or the HLI overlay area is incorrectly depicted on the Zoning Map and the Zoning Map needs to be corrected.
2. **BLI Map Area Correction.** The existing ordinance text limits the extent of the BLI District to 300 feet from the ultimate right-of-way, however it is shown on the Zoning Map to cover entire parcels and therefore extend up to 650 feet from the ultimate right-of-way. This suggests the Zoning Map may need to be corrected, which would be good to do when this provision is changed to 150 feet from and parallel to the centerline of Route 309 (Bethlehem Pike).

### Recommendation

At this time, we recommend, provided the Township considers the comments presented above and the Zoning Map is revised to the satisfaction of the Township, approval of the proposed ordinance text and map amendments.

Please note that the review comments and recommendations contained in this report are advisory to the municipality and the final disposition for the approval of any proposal will be made by the municipality.

Should the governing body approve this amendment, Section 607 and 609 of the Municipalities Planning Code requires that we be sent an official copy within 30 days.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew Schelly", written over a horizontal line.

Matthew Schelly, Senior Community Planner to Montgomery Township  
610-278-3739, Email: mschelly@mail.montcopa.org

- c: Marita Stoerrle, Township Development Coordinator
- All Township Planning Commission Members
- All Township Supervisors
- Bruce Shoupe, Township Zoning Officer
- Frank R. Bartle, Esq., Township Solicitor
- Ken Amy, Township Planning Consultant
- John O. Chambers, Township Engineer
- Pennoni Associates, Inc., Township Traffic Engineer and Lighting Consultant
- Judy Stern Goldstein, Township Landscape Consultant

AGENDA ITEMS  
Billboard Ordinance

cc: R. Birch  
M. Fox  
J. McDonnell  
J. Walsh  
C. Chimera  
L. McGuire  
J. Glickman  
L. Manai  
J. Trump  
K. Johnson  
Sewer Authority  
F. Bartle  
B. Shoupe  
E. Reynolds  
M. Beatty  
M. Schelly  
J. Goldstein  
J. Rall  
S. Krumenacker

MONTGOMERY TOWNSHIP PLANNING COMMISSION  
November 17, 2011

The November 17, 2011, meeting of the Montgomery Township Planning Commission was called to order by Chairman Jonathan Trump at 7:30 p.m. In attendance were Commissioners Jay Glickman, Steven Krumenacker, Leon McGuire, James Rall and Ellen Reynolds. Commissioner Michael Beatty was absent. Also present were Matthew Schelly, Montgomery County Planning Commission, and Bruce Shoupe, Director of Planning and Zoning.

The minutes of September 15, 2010, were approved as submitted.

There were no public comments.

The first item on the agenda was a presentation of the amendments to the **Billboard District Ordinance** by E. Van Rieker. Mr. Rieker gave a brief history of the billboard district. He advised that these amendments were to provide regulations regarding electronic changeable copy and to also extend the boundary of the district by 1,500 feet. Mr. Rieker stated that there was an existing billboard by Gill Quarry that would now be covered under the billboard district regulations. Matthew Bradley, a resident of Cathedral Drive, and an employee of Clear Channel, was in attendance at this meeting. He advised that he was there as an observer only, not in an official capacity. Some discussion followed. Matt Schelly had indicated in his review of the ordinances that there needed to be a correction to the map amendment. Mr. Rieker stated that he would revise the ordinance to remove the reference to the HLI District. Therefore, the Planning Commission would only provide a recommendation on the text amendment at this time. A motion was made by Mr. Glickman, seconded by Mr. Rall, to recommend to the Board of Supervisors that this ordinance be approved. Motion carried unanimously.

Mr. Schelly explained and provided some publications which would be of interest to the Planning Commission members.

The next meeting of the Planning Commission will be held on Thursday, December 15, 2011. Mr. Trump reminded everyone that the annual holiday celebration would follow this meeting. Mr. Glickman volunteered to make reservations for this.

This meeting was adjourned at 9:30 p.m.

Respectfully submitted:

Marita Stoerrle  
Development Coordinator/  
Recording Secretary

AGENDA ITEMS

Conditional Use – American Gymnastics  
Billboard Ordinance

cc: R. Birch  
M. Fox  
J. McDonnell  
J. Walsh  
C. Chimera  
L. McGuire  
J. Glickman  
L. Manai  
J. Trump  
K. Johnson  
Sewer Authority  
F. Bartle  
B. Shoupe  
E. Reynolds  
M. Beatty  
M. Schelly  
J. Goldstein  
J. Rall  
S. Krumenacker

MONTGOMERY TOWNSHIP PLANNING COMMISSION  
December 15, 2011

The December 15, 2011, meeting of the Montgomery Township Planning Commission was called to order by Chairman Jonathan Trump at 7:30 p.m. In attendance were Commissioners Jay Glickman, Steven Krumenacker, Leon McGuire, James Rall and Ellen Reynolds. Commissioner Michael Beatty was absent. Also present were Matthew Schelly, Montgomery County Planning Commission, and Bruce Shoupe, Director of Planning and Zoning.

The minutes of November 17, 2011, were approved as submitted.

There were no public comments.

The first item on the agenda was a conditional use application for American Gymnastics. This was for an indoor athletic facility. George Valdez, the owner, was present to discuss this application. Mr. Valdez stated that he has owned this business in Montgomery Township for almost 20 years. This would be the third location for this business. He had to change the location because the building in which he was leasing space was sold and the space would no longer be available. There would not be any alterations to the building. He presented the Commission with a letter from the owner of 506 Stump Road stating that he was entering into a lease agreement with Mr. Valdez. This use is only permitted by a conditional use in the LI-Limited Industrial District. Mr. Trump advised that the Township Traffic Engineer had indicated that a traffic study was required for a conditional use. Mr. Valdez stated that the new location was only .5 miles from the old location so there should not be any impact on traffic. The Planning Commission members felt that a complete traffic study was not necessary in these circumstances. Mr. Shoupe advised that the Board of Supervisors had the ability to waive the requirement for a traffic study. After



some further discussion, a motion was made by Mr. Glickman, seconded by Mr. Rall, to recommend to the Board of Supervisors that this conditional use application be approved, subject to satisfactory compliance with all comments of the Township's review agencies. The motion further recommended that the Board waive the requirement for a traffic study. The motion carried unanimously.

The next item to be discussed was a revision to the Billboard Ordinance which had previously been discussed by the Planning Commission. Mr. Shoupe explained that this had occurred because of Matt Schelly's review comments. Mr. Schelly had indicated that the ordinance prohibited having two underlying overlay districts in one location. Therefore, the area that had been proposed to be included in the BLI Overlay District could not be included as it was already in the HLI II Overlay District. Mr. Shoupe stated that the revised ordinance deleted that restriction for this area. After some further discussion, a motion was made by Mr. McGuire, seconded by Mr. Rall, and carried unanimously.

As there was no other business, this meeting was adjourned at 8:05 p.m.

Respectfully submitted:

Marita Stoerrle  
Development Coordinator/  
Recording Secretary

Consulting Engineers  
and Surveyors



**Chambers Associates, Inc.**

831 DeKalb Pike  
Center Square, PA 19422-1271  
610-275-1114  
FAX 610-275-1807  
EMAIL [staff.csq@chambersassoc.com](mailto:staff.csq@chambersassoc.com)

October 18, 2011

Marita A. Stoerrle  
Development Coordinator  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 19087

***Subject: Proposed Ordinance Amendment – Billboard Limited Industrial District  
Job # 105-001***

Dear Marita:

As you requested in your e-mail transmission of October 12, 2011, we have had the opportunity to review the Proposed Ordinances #11-251-Z and #11-252-Z. As Township Engineer, we have no engineering comments concerning the Proposed Amendments.

If you have any questions, please call.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Joseph P. Hanna'. The signature is fluid and cursive, with a prominent 'J' and 'H'.

Joseph P. Hanna, P.E.

/jvr

Copy via e-mail: Lawrence Grogan  
Bruce Shoupe

Chief of Police  
Richard J. Brady



## MONTGOMERY TOWNSHIP POLICE DEPARTMENT

MONTGOMERYVILLE, PA 18936

PHONE: 215-362-2300 • FAX: 215-362-6383 • ORI: PA0461800

October 12, 2011

TO: MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
FROM: RICHARD J. BRADY, CHIEF OF POLICE  
  
RE: PROPOSED ORDINANCES #11-251-Z AND #11-252-Z, BLI –  
BILLBOARD LIMITED INDUSTRIAL DISTRICT ORDINANCE

The above two proposed amendments to the Code of Montgomery Township were reviewed at this office. There are no major areas of concern to the police department at this time.

Thank you for the opportunity to review these proposed ordinances.

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY**

---

SUBJECT: Consider Ordinance #12-256 – Amendments to Snow and Ice Removal Regulations

MEETING DATE: March 26, 2012

ITEM NUMBER: #8

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe  
Director of Planning and Zoning

BOARD LIAISON: Candyce Fluehr Chimera  
Chairman

---

BACKGROUND:

Attached is a draft ordinance amendment for the removal of snow and ice from sidewalks and streets within the Township. This revises the violations and penalties provision.

This draft has been developed by the Township consultants and staff.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

None

RECOMMENDATION:

That the ordinance amendment be approved.

MOTION/RESOLUTION:

The Resolution is attached.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank B. Bartle, Esq.

Resolution #

BE IT ORDAINED AND ENACTED by the Board of Supervisors of Montgomery Township this 26<sup>th</sup> day of March 2012, that we hereby approve Ordinance #12-256, Amendments to Chapter 201, Streets and Sidewalks, Article II, Removal of Snow and Ice.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: F. Bartle, B. Shoupe, K. Costello, R. Brady, Minute Book, Resolution File, File

**MONTGOMERY TOWNSHIP**  
**LEGAL NOTICE**

On Monday, March 26, 2012, at 8:00PM, the Montgomery Township Board of Supervisors, during its regularly scheduled public meeting, will consider enacting an ordinance amending Chapter 201 Article II [Streets and Sidewalks/Removal of Snow and Ice] revising the violations and penalties provision.

The full text of this ordinance may be examined, without charge, and copies may be obtained for a charge no greater than the cost thereof, at the Montgomery Township Building, during normal business hours, Monday through Friday 8:30AM until 4:30PM

The public is invited to attend and will be given an opportunity to provide comments regarding this proposed ordinance. Persons with disabilities, wishing to attend the public meeting and requiring auxiliary aid, service or other accommodations to participate, should contact the Montgomery Township Human Resources Coordinator at 215-393-6900.

The Board of Supervisors will render a decision on the enactment of this ordinance, unless it deems additional time is required for consideration and discussion, in which case it will hold an additional public meeting at an announced date and time for that purpose.

**LAWRENCE J. GREGAN**  
***Township Manager***

---

TO BE INSERTED in The Reporter on Friday, March 16, 2011. Please send proof of Publication to Montgomery Township, Attn.: Bruce Shoupe 1001 Stump Road, Montgomeryville, PA 18936

**MONTGOMERY TOWNSHIP**  
Montgomery County, Pennsylvania

ORDINANCE # 1d-256

---

**AN ORDINANCE AMENDING CHAPTER 201, ARTICLE II, [STREETS AND  
SIDEWALKS/REMOVAL OF SNOW AND ICE], REVISING THE VIOLATION  
AND PENALTIES PROVISION**

---

**DRAFT**

ENACTED: \_\_\_\_\_

ORDINANCE # 256

**MONTGOMERY TOWNSHIP**  
Montgomery County, Pennsylvania

---

**AN ORDINANCE AMENDING CHAPTER 201, ARTICLE II [STREETS AND  
SIDEWALKS/REMOVAL OF SNOW AND ICE], REVISING THE VIOLATION  
AND PENALTIES PROVISION**

---

**NOW, THEREFORE**, be it ordained and enacted by the Board of Supervisors of Montgomery Township that Chapter 201, Article II [Streets and Sidewalks/Removal of Snow and Ice], revising the violation and penalties provision.

**SECTION 1.      Amendment to Chapter 201, Article II [Streets and  
Sidewalks/Removal of Snow and Ice].**

The "Violations and Penalties" provision of Chapter 201, Article II [Streets and Sidewalks/Removal of Snow and Ice] of the Code of Ordinances of Montgomery Township, is hereby amended to read as follows:

**§201-16. Violations and penalties.**

Any person, firm or corporation cited for violating any portion of this Article shall be issued a fine not to exceed six hundred dollars (\$600) per violation. Enforcement shall be by a civil enforcement proceeding before a district justice, in accordance with the Second Class Township Code, as amended. The Township shall initiate the civil enforcement proceeding by complaint or by such other means as may be provided by the Pennsylvania Rules of Civil Procedure. In addition to or in lieu of civil actions before a district justice, the Township may also enforce this Article in equity. In such an enforcement proceeding, any person, firm or corporation determined by the district justice to have violated this Article, shall be liable for the initial fine imposed, as well as additional daily fines for continuing violations, including failure to timely pay, all court-costs and reasonable Township fees, including attorney fees, incurred by the Township in the enforcement proceeding. A separate violation shall arise for each day or portion thereof in which a violation is



found to exist or for each section of this Article which is found to have been violated. All fines and penalties collected for the violation this Article shall be paid to the Township Treasurer.

**SECTION 2.**      **Repeal And Ratification.**

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed. Any other terms and provisions of the ordinances of the Township that are unaffected by this Ordinance are hereby reaffirmed and ratified.

**SECTION 3.**      **Severability.**

Should any section, paragraph, sentence, clause, or phrase in this Ordinance be declared unconstitutional or invalid for any reason, the remainder of the Ordinance shall not be affected thereby and shall remain in full force and affect, and for this reason the provisions of this Ordinance shall be severable.

**SECTION 4.**      **Effective Date.**

This Ordinance shall become effective five (5) days after enactment.

\*\*\*

[Signatures on Next Page]

**ORDAINED AND ENACTED** this \_\_\_\_\_ day of March 2012, by the  
Montgomery Township Board of Supervisors.

**BOARD OF SUPERVISORS  
MONTGOMERY TOWNSHIP**

\_\_\_\_\_  
CANDYCE FLUEHR-CHIMERA, *Chairman*

[seal]

Attested by:

\_\_\_\_\_  
LAWRENCE J. GREGAN  
*Township Manager/Secretary*

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

---

SUBJECT: Consider Approval of DEP Sewage Facilities Planning Module – Firefox I, LP

MEETING DATE: March 26, 2012

ITEM NUMBER: 49

MEETING/AGENDA: WORK SESSION      ACTION    XX      NONE

REASON FOR CONSIDERATION:   Operational: XX    Information:    Discussion:    Policy:

INITIATED BY: Bruce Shoupe  
Director of Planning and Zoning

BOARD LIAISON: Candyce Fluehr Chimera  
Chairman

---

BACKGROUND:

This application is for the Firefox I, LP Subdivision, located at Bethlehem Pike and Line Street. The plan proposes 115 dwelling units in Montgomery Township with an additional 33 dwelling units located in Hatfield Township. The Township's Act 537 Plan is its plan for sewer service and the MTMSA is responsible for the implementation of this plan. Occasionally, the plan must be changed due to development and a planning module must be submitted to DEP.

A Sewage Facilities Planning Module previously approved for this project was proposed with pump stations to convey the project's wastewater flows to an existing interceptor with final discharge to the Hatfield Sewage Treatment Plant. However, since that time a gravity connection was found to be feasible and, the Planning Module needed to be revised. Therefore, the Township is being requested to consider approval of the revised Sewage Facilities Planning Module.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

A Sewage Facilities Planning Module was approved in 2008. The revised Module was reviewed and recommended for approval by the Township Planning Commission at its meeting on February 16, 2012.

ALTERNATIVES/OPTIONS:

Approve the revised DEP Sewage Facilities Planning Module.

BUDGET IMPACT:

None.

RECOMMENDATION:

Acceptance of the DEP Sewage Facilities Planning Module.

MOTION/RESOLUTION:

The resolution is attached.

MOTION \_\_\_\_\_

SECOND \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Resolution #

**WHEREAS**, the Department of Environmental Protection requires that a municipality amend its Sewage Facilities Plan for any new development; and

**WHEREAS**, an application has been submitted to DEP for the Firefox I, LP Subdivision; and

**WHEREAS**, this Planning Module has been reviewed by the Montgomery Township Municipal Sewer Authority and found to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Montgomery Township that we hereby approve the application for the Firefox I, LP Subdivision.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, F. Bartle, MTMSA, B. Shoupe, M. Stoerrle, Minute Book, Resolution File, File

## RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

RESOLUTION OF THE (SUPERVISORS) (COMMISSIONERS) (COUNCILMEN) of Montgomery (TOWNSHIP) (BOROUGH) (CITY), Montgomery COUNTY, PENNSYLVANIA (hereinafter "the municipality").

**WHEREAS** Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the "Pennsylvania Sewage Facilities Act", as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

**WHEREAS** Firefox I, L.P. c/o The Klein Company has proposed the development of a parcel of land identified as  
land developer

Firefox Development, and described in the attached Sewage Facilities Planning Module, and  
name of subdivision

proposes that such subdivision be served by: (check all that apply), ☐ sewer tap-ins, ☒ sewer extension, ☐ new treatment facility, ☐ individual onlot systems, ☐ community onlot systems, ☐ spray irrigation, ☐ retaining tanks, ☐ other, (please specify). \_\_\_\_\_

**WHEREAS**, Montgomery Township finds that the subdivision described in the attached  
municipality  
Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

**NOW, THEREFORE, BE IT RESOLVED** that the (Supervisors) (Commissioners) (Councilmen) of the (Township) (Borough) (City) of Montgomery hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

I \_\_\_\_\_, Secretary, \_\_\_\_\_  
(Signature)

Township Board of Supervisors (Borough Council) (City Councilmen), hereby certify that the foregoing is a true copy of the Township (Borough) (City) Resolution # \_\_\_\_\_, adopted, \_\_\_\_\_, 20\_\_\_\_.

Municipal Address:

Montgomery Township

1001 Stump Road

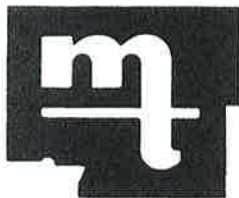
Montgomeryville, PA 18936-9605

Telephone (215) 393-6900

*Seal of*

*Governing Body*

MONTGOMERY



**TOWNSHIP MUNICIPAL SEWER AUTHORITY**

1001 STUMP ROAD, MONTGOMERYVILLE, PA 18936-9605

TELEPHONE (215) 393-6930  
FAX (215) 362-8711

February 6, 2012

Bruce S. Shoupe, Director of Planning & Zoning  
Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936-9605

Re: Firefox I LP (B001/U042)  
Third Revised Sewage Facilities Planning Module Submission

Dear Bruce,

In accordance with Tom Zarko's letter to me dated February 1, 2012 regarding the above captioned subject, attached please find the executed affected pages of Component 3 of the Planning Module for the land development submission.

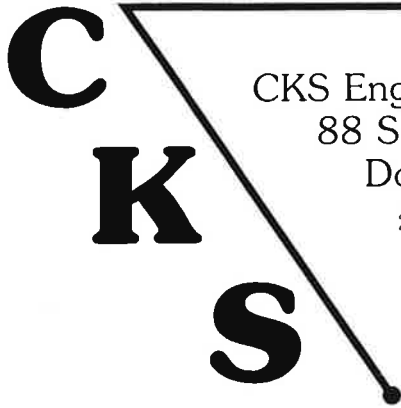
Please let me know if you have any questions.

Best regards,

Karyn L. Koerwer, Manager

Cc: Robert J. Kerns, Esq., Kerns, Pearlstine, Onorato & Hladik, LLP  
Richard Watt, Esq., Kerns, Pearlstine, Onorato & Hladik, LLP  
Lawrence Gegan, Township Manager  
Thomas F. Zarko, P.E., CKS Engineers, Inc.  
Gilmore & Associates, Inc.  
Firefox I, LP  
Ebert Engineering, Inc.  
File

*2/6/12 Summary - will take to MC Mtg  
either go to BOB MTE*



CKS Engineers, Inc.  
88 South Main Street  
Doylestown, PA 18901  
215-340-0600 • FAX 215-340-1655

David W. Connell, P.E.  
Joseph J. Nolan, P.E.  
Thomas F. Zarko, P.E.  
James F. Weiss  
Patrick P. DiGangi, P.E.  
Ruth Cunnane

February 1, 2012  
Ref: #8432

Montgomery Township Municipal Sewer Authority  
1001 Stump Road  
Montgomeryville, PA 18936-9605

Attention: Karyn L. Koerwer, Manager

Reference: Firefox I, L.P. (B001/U042)  
Third Revised Sewage Facilities Planning Module Submission

Dear Karyn:

We have received the third revised Sewage Facilities Planning Module submission pertaining to the above-referenced land development that was recently forwarded to our office for review by the applicant's engineer. The subject Planning Module submission consists of a Component 3 "Sewage Collection and Treatment Facilities" (PA DEP Code #1-46940-293-3J), Project Narrative, Alternative Analysis, Component 4A "Municipal Planning Agency Review", Component 4B "County Planning Agency Review", Component 4C "County or Joint Health Department Review" and appurtenant supporting information.

Based upon our review of the third revised Sewage Facilities Planning Module submission pertaining to this land development, we hereby offer the following comments:

1. We have updated Sections J.3.a, b, and c of Component 3 of the Planning Module submission and have enclosed herein copies of the affected pages of the Module for execution by the MTMSA. Once executed by the Authority, we recommend that the enclosed updated pages of Component 3 be inserted into the Planning Module submission "package" pertaining to the development.
2. In consideration of the fact that the temporary surge control system that was proposed in conjunction with the original Planning Module submission pertaining to the subject development has been eliminated, we recommend that updated Montgomery Township Planning Commission review correspondence pertaining to the project be obtained by the applicant and inserted into the Planning Module submission "package".

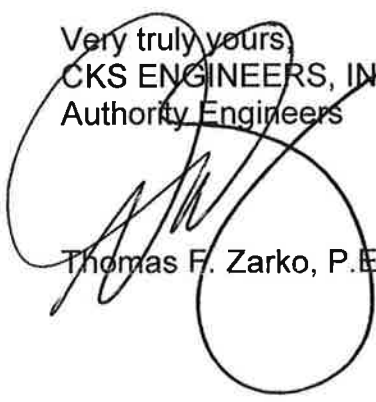


3. The proposed Public Notification concerning the Planning Module submitted for the subject development (copy attached), establishing the 30-day public comment period, must be advertised within the local newspaper by the applicant. Once the 30-day public comment period has lapsed, a copy of the advertisement and any comments received from the public, with associated responses prepared by the applicant, should be submitted by the applicant for inclusion within the overall Planning Module submission "package".

Once Item #1 as outlined above has been addressed by the MTMSA, we recommend that the Planning Module submission "package" be forwarded to the Montgomery Township Planning Commission for an updated review. Once the Planning Commission review has been completed, and the Public Notification requirements as outlined under Item #3 above have been addressed by the applicant, we recommend that the Planning Module submission "package" be forwarded to the Montgomery Township Board of Supervisors for review/approval. If approved by the Board of Supervisors, the Completeness Check List, Transmittal Letter, and Approval Resolution sections of the Planning Module submission "package" should be completed by the Township prior to forwarding to the PA DEP for final review/approval.

If you should have any questions concerning the items as outlined above, please do not hesitate to contact me.

Very truly yours,  
CKS ENGINEERS, INC.  
Authority Engineers

  
Thomas F. Zarko, P.E.

TFZ/mak

Enclosures

cc: Robert J. Kerns, Esq., Kerns, Pearlstine, Onorato & Hladik, LLP  
Richard Watt, Esq., Kerns, Pearlstine, Onorato & Hladik, LLP  
✓ Lawrence J. Gegan, Township Manager  
Bruce S. Shoupe, Director of Planning and Zoning  
Gilmore & Associates, Inc.  
Firefox I, LP  
Ebert Engineering, Inc.  
File

**X J. CHAPTER 94 CONSISTENCY DETERMINATION** (See Section J of instructions)

Projects that propose the use of existing municipal collection, conveyance or wastewater treatment facilities, or the construction of collection and conveyance facilities to be served by existing municipal wastewater treatment facilities must be consistent with the requirements of Title 25, Chapter 94 (relating to Municipal Wasteload Management). If not previously included in Section F, include a general map showing the path of the sewage to the treatment facility. If more than one municipality or authority will be affected by the project, please obtain the information required in this section for each. Additional sheets may be attached for this purpose.

1. Project Flows 34,500 gpd (115 edus x 300 gpd/edu) (Montgomery Twp. portion only)
2. Total Sewage Flows to Facilities (pathway from point of origin through treatment plant)

When providing "treatment facilities" sewage flows, use Annual Average Daily Flow for "average" and Maximum Monthly Average Daily Flow for "peak" in all cases. For "peak flows" in "collection" and "conveyance" facilities, indicate whether these flows are "peak hourly flow" or "peak instantaneous flow" and how this figure was derived (i.e., metered, measured, estimated, etc.).

- a. Enter average and peak sewage flows for each proposed or existing facility as designed or permitted.
- b. Enter the average and peak sewage flows for the most restrictive sections of the existing sewage facilities.
- c. Enter the average and peak sewage flows, projected for 5 years (2 years for pump stations) through the most restrictive sections of the existing sewage facilities. Include existing, proposed (this project) and future project (other approved projects) flows.

To complete the table, refer to the instructions, Section J.

	a. Design and/or Permitted Capacity (gpd) MGD		b. Present Flows (gpd) MGD		c. Projected Flows in 5 years (gpd) MGD (2 years for P.S.)	
	Average	Peak	Average	Peak	Average	Peak
Collection	0.218	0.544	0.0345	0.0863	0.0416	0.10407
Conveyance	2.884	7.210	1.701	4.253	1.950	4.875
Treatment						

3. Collection and Conveyance Facilities

The questions below are to be answered by the sewer authority, municipality, or agency responsible for completing the Chapter 94 report for the collection and conveyance facilities. These questions should be answered in coordination with the latest Chapter 94 annual report and the above table. The individual(s) signing below must be legally authorized to make representation for the organization.

YES NO

- a. ☐ ☒ \* This project proposes sewer extensions or tap-ins. Will these actions create a hydraulic overload within five years on any existing collection or conveyance facilities that are part of the system?

If yes, this sewage facilities planning module will not be accepted for review by the municipality, delegated local agency and/or DEP until all inconsistencies with Chapter 94 are resolved or unless there is an approved Corrective Action Plan (CAP) granting an allocation for this project. A letter granting allocations to this project under the CAP must be attached to the module package.

If no, a representative of the sewer authority, municipality, or agency responsible for completing the Chapter 94 report for the collection and conveyance facilities must sign below to indicate that the collection and conveyance facilities have adequate capacity and are able to provide service to the proposed development in accordance with both §71.53(d)(3) and Chapter 94 requirements and that this proposal will not affect that status.

- b. Collection System

Name of Agency, Authority, Municipality Montgomery Township Municipal Sewer Authority

Name of Responsible Agent Karyn L. Koerwer, MTMSA Manager

Agent Signature [Signature] Date Feb 6, 2012

During significant rainfall events, the equalization system at the HTMA WWTP is activated, which may periodically restrict MTMSA flows into the WWTP, thereby resulting in a temporary surcharge condition in the MTMSA conveyance system immediately upstream of the WWTP. Notwithstanding the temporary surcharge condition, the MTMSA conveyance system tributary to the HTMA WWTP possesses adequate capacity to accommodate the 5-year projected wastewater flows.

**☒ J. CHAPTER 94 CONSISTENCY DETERMINATION (Continued)**

## c. Conveyance System

Name of Agency, Authority, Municipality Montgomery Township Municipal Sewer AuthorityName of Responsible Agent Karyn L. Koerwer, MTMSA ManagerAgent Signature *Karyn L. Koerwer*Date Feb 10, 2012

## 4. Treatment Facility

The questions below are to be answered by a representative of the facility permittee in coordination with the information in the table and the latest Chapter 94 report. The individual signing below must be legally authorized to make representation for the organization.

Yes No

- a. ☐ ☐ This project proposes the use of an existing wastewater treatment plant for the disposal of sewage. Will this action create a hydraulic or organic overload within 5 years at that facility?

If yes, this planning module for sewage facilities will not be reviewed by the municipality, delegated local agency and/or DEP until this inconsistency with Chapter 94 is resolved or unless there is an approved CAP granting an allocation for this project. A letter granting allocations to this project under the CAP must be attached to the planning module.

If no, the treatment facility permittee must sign below to indicate that this facility has adequate treatment capacity and is able to provide wastewater treatment services for the proposed development in accordance with both §71.53(d)(3) and Chapter 94 requirements and that this proposal will not impact that status.

b. Name of Agency, Authority, Municipality \_\_\_\_\_

Name of Responsible Agent \_\_\_\_\_

Agent Signature \_\_\_\_\_

Date \_\_\_\_\_

**☐ K. TREATMENT AND DISPOSAL OPTIONS (See Section K of instructions)**

This section is for land development projects that propose construction of wastewater treatment facilities. Please note that, since these projects require permits issued by DEP, these projects may **NOT** receive final planning approval from a delegated local agency. Delegated local agencies must send these projects to DEP for final planning approval.

Check the appropriate box indicating the selected treatment and disposal option.

- ☐ 1. Spray irrigation (other than individual residential spray systems (IRSIS)) or other land application is proposed, and the information requested in Section K.1. of the planning module instructions are attached.
- ☐ 2. Recycle and reuse is proposed and the information requested in Section K-2 of the planning module instructions is attached.
- ☐ 3. A discharge to a dry stream channel is proposed, and the information requested in Section K.3. of the planning module instructions are attached.
- ☐ 4. A discharge to a perennial surface water body is proposed, and the information requested in Section K.4. of the planning module instructions are attached.

**☐ L. PERMEABILITY TESTING (See Section L of instructions)**

- ☐ The information required in Section L of the instructions is attached.

**☐ M. PRELIMINARY HYDROGEOLOGIC STUDY (See Section M of instructions)**

- ☐ The information required in Section M of the instructions is attached.

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY**

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SUBJECT: Consider Awarding of Bid for Installation of Sugar Maples at Memorial Grove Project

MEETING DATE: March 26, 2012

ITEM NUMBER: #10

MEETING/AGENDA:

ACTION ☒ X

NONE

REASON FOR CONSIDERATION: Operational: ☒ Policy: Discussion: Information:

INITIATED BY: Bruce Shoupe  
Director of Planning and Zoning

BOARD LIAISON: Candyce Fluehr Chimera  
Chairman

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**BACKGROUND:**

The Shade Tree Commission will be opening bids for the Sugar Maples at Memorial Grove Project at 10:00 a.m. on Monday, March 26, 2012. The species of tree to be planted must be installed before May 30, 2012.

Upon opening of the bids, staff will review the bids and determine if a recommendation of awarding the bid can be announced at the Board of Supervisors meeting that night.

**ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:**

None.

**PREVIOUS BOARD ACTION:**

Previous approval for advertisement on February 27, 2012

**ALTERNATIVES/OPTIONS:**

None.

**BUDGET IMPACT:**

The Shade Tree Commission has \$33,000 in available funds for this project.

**RECOMMENDATION:**

Award the bid as submitted by \_\_\_\_\_ for the Sugar Maples at Memorial Grove project.

**MOTION/RESOLUTION:**

Attached

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

**ROLL CALL:**

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

**DISTRIBUTION:** Board of Supervisors, Frank R. Bartle, Esq

Resolution #

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the Township Manager to award the Sugar Maples at Memorial Grove Project to \_\_\_\_\_, as submitted in the bid documents, in the amount of \$\_\_\_\_\_.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Frank R. Bartle, Esq., STC, file

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Announce Date of Spring 2012 Curbside Leaf Waste Collection

MEETING DATE: March 26, 2012

ITEM NUMBER: # //

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Lawrence J. Gregan  
Township Manager



BOARD LIAISON: Joseph P. Walsh, Supervisor  
Liaison – Environmental Advisory Committee

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BACKGROUND:

In compliance with DEP regulations, the Township contracts with Republic Services, Inc. DBA BFI Waste Services of PA, LLC, to provide curbside leaf and yard waste collection twice a year in the Fall and the Spring from residential properties in the Township. The Spring 2012 curbside leaf and yard waste collection is scheduled for Saturday April 21, 2012.

In order to participate in the collection, residents must place the collected leaf and yard waste materials in biodegradable paper bags at the curb prior to 7:00 AM that day for collection.

In addition to the curbside leaf waste collection on that day, the Township will be conducting their monthly leaf and yard waste drop off collection at William F. Maule Park at Windlestrae (Main Section/Kenas Road) from 8AM to Noon.

Leaf and yard waste materials collected are disposed of at the Barnside Farm Compost Facility (DEP approved compost facility) via a contract with the Northern Montgomery County Recycling Commission (NMCRC).

This information has been placed on the Township's website, cable channel and distributed by e-news to all registered participants.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT: None.

RECOMMENDATION:

The Board is requested to announce the information regarding the collection program.

MOTION/RESOLUTION: None

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Authorization to Solicit Proposals – Multi Purpose Recreation/Community Center Needs Assessment/ Feasibility Study

MEETING DATE: March 26, 2012

ITEM NUMBER: #12

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Lawrence J. Grogan  
Township Manager

BOARD LIAISON: Michael J. Fox, Supervisor  
Liaison – Park and Recreation Board

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BACKGROUND:

Following up on the Workshop Meeting of March 12th, the attached RFP has been prepared to solicit proposals from architectural firms to perform a needs assessment/feasibility study. Since that meeting, I have prepared the following proposed schedule for the project:

- Issue RFP – March 27, 2012
- Mandatory Pre-Proposal Meeting and Site Tour – Monday April 16, 2012
- Proposal submittal deadline - 5:00 PM on Friday, April 20, 2012.
- Estimated interview notification date– On or before May 3, 2012.
- Estimated Date for Interview of Finalists - On or before May 17, 2012
- Estimated Notification of Selection – On or before May 22, 2012.
- Estimated Agreement Date – June 1, 2012.
- Estimated Period for Performance of the Scope of Services - starting June 1, 2012, and with completion by October 1, 2012.
- The final feasibility study report and presentation must be received by Wednesday, October 3, 2012, to Montgomery Township, and then presented at the Tuesday, October 9, 2012 Board of Supervisors meeting.

In addition, the draft RFP has been revised to include a mandatory pre-proposal meeting and site tour. We are also gathering a list of firms to send the RFP and would appreciate any additional suggestions for the list.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT: To be determined.

RECOMMENDATION:

Authorize release of Request for Proposals

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize release of the Request for Proposals for a Multi-Purpose Recreation/Community Center Needs Assessment and Feasibility Study.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



## **NOTICE**

### **REQUEST FOR PROPOSALS**

Proposals shall be received by Montgomery Township, 1001 Stump Road, Montgomeryville, PA until Friday, April 20, 2012 for a Multi-Purpose Recreation/Community Center Needs Assessment and Feasibility Study

Requests for Proposals outlining scope of services and selection process may be obtained from the Township Manager's Office, 1001 Stump Road, Montgomeryville, PA 18936, [drivas@montgomerytwp.org](mailto:drivas@montgomerytwp.org) or phone at 215-393-6900.

Proposals must be in sealed envelopes and clearly marked with the appropriate proposal title and the proposer's name and address. Attendance at a Pre-Proposal Meeting/Site Tour as detailed in the Request for Proposals is mandatory.

Montgomery Township is a local governmental agency exempt from all local, state and federal taxes.

Montgomery Township reserves the right to reject any and all proposals and parts of any and all proposals, and to waive any or all conditions, terms or requirements of this Request for Proposal. Cost shall not be a sole consideration for consultant selection.

# **REQUEST FOR PROPOSALS**

## **Multi Purpose Recreation/Community Center Needs Assessment and Feasibility Study**

Montgomery Township is accepting proposals from professional Consultants to conduct and complete a needs assessment and feasibility study for a multi-purpose indoor recreation/community center to serve the broadest cross section of township residents as possible.

Montgomery Township is a 10.82 square-mile, rectangular-shaped community located in the North Penn area of Eastern Montgomery County. The Township has a population of 24,600 (2010 Census) and has been one of the fastest growing municipalities in Montgomery County over the past several decades.

The Township Park and Recreation system includes fifteen (15) park sites totaling 396 acres with eleven (11) of the sites offering extensive active recreation opportunities. These include playground, soccer fields, baseball/softball fields, basketball courts, tennis court, street hockey courts and walking /hiking trails. Soon to be added will be the 202 Parkway walking/biking trail running through the heart of the Township providing linkage from the trail's southern terminus at Welsh Road through to Doylestown Township. In addition, the Township owns an additional xxx acres of open space used for passive recreation purposes.

Youth Athletic programs in the Township are provided by the Montgomery Township Baseball/Softball Association, the Montgomery United Soccer Club and the Montgomery Township Basketball Association. Non sports programming is provided by the Montgomery Township Park and Recreation Department.

The department currently offers a variety of recreational programs for all age groups throughout the year including a Kids University summer camp program. Due to a limited availability of indoor programming space, this program is held at the non- air-conditioned Montgomery Elementary School during the hot summer months. Other indoor recreation programs are held in two community rooms and the public meeting room of the Township Building. In addition to the recreation programs, these facilities are used extensively by township committees and civic groups for meetings. As a result the spaces are coveted and availability is limited.

The Township has recently completed acquisition of a 12+/- acre parcel of ground located at the intersection of Stump Road and Horsham Road. The purpose of the acquisition of the property is to house a multi-purpose indoor recreation/community center. Due to financial constraints, the Township does not propose to include indoor or outdoor aquatics activities at this facility.

### **SCOPE OF SERVICES:**

The purpose of this project will be to prepare a needs assessment and feasibility study for a multi-purpose recreation/community center. The scope of the needs assessment and feasibility study would be broken down into three phases:

#### **Phase 1 – Research and Data Collection**

This phase would involve preparing a needs analysis and evaluation of community and citizen preferences relative to program activities to be conducted in/at the multi-purpose recreation/community center. Work effort in this phase would involve serving as professional facilitators to implement a comprehensive and innovative strategy for citizen and public involvement in the needs assessment process including but not limited to:

- Providing well organized and directed community input meetings that will ensure a positive, open, and proactive public participation process.
- Conducting stakeholder meetings, focus groups, and public meetings, and answering individual stakeholder questions as needed.

Deliverables for this phase will include a written summary of data collected; all raw market data collected; written summary of citizen and community preferences.

## **Phase II - Facility Programming Analysis**

Based on the information gathered during Phase 1, work effort in this phase would involve:

- Preparing facility program information, including facility usage and program space requirements, both indoor and outdoor.
- Preparing conceptual floor plans illustrating alternative facility and site space allocations, both interior and exterior, and basic building and site layout including entry points, traffic patterns, parking and play areas.

Deliverables will include a written/graphic summary of programs proposed and space requirements for each program activity including preliminary cost estimates.

## **Phase III - Conceptual Design Phase**

Based on information from Phase II, work effort in this phase will involve preparing a minimum of three conceptual site layouts and building designs including graphic illustrations of floor plans, exterior building elevations and site details for interior and exterior uses. The Consultant will need to engage the board, the staff, and the public to decide upon optional building layouts that best meets the needs of the community.

The three conceptual plans should include a minimum of one low, one medium and one high cost option relative to the proposed budget. A pro forma will be provided for each option. This pro forma shall include complete pricing and cost recovery projections, staffing projections, market analysis to minimize service duplication and potential partners. Also, the pro forma needs to project the property tax millage levy required for construction and operational cost with operational revenues estimated and included in this analysis.

All plans, conceptual or otherwise, provided in conjunction with the recreation/community center project must conform to all design standards outlined and detailed in the Montgomery Township Land Use Ordinances.

Deliverable will include the conceptual site layouts and building design plans presented in digital file format and graphic paper format no smaller than (Identify scale); written summaries of construction, operating, economic analyses, proposed operating structure.

The final Needs Analysis and Feasibility Study final report shall capture the results in an easily read, user-friendly format. All project documents shall be provided in hard copy and electronic format.

**Project Timelines and Deadlines:**

- Issue RFP – March 27, 2012
- Mandatory Pre-Proposal Meeting and Site Tour – Monday April 16, 2012
- Proposal submittal deadline - 5:00 PM on Friday, April 20, 2012.
- Estimated interview notification date– On or before May 3, 2012.
- Estimated Date for Interview of Finalists - On or before May 17, 2012
- Estimated Notification of Selection – On or before May 22, 2012.
- Estimated Agreement Date – June 1, 2012.
- Estimated Period for Performance of the Scope of Services - starting June 1, 2012, and with completion by October 1, 2012.
- The final feasibility study report and presentation must be received by Wednesday, October 3, 2012, to Montgomery Township, and then presented at the Tuesday, October 9, 2012 Board of Supervisors meeting.

**PRE-PROPOSAL MEETING/SITE TOUR (MANDATORY; ATTENDANCE IS REQUIRED):**

Pre-proposal meeting/site tours will be held on Monday April 16, 2012 starting at 10:00 a.m. at the Montgomery Township Building Conference Room. Those interested in submitting a proposal are required to attend this meeting; proposals will only be accepted by those who are in attendance at this meeting/tour. Attendance at the Pre-Proposal Meeting/Site Tour is mandatory. The purpose of this meeting is to answer questions and show the location of the proposed facility. No presentations are required or permitted at this meeting/tour. Please indicate your intent to attend this meeting by sending a response to the Township Managers Office.

**PROPOSAL REQUIREMENTS**

Each proposal shall include the following:

1. Project approach.
2. Resumes of key persons who will be assigned to work on the project.
3. Previous experience of the firm with feasibility studies of comparable projects with the results described.
4. Past performance track record on staying within budget and projected time lines.
5. A list of references from similar projects.
6. Fee schedule for the scope of work listed above. Include all associated costs, including reimbursable expenses.

## **EVALUATION AND SELECTION PROCESS:**

A selection committee will be used in the selection of submitted proposals. Each proposal will be given fair and equal treatment in each phase of the evaluation.

Following review and/or telephone interviews, the proposals will be ranked based on the same criteria and final selection shall be made by the evaluation committee.

Contract negotiations will commence to finalize specific scope of service tasks, hours, and costs.

The contract shall be awarded to the Consultant whose proposal conforms to the bid requirements and description. Additionally, the selection committee will consider other factors such as identifying the proposal that will be the most advantageous to Montgomery Township and the public we serve as well as the most cost effective price.

## **INSTRUCTIONS TO CONSULTANT SUBMITTING A PROPOSAL:**

### **Definitions**

RFP documents include the request for proposal, instructions to Consultant, and the proposal response form (including all addenda issued prior to receipt of proposals).

**PROPOSAL DOCUMENTS** Each proposal package shall consist of one original, identified as such, and six (6) copies of the Consultant's complete proposal.

All proposals and addenda shall be enclosed in a sealed envelope and addressed to: Lawrence J. Gegan, Township Manager, Montgomery Township, 1001 Stump Rd, Montgomeryville, PA, 18936, 215-393-6900. In addition, please email an electronic copy of the proposal packet to [lgegan@montgomerytp.org](mailto:lgegan@montgomerytp.org). Hard copy envelope shall be marked RECREATION CENTER NEEDS ASSESSMENT AND FEASIBILITY STUDY.

Telephone or facsimile proposals are not acceptable. Proposals shall be returned unopened if they are received after the 5:00 PM, Friday, April 19, 2012, deadline.

The offer and acceptance must be signed by a responsible, authorized person for the bidding firm, erasures or other changes must be initialed in ink by the responsible, authorized person signing the offer and acceptance.

Montgomery Township is exempt from all Federal Excise and State taxes. Please do not include these taxes in your bid price.

## **INTERPRETATIONS OF RFP DOCUMENTS**

All questions relating to the meaning or intent of the bid documents are to be directed to the Township Representative, Lawrence J. Gegan, Township Manager, 215-393-6907, [lgegan@montgomerytp.org](mailto:lgegan@montgomerytp.org). Interpretations or clarifications considered necessary by Montgomery Township Representative will be issued by addenda, mailed or delivered to all parties recorded by Montgomery Township as having received the RFP documents. Questions received less than five (5) days prior to the deadline may not be answered. Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

Montgomery Township reserves the right to waive any informality in the proposal and to hold the proposals for a maximum of ninety (90) days from the date proposal deadline before awarding or

rejecting a proposal. Proposal prices shall remain firm for ninety (90) days following bid opening (proposal deadline).

### **AWARD OF CONTRACT**

Montgomery Township reserves the right to reject any or all proposals, to waive irregularities and/or informalities, to disregard all non-conforming, non-responsive, unbalanced or conditional proposals and to negotiate contract terms. Montgomery Township also reserve the right to reject any proposal they believe would not be in the best interest of the project, whether the bid is not responsive or the bidder is unqualified, of doubtful financial ability, or fails to meet any other pertinent standard or criteria established by Montgomery Township.

In evaluating proposals, Montgomery Township will consider the qualifications of the Consultant, if the proposals comply with the prescribed requirements and other data as may be requested in the proposal or prior to the notice of award. Montgomery Township may conduct such investigations as necessary to assist in the evaluation of any proposal and to establish the responsibility, qualifications and financial ability of Consultant to perform and furnish the service in accordance with the bid documents.

Montgomery Township will pursue contract negotiations with the Consultant who submit(s) the best Proposal or qualifications or is deemed the most qualified in the sole opinion of the Township, and which is in accordance with the criteria as described within this solicitation. If the contract negotiations are unsuccessful, in the opinion of either Township or Consultant, Township may pursue contract negotiations with the entity that submitted a Proposal which Township deems to be the next best qualified to provide the services, or Township may issue a new solicitation or take any other action which it deems to be in its best interest.

Consultant selected through the solicitation process will be expected to execute a formal agreement with the Township for the provision of the requested service. The AGREEMENT shall be written by Township in a standard format approved by Township Solicitor. Township may but is not required to consider including language from the Consultants proposed Agreement, and any such submission shall be included in an Exceptions section of Consultants proposal.

When the contract is awarded, Montgomery Township will issue to the successful Consultant a notice of award. The notice of award will be accompanied by the required number of unsigned counterparts of the agreement with all other written contract documents attached. Within seven (7) days thereafter, the hired Consultant shall sign and deliver the required number of counterparts of the agreement and attached documents to Montgomery Township.

The project shall be completed in a timely and workmanlike manner in accordance with standard practices and procedures.

### **OFFER AND ACCEPTANCE**

By submission of this proposal, the Consultant certifies this proposal has been arrived at independently without consultation, communication or agreement as to any matter relating to this proposal with any other Consultant or with any competitor, except for any subcontracts identified by Consultant. The undersigned offers and agrees to furnish any or all of the items listed herein at the prices, terms and delivery stated.

SIGNATURE:

DATE: \_\_\_\_\_

# PROPOSAL RESPONSE FORM

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO. \_\_\_\_\_ FAX NO. \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

(PRINT NAME): \_\_\_\_\_

TITLE: \_\_\_\_\_

## COST PROPOSAL

### Proposal Description

Phase I - Research and Data Collection

Phase II - Facility Programming Analysis

Phase III - Conceptual Design Phase

TOTAL PROPOSAL COST

Cost

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Approval of 2012 Kids University Trip Fees

MEETING DATE: March 26, 2012

ITEM NUMBER: #13

MEETING/AGENDA: ACTION SESSION      ACTION      CONSENT    XX      NONE

REASON FOR CONSIDERATION: Operational: XX    Policy:                      Discussion:                      Information:

INITIATED BY: Sharon Tucker  
 Recreation Coordinator

BOARD LIAISON: Michael J. Fox  
(Park and Recreation Board Liaison)



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BACKGROUND:

The fee schedule is being amended to include the fees charged for the 2012 Kids University trips. Please see attached listing of trips and fees.

The fees are determined by taking the admission to the venue and the transportation fee and adding 20 percent to cover administrative costs. The fees are subject to change due to price increases by the transportation company and the trip destination. Those changes will be formally considered by the Board on an as needed basis.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Recreation programs are expected to be revenue neutral.

RECOMMENDATION:

Approve the Fee Schedule amendments as submitted.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the amendment to the Fee Schedule to include the summer 2012 Kids University trip fees.



MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

	<b>2012</b>
<b>Venue</b>	<b>Fee</b>
Hatfield Aquatic Center	\$12 (member)/\$18
Pump It Up	\$17
DaVinci Science Center	\$22
National Constitution Center	\$18
Adventure Aquarium	\$25
Crystal Cave	\$23
America On Wheels	\$20
Franklin Institute	\$22
Washington Cross/Bowman's Hill	\$20

# KIDS UNIVERSITY TRIP BROCHURE

Recreation Office  
1001 Stump Road  
Montgomeryville, PA 18936

Phone: (215) 393-6900  
Fax: (215) 855-6656

Recreation Office Hours: Mon-Fri, 9:00 am - 5:00 pm

## TRIP RULES AND REGULATIONS

Welcome to the 2012 Kids University Program! The following are important trip guidelines & the trip registration form:

### TRIP & CLASS REGISTRATION:

- Trips are an optional activity. *Children must be registered for the full day or extended day program to attend optional trips.*
- Trip/class registration form & payment must either be received before the start of camp or on the specified due dates. Registrations will NOT be accepted the day of trip/class, no exceptions will be made.
- Trip registrations will NOT be accepted at camp, you must register at the Recreation Office.
- *Space is limited on all trips and is on a first-come, first-serve "priority" basis. For all swimming trips, children must be at least 5 years old and able to swim to attend! Please carefully note all information regarding trips, specifically rules, lunch and departure/return times.*
- Children must be at camp before the trip departure time.

### PAYMENT:

- The Recreation Office only accepts cash & checks.
- Payment must be made at the time of the reservation. We cannot hold spots without payment.

### TRIP CANCELLATION/REFUND POLICY:

- Refunds will not be issued for any trips unless cancelled by the park and recreation office.

### CONDUCT ON TRIPS:

- Children are required to stay with Kids University counselors at all times during trips. They are not permitted in any restricted areas or to leave the trip site for any reason. North Penn School District policies and procedures pertaining to alcohol, weapons and drugs will be strictly enforced at all times.

### LUNCH:

- On trip days, lunch should be sent in disposable lunch bags, with your child's full name and age clearly marked on the bag.

### KIDS UNIVERSITY T-SHIRTS:

- Kids University T-Shirts must be worn on all trips.

### INCLEMENT WEATHER:

- In the event of rain, please call the Recreation Office at 215-393-6911 after 8 a.m. for status of trip.  
**Kids University will remain open in the event of inclement weather**

### WEEK 1

#### Friday, June 22: Trip 1 Pump It Up

Depart Township Building at 9:30 AM; Return at 1:30 PM. **Must wear socks.** Bring lunch & water bottle.

### WEEK 2

#### Tuesday, June 26: Trip 2 Swimming @ Hatfield Township Pool

Depart Montgomery Elementary at 12:45 PM; Return at 4:00 PM. Must be at least 5 years old and able to swim to attend. Bring snack & water bottle.

#### Friday, June 29: Trip 3 Da Vinci Science Center

Depart Township Building at 9:00 AM; Return at 4:00 PM. Bring lunch, snack and bottled water.

### WEEK 3

#### Tuesday, July 3: Trip 4 Swimming @ Hatfield Township Pool

Depart Montgomery Elem. at 12:45 PM. Return at 4:00 PM. Must be at least 5 years old and able to swim to attend. Bring snack & water bottle.

#### Friday, July 6: Trip 5 National Constitution Center

Depart Township Building at 9:15 AM. Return at 4:00 PM. Bring lunch, snack and bottled water.

### WEEK 4

#### Tuesday, July 10: Trip 6 Swimming @ Hatfield Township Pool

Depart Montgomery Elem. at 12:45 PM. Return at 4:00 PM. Must be at least 5 years old and able to swim to attend. Bring snack & water bottle.

#### Friday, July 13: Trip 7 Adventure Aquarium

Depart Township Building at 9:00 AM. Return at 4:00 PM. Bring lunch, snack and bottled water.

### WEEK 5

#### Tuesday, July 17: Trip 8 Swimming @ Hatfield Township Pool

Depart Montgomery Elem. at 12:45 PM. Return at 4:00 PM. Must be at least 5 years old and able to swim to attend. Bring snack & water bottle.

#### Friday, July 20: Trip 9 Crystal Cave

Depart Township Building at 9:00 AM. Return at 4:00 PM. Bring lunch, snack and bottled water.

### WEEK 6

#### Tuesday, July 24: Trip 10 Swimming @ Hatfield Township Pool

Depart Montgomery Elem. at 12:45 PM. Return at 4:00 PM. Must be at least 5 years old and able to swim to attend. Bring snack & water bottle.

#### Friday, July 27: Trip 11 America On Wheels

Depart Township Building at 9:00 AM. Return at 4:00 PM. Bring lunch, snack and bottled water.

### WEEK 7

#### Tuesday, July 31: Trip 12 Swimming @ Hatfield Township Pool

Depart Montgomery Elem. at 12:45 PM. Return at 4:00 PM. Must be at least 5 years old and able to swim to attend. Bring snack & water bottle.

#### Friday, August 3: Trip 13 Franklin Institute

Depart Township Building at 9:15 AM. Return at 4:00 PM. **Must wear socks.** Bring lunch, snack and bottled water.

### WEEK 8

#### Tuesday, August 7: Trip 14 Swimming @ Hatfield Township Pool

Depart Township Building at 12:45 PM. Return at 4:00 PM. Must be at least 5 years old and able to swim to attend. Bring snack & water bottle.

#### Friday, August 10: Trip 15 Washington Crossing/Bowman's Hill

Depart Township Building at 9:00 AM. Return at 4:00 PM. **Must wear socks.** Bring lunch, snack and bottled water.

## KIDS UNIVERSITY TRIP REGISTRATION FORM

**ONLY CASH & CHECKS MADE PAYABLE TO "MONTGOMERY TOWNSHIP" - PLEASE PRINT CLEARLY  
ALL MONEY MUST BE RECEIVED AT THE TOWNSHIP BUILDING NO LATER THAN THE DATES BELOW.  
LIMITED SPACE IS AVAILABLE AND RESERVATIONS ARE MADE ON A FIRST-COME, FIRST-SERVE BASIS.  
CHILDREN MUST BE REGISTERED FOR THE FULL DAY OR EXTENDED DAY PROGRAM TO ATTEND TRIPS.  
HALF DAY PARTICIPANTS ARE NOT ELIGIBLE TO ATTEND.**

PARENT/GUARDIAN NAME: \_\_\_\_\_ CELL #: \_\_\_\_\_

CHILD NAME: \_\_\_\_\_ AGE: \_\_\_\_\_ HOME #: \_\_\_\_\_ WORK #: \_\_\_\_\_

EMAIL ADDRESS (REQ'D): \_\_\_\_\_

TRIP	COST	FORM & PAYMENT DUE	ATTENDING
<b>WEEK 1 (June 18<sup>th</sup> – 22<sup>nd</sup>)</b> Trip 1 Pump It Up	\$17	6/15/12	<input type="checkbox"/>
<b>WEEK 2 (June 25<sup>th</sup> – June 29<sup>th</sup>)</b> Trip 2 Swimming at Hatfield Aquatic Center Trip 3 Da Vinci Science Center	\$18 (\$12 for HAC Members) \$22	6/19/12 6/22/12	<input type="checkbox"/> <input type="checkbox"/>
<b>WEEK 3 (July 3<sup>rd</sup> – July 6<sup>th</sup>)</b> Trip 4 Swimming at Hatfield Aquatic Center Trip 5 National Constitution Center	\$18 (\$12 for HAC Members) \$18	6/26/12 6/29/12	<input type="checkbox"/> <input type="checkbox"/>
<b>WEEK 4 (July 9<sup>th</sup> – July 13<sup>th</sup>)</b> Trip 6 Swimming at Hatfield Aquatic Center Trip 7 Adventure Aquarium	\$18 (\$12 for HAC Members) \$25	7/3/12 7/6/12	<input type="checkbox"/> <input type="checkbox"/>
<b>WEEK 5 (July 16<sup>th</sup> – July 20<sup>th</sup>)</b> Trip 8 Swimming at Hatfield Aquatic Center Trip 9 Crystal Cave	\$18 (\$12 for HAC Members) \$23	7/10/12 7/13/12	<input type="checkbox"/> <input type="checkbox"/>
<b>WEEK 6 (July 23<sup>rd</sup> – July 27<sup>th</sup>)</b> Trip 10 Swimming at Hatfield Aquatic Center Trip 11 America On Wheels	\$18 (\$12 for HAC Members) \$20	7/17/12 7/20/12	<input type="checkbox"/> <input type="checkbox"/>
<b>WEEK 7 (July 30<sup>th</sup> – August 3<sup>rd</sup>)</b> Trip 12 Swimming at Hatfield Aquatic Center Trip 13 Franklin Institute	\$18 (\$12 for HAC Members) \$22	7/24/12 7/27/12	<input type="checkbox"/> <input type="checkbox"/>
<b>WEEK 8 (August 6<sup>th</sup> – August 10<sup>th</sup>)</b> Trip 14 Swimming at Hatfield Aquatic Center Trip 15 Washington Crossing/Bowman's Hill	\$18 (\$12 for HAC Members) \$20	7/31/12 8/3/12	<input type="checkbox"/> <input type="checkbox"/>

RECEIPT #: \_\_\_\_\_

TOTAL: \_\_\_\_\_

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Consider Approval of Capital Expenditures for Various Park Projects

MEETING DATE: March 26, 2012

ITEM NUMBER: #14

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Kevin A. Costello  
Director of Public Works

BOARD LIAISON: Michael J. Fox, Supervisor  
Liaison – Park and Recreation Board

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BACKGROUND:

As part of the approved 2012 Capital Reserve Fund Budget, \$50,000.00 was set aside for capital park improvement projects. At the time of the Budget adoption, the Park and Recreation Board was evaluating and prioritizing the projects for completion in 2012. The Park Board has recently prepared a list of recommended capital park improvement projects and unanimously voted to recommend the following to the Board of Supervisors for approval:

- Shade structure with installation at the tot-lot at Windlestrae Rosetwig - \$15,000.00
- Two (2) dugout covers for field #3 at William F. Maule Park at Windlestrae - \$16,500.00 *(To be installed by the DPW)*
- Repair, acrylic surfacing and reline the hockey court at Spring Valley Park - \$10,000.00
- Replace the tot-lot fencing at Spring Valley Park - \$4,000.00
- Purchase a storage box for the basketball courts at Spring Valley Park - \$1,500.00
- Install electric outlets and pedestal for the basketball courts at Spring Valley Park - \$500.00
- Allocation to Challenger Program - \$5,000.00

The total for these projects would be \$52,500.00 which is \$2,500.00 over the original approved budget of \$50,000.00.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The total cost for the projects would be \$52,500.00. A total of \$50,000.00 was allocated in the 2012 approved budget. In order to complete the projects a supplemental appropriation and budget amendment in the amount of \$2,500.00 would be needed.

RECOMMENDATION:

Approve the expenditures of funds under the 2012 Capital Reserve Fund Budget (Park Reserve Funds) for the capital projects recommended by the Park and Recreation Board and approve the supplemental appropriation of Park Reserve Funds in the amount of \$2,500.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the expenditure of funds under the 2012 Capital Reserve Fund Budget (Park Reserve Funds) for the capital projects recommended by the Park and Recreation Board and approve the supplemental appropriation of Park Reserve Funds in the amount of \$2,500.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**

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SUBJECT: Consider Approval of Changing Main Phone Service Provider

MEETING DATE: March 26, 2012

ITEM NUMBER: #15

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Richard Grier  
Technology Manager



BOARD LIAISON: Candyce Chimera, Chairman  
Board of Supervisors

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BACKGROUND:

On November 22, 2010 the Board approved a (2) year service agreement with Verizon for Township phone services. As we approached the half-way mark of our agreement in 2011 staff began investigating alternative vendors and voice service options. The goal of the investigation was to improve the quality and reliability of service and to also reduce costs.

It was determined by staff that Comcast Business was the only provider that could eliminate the issues of quality and reliability that have plagued the Township's current voice circuits. All other business class service providers and third-party vendors rely on this infrastructure when offering voice service to the Township Building. Comcast Business is the only vendor that offers and maintains their own separate infrastructure.

The current monthly costs for phone services total \$1698 which includes the current Verizon PRI circuits and the Township's grandfathered FGA (Federal Group A) lines. Comcast's proposal would eliminate both of these services by moving all current Township phone numbers to a new circuit at a rate of \$803 per month plus taxes and fees. There are no additional installation or migration costs except for an onsite technician during the cutover. As a result of moving to Comcast Business for Internet service in the summer of 2011 the Township will receive an additional discount on its monthly Internet service charge.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

Maintain current PRI contract with Verizon and renegotiate in November of this year 2012.

BUDGET IMPACT:

Section 5.4 of the Verizon contract (attached and highlighted) provides for an early termination fee of \$500 per PRI line for a total cost of \$1,000 to cancel these circuits. As an offset to this cancellation fee, Comcast's contract proposes that the first two months of service would be free resulting in a net savings of \$2,396 over that two month period. The Township's monthly voice rate would be reduced from \$1,698 with Verizon to \$803 with Comcast and the current Internet service cost would be reduced from \$245 monthly to \$217. The total cost savings in the first year would be approximately \$12,400.

An additional fee of \$150/hr. for an estimated 3 hours of onsite phone switch tech assistance would be required during cut-over. This technician is precautionary in that event that the current phone switch needs additional provisioning to function with the new Comcast circuit.



RECOMMENDATION:

Approve cancellation of the Verizon Phone Service Contract and authorize entering into a 2 year contract for phone service to Comcast Business per their proposal dated March 2, 2012.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve cancellation of the Verizon Phone service contract and authorize entering into a 2 year contract with Comcast Business for phone services at an annual cost of \$9,636 plus tax and fees in accordance with their proposal dated March 2, 2012.

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Customer Name	Montgomery Township ("Customer")	Main Billing Tel. No:	215 393 1070 959
and address:	1001 Stump Road, Montgomeryville, PA 18963	Agreement No.	2010-546409

**Services.** Customer hereby requests and agrees to purchase from the Verizon company(ies) identified in the applicable Exhibit(s) ("Verizon") the services identified in Exhibit(s) A, attached to this Agreement, and in any Addendum expressly made a part hereof, and as further described in Verizon's applicable tariffs, (the "Services") for the service period stated in the Exhibit or Addendum applicable to such Service (the "Service Period"), subject to Verizon's receipt of any necessary regulatory and other governmental approvals required to provide the Services under the terms hereof. The Services will be provided under the terms of this Agreement to the Customer locations specified in the Exhibit(s) and Addenda attached to or made a part hereof.

**Charges.** Customer will pay the rates and charges set forth in the attached Exhibit(s) and in any Addendum made a part hereof, and shall also pay all applicable taxes, fees, and charges, including Federal End User Common Line Charges, charged pursuant to applicable law, regulations, or tariffs in connection with the Services. If Customer cancels or terminates this Agreement or any Services prior to expiration of the Service Period, Customer will promptly pay to Verizon termination charges as set forth in the applicable Exhibit(s) and Addendum(a). Any tariffed back billing limitations otherwise applicable to the Services shall not apply under this Agreement.

**Notices.** Notices under this Agreement shall be sent by first-class U.S. mail, postage prepaid, to Customer at the address specified above, and to Verizon at Verizon Business, Attn: Customer Service, 6415 Business Center Drive, Highlands Ranch, CO 80130. Notices shall be deemed effective five business days after such mailing.

**Miscellaneous.** (a) Neither party will disclose the terms of this Agreement to any other person without the prior written consent of the other party, except as may be necessary to comply with applicable law, regulation, or filing requirements. Either party may issue or permit issuance of a press release or other public statement concerning this Agreement provided its contents have been reviewed and agreed upon by the parties.

(b) In the event of a claim or dispute, the law and regulations of the jurisdiction in which Verizon provides to Customer the particular Service that is the subject of such claim or dispute shall apply. This Agreement and its provisions shall not be construed or interpreted for or against any party hereto because that party drafted or caused that party's legal representative to draft any of its provisions.

(c) No liability shall result from Service failures caused by fires, floods, severe weather, acts of government or third parties, strikes, labor disputes, inability to obtain necessary equipment or services, or other causes beyond such party's reasonable control.

(d) If any provision of this Agreement or the provision of any Service under the terms hereof is illegal, invalid, or otherwise prohibited under applicable law or regulation in any State or jurisdiction, or does not receive any governmental or regulatory approval required by law in any State or jurisdiction, then this Agreement shall be construed as if not containing such provision or requiring the provision of such invalid, illegal, prohibited, or unapproved Service in such State or jurisdiction.

(e) Verizon may assign or transfer part or all of this Agreement to any affiliate or successor to substantially all of its assets in the locations where Service is provided hereunder. Upon reasonable prior written notice to Verizon, Customer may assign or transfer this Agreement to any company that is the successor to substantially all of its assets, provided all charges for Services provided prior to such transfer or assignment are paid in full when due. Except as otherwise required by applicable law or regulation, all other attempted assignments shall be void without the prior written consent of the other party.

(f) Except as otherwise required by applicable law or regulation, the Services provided hereunder may not be resold by Customer.

**Tariffs and Limitation of Liability.** The terms and conditions that shall apply in connection with these Services, and the rights and liabilities of the parties, shall be as set forth herein and in all applicable tariffs now or hereafter filed with the applicable state regulatory commission and/or the Federal Communications Commission. In no event shall Verizon be liable for any special, indirect, incidental, or consequential damages arising in connection with this Agreement or the provision of any Services, whether claim is sought in contract, tort (including negligence), strict liability or otherwise. This Agreement (including the Exhibits attached hereto and any Addenda made a part hereof) and all applicable tariffs constitute the entire agreement between the parties and shall supersede all prior oral or written quotations, communications, negotiations, representations, understandings or agreements made by or to any employee, officer, or agent of any party on the subject matter hereof. This Agreement may not be modified or rescinded except by a writing signed by authorized representatives of each party.

AGREED AND ACCEPTED:

Montgomery Township (Customer)

VERIZON BUSINESS NETWORK SERVICES Inc., on behalf of the Verizon company(ies) identified in the Exhibits and Addenda hereto

By *Lawrence J. Cropanzano*  
Name/title LAWRENCE J. CROPANZANO, TOWNSHIP MANAGER  
Date 11/30/10

By \_\_\_\_\_  
Name/title \_\_\_\_\_  
Date \_\_\_\_\_

**Verizon Company Name:** Verizon Pennsylvania Inc. (referred to in this Exhibit as "Verizon")  
**State:** PA  
**Customer Name:** Montgomery Township  
**ICB Case No.:** 2010-546409

### USAGE AND PRIMARY RATE INTERFACE ("PRI") BUNDLED SOLUTION

**1. Service.** Customer agrees to purchase the Verizon Service set forth below in Section 3 at the rates set forth below and in quantities set forth below for the Service Period identified herein. Any other work, services or facilities required will be provided subject to prevailing tariff rates and charges, or if no tariff is applicable, at Verizon's then-current retail rate (published in an applicable ILEC product guide). Customer shall provide to Verizon at each Customer location a suitable and secure environment for placement of the facilities and equipment to be used by Verizon to provide such Service. Services are available to Customer so long as it spends \$10,000 and above annually on Verizon telecommunications services, or contractually commits to attain this annual amount.

**2. Service Period.** Customer shall purchase the Services as set forth below for a period of twenty four (24) consecutive months following the execution of the Agreement, receipt of all necessary regulatory and other governmental approvals that may be required prior to the provision of such Services under the terms hereof, and installation of Services (if not previously installed and cutover) ("Service Period").

**3. Rates and Quantities.** The rates set forth herein are contingent upon Customer maintaining an average quantity of Service in service each month of the Service Period sufficient to meet the Monthly Minimum Line Commitment set forth below. All Lines included in the Monthly Minimum Line Commitment are existing and in service.

**Minimum Commitment of Service:** 2 PRI Access Primary VFR Lines

**Current Number of Existing PRI Lines:** 2 PRI Access Primary VFR Lines

Quantity	Service Item	Monthly Unit Rate <sup>1</sup> (Each)	Non-Recurring Charges <sup>2</sup> ("NRC")
2	PRI Access Lines	\$344.00	N/A
	<b>PRI Optional Features<sup>3</sup></b>		
	Redirecting Number		N/A
	Calling Line Identification w/Name		N/A
	Feature Package I		N/A
	Feature Package II		N/A

1. The Monthly Unit Rate includes (a) DID trunk terminations where applicable and (b) up to an average of 3,500 local usage minutes, per each Line of Service at the locations set forth in this Exhibit for each month of the Service Period (the "Allocated Usage").

2. There are no NRCs for initial PRI Service installation. Applicable tariffed NRCs will apply to any move or relocation of an existing PRI Service or change to initial Customer configuration including PRI Optional Feature installations.

3. Additional quantities of PRI Optional Features may be added at any time during the Service Period in accordance with the rates set forth above without the need for an amendment to this Agreement. Such additional quantities must be ordered by the Customer in writing which can be accomplished through facsimile and electronic means and in accordance with the procedures established by Verizon.

Term and Volume II or Volume II includes Calling Line Identification, the PRI DID Trunk Package, Non-Facility Associated Signaling, Facility Associated Signaling, Local Loop Mileage and D Channel Backup, where applicable.

**4. Annual Review.** This Service Agreement is contingent on Customer maintaining its Minimum Commitment of Service and paying Additional Usage Charges if Customer exceeds its Allocated Usage minutes. Customer's compliance with such requirements shall be measured on an annual basis as set forth below. If Customer does not maintain its Minimum Commitment of Service or exceeds its Allocated Usage minutes, Customer agrees to pay to Verizon any charges so resulting within 30 days of the billing of such charges.

- 4.1 **Minimum Commitment of Service.** If during any 1 year of the Service Period Customer does not purchase sufficient quantities of Service to meet an average quantity of Service equal to the Minimum Commitment of Service for such 1 year period, Customer shall pay to Verizon an amount equal to the difference between the Minimum Commitment of Service and the year-to-date average quantity of all lines in service for such 1 year period multiplied by the Monthly Unit Rate multiplied by 12.
- 4.2 **Additional Usage Charges.** If Customer's total local usage minutes, billed by Customer's billing telephone numbers ("BTN") specified below exceeds an average (total minutes of use billed and divided by 12) per line per month of 3,500 local usage minutes, during any 1 year of the Service Period, Customer shall pay to Verizon additional usage charges on such excess usage at a rate of \$.016 per local usage minute, for each such 1 year period ("Additional Usage Charges").
- 4.3 If Customer does not exceed the usage threshold set forth above during the first year of the Service Period, the rates for the lines provided under this Exhibit will automatically convert to a flat rate equal to the Monthly Unit Rate for such lines during the remainder of the Service Period. The Additional Usage Charges as set forth in Section 4.2 will not apply during the remainder of the Service Period. If such usage threshold is exceeded in the first year of the Service Period, then the Additional Usage Charges will continue to apply.

## **5. Termination and Termination Charges**

- 5.1 At each annual anniversary of the commencement of the Service Period ("Annual Anniversary Date"), Customer may terminate this Exhibit without liability for termination charges by providing Verizon with at least 60 days written notice prior to the Annual Anniversary Date. If Customer provides such notice, the Exhibit shall terminate on the applicable Annual Anniversary Date and Customer shall pay for the Services rendered up to the date of termination plus any amounts that may be due Verizon pursuant to Section 4 above.
- 5.2 Except as otherwise provided in Verizon's applicable tariff and except as set forth in Section 5.1 above, if this Exhibit is terminated for reasons, including transfer of the Services to a tariffed rate plan or alternate ICB arrangement, prior to the expiration of the Service Period, Customer shall pay Verizon the following termination charges: the sum of \$172.00 per average Lines in service multiplied by the number of months that have passed since the commencement of the Service Period.
- 5.3 Termination charges are not applicable to PRI Optional Features.
- 5.4 If the Customer cancels Service subsequent to execution of this agreement by both parties, but prior to the In-Service Date of such Service, Customer shall pay \$500 per PRI. Cancellation must be in writing to Verizon.

**6. Business Downturn.** If, at any time after completion of twelve (12) months of the Service Period, Customer is unable despite its best efforts to meet its commitments set forth herein and such inability is the result solely of a general downturn in Customer's industry that causes Customer to (i) sell or otherwise dispose of one or more subsidiaries (at least 51% owned), divisions, or other significant business units or (ii) substantially reduce business operations, then Verizon will enter into good faith discussions with Customer, after receipt of written notice from Customer about such downturn, concerning prospective modifications of the minimum commitments and other contract provisions set forth in this Agreement. If the parties reach agreement on such modifications, they will be memorialized in a writing signed by the parties. The modifications, if any, will not become effective until all necessary filings are made and governmental approvals are obtained, if required. Customer may exercise its rights under this Business Downturn section only once during the Service Period.

## **7. Additional Provisions**

**7.1 Conditions.** The parties acknowledge that the rates and other terms of this Agreement are premised on Customer's commitments, unique network design requirements, and Customer's service mix, usage patterns and concentration, and other characteristics.

**7.2 Service Continuation.** (i) If, at the time of expiration of the Service Period, a new agreement or tariffed service arrangement with Verizon for the Services is not effective as defined above and Customer has not requested, in writing, disconnection of the Services, then the Services will continue on a month-to-month basis at applicable tariff or other Commission-authorized rate(s).





The applicable tariff or other Commission-authorized service arrangement will govern the service arrangement prospectively, including rates, terms and conditions, which may include charges for termination prior to the end of the minimum tariff service commitment period. If there is no applicable tariff or other Commission-authorized service arrangement, then the Service will be subject to disconnection upon the expiration of the Service Period of this Agreement. If, upon expiration of the Service Period, there is a delay in reverting rates to the applicable tariff or other Commission-authorized rate(s), or in disconnecting the Services if no tariff or Commission-authorized service arrangement is available, the Service Period shall be deemed temporarily extended on a month-to-month basis until such reversion of rates or disconnection of Services is completed. In no event, however, will such temporary extension of the Service Period continue more than 12 months after the expiration of the initial Service Period. (ii) If Customer indicates to Verizon in writing that it desires to negotiate a new contract or tariffed service arrangement to continue or replace the Services provided for herein, the Service Period shall automatically be extended one time for a period not to exceed 12 months from the end of the initial Service Period to allow the parties to finalize a new agreement or to transition to a tariffed service arrangement. Written notice must be provided by Customer at least 30 days prior to the end of the Service Period. For purposes of this Section 7.b. only, written notice may be by facsimile or electronic mail.

**7.3 Detariffing.** In the event any of the Services are hereafter detariffed, then the terms of the tariffs in effect immediately prior to such detariffing shall be deemed to be incorporated by reference and shall continue to apply to the provision of the Service to the same extent as such tariffs applied hereunder prior to such detariffing.

**7.4 Facilities.** Additional charges may be required if suitable facilities are not available to provide Services at any locations, or if any additional work, services, or quantities of Services are provided. In the event installation of additional network facilities is required to provide Services, Verizon will inform Customer of such applicable charges, and Verizon will install such facilities only upon mutual written agreement of the parties to such additional charges. If Customer does not agree to pay such additional charges, then the Services at the affected locations will be subject to termination by Verizon without application of the termination charges described above.

**7.5 Expiration of Offer.** Verizon, at its discretion, may void this Exhibit if the Agreement is not signed and dated by Customer on or before February 17, 2011.

**7.6 Additional Lines of Service.** Customer may request additional lines of Service at the BTNs or locations identified herein, during the first twelve (12) months of the Service Period, at the Monthly Unit Rate and Non-Recurring Charges identified herein. If Customer requests additional lines of Service after the twelfth (12<sup>th</sup>) month of the Service Period, such additional lines of Service will be provided at the Monthly Unit Rate identified above, and the applicable prevailing tariff Month to Month Non-Recurring Charge. All such additional lines of Service shall be subject to the availability of the facilities required to provide such Services. The Service Period for all Service hereunder shall be coterminous.

**8. Location(s).** The Services and charges set forth in this Exhibit are available to Customer at the billing telephone number specified below. Prevailing tariff rates or, if no tariff is applicable, Verizon's then-current retail rate (published in an applicable ILEC product guide) applies to all other Customer billing telephone numbers and locations. Customer may add BTNs and locations to this Exhibit by providing Verizon with such request in writing, which may be provided through facsimile and electronic means, provided that such locations are within Verizon's tariffed in-franchise incumbent local exchange service areas of the subject Verizon provider covered by this Exhibit.

2153931070959



# BUSINESS CLASS TRUNKS SERVICE ORDER AGREEMENT

Account Rep Name: Stephanie Cortez  
Comcast  
Telephone Number: 484 678 9959  
Email Address: [Stephanie\\_Cortez@cable.comcast.com](mailto:Stephanie_Cortez@cable.comcast.com)

## CUSTOMER INFORMATION

Account Name **Montgomery Township**  
Primary Contact Name **Richard Grier**  
Address 1 **1001 Stump Rd**  
Address 2  
City **Montgomeryville**  
State **Pennsylvania**  
Zip **18936**  
Business Phone **2153936917**  
Cell Phone **2672498437**  
Fax Number  
Email **rgrier@montgomerytwp.org**  
  
Technical Contact Name **Richard Grier**  
Technical Contact Phone  
Technical Contact Email  
Technical Contact On-Site? **No**

## BILLING INFORMATION

Billing Address Details Same as Service Location? **Yes**  
Billing Account Name **Montgomery Township**  
Billing Name (3rd Party Accounts)  
Billing Contact Name **Richard Grier**  
Billing Address 1 **1001 Stump Rd**  
Billing Address 2  
City **Montgomeryville**  
State **Pennsylvania**  
Zip **18936**  
Billing Contact Phone **2153936917**  
Billing Contact Fax  
Billing Contact Email  
Tax Exempt\*? **No**  
\*If yes, please provide and attach all applicable tax exemption certificates

## BUSINESS CLASS TRUNKS SERVICE DETAILS

Business Class Trunks	
PRI Interface	x

Request Type:	
Action:	

Internet/Trunk Package Option	2MosFrBCTrunks2FBC150/10
-------------------------------	--------------------------

Service Term (12/24/36/60 Months)	
Monthly Recurring Charge*	\$983.00
Package Discount:	(\$179.95)
Total Monthly Recurring Charge*	\$803.05

\*Applicable federal, state, and local taxes and fees may apply, usage fees not included.

Voice Selections	Quantity	Unit Price	Total Price
Fractional PRI*		\$349.00	
# of Additional Channels PORT 1		\$14.00	
# of Additional Channels PORT 2		\$14.00	
Full PRI*	2	\$489.00	\$978.00
# of 20 Native TN Blocks*	2	\$5.00	\$5.00
# of 100 Native TN Blocks		\$20.00	
# of 200 Native TN Blocks		\$40.00	
# of 500 Native TN Blocks		\$100.00	
# of 1000 Native TN Blocks		\$200.00	
# of Toll Free Numbers		\$5.00	
# of Trunk Groups		Included	
# of Trunk Groups with DNIS		\$50.00	
Monthly Call Detail Record (CDR)		\$50.00	

\*20 TN Block Included in Price

Toll Free Charge:	
Site Installation Charges*	\$0.00
Total Trunk Services Standard Installation Fees:	

\*Does not include Custom Installation Fees (if applicable)

Date of Quote: **3/2/2012**

The terms set forth in this Agreement are valid for 30 days from Date of Quote

Directory Listing Published  
DL Number **2153931070**  
DL Display Name **Montgomery TWP**  
DA/DL Header Text Information **Township**  
Caller ID Display (15 Character Limit) **Montgomery TWP**  
Caller ID (Yes/No) **Yes**  
Outbound Caller ID Blocking (Yes/No) **No**

Toll Free # (Ported/New)	Toll Free #	Calling Area Designation	Ring To Number	Provider

## BUSINESS CLASS TRUNKS SERVICE ORDER AGREEMENT

Account Rep Name: Stephanie Cortez  
Comcast  
Telephone Number: 484 678 9959  
Email Address: [Stephanie.Cortez@cable.comcast.com](mailto:Stephanie.Cortez@cable.comcast.com)  
[ast.com](http://ast.com)

### TERMS & CONDITIONS

1. This Comcast Business Class Trunks Service Order Agreement sets forth the terms and conditions under which Comcast Cable Communications Management, LLC and its operating affiliates ("Comcast") will provide the Trunking Services ("Services") to Customer. This Comcast Business Class Service Order Agreement consists of this document ("SOA"), the standard Comcast Business Class Terms and Conditions ("Terms and Conditions"), and any jointly executed amendments ("Amendments"), collectively referred to as the "Agreement". In the event of inconsistency among these documents, precedence will be as follows: (1) Amendments, (2) Terms and Conditions, and (3) this SOA. This Agreement shall commence and become a legally binding agreement upon Customer's execution of the SOA. The Agreement shall terminate as set forth in the Terms and Conditions (<http://business.comcast.com/terms-conditions/index.aspx>). All capitalized terms not defined in this SOA shall reflect the definitions given to them in the Terms and Conditions. Use of the Services is also subject to the then current High-Speed Internet for Business Acceptable Use Policy located at <http://business.comcast.com/terms-conditions/index.aspx> (or any successor URL), and the then current High-Speed Internet for Business Privacy Policy located at <http://business.comcast.com/terms-conditions/index.aspx> (or any successor URL), both of which Comcast may update from time to time.

2. Trunking Services carries a 30 day money back guarantee. If within the first thirty days following Service activation Customer is not completely satisfied, Customer may cancel Service and Comcast will issue a refund for Service charges actually paid by Customer, custom installation, voice usage charges, and optional service fees excluded. In order to be eligible for the refund, Customer must cancel Service within thirty days of activation and return any Comcast-provided equipment in good working order. In no event shall the refund exceed \$500.00.

### 3. CUSTOMER ACKNOWLEDGES RECEIPT AND UNDERSTANDING OF THE E911 NOTICE:

#### E911 NOTICE

Comcast Business Class Trunking Service may have the E911 limitations specified below:

- The National Emergency Number Association (NENA), a 911 industry organization that makes recommendations for standardized services relating to E911, has issued guidelines that state "The PBX owner is responsible for creating customer records, preferably in NENA standard format, that identify caller locations." To facilitate Customer's compliance with these guidelines and with associated state and local requirements related to provision of Automatic Location Information (ALI) for E911 services, Comcast offers two options:

- a. Comcast will send to the ALI database or Subscriber Location Database (SLDB) the main billing telephone number and the main address provided by Customer, or
- b. Customer may choose to sign up for up to 10 Emergency Location Information Numbers (ELINs) that Customer could assign to zones within Customer's premises that would be separately identified to the E911 call taker. The location information, such as a specific floor, side of a building, or other identifying information, could assist emergency responders to more quickly reach the appropriate location. Customer is solely responsible for programming its PBX system to map each station to one of these numbers, and for updating the system as necessary to reflect moves or additions of stations within the premises. Comcast will send the assigned ELINs to the ALI or SLDB database, as is appropriate.

- Many jurisdictions require businesses using multi-line telephone systems to program their systems to transmit specific location information for 911 calls. Customer bears sole responsibility to ensure that it identifies and complies with all such requirements. In any event, if Customer does not maintain E911 records in a timely and accurate manner, the E911 call taker may not receive proper location information, and emergency responders may be delayed or even prevented from timely reaching the caller's location.

- Battery Back Up - The Integrated Access Device (IAD) provided by Comcast is not equipped with battery backup. It is Customer's responsibility to ensure adequate back-up power is provided to ensure service continuity during a power outage, as employees would otherwise be unable to use the Services, including dialing 9-1-1, when power is unavailable.

- Calls using the Service, including calls to 911, may not be completed if there is a problem with network facilities, including network congestion, network/equipment/power failure, or another technical problem.

- All questions should be directed to 1-877-543-3951, E911 Service, Private Branch Exchange, and Direct Inward Dial Service.

USE OF SERVICE AFTER DELIVERY OF THIS DOCUMENT CONSTITUTES CUSTOMER ACKNOWLEDGEMENT OF THE E911 NOTICE ABOVE.

4. To complete a Service order, Customer must execute a Comcast Letter of Authorization ("LOA") and submit it to Comcast, or Comcast's third party order entry integrator, as directed by Comcast. No telephone number port orders will be submitted on Customer's behalf until a signed LOA has been accepted by Comcast.

5. New telephone numbers are subject to change prior to the install. Customers should not print their new number on stationery or cards until after the install is complete.

6. Modifications: All modifications to the Agreement, if any, must be captured in a written Amendment, executed by an authorized Comcast Senior Vice President and the Customer. All other attempts to modify the Agreement shall be void and non-binding on Comcast.

#### FOR COMCAST USE ONLY

Sales Representative Code:

Sales Manager/Director:

Sales Manager/Director Approval:

Division:

Lead ID:

#### CUSTOMER SIGNATURE

By signing below, Customer agrees to the terms and conditions of this Agreement.

Signature:

Print:

Title:

Date:

### SPECIAL ORDER NOTES

Multi-product pkg of 2 Full, 23-channel BCTrunk-PRI and Deluxe 50 BCI for bundle price of \$988 = 15% savings over rack rate or \$179.95/month between the 2 PRI. Discount shows on PRI bill titled "Multi-Product Pkg Discount". 2Month ttl MRC waived, exclude taxes/fees/usage. Show credit on 1st or 2nd bill. 2+yrs required

-Site Installation Charges Waived



# BUSINESS CLASS SERVICE ORDER AGREEMENT

Account Name: Montgomery TownshipID#: 4718563**CUSTOMER INFORMATION (Service Location)**

Address 1	<u>1001 STUMP RD</u>	City	<u>MONTGOMERYVILLE</u>
Address 2	<u>APT AMBL</u>	State	<u>PA</u>
Primary Contact Name	<u>Rich Grier</u>	ZIP Code	<u>18936</u>
Business Phone	<u>(215) 393-6917</u>	County	<u></u>
Cell Phone	<u></u>	Email Address	<u>rgrier@montgomerytpw.org</u>
Pager Number	<u></u>	Primary Fax Number	<u></u>
Technical Contact Name	<u></u>	Tech Contact On-Site?	<u>No</u>
Technical Contact Business Phone	<u></u>	Technical Contact Email	<u></u>
Property Manager Contact Name	<u></u>	Property Mgr. Phone	<u></u>

**COMCAST BUSINESS CLASS SERVICES**

<b>Selection (X)</b>	
Business Class Voice	
Business Class Internet	<u>X</u>
Business Class TV	
<b>Service Term (Months)</b>	<u>36</u>

**COMCAST BUSINESS CLASS SERVICES DETAILS****Business Class Voice\***

VOICE SELECTIONS	Quantity	Unit Cost	Total Cost
Full Feature Voice Lines			
Adtl. F.F. Voice Lines w/ pkg.			
4+ Lines			
Basic Lines			
Fax Lines			
Toll Free Numbers			
Equipment Fee			
VOICE OPTIONS	Selection(X)	Total Cost	
Voice mail			
Directory Listing Suppression Fee			
Auto-Attendant			

\* Voice offers &amp; options not available in all markets.

**Business Class Internet\***

INTERNET SELECTIONS	Selection(X)	Total Cost
Starter		
Preferred		
Other - Deluxe	<u>X</u>	<u>\$189.95</u>
Equipment Fee	<u>X</u>	<u>\$7.00</u>
INTERNET OPTIONS	Selection(X)	Total Cost
Microsoft Outlook Office Email	<u>X</u>	<u>Included</u>
Web Hosting - Starter	<u>X</u>	<u>Included</u>
Web Hosting - Business		
Web Hosting - Commerce		
Web Hosting - Professional		
Static IP - 1		
Static IP - 5	<u>X</u>	<u>\$19.95</u>
Static IP - 13		

\* Internet selections &amp; options not available in all markets.

**Business Class Packages**

Package Name:
<b>PACKAGE DESCRIPTION</b>

**Business Class TV\***

TV SELECTIONS		Selection(X)	Total Cost	
Basic				
Information & Entertainment				
Standard				
Preferred				
Music Choice Standalone				
TV OPTIONS		Selection	Total Cost	
Sports Pack**				
Music Choice W/Business Class				
Canales Selecto				
Other Programming				
Other Programming				
Other Programming				
TV OUTLETS		Quantity	Unit Cost	Total Cost
Additional Outlets				
HD TV Box Charges				

\* Not available in home offices or public view establishments, TV selections &amp; options not available in all markets.

\*\* Available for Information &amp; Entertainment, Standard &amp; Preferred TV offers only.

**COMCAST BUSINESS CLASS TOTAL SERVICE CHARGES**

Business Class	Selection(X)	Unit Cost	Total Cost
Installation Fee	<u>X</u>	<u>\$0.00</u>	<u>\$0.00</u>
Voice Activation Fee*			
Auto-Attendant Setup Fee			
Voice Jack Fee			
Toll Free Activation Fee			

Total Monthly Service Charge	<u>\$216.90</u>
Promotional Code (if applicable)	<u>BCTPRI2FullID502mfr</u>
Less Discount (if applicable)	<u>\$0.00</u>

\* Per line activation fee, up to four (4) line maximum charge.

**Total Installation Charges:\*** \$0.00

\* Does not include Custom Installation Fees referenced below.

**Total Recurring Monthly Bill:\*** \$216.90

\* Applicable federal, state, and local taxes and fees may apply.

**GENERAL SPECIAL INSTRUCTIONS**

Promotion Code BCTPRI2FullID502mfr - Multi-product package of 2 Full (2 x 23 channel) Business Class Trunk PRI and Deluxe50 Business Class Internet for bundle price of \$948, a \$219.95 MRC discount off rate card price of \$489 for each Full PRI and \$189.95 Deluxe50 BCI. Plus 2 month total MRC waived. Credit will show on 1st or 2nd months bill. Minimum 2 year term required. Discount shows on PRI bill titled ?Multi-Product Pkg Discount?. Taxes, Usage and Fees are extra  
The existing IP are  
75.147.77.193





ID#: 4718563

**Microsoft Office Communication Services**

Equipment Selection	D3.0 IP Gateway
Business Class Web Hosting	No
Transfer Existing Comcast.net Email	No
Number of Static IPs*	5

\* If 5 or 13 Static IPs are requested a STATIC IP JUSTIFICATION FORM is required.

**Additional Comments:**

--	--

Analog	
Digital	
HDTV	
DTA	

### Customer Equipment

Phone System Type ( Key System, PBX, Other)

\_\_\_\_\_

Phone System Manufacturer

\_\_\_\_\_

Fax Machine Manufacturer

[illegible]

Alarm System Vendor

\_\_\_\_\_

Point of Sale Device

\_\_\_\_\_

Telco Closet Location

[illegible]

## Hunt Group Features Requested (Yes/No)

\_\_\_\_\_

### Hunt Group Configuration Type

---

Hunt Group Pilot Number

[illegible]

Toll Free #	Calling Origination Area	Associated TN

Directory	(Published, Non-Published, Unlisted)
Directory Listing Phone Number	
Directory Listing Display Name	
DA/DL Header Text Information	
DA/DL Header Code Information	
Standard Industry Code Information	

Caller ID (Yes/No)	
Caller ID Display Name (max 15 char.)	
Call Blocking (Yes/No)	
Auto-Attendant (Yes/No)	No



# BUSINESS CLASS SERVICE ORDER AGREEMENT

Account Name: Montgomery Township

ID#: 4718563

## CUSTOMER BILLING INFORMATION

Billing Account Name	<u>Montgomery Township</u>	City	<u>MONTGOMERYVILLE</u>
Billing Name (3rd Party Accounts)		State	<u>PA</u>
Address 1	<u>1001 STUMP RDAPT AMBL</u>	ZIP Code	<u>18936</u>
Address 2		Billing Contact Email	<u>rgrier@montgomerytpw.org</u>
Billing Contact Name	<u>Rich Grier</u>	Billing Contact Phone	<u>(215) 393-6917</u>
Tax Exempt?*	<u>No</u>	Billing Fax Number	

\* If yes, please provide and attach tax exemption certificate.

## AGREEMENT

1. This Comcast Business Class Service Order Agreement sets forth the terms and conditions under which Comcast Cable Communications Management, LLC and its operating affiliates ("Comcast") will provide the Services to Customer. This Comcast Business Class Service Order Agreement consists of this document ("SOA"), the standard Comcast Business Class Terms and Conditions ("Terms and Conditions"), and any jointly executed amendments ("Amendments"), collectively referred to as the "Agreement". In the event of inconsistency among these documents, precedence will be as follows: (1) Amendments, (2) Terms and Conditions, and (3) this SOA. This Agreement shall commence and become a legally binding agreement upon Customer's execution of the SOA. The Agreement shall terminate as set forth in the Terms and Conditions (<http://business.comcast.com/terms-conditions/index.aspx>). All capitalized terms not defined in this SOA shall reflect the definitions given to them in the Terms and Conditions. Use of the Services is also subject to the then current High-Speed Internet for Business Acceptable Use Policy located at <http://business.comcast.com/terms-conditions/index.aspx> (or any successor URL), and the then current High-Speed Internet for Business Privacy Policy located at <http://business.comcast.com/terms-conditions/index.aspx> (or any successor URL), both of which Comcast may update from time to time.

2. Each Comcast Business Class Service ("Service") carries a 30 day money back guarantee. If within the first thirty days following Service activation Customer is not completely satisfied, Customer may cancel Service and Comcast will issue a refund for Service charges actually paid by Customer, custom installation, voice usage charges, and optional service fees excluded. In order to be eligible for the refund, Customer must cancel Service within thirty days of activation and return any Comcast-provided equipment in good working order. In no event shall the refund exceed \$500.00.

3. IF CUSTOMER IS SUBSCRIBING TO COMCAST'S BUSINESS CLASS VOICE SERVICE, I ACKNOWLEDGE RECEIPT AND UNDERSTANDING OF THE E911 NOTICE:

### E911 NOTICE

Comcast Business Class Voice service ("Voice") may have the E911 limitations specified below:

- In order for 911 calls to be properly directed to emergency services using Voice, Comcast must have the correct service address for the Voice Customer. If Voice is moved to a different location without Comcast's approval, 911 calls may be directed to the wrong emergency authority, may transmit the wrong address, and/or Voice (including 911) may fail altogether.

- Voice uses electrical power in the Customer's premises. If there is an electrical power outage, 911 calling may be interrupted if the battery back-up in the associated multimedia terminal adapter is not installed, fails, or is exhausted after several hours.

- Voice calls, including calls to 911, may not be completed if there is a problem with network facilities, including network congestion, network/equipment/power failure, or another technical problem.

- Comcast will need several business days to update a Customer service address in the E911 system. All change requests and questions should be directed to 1-800-391-3000. USE OF VOICE AFTER DELIVERY OF THIS DOCUMENT CONSTITUTES CUSTOMER ACKNOWLEDGEMENT OF THE E911 NOTICE ABOVE.

4. To complete a Voice order, Customer must execute a Comcast Letter or Authorization ("LOA") and submit it to Comcast, or Comcast's third party order entry integrator, as directed by Comcast.

5. New telephone numbers are subject to change prior to the install. Customers should not print their new number on stationery or cards until after the install is complete.

6. Modifications: All modifications to the Agreement, if any, must be captured in a written Amendment, executed by an authorized Comcast Senior Vice President and the Customer. All other attempts to modify the Agreement shall be void and non-binding on Comcast. Customer by signing below, agrees and accepts the Terms and Conditions of this Agreement.

CUSTOMER SIGNATURE
By signing below, Customer agrees and accepts the Terms and Conditions of this Agreement. General Terms and Conditions can be found at <a href="http://business.comcast.com/terms-conditions/index.aspx">http://business.comcast.com/terms-conditions/index.aspx</a> .
Signature: _____
Print: _____
Title: _____
Date: _____

FOR COMCAST USE ONLY
Sales Representative: <u>Stephanie Cortez</u>
Sales Representative Code: _____
Sales Manager/Director: <u>Kevin Calvey</u>
Sales Manager/Director: _____
Division: <u>NorthEast</u>
Lead ID: <u>4718563</u>



## BUSINESS CLASS SERVICE ORDER AGREEMENT

Account Name: Montgomery Township

ID#: 4718563

### IP Justification Form

Comcast conforms to the North American IP Registry (ARIN) policies regarding IP address allocation. As part of its standard service, Comcast will assign up to eight IP addresses for customer use on their local area network (LAN). Customers can use this form for initial assignments and additional augments. Comcast requires a written justification form for any IP address blocks requested so that we can demonstrate to ARIN that IP addresses allocated to Comcast, or any underlying providers, are being used efficiently.

Per ARIN guidelines (<http://www.arin.net/intro.html>), organizations will be assigned address space based on immediate utilization plus three month and six month projected utilization. Organizations must exhibit a high confidence level in their three month and six month utilization rate and supply documentation to justify the level of confidence.

If you have any questions about the IP assignment policy or process, please refer to ARIN's IP Address Assignment Policy and Procedures, and RFC 2050 that can found at <ftp://www.arin.net/rfc/rfc2050.txt>.

Please complete the following form and submit it to your Comcast sales representative.

#### Customer Site

Location	<u>Montgomery Township - L-3060167</u>
Street	<u>1001 STUMP RD</u>
Rm/Ste/FI	<u>APT AMBL</u>
City,State Zip	<u>MONTGOMERYVILLE,PA 18936</u>
Phone #	<u>(215) 393-6917</u>

1  
2a  
2b  
2c  
2d

#### Technical Contact

Name(First Last)	<u>Rich Grier</u>
Title	
Phone #	<u>(215) 393-6917</u>
Email	<u>rgrier@montgomerytp.org</u>

3a  
3b  
3c  
3d

**Note: If more than one domain, use first domain registered.**

4. Domain

5. Do you have previously assigned addresses from ☐ Yes ☐ No

5b. If yes, what addresses were

6. Number of IP addresses requested/needed within 6

5

**Note: If your organization already has IP space assigned, you must utilize 80% before applying for**

7. Use the following Network Table to describe your IP assignments within the next six

**THIS IS REQUIRED**

IP Number	IP Address (If known)	Below, provide a description of use for each IP requested
1		
2		
3		
4		
5		

I verify that I am authorized to represent the organization below and that the above information is true and correct. I understand that Internet Protocol Version 4 address space is limited and that users of the Internet are responsible for conserving address space and ensuring that space is utilized efficiently.

Print Name

Title

Organization Montgomery Township

Phone #(day) (215) 393-6917

Email rgrier@montgomerytp.org

Fax

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**

---

SUBJECT: Consider Approval of Public Meeting Room AV Upgrades

MEETING DATE: March 26, 2012

ITEM NUMBER: #16

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Richard Grier  
Technology Manager

BOARD LIAISON: Candyce Chimera, Chairman  
Board of Supervisors

---

BACKGROUND:

The 2012 Budget included funds in the amount of \$10,000 to upgrade the video presentation system in the Public Meeting room. These upgrades would consist of a new screen, projector and network interface.

The 16:9 format screen would be mounted in an enclosure that can either be opened manually or by motor (optional additional cost). At 6 ½ feet wide the new screen will offer a much larger viewing area than the mobile screen we currently use.

The projector will be mounted on the Meeting Room ceiling but not in a position that would block the "Jefferson" quote or appear on our television broadcasts. It will also be integrated into the meeting room audio system for any presentation that requires sound. The projector will include a network adapter allowing wireless connection to the projector from any location in the room.

Attached are quotes from Clear Sound to supply and install the equipment at a cost of \$9,997.00 for the manual screen with an optional cost of \$2,557.00 for a motorized drop down screen. The Township would be responsible for the installation of a 120V power outlet for both the new projector and motorized drop down screen if authorized.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

An option for a motorized drop down screen was offered in the attached quote #8748. This would add \$2,557.00 to the project cost bringing the total cost to \$12,554.00.

BUDGET IMPACT:

The 2012 Capital Reserve Fund Budget (30-400-4700) included \$10,000 in funding for these Meeting Room Video upgrades.

RECOMMENDATION:

The Board is requested to approve the quote from Clear Sound to upgrade the video presentation system for the Public Meeting room at a cost of \$9,997.00 and approve the supplemental appropriation of Capital Reserve Funds in the amount of \$2,554.00 to purchase the Motorized projection screen.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the purchase and installation of video upgrade equipment to the Public Meeting Room as per the attached quotes by Clear Sound under COSTARS contract ID 195866 for \$12,554.00 dated February 14, 2012 and March 20, 2012 and approve the supplemental appropriation of Capital Reserve Funds in the amount of \$2,557.00.

BE IT FURTHER RESOLVED

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



546 Penn Street  
Yeadon, PA 19050-3107

# QUOTATION

#

**8380**

Quote Date: Feb 14, 2012

Page: 1

Voice: 610 626-7600  
Fax: 610 626-2800

**Quoted To:**

Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936

Customer ID	Good Thru	Payment Terms	Sales Rep
montgomerytwp	3/15/12	C.O.D.	Hughes

Quantity	Item	Description
1.00	-----	Draper, Premier Series 3: 79 inch x 140 inch, 16:9 format, manual, tab tensioned projection screen.
1.00	-----	Eiki, LC-WXL200: 5500 ANSI Lumens, WXGA-1280 x 800-(720p), video projector (overall case length 13'-4").
1.00	-----	Eiki, PJNET-50: Network Manager ( Projector to NetDirector )
1.00	mischardware	misc- installation hardware- Unistrut- wiremold- junction boxes- connectors- screws- mounts- shrinktube- etc-
1.00	-----	Chief Manufacturing, RPA257: Custom projector mount.
1.00	-----	Chief Manufacturing, WMA1S: Heavy duty wall mount.
1.00	FREIGHT	Shipping and handling
1.00	-----	CTG, 42407: 75ft RapidRun® Digital Runner Cable.
1.00	-----	CTG, 42419: RapidRun® Digital HDMI® Passive Wall Plate - White
1.00	-----	CTG, 42422: RapidRun® Digital HDMI® Active Wall Plate - White
0.20	CAT-5	Brook-CAT 5 UTP installation wire-4 twisted pairs of bright copper- plenum insulation per 1000ft spool
1.00	installation	Installation Labor: Clear Sound Installation crew as required to install specified system.

**To accept this quotation, please sign and fax back to 610-626-2800. Once received with PO# or deposit (if applicable), this order will be fully executed.**

Subtotal	9,997.00
Sales Tax	
Freight	
<b>TOTAL</b>	<b>9,997.00</b>

Agreed: \_\_\_\_\_ Date: \_\_\_\_\_



546 Penn Street  
Yeadon, PA 19050-3107

# QUOTATION

#

**8748**

Quote Date:

Mar 20, 2012

Page:

1

Voice: 610 626-7600

Fax: 610 626-2800

**Quoted To:**

Montgomery Township  
1001 Stump Road  
Montgomeryville, PA 18936

Customer ID		Good Thru	Payment Terms	Sales Rep	
montgomerytwp		4/19/12	C.O.D.	Hughes	
Quantity	Item	Description		Unit Price	Amount
1.00		Draper, 101186: Motorized, 79 inch x 140 inch, Tab Tensioed projection screen.		2,357.00	2,357.00
1.00	FREIGHT	Shipping and handling		200.00	200.00

**To accept this quotation, please sign and fax back to 610-626-2800. Once received with PO# or deposit (if applicable), this order will be fully executed.**

Subtotal	2,557.00
Sales Tax	
Freight	
<b>TOTAL</b>	<b>2,557.00</b>

Agreed: \_\_\_\_\_ Date: \_\_\_\_\_

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

---

SUBJECT: Discussion- New Community Guide/Map Format

MEETING DATE: March 26, 2012

ITEM NUMBER: #17

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Stacy Crandell  
Public Information Coordinator

BOARD LIAISON: Candyce Fluehr Chimera  
Board Chairman

---

**BACKGROUND:**

Since 2003, the Township has produced five Montgomery Township maps/ information guides. These maps/information guides have been produced by Hometown Press, a local company based in Perkasié. Staff has worked with Greg Cook, owner of the company since 2003. Hometown Press has also produced maps/information guides for several other local municipalities.

Kim Kriebel, Advertising Consultant for Hometown Press works out of the Township building to make calls to Montgomery Township business owners to solicit ads for our publication. Kim then visits the businesses to finalize the ads and collects payment from the business owners. The Township provides Kim with a letter of introduction, signed by the Township Manager, which is available to business owners at the time of the call. The map/information guide is totally paid for by the advertisements of local businesses.

The maps/information guides have been made available to all departments within the Township. Maps/information guides are also available at events that the Township participates in, i.e. Penn Suburban Business Fair, Autumn Festival, National Night Out and Fire and Police Department events. Maps/information guides are available to the sponsoring businesses if they would like to have them in their location.

**Options- Community Guide vs. Map**

Staff has discussed possible options, other than producing a yearly map. We recently met with Greg and he advised us that he is now producing a "magazine type" newsletter. The samples we reviewed from Whitpain and Upper Gwynedd Townships were beautifully done and provided a wealth of information to the residents in a more user friendly layout. A Township map could be included in the center of the publication (in one of the yearly publications).

Below is a brief overview of the results of a survey conducted with the surrounding communities:

<b><u>Municipality</u></b>	<b><u>Community Guide or Map</u></b>	<b><u>How Often?</u></b>
Horsham Township	Map mailed to Residents.	Once every two years
Lower Merion Township	Guide mailed to Residents	Quarterly
Lower Moreland Township	Guide mailed to Residents/Businesses	Twice a year
Plymouth Township	Guide mailed to Residents/Businesses	Twice a year
Towamencin Township	Guide mailed to Residents/Businesses	Twice a year
Upper Merion Township	Map separate from Community Resource Guide	No definite plans to continue either one



Staff is proposing consideration of two publications a year in this newer format, and mailing them out to residents and businesses. The only cost to the Township would be the cost for postage. This money would be allocated from the money that we are saving from not producing and mailing out the Communicator, the Township's newsletter.

**Postage Cost (Based on Recreation News Prices)**

<b>Residents</b>	9290 x \$0.23= \$2,140.56
<b>Businesses</b>	1561 x \$0.23= \$359.03
<b>Total Cost</b>	<b>\$2,499.59</b>

**Suggested Content for Community Guide**

- Township Phone Numbers
- Budget Information
- General Information about each department (i.e., Planning Department- Permits and when they are needed and what the process is?)
- Map
- Providing big community events (Autumn Festival, 300<sup>th</sup> Anniversary)
- Leaf Waste Collection Program
- Spotlight Township Parks
- Committee Information
- Stormwater Management

**ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:**

None.

**PREVIOUS BOARD ACTION:**

None.

**ALTERNATIVES/OPTIONS:**

None.

**BUDGET IMPACT:**

None.

**RECOMMENDATION:**

Staff is looking for direction on how to proceed with community map.

**MOTION/RESOLUTION:**

None.

**DISTRIBUTION:** Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

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SUBJECT: Payment of Bills

MEETING DATE: March 26, 2012

ITEM NUMBER: #18

MEETING/AGENDA: WORK SESSION

ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan  
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera, Chairman

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BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approval all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

## Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
24234	3/15/12	1264	MORGAN STANLEY SMITH BARNEY INC	5,558.97
50311	3/13/12	00000033	UPPER BUCKS COUNTY AREA	225.00
50312	3/15/12	00000009	PETTY CASH	500.00
50313	3/23/12	00000276	HATFIELD FLORAL & GIFT CO.	308.00
50314	3/23/12	00000412	PINECREST GOLF CLUB, INC	6,048.00
50315	3/26/12	00000842	911 SAFETY EQUIPMENT	680.00
50316	3/26/12	00000068	ADAM WEBSTER	45.00
50317	3/26/12	BT003799	AUDREY HARRINGTON INTERIORS, INC.	82.36
50318	3/26/12	00000043	BERGEY'S	351.60
50319	3/26/12	00001938	BILL WIEGMAN	90.00
50320	3/26/12	00001903	BRIAN JANSSENS	30.00
50321	3/26/12	00001691	BRIDLE PATH ELEMENTARY SCHOOL	500.00
50322	3/26/12	LST00015	CLARICE L. JONES	52.00
50323	3/26/12	00000363	COMCAST CABLE	216.90
50324	3/26/12	00000222	COMMONWEALTH PRECAST, INC.	100.00
50325	3/26/12	LST00016	CORRINE G. SHANAMAN	52.00
50326	3/26/12	00000108	COUNTY ELECTRIC SUPPLY COMPANY, IN	1,436.69
50327	3/26/12	00001460	D.J.B. SPECIALTIES, INC.	160.00
50328	3/26/12	00000024	DAVID P. BENNETT	15.00
50329	3/26/12	00001945	DAVID S. WOLFE	30.00
50330	3/26/12	00001941	DAVID W. VASCONEZ	120.00
50331	3/26/12	00000629	DAVIDHEISER'S INC.	218.00
50332	3/26/12	00001627	DEER PARK DIRECT	115.91
50333	3/26/12	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	972.04
50334	3/26/12	00001172	DETLAN EQUIPMENT, INC.	47.20
50335	3/26/12	00001675	DON JOHNSON	100.00
50336	3/26/12	00000666	FLEET MANAGEMENT	195.00
50337	3/26/12	00000198	GLASGOW, INC.	170.15
50338	3/26/12	00001842	GLEN ROETMAN	60.00
50339	3/26/12	00000203	GRANTURK EQUIPMENT CO., INC.	308.76
50340	3/26/12	00000266	GREEN ACRES NURSERY	1,500.00
50341	3/26/12	00001793	HILLTOWN TOWNSHIP	474.40
50342	3/26/12	00000903	HOME DEPOT CREDIT SERVICES	796.51
50343	3/26/12	00001052	HORSHAM TOWNSHIP	243.20
50344	3/26/12	00000102	INTERSTATE BATTERY SYSTEMS OF	42.95
50345	3/26/12	00001214	J & K EQUIP., INC.	540.00
50346	3/26/12	00001964	JOHN CATALDI	30.00
50347	3/26/12	00000890	JOHN H. MOGENSEN	30.00
50348	3/26/12	00001581	JOSEPH J. SIMES	150.00
50349	3/26/12	00001843	JOSEPH M. BENNETT	60.00
50350	3/26/12	00000740	K.J. DOOR SERVICES INC.	251.00
50351	3/26/12	00001667	MIDWEST MOTOR SUPPLY CO.,INC	310.55
50352	3/26/12	00000270	JDN BLOCK INC.	105.00
50353	3/26/12	00000201	LAWRENCE J. MURPHY	220.05

## Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
50354	3/26/12	00000093	MATTHEW MCCULLA	15.00
50355	3/26/12	00001330	MCCALLION STAFFING SPECIALISTS	292.50
50356	3/26/12	00001920	MICHAEL H. BEAN	60.00
50357	3/26/12	00001961	MICHAEL LONG	30.00
50358	3/26/12	00000867	MICHAEL SHEARER	15.00
50359	3/26/12	00002016	MICHAEL SHINTON	30.00
50360	3/26/12	00000268	MID-ATLANTIC LEEDS	550.00
50361	3/26/12	00000267	MONSTER WORLDWIDE, INC.	270.00
50362	3/26/12	00902468	MUSTAFA DILLI	200.00
50363	3/26/12	00001054	NEW BRITAIN TOWNSHIP	443.84
50364	3/26/12	00000773	NORTH PENN VISITING NURSES ASSOC.	192.00
50365	3/26/12	00000356	NORTH WALES WATER AUTHORITY	670.58
50366	3/26/12	00001400	PA CHIEFS OF POLICE ASSOCIATION	75.00
50367	3/26/12	00000095	PAUL SMITH	60.00
50368	3/26/12	00000185	PCCA PENNSYLVANIA CONSTRUCTION	195.00
50369	3/26/12	00000399	PECO ENERGY	10,864.26
50370	3/26/12	00000397	PECO ENERGY	12,154.71
50371	3/26/12	00000726	PENN-HOLO SALES & SERVICES	35.70
50372	3/26/12	00001263	PAN	241.21
50373	3/26/12	00001358	PENNSYLVANIA RECREATION AND PARK	108.00
50374	3/26/12	00001358	PENNSYLVANIA RECREATION AND PARK	140.00
50375	3/26/12	00001155	PITNEY BOWES GLOBAL FINANCIAL	222.24
50376	3/26/12	00000345	PRINTWORKS & COMPANY, INC.	317.20
50377	3/26/12	00001055	PROMO DIRECT	736.00
50378	3/26/12	00000424	PSAB - PA STATE ASSOC OF BOROUGHES	50.00
50379	3/26/12	00000251	PSI PERSONNEL, LLC	1,204.98
50380	3/26/12	00001339	PSYCHOLOGICAL-RESOURCES AND	255.00
50381	3/26/12	00000439	RED THE UNIFORM TAILOR	108.00
50382	3/26/12	00000430	REM-ARK ALLOYS, INC.	459.85
50383	3/26/12	00000445	RICHARD J. BRADY	261.82
50384	3/26/12	00000117	RIGGINS INC	2,454.30
50385	3/26/12	00000115	RIGGINS, INC	6,170.63
50386	3/26/12	00902470	RJC CONSTRUCTION	25.00
50387	3/26/12	00000741	ROBERT E. LITTLE, INC.	37.47
50388	3/26/12	00000061	ROBERT MCMONAGLE	15.00
50389	3/26/12	00000653	SCATTON'S HEATING & COOLING, INC.	764.13
50390	3/26/12	00000163	SHARON TUCKER	56.51
50391	3/26/12	00000833	THE SHERWIN WILLIAMS COMPANY	40.79
50392	3/26/12	00000015	NEXTEL PARTNERS OPERATING CORP	588.15
50393	3/26/12	00000015	NEXTEL PARTNERS OPERATING CORP	398.01
50394	3/26/12	00000469	SPRINT SPECTRUM, L.P.	59.99
50395	3/26/12	00001394	STANDARD INSURANCE COMPANY	7,579.04
50396	3/26/12	00001847	STAPLES CONTRACT & COMMERCIAL, INC	463.80
50397	3/26/12	00001952	STEVEN COHEN	40.00

## Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
50398	3/26/12	00001939	SERVICE TIRE TRUCK CENTERS	400.00
50399	3/26/12	LST00017	SUNIL UMARVADIA	52.00
50400	3/26/12	00001200	SYNATEK	702.80
50401	3/26/12	00000273	THE FENCE AUTHORITY	18.00
50402	3/26/12	00000010	THE JAYDOR COMPANY	1,550.00
50403	3/26/12	00000065	TIMOTHY MURRAY	15.00
50404	3/26/12	00000506	TRANS UNION LLC	51.70
50405	3/26/12	00000077	TRISTATE ENVIRONMENTAL	17,504.50
50406	3/26/12	00000327	U.S. MUNICIPAL SUPPLY, INC.	670.21
50407	3/26/12	00000032	VISA	638.10
50408	3/26/12	00000014	UPPER DUBLIN TOWNSHIP	519.20
50409	3/26/12	00000520	VALLEY POWER, INC.	905.25
50410	3/26/12	00000040	VERIZON PENNSYLVANIA INC	115.73
50411	3/26/12	00001839	VINAY SETTY	45.00
50412	3/26/12	00000272	SUSANNE BAUM	384.00
50413	3/26/12	00001289	W. BYRON BATTLE, RPR	594.00
50414	3/26/12	00001191	WARREN FUCHS	30.00
50415	3/26/12	00000538	WARRINGTON TOWNSHIP	446.92
50416	3/26/12	00001329	WELDON AUTO PARTS	449.41
50417	3/26/12	00001948	WILLIAM H. FLUCK IV	80.00
50418	3/26/12	00000249	WILLIAM R. GOLTZ	30.00
50419	3/26/12	00000537	WILLIAM R. PEOPLES	48.79
50420	3/26/12	00001317	WIRELESS COMMUNICATIONS &	7,042.69
50421	3/26/12	00001084	WITMER ASSOCIATES, INC.	1,709.89
50422	3/26/12	00000590	YOCUM FORD	33.41
50423	3/26/12	00000550	ZEP MANUFACTURING COMPANY	172.89
50424	3/26/12	00000209	BOUCHER & JAMES, INC.	1,732.82
50425	3/26/12	00000125	DISCHELL, BARTLE, YANOFF & DOOLEY	13,330.99
50426	3/26/12	00001963	HUGHES, KALKBRENNER &	500.00
50427	3/26/12	00001023	KERNS, PEARLSTINE, ONORATO	3,029.00
50428	3/26/12	00001984	TRAFFIC PLANNING AND DESIGN, INC.	8,393.88
<b>TOTAL</b>				<b>133,689.13</b>

**MONTGOMERY TOWNSHIP ELECTRONIC PAYROLL TAX PAYMENTS**

<u>DATE</u>	<u>VENDOR NAME</u>	<u>REASON FOR PAYMENT</u>	<u>AMOUNT</u>
03/15/2012	IRS	941 Payment	\$63,014.44
03/15/2012	BCG	401/457 Plan Payment	\$22,681.66
03/15/2012	PA-SCDU	Withholding Payment	\$1,853.06
03/21/2012	Commonwealth of PA	State Tax Payment	\$7,256.28
		<b>Total Paid as of 03/26/2012</b>	<b>\$94,805.44</b>