

**Montgomery Township
Autumn Festival Committee
Meeting Minutes for January 11, 2012**



At 6:46 p.m. Co-Chair Ruth Hardin called the Autumn Festival meeting to order. Sue Dessner, Ruth Hardin, Candyce Chimera, Stacy Crandell and Sharon Tucker were in attendance.

REORGANIZATION

The Re-organization meeting was called to order at 6:46 p.m. Co Chair Ruth Hardin and Co-Chair Sue Dessner unanimously agreed to Co-Chair the Autumn Festival for the year 2012. No Vice Chair was elected. The re-organization meeting adjourned at 6:47 p.m.

The regular meeting was called to order at 6:47 p.m.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

The October 12, 2011 meeting minutes were approved as submitted.

OLD BUSINESS

Ruth Hardin stated that the 2011 event was a success despite the weather issues that we had to deal with. The participants all seemed to have a great time. The vendors by the Windlestrae House were the only ones that were unhappy, but everyone tried to make the best of it.

NEW BUSINESS

- Date
Stacy Crandell stated that we will be holding the event on Saturday October 13th this year due to the Columbus weekend being the first weekend of the month. This change also allows the staff more time to get volunteers from the school. Everyone was in agreement with this change.
- Sponsorship Letter and Brochure
Stacy Crandell reviewed some minor changes to the sponsorship letter and brochure. Staff will be taking it to the board for approval at one of the next two meetings and then we will get ready to send it out in February.
- Updated Vendor Forms & Food Vendor Fee
Stacy Crandell reviewed the changes to the vendor form and fees. Staff would like to make the food vendor charge a flat \$75 fee instead of 15% of the total money collected. That way everyone is paying to participate upfront and there is no hassle of trying to collect money the day of the event. Ruth Hardin and Sue Dessner agreed that we could give that a try this year. Ruth Hardin suggested

that we could request an additional donation from food vendors if they would like to contribute more to the event.

- T-Shirts
Everyone agreed that we would like to get tie-dyed shirts for this year. Sharon Tucker will look into pricing to report on at the next meeting.
- Amusements
Sharon Tucker and Stacy Crandell would like to change some of the amusements that are offered this year. Sue Dessner requested that a link be sent to her and Ruth Hardin with some suggestions and they will give input.
- Civil War
Sharon Tucker stated that we would like to try a different group rather than the Civil War Re-enactors this year. They looked great by the Windlestrae House and it has been wonderful to have them but we would like to explore other opportunities. Everyone was in agreement with that. Sue Dessner suggested we contact Rob Johnson about having the Star Wars characters attend. Sharon Tucker will look into that option. Ruth Hardin would like to see more Fire Department involvement. Sharon Tucker will investigate what they can bring or do and report back. Everyone agreed to brainstorm for some other ideas before the next meeting.
- Pony Rides/Petting Zoo
Sharon Tucker stated that the pony rides and petting zoo will stay the same and remain in the same location. Everyone agrees with that.
- Corn Maze
Sharon Tucker stated that we are not sure if there will be a corn maze this year. It is a lot of work for the Public Works Department to grow it and then there is always a good chance that we won't be able to use it because of the weather. It always presents a problem with kids picking and throwing corn as well. Ruth Hardin and Sue Dessner would really like to continue with the maze. They suggested we could reach out to Del Val College or the Eagle Scouts to see if they would like to take it on as a project. Sharon Tucker will talk to Public Works and look into our options.
- New Ideas
Ruth Hardin suggested we consider a "thank you" theme for this year to thank all of the people involved in organizing and running the event.

OTHER BUSINESS

NONE

ADJOURNMENT

There being no further business, Ruth Hardin adjourned the meeting at 7:21 p.m.