

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
January 27, 2014

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Joseph P. Walsh
Robert J. Birch
Candyce Fluehr Chimera
Michael J. Fox
Jeffrey W. McDonnell

Lawrence J. Gregan
Township Manager

ACTION MEETING – 8:00 PM

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of the January 6, 2014 Meeting
6. Welcome New Employee
7. Announce Board/Commission Appointments/Resignations
8. Public Hearing – Liquor License Transfer – Druzak Merchant Development, Inc. for Quaker Steak & Lube – 790 Upper State Road
9. Consider Approval of 2014 Spring/Summer Recreation Program Fees
10. Consider Authorization to Purchase Police Vehicles
11. Consider Authorization to Advertise Bids for Annual Highway Equipment Rental & Paving Materials
12. Consider Authorization to Advertise for Bids for 2014 Curb & Sidewalk Project
13. Consider Approval to Purchase Capital Equipment – Jacobsen Mower for Public Works Department
14. Presentation – Fourth Quarter 2013 Budget Report
15. Consider Approval of Amended Township Purchasing Policy – Bidding Limits
16. Consider Approval of Transfer of General Fund Surplus
17. Consider Amendment to Employee Handbook - Healthcare Benefits
18. Consider Authorization to Accept FY2013 SAFER Grant
19. Consider Authorization to Advertise for Bids for Montgomery Township Community/Recreation Center – General, Plumbing, Electrical, Mechanical/HVAC, Sprinkler

NOTICE: Please be advised that all regular and special meetings of the Board of Supervisors are recorded for replay on the Township cable channels, Comcast 22 and Verizon 34.

20. Consider Authorization to Submit RACP Business Plan for Grant – Community/Recreation Center
21. Consider Acceptance of Proposal – Development of Phase I Forestry Management Plan
22. Consider Construction Escrow Releases
 - A. Montgomery Walk – Release #2 – Phase IIB – LDS#627R-B
 - B. Montgomery Preserve Phase I - Release #5 – LDS#653A
 - C. Montgomery Chase – Release #2 – LDS#616A
23. Consider Payment of Bills
24. Other Business
25. Adjournment

Future Public Hearings/Meetings:

01-28-14 @ 7:00 PM – Environmental Advisory Committee
01-29-14 @ 7:00 PM – Open Space Committee
02-03-14 @ 7:00 PM – 300th Committee
02-04-14 @ 7:30 PM – Zoning Hearing Board
02-10-14 @ 8:00 PM – Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Public Comment

MEETING DATE: January 27, 2014

ITEM NUMBER: #3

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

The Board needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Board needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announcement of Executive Session

MEETING DATE: January 27, 2014 ITEM NUMBER: #4

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan BOARD LIAISON: Joseph P. Walsh, Chairman
 Township Manager

BACKGROUND:

Frank Bartle will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Minutes for January 6, 2014

MEETING DATE: January 27, 2014 ITEM NUMBER: #5

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

Just a reminder – Please call Deb Rivas or Shirley Snyder on Monday, January 27, 2014 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

DRAFT

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
JANUARY 6, 2014**

At 7:00 p.m. Chairman Joseph Walsh called to order an executive session. In attendance were Supervisors Candyce Fluehr Chimera and Robert Birch and Supervisors-Elect Michael Fox and Jeffrey McDonnell. Also in attendance were Lawrence Gegan and Frank Bartle, Esquire. Items of litigation, potential litigation and personnel matters were discussed.

At 8:00 p.m. Chairman Joseph Walsh called to order the re-organization meeting. In attendance were Chairman Joseph Walsh, Supervisor Robert Birch, Supervisor Candyce Fluehr Chimera and Supervisors Elect Michael Fox and Jeffrey McDonnell. Also in attendance were Frank Bartle, Esquire, Lawrence Gegan, Ann Shade, Bruce Shoupe, Shannon Drosnock, Kevin Costello, Richard Lesniak, Chief Scott Bendig, Stacy Crandell, Rich Grier and Shirley Snyder.

The Honorable Thomas M. Del Ricci, Montgomery County Court of Common Pleas Judge, administered the Oath of Office to the newly elected Township officials: James Earley as Township Auditor, John Crowe as Township Auditor, Patricia Gallagher as Tax Collector, Michael J. Fox as Township Supervisor, and Jeffrey W. McDonnell as Township Supervisor.

Chairman Walsh recognized the Honorable Judge Thomas M. Del Ricci and the Honorable Judge Andrea Duffy and thanked them for being present at this evening's meeting.

Supervisor Michael Fox presented an engraved gavel to Joseph Walsh and thanked him for his service as Chairman of the Board of Supervisors for the year 2013. Mr. Walsh expressed his thanks to the Township staff for their dedication and hard work during the year and stated that 2013 was a great year in Montgomery Township.

There was no public comment.

Solicitor Frank Bartle announced that the Board had met in an executive session prior to this meeting and discussed a matter of potential litigation, various personnel matters and three

Zoning Hearing Board Appeal litigation matters: Abington Hospital, Master Tech and Manor Care, which are permissible in executive session under the guidelines of the Sunshine law.

Chairman Joseph Walsh was nominated by Supervisor Michael Fox and seconded by Vice Chairman Jeffrey McDonnell to serve as the Temporary Chair until a new chairman was elected. Approval of the nomination was unanimous.

By Resolution #1 made by Supervisor Michael Fox, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, Joseph P. Walsh was elected to serve as the Chairman of the Board of Supervisors for 2014.

By Resolution #2 made by Chairman Joseph Walsh, seconded by Supervisor Jeffrey McDonnell, Michael J. Fox was elected to serve as Vice Chairman of the Board of Supervisor for 2014.

Resolution #3, made by Chairman Joseph Walsh, seconded by Vice Chairman Michael Fox and adopted unanimously re-appointed committee volunteers with expiring terms of January 1, 2014 to new terms in accordance with the bylaws of their respective committees and boards.

Chairman Joseph Walsh commended all of the Township's Volunteer Boards and Committees for their service during the year 2013 and expressed the Township's appreciation to the Board and Committee members for their dedication and time in serving on township committees.

Resolution #4, made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, established the official holidays that Montgomery Township offices will be closed in the year 2014.

Resolution #5, made by Vice Chairman Michael Fox, seconded by Supervisor Robert Birch and adopted unanimously, established the meeting dates for the Board of Supervisors for the year 2014.

Resolution #6, made by Chairman Joseph Walsh, seconded by Supervisor Robert Birch and adopted unanimously set the Treasurer's Bond at \$2,500,000.

Resolution #7, made by Chairman Joseph Walsh and seconded by Supervisor Candyce Fluehr Chimera, named the depositories for the Township to be Univest Bank and Trust Company, Morgan Stanley as custodian for the investments of the Police Pension Fund, and ICMA-RC as the custodian for Montgomery Township Police Pension Funds in the Deferred Retirement Option Program (DROP). Resolution #7 was adopted with a 4 – 0 vote. Vice Chairman Michael Fox abstained from voting on Resolution #7, as he is employed by Univest Bank.

Resolution #8, made by Vice Chairman Michael Fox, seconded by Supervisor Robert Birch and adopted unanimously, appointed the Township Officials and Consultants for the year 2014.

Resolution #9, made by Chairman Joseph Walsh, seconded by Vice Chairman Michael Fox and adopted unanimously, certified Supervisor Robert Birch as the voting delegate to the Pennsylvania State Association of Township Supervisors for 2014.

Resolution #10, made by Chairman Joseph Walsh, seconded by Vice Chairman Michael Fox and adopted unanimously, established the Board liaisons to the various volunteer committees and boards. The liaisons for all volunteer committees will remain the same as in 2013.

Resolution #11, made by Vice Chairman Michael Fox, seconded by Supervisor Jeffrey McDonnell and adopted unanimously, approved the list of authorized drivers of Township-owned vehicles for 2014.

Resolution #12, made by Vice Chairman Michael Fox, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, re-appointed the following Fire Police to serve Montgomery Township in 2014: William Adams, Rob Bailey, Stacy Bailey, Greg Fitzgerald, Michael Goldberg, Robert Gruber, Franklin Ha, Maryanne Mogensen, Matt Palm, Bud Rhoads,

Joel Silver and Joanne Weinhardt. Stacy Bailey was also sworn in as a Fire Police by the Honorable Judge Andrea Duffy, as a formality to provide an Oath with her married name.

Resolution #13, made by Chairman Joseph Walsh, seconded by Vice Chairman Michael Fox and adopted unanimously, established the Fee Schedule for 2014.

The re-organization meeting concluded at 8:30 p.m.

Chairman Joseph Walsh made a motion to approve the minutes of the December 16, 2013 Board of Supervisors meeting, and Supervisor Jeffrey McDonnell seconded the motion. The minutes of the meeting were unanimously approved as submitted.

Chairman Joseph Walsh stated that the term of the current Memorandum of Agreement with the Township Manager has expired as of December 31, 2013. A draft agreement has been prepared to extend the term of employment of Lawrence J. Gegan as Township Manager for a two year period to be effective January 1, 2014 to and through December 31, 2015. Resolution #14 made by Vice Chairman Michael Fox, seconded by Supervisor Robert Birch and adopted unanimously, authorized execution of the Township Manager's Memorandum of Agreement effective for the period of January 1, 2014 through December 31, 2015.

Assistant to the Township Manager Stacy Crandell, reported that on November 21, 2013 the Township received notification that it had been awarded a grant in the amount of \$250,000 through the Commonwealth Financing Authority Department of Community and Economic Development's Greenways, Trails and Recreation Program. The grant will be used to help fund construction of a spray park and an accessible playground at the Township's new Community/Recreation Center to be located at the corner of Stump and Horsham Roads. Resolution #15 made by Vice Chairman Michael Fox, seconded by Supervisor Robert Birch and adopted unanimously, authorized the Township to execute the DCED Greenways, Trails and Recreation Program Grant Agreement from the Commonwealth Financing Authority for the \$250,000 grant for the spray park and accessible playground at the future Community/Recreation Center.

Director of Finance Shannon Drosnock reported that on November 25, 2013 the Board authorized staff to solicit bids to provide Solid Waste and Single Stream Recyclable Materials Collection and Disposal services to be effective February 4, 2014 through December 31, 2016. Bids were opened on December 20th with Allied Waste having the lowest qualified bid. Ms. Drosnock pointed out that by combining all five independent contracts into a single contract it is projected that the Township will save a total of approximately \$30,000 per year over the life of the contract. Resolution #16 made by Vice Chairman Michael Fox, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously awarded the bid 2014-01 for Township Facilities Waste and Single Stream Recyclable Materials Collection and Disposal to Republic Services doing business as Allied Waste.

Township Manager Lawrence Gregan reported that as a condition of the approval of the Land Development Plan for the Wegmans project, the Simon Property Group, Inc. was required to install 90 feet of new sidewalk along North Wales Road within an easement area previously granted by the Montgomery Township Sewer Authority to the Township. Resolution #17 made by Supervisor Robert Birch, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously authorized the execution of the Temporary Construction Easement Agreement with Simon Property Group, Inc.

Township Manager Lawrence Gregan reported that the traffic signal system at the intersection of North Wales Road and Montgomery Mall Driveway "F" was originally installed in 1985, and is proposed to be upgraded by Simon Properties as part of the Wegmans development project. The Township has been unable to locate the recorded easement for the installation of the original equipment in the front yard of 605 North Wales Road. In order to properly document the Township's authority to access this property, install and maintain two new poles with the necessary underground wiring and traffic signal support structures, a new easement has been prepared and presented to the property owner for approval. The current property owner, Ms. Kimberly G. Smith has agreed to execute the agreement so that the

improvements can be completed. Resolution #18 made by Vice Chairman Michael Fox, seconded by Supervisor Candyce Fluehr Chimera and adopted unanimously, authorized the execution of the Access Easement Agreement between Kimberly G. Smith and Montgomery Township.

Director of Finance Shannon Drosnock reported that each year the Board of Supervisors adopts a resolution denoting the categories of the fund balances as required by the government Accounting Standards Board (GASB) Statement No. 54 are to be reported on the annual audited financial statements. Resolution #19 made by Chairman Joseph Walsh, seconded by Supervisor Robert Birch and adopted unanimously, classified the Township's fund balances in accordance with the Governmental Accounting Standard Board Statement No. 54 as described in attached Exhibit A.

Resolution #20 made by Chairman Joseph Walsh, seconded by Supervisor Robert Birch and adopted unanimously, approved escrow release #3, in the amount of \$3,000 for Montgomery Knoll Phase IB – LDS#653B.

A motion to approve the payment of bills was made by Chairman Joseph Walsh, seconded by Supervisor Candyce Fluehr Chimera, and adopted unanimously, and approved the payment of bills as submitted.

Chairman Joseph Walsh reported that the Board of Supervisors will be withdrawing their opposition to the Zoning Hearing Board matter concerning Abington Hospital. Resolution #21 made by Vice Chairman Michael Fox, seconded by Supervisor Robert Birch and adopted unanimously, authorized the Township Solicitor to contact the Zoning Hearing Board to withdraw Township Opposition to the Abington Hospital Zoning Hearing Board matter.

There being no further business to come before the Board, the meeting adjourned at 8:40 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Welcome New Employee

MEETING DATE: January 27, 2014

ITEM NUMBER: #6

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Ann M. Shade
Director of Administration & HR

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

This evening we would like to welcome and introduce new employee, Kelsey McMeans, to Montgomery Township, as Public Information Coordinator in the Administration Department.

Kelsey recently began her employment on January 20, 2014 and comes to us with a solid communications and customer service background. She is a 2013 graduate of Lock Haven University and has a Bachelor's Degree in Communication Studies, with a track in public relations and advertising. Her major duties will be providing internal and external communications and public relations between Montgomery Township and its residents through programs, printed materials and various resources, including our website, E-News and local government access channels. She will be working on our current public information productions as well as some exciting future projects, including the 300th Anniversary events and in particular promoting the new Recreation/Community Center.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Welcome new employee, Kelsey McMeans, Public Information Coordinator, to Montgomery Township, effective January 20, 2014.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby welcome new employee, Kelsey McMeans, Public Information Coordinator, to Montgomery Township, effective January 20, 2014.

MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announce Board/Commission Appointments/Resignations

MEETING DATE: January 27, 2014

ITEM NUMBER: #7

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman



BACKGROUND:

The following individuals have submitted letters of resignation from their current positions, effective January 27, 2014:

- James Earley – Elected Township Auditor
- Dennis Cooney – Zoning Hearing Board
- Mary Kay Kelm – Zoning Hearing Board
- Lawrence Poli – Alternate Member – Zoning Hearing Board
- Edward Diasio – Alternate Member – Zoning Hearing Board
- Mark Angelone – Park & Recreation Board

The following individuals have submitted letters of interest for appointment to Township Boards and Commissions, effective January 27, 2014:

- James Earley – Park & Recreation Board with a term to expire January 1, 2015
- Edward Diasio – Zoning Hearing Board Member with a term to expire January 1, 2017
- Laurence Poli – Zoning Hearing Board Member with a term to expire January 1, 2016
- L. Vincent Roth III – Alternate Member – Zoning Hearing Board with a term to expire January 1, 2017

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the resignations of James Earley, Elected Township Auditor; Dennis Cooney, Zoning Hearing Board member; Mary Kay Kelm, Zoning Hearing Board member; Laurence Poli, Alternate Member of the Zoning Hearing Board; Edward Diasio, Alternate Member of the Zoning Hearing Board; Mark Angelone, Park & Recreation Board.

BE IT FURTHER RESOLVED by the Board of Supervisors of Montgomery Township that we hereby appoint the following residents to Township Committees: James Earley to the Park & Recreation Board with a term to expire January 1, 2015; Edward Diasio as a member to the Zoning Hearing Board with a term to expire January 1, 2017; Laurence Poli as a member to the Zoning Hearing Board with a term to expire January 1, 2016; L. Vincent Roth III as an Alternate Member of the Zoning Hearing Board with a term to expire January 1, 2017.

MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Jim Earley
122 Claremont Dr.
Lansdale, PA 19446

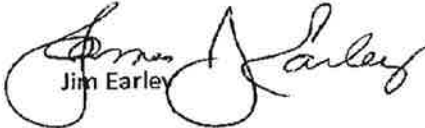
Mr. Lawrence Gregan
Township Manager
1001 Stump Rd
Montgomeryville, PA 18936

January 21, 2013

Dear Larry,

Please accept this letter as my resignation from the Board of Auditors effective January 27, 2014. I would like to thank the Board of Supervisors and voters of Montgomery Township for affording me the opportunity to serve them in this capacity.

Sincerely,


Jim Earley

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Public Hearing – Liquor License Transfer – Druzak Merchant Development, Inc
for Quaker Steak & Lube – 790 Upper State Road

MEETING DATE: January 27, 2014

ITEM NUMBER: 48

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe

Director of Planning and Zoning

BOARD LIAISON:

Chairman

BACKGROUND:

Attached is the application for a Liquor License Transfer for Druzak Merchant Development, Inc. for Quaker Steak & Lube Restaurant, which is to be located at 790 Upper State Road. This is an intermunicipal transfer of a liquor license. This public hearing is being held as required by State Law. The Board has authorized the advertising for a public hearing for this date.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

The public hearing was advertised for this meeting.

ALTERNATIVES/OPTIONS:

The Board could approve or disapprove the request for transfer.

BUDGET IMPACT:

None.

RECOMMENDATION:

This matter is on the agenda for your consideration.

MOTION/RESOLUTION:

The Resolution is attached.

MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce F. Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



**MONTGOMERY TOWNSHIP
DEPARTMENT OF PLANNING AND
ZONING**

1001 STUMP ROAD
MONTGOMERYVILLE, PA 18936-9605
Telephone: 215-393-6920 • Fax: 215-855-1498
www.montgomerytp.org

BRUCE S. SHOUPÉ
Director of Planning and Zoning

MARIANNE J. McCONNELL
Deputy Zoning Officer

TOWNSHIP OF MONTGOMERY

Resolution #

A Resolution of the Township of Montgomery, County of Montgomery, Commonwealth of Pennsylvania, approving the Transfer of Restaurant Liquor License No. R-17772, into the Township of Montgomery

WHEREAS, Act 141 of 2000 ("the Act") authorizes the Pennsylvania Liquor Control Board to approve, in certain instances, the transfer of restaurant liquor licenses across municipal boundaries within the same county regardless of the quota limitations provided for in Section 461 of the Liquor Code if, as in the Township of Montgomery, sales of liquor and malt or brewed beverages are legal in the municipality receiving the license; and

WHEREAS, the Act requires the applicant to obtain from the receiving municipality a resolution approving the inter-municipal transfer of the liquor license prior to an applicant's submission of an application to the Pennsylvania Liquor Control Board; and

WHEREAS, the Liquor Code stipulates that, prior to adoption of a resolution by the receiving municipality, at least one hearing be held for the purpose of permitting individuals residing within the municipality to make comments and recommendations regarding applicant's intent to transfer a liquor license into the receiving municipality; and

WHEREAS, an application for transfers filed under the Act must contain a copy of the resolution adopted by the municipality approving the transfer of a liquor license into the municipality.

NOW, THEREFORE, BE IT RESOLVED, that Druzak Merchant Development, Inc. has requested the approval of the Township of Montgomery Board of Supervisors for the proposed transfer of Pennsylvania restaurant liquor license no. R-17772 by Druzak Merchant

Development, Inc. to restaurant facilities within the Township of Montgomery to be located at 790 Upper State Road, Montgomery Township, Montgomeryville, Montgomery County, Pennsylvania 18936, with the understanding that said transfer must be approved at a later date by the Pennsylvania Liquor Control Board; and

BE IT FURTHER RESOLVED, that the Township of Montgomery Board of Supervisors has held a properly advertised public hearing pursuant to the notice provision of Section 102 of the Liquor Code to receive comments on the proposed liquor license transfer; and

BE IT FURTHER RESOLVED, that the Township of Montgomery approves, by adoption of this Resolution, the proposed intermunicipal transfer of restaurant liquor license no. R-17772 into the Township of Montgomery by Druzak Merchant Development, Inc.; and

BE IT FURTHER RESOLVED, that transfers, designations and assignments of licenses hereunder are subject to approval by the Pennsylvania Liquor Control Board.

Duly adopted this 27th day of January, 2014, by the Board of Supervisors of Montgomery Township, Montgomery County, Pennsylvania, in lawful session duly assembled.

MOTION BY:

SECOND BY:

VOTE:

DATE:

xc: Applicant, F. Bartle, B. Shoupe, M. Stoerrle, Minute Book, Resolution File, File



LAW OFFICES
610 Smithfield Street
Suite 300
Pittsburgh, PA 15222

412-456-2001
FAX: 412-456-2019
www.flaherty-ohara.com

Jessica E. DeYoung
Direct Dial: 412-535-5108
E-Mail Address: jessica@flaherty-ohara.com

Toll Free: 1-866-1BEVLAW
File No.: 32043.003

October 22, 2013

Via Federal Express

Mr. Bruce S. Shoupe
Director of Planning and Zoning
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

RECEIVED
OCT 25 2013

MONTGOMERY TOWNSHIP

**Re: Request by Druzak Merchant Development, Inc. for
Approval of Inter-Municipal Transfer of Restaurant Liquor License**

Dear Mr. Shoupe:

I have enclosed herewith check in the amount of \$2,000.00 representing the remaining required filing fees for the above-referenced matter. Please note that a check for \$500.00 was previously sent with the application on August 7, 2013.

If you have any questions or require anything further, please do not hesitate to call me.

Sincerely,

A handwritten signature in cursive script that reads 'Jessica E. DeYoung'.

Jessica E. DeYoung
Legal Assistant to Mark F. Flaherty

Enclosure



LAW OFFICES
610 Smithfield Street
Suite 300
Pittsburgh, PA 15222

412-456-2001
FAX: 412-456-2019
www.flaherty-ohara.com

Mark E. Kozar, Esquire
Direct Dial: 412-456-2126
E-mail: mkozar@flaherty-ohara.com

Toll Free: 1-866-4BEVLAW
File No. 32043.003

August 7, 2013

Via FedEx

LL #13-02

Mr. Bruce S. Shoupe
Director of Planning and Zoning
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

**Re: Request by Druzak Merchant Development, Inc. for
Approval of Inter-Municipal Transfer of Restaurant Liquor License**

Dear Mr. Shoupe:

I represent and am writing on behalf of Druzak Merchant Development, Incl. "Druzak Merchant"). Druzak Merchant is a franchisee of Quaker Steak & Lube.

In order to open and operate a restaurant in Montgomery Township, Druzak Merchant must secure a restaurant liquor license. No Montgomery Township license is available for purchase at this time. As a result, Druzak Merchant has entered into an agreement to purchase a license from outside of Montgomery Township and plans to move the license into Montgomery Township, with the approval of the township, pursuant to the inter-municipal transfer provisions of the Liquor Code (47 P.S. 461).

Druzak Merchant hereby requests that, pursuant to 47 P.S. 461, Montgomery Township schedule a hearing, as required by the Liquor Code, on the issuance of a resolution approving the transfer by s of a restaurant liquor license from outside the township to within the township. To this end, I am enclosing the following documents:

1. Completed Montgomery Township Application for Intermunicipal Transfer of Liquor License; and
2. Flaherty & O'Hara's check in the amount of \$500.00, representing payment of the application.

Pursuant to the Liquor Code, the purpose of the hearing is to allow Druzak Merchant to describe its proposed business and to allow the residents of the township and members of the township Board of Supervisors to be heard on the proposed inter-municipal transfer by Druzak Merchant. The township, under 47 P.S. 461, must approve or deny

Mr. Bruce Shoupe
August 7, 2013
Page 2

the requested transfer, by way of a resolution or ordinance, within 45 days of this request.

For your convenience and reference, I have enclosed a form resolution which other municipalities have used in responding to requests for inter-municipal transfers. The Pennsylvania Liquor Control Board requires that a resolution approving an inter-municipal transfer include the name of the applicant (here, "Druzak Merchant Development, Inc."), the address to which the license is being transferred (here, 790 Upper Street Road, Montgomery Township, Montgomeryville, Montgomery County, Pennsylvania), the liquor license number (here, R-17772), and it must state that a public hearing was held.

Effective July 1, 2006, the Liquor Code (47 P.S. §102) was amended to require that notice of a public hearing must be published once each week for two successive weeks in a newspaper of general circulation in the municipality. Further, such notices must state the time and place of the hearing and the matter to be considered at the hearing. Amended Section 102 also provides that the first publication shall not be more than 30 days and the second publication shall not be less than seven (7) days from the date of the hearing.

At the time of the hearing, we will present complete information on the operations of Druzak Merchant's Quaker Steak & Lube and answer any questions that the township Board of Supervisors, solicitor or residents might have. Montgomery Township's approval of an inter-municipal transfer of a liquor license by Druzak Merchant will permit the operation of a restaurant in Montgomery Township that will be a positive attribute to the township and its residents.

In the event that you have any questions or need additional information, please call me.

Best regards,



MARK E. KOZAR

MEK

Enclosures

Application for Intermunicipal Transfer or Economic Development Liquor License

XX

1

Name of the Establishment proposed to be licensed:

Quaker Steak & Lube

Type of Liquor License proposed to be Transferred:

Restaurant

Anticipated date for license transfer and commencement of operations pursuant to liquor license:

commencement of operations 09/01/2014

List all locations owned or operated by the applicant which currently hold a liquor license. (Use a separate sheet if necessary.) Provide name, address, and liquor license number of those locations.

Quaker Steak & Lube 501 Benner Pike State College, PA
R-17772

Has the applicant or anyone associated with these locations ever been cited for liquor law violations? Yes _____ No XX

If yes, please explain. (Use a separate sheet if necessary.)

Has applicant had a request for a liquor license transfer denied?
Yes _____ No XX

If yes, please explain. (Use a separate sheet if necessary.)

Has the applicant, or if a corporation, any officer or director of the corporation, or if a partnership or association, any member or partner of the partnership or association, been convicted or found guilty of felony within a period of five years? No

If yes, please explain. (Use a separate sheet if necessary.)

Provide the name, address (if applicable) and distance from the proposed licensed premise to the following:

Nearest Licensed Establishments: Metropolitan American Diner
750 Upper State Road
North Wales, PA
500 Feet (Distance)

Nearest Schools: Montgomery Elementary School
1221 Stump Road
North Wales, PA
1.7 miles (Distance)

Nearest Public Playgrounds: Montgomery Elementary School
1221 Stump Road
North Wales, PA 1.7 miles (Distance)

Nearest Churches: Keystone Community Fellowship
427 Stump Road
North Wales, PA
1.3 miles (Distance)

Nearest Charitable Institutions: Salvation Army Thrift Store
671 Bethelhem Pike
Montgomeryville, PA
1.5 miles (Distance)

Nearest Hospitals: Advanced Urgent Care
721 Bethelhem Pike, Montgomeryville, PA
1 mile (Distance)

Provide a list of existing liquor licenses in Montgomery Township which are inactive, in safekeeping and/or are for sale. Include the name, address and telephone number of the contact person for each. (Use a separate sheet, if necessary.)

SEE ATTACHED

_____	_____	_____
_____	_____	_____
_____	_____	_____

I hereby swear that all of the information provided on this application is true and correct to the best of my knowledge and belief. Further, I understand that the presentation of false information will subject me to possible arrest, fine, and imprisonment. Attached to this application is the required application fee of \$500.00.

Signed: Mark E. Kozar

Printed Name: MARK E. KOZAR

8/7/13
Date

RIDER TO MONTGOMERY TOWNSHIP APPLICATION FOR INTERMUNICIPAL
TRANSFER OR ECONOMIC DEVELOPMENT LIQUOR LICENSE

Salsass Montgomeryville, Inc.
c/o Linda Montoya
1387 Baker Road
Virginia Beach, VA
(757) 477-9192

Wegman's Food Markets, Inc.
c/o Robert J. O'Hara, Esq.
Flaherty & O'Hara, PC
610 Smithfield St., Ste. 300
Pittsburgh, PA 15222
(412) 456-2001

Proof of Publication of Notice in *The Reporter*

COPY OF NOTICE in PUBLICATION

Legal Notices

MONTGOMERY TOWNSHIP LEGAL NOTICE

On Monday, January 27, 2014, after 8:00 PM, the Montgomery Township Board of Supervisors, during its regularly scheduled meeting, will hold a public hearing on the Inter-Municipal Liquor License Transfer Application of Druzak Merchant Development, Inc. Applicant is seeking to transfer a restaurant liquor license from WSA II, LLC, of 235 Washington Street, Conshohocken PA, to Quaker Steak & Lube, located at 790 Upper State Road. At the public meeting following the hearing, the Board will consider approving the Application. All interested parties are invited to attend. A copy of the Application may be examined at the Township Building, Monday through Friday, during normal business hours: 9:00AM to 4:00PM. Persons with disabilities wishing to attend the public meeting/hearing and requiring auxiliary aid or other accommodations to participate should contact the Montgomery Township Human Resources Coordinator 215-393-6900.

LAWRENCE J. GREGAN
Township Manager
Jan-Jan 13,20-1a

State of Pennsylvania } ss
County of Montgomery

Maureen Schmid

designated agent of *THE REPORTER*, being duly sworn, deposes and says that *THE REPORTER*, a daily newspaper of general circulation, published at Lansdale, Montgomery County, Pennsylvania, was established in the year of 1870, and has been regularly issued and published in Montgomery County continuously thereafter and for a period of more than six months immediately prior hereto, the printed notice or publication attached is an exact copy of a notice published in the regular edition and issues of *THE REPORTER* on the following dates, viz

January 13, 2014

January 20, 2014

and that said advertising was inserted in all respects as ordered.

Affiant further deposes that he/she is the proper person duly authorized by *THE REPORTER*, a newspaper of general circulation, to verify the foregoing statement under oath and that affiant is not interested in the subject matter of the aforesaid notice or advertisement, and that all allegations in the foregoing statements as to time, place and character of publication are true.

Maureen Schmid

Sworn to and subscribed before me this

23rd day of January, 2014

Marcia B Burns
Notary Public

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
MARCIA B. BURNS, Notary Public
Upper Dublin Twp., Montgomery County
My Commission Expires November 20, 2015

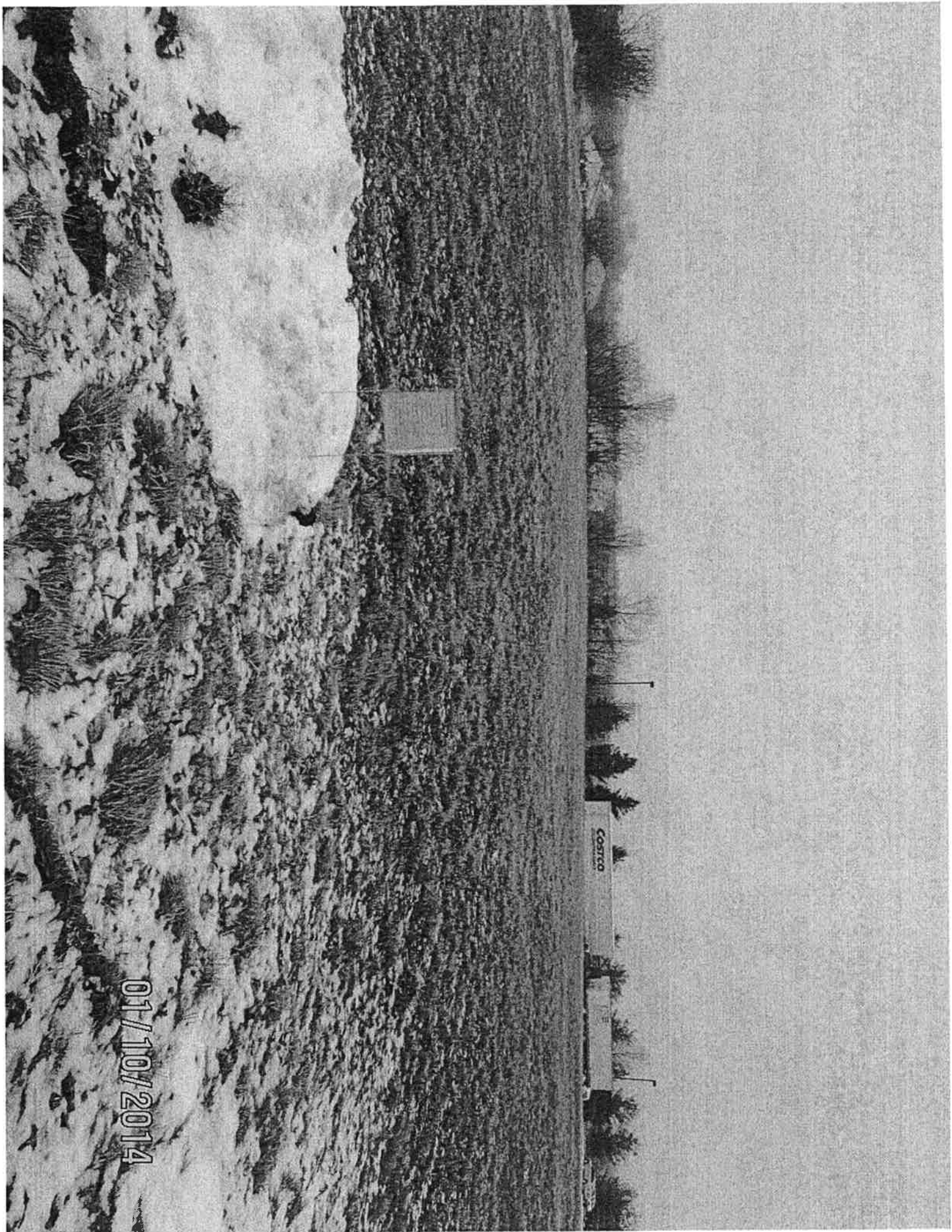
MONTGOMERY TOWNSHIP

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that on Monday, January 27, 2014, after 8:00 p.m., at 1001 Stump Road, Montgomeryville, Pennsylvania, the Board of Supervisors of Montgomery Township will hold a public hearing pursuant to 47 P.S. § 4-461 (b.3) to consider the approval of a request by Druzak Merchant Development, Inc. for Quaker Steak & Lube Restaurant, for an Intermunicipal liquor license transfer for the property located at 790 Upper State Road, Montgomery Township. The public is invited to attend.

01/10/2014

01/10/2014





01/10/2014

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of 2014 Spring and Summer Recreation Programs and Fees

MEETING DATE: January 27, 2013

ITEM NUMBER:

MEETING/AGENDA:

ACTION

NONE

#9

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Sharon Tucker, Recreation Coordinator BOARD LIAISON: Michael J. Fox, Liaison to
Park & Recreation Board

BACKGROUND:

Attached is a recommended listing of Spring and Summer 2014 Recreation Programs, to be offered to the public during the months of April through August, 2014. Associated fees for each program are also attached. These programs will be promoted via posting on www.montgomerytp.org, cable channels, E-News, and printed with our Spring and Summer Recreation Newsletter.

The 2014 Spring and Summer Recreation offerings include many popular programs with some new programs being introduced as well. New programs are "shadowed" on the attached listing. Fees are determined by taking the vendor's recommended fee and adding 20 percent to cover administrative costs.

The newsletter is created internally with a final copy submitted to a printer, who initiates printing of the newsletter and mailing to our residents. Distribution is expected to take place by the end of February.

The listing also includes recommended Kids University program and pricing information that is consistent with our 2013 offering. The recommended program length for 2014 is 7 weeks. Once again, we are recommending to offer a 5% early registration discount to Montgomery Township residents only. Residents will have the opportunity to register during the month of March and take advantage of the discount. Effective April 1, 2014, regular rates will go into effect for all resident and non-resident registrations. A one-time \$15 activity fee per non-resident family will be applied.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Recreation programs are expected to be revenue neutral.

RECOMMENDATION:

Approve the 2014 Spring and Summer Programs and Fee Schedule amendment as submitted.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the 2014 Spring and Summer Programs and Fee Schedule amendment as submitted.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Spring/Summer Program Fee Schedule

<u>Type of Program</u>	<u>Course</u>	<u>Fees (charged to participant)</u>
<u>YOUTH</u>		
Instructional	Apprentice Aerospace Engineering: 3-2-1 Blast Off!	\$115 (6 weeks)
Sports	Zumba Kids Jr. (formerly Zumbatomic Lil' Stars)	\$40 (5-week session)
	Summer Recreational Basketball Program	Residents: \$60 per child; \$150 for 3 or more children in same household Non-residents: \$75 per child; \$188 for 3 or more children in same household
	Little Hoop Stars	\$75 (6-week session)
	Hoop Stars	\$75 (6-week session)
	Introductory Lacrosse	\$75 (6-week session)
	10 & Under Tennis Partnership with YMCA	\$50 (5-week session)
	11 & Up Tennis Partnership with YMCA	\$50 (5-week session)
	Street Hockey Partnership with YMCA	\$50 (5-week session)
<u>TEENS/ADULTS</u>		
Instructional	Top 10 Things a Home Gardener Can Do to Save the Planet	\$5 *we do not receive 20%-fee goes to Penn State Master Gardener program*
	Dealing With Bugs & Bunnies: Eco Friendly Pest Management	\$5 *we do not receive 20%-fee goes to Penn State Master Gardener program*
	AARP Driver's Safety Course	\$20 (AARP members \$15) *we do not receive 20%-all proceeds go to AARP*
	AARP Driver's Safety Refresher Course	\$20 (AARP members \$15) *we do not receive 20%-all proceeds go to AARP*
	Antiques Roadshow	\$6
Sports & Fitness	Body Fusion	\$100 (5 weeks)
	Zumba Gold	\$30 (5-week session)
	Relaxation Yoga	Session I - \$48 (4-week session); Session II - \$60 (5-week session)
	Hatha Yoga	\$60 (6-week session)
	Mat Pilates	\$60 (6-week session)
	Zumba	\$30 (5-week session)
	Zumba Toning	Sessions I-VI - \$35 (5-week session); Session VII - \$42 (6-week session only)
<u>TRIPS</u>		
	Historic Harrisburg	\$65
<u>SUMMER CAMPS</u>		
Instructional	College Prep Camp	\$195

Spring/Summer Program Fee Schedule

	Beginning Cooking		\$144
	Mangia Madness Camp		\$144
Science & Nature	Angry Birdies/Bad Piggies Lego Camp		\$100
	Geocaching Adventure Camp		\$95
	Space: The Final Frontier Camp		\$125
	Stop-Motion Movie Making Camp		\$108
	Radical Reactions & Detective Science Camp		\$125
	Animal Safari Adventure Camp		\$45
	Mining & Crafting Camp		\$100
	Wilderness Games Camp		\$95
	Safari Jr. Camp		\$95
Sports	4-Week Summer Sports Camp	\$90 per week; \$350 all 4 weeks	
	Frog Hollow Tennis Camp	\$140 Half Day; \$200 Full Day	
	Total Play Multi Sports	\$185 9:00 am-4:00 pm; \$155 9:00 am-1:00 pm; \$105 1:00 pm-4:00 pm	
	Total Sports Squirts		\$79
Tickets	Summer Discount Tickets	Varies Depending on Venue/Set by PRPS	
Kids University	Kids University Summer Program	\$66.50 - \$940.50 (early 5% discount with various schedules)	
		\$70 - \$990.00 (regular cost starting April 1st with various schedules)	
		\$15 non-resident charge per family	

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Consider Authorization to Purchase Police Vehicles

MEETING DATE: January 27, 2014 ITEM NUMBER: *#10*

MEETING/AGENDA: WORK SESSION ACTION **XX** NONE

REASON FOR CONSIDERATION: Operational: **XX** Policy: Discussion: Information:

INITIATED BY: Scott Bendig
Chief of Police *Henry* BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

In 2014 the Police Department is scheduled to replace two marked patrol vehicles. At this time, the Police Department is proposing to replace these two vehicles and purchase two 2014 Dodge Chargers as approved in the 2014 Approved Final Budget.

The two Dodge Chargers will replace a 2003 and a 2010 Ford Police Interceptor Sedan. The 2003 Police Interceptor has in excess of 86,000 miles and is projected to be over 90,000 miles when the new vehicle is received and placed into service. The 2010 Police Interceptor has in excess of 99,000 miles and is projected to be well over 110,000 miles when the new vehicle is received and placed into service.

Attached is a quote dated January 7, 2014 from Lansdale Auto Group, an authorized vendor under the Co-Stars Cooperative Purchase Program (Contract # 013-102) and township merchant, to provide the requested equipment at a total cost of \$51,004.00. The price quote per the cooperative purchase contract is over 22% off manufacturer's total suggested retail price of \$65,940.00 and represents a savings of \$14,936.00. The equipment meets the specifications prepared by the Police Department.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

Cooperative purchasing programs use the purchasing power of local entities, to obtain more competitive pricing and choice than individual municipalities might be able to obtain on their own. The Township also saves on the expense of preparation of bid specifications, notice and advertising.

BUDGET IMPACT:

A total of \$73,000.00 was included in the 2014 Approved Final Budget-Police Department Capital Replacement for the purchase of police vehicles and emergency lighting.

RECOMMENDATION:

It is recommended the Board of Supervisors approves award of the contract for the referenced purchase per the 2014 Approved Final Budget.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby award the contract for the purchase of police vehicles to Lansdale Auto Group, an authorized vendor under Cooperative Purchasing Programs at a cost of \$51,004.00.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Lansdale Chrysler Dodge Jeep Ram
722 Bethlehem Pike
Montgomeryville, PA 18936
215-855-9540

1/7/14 Page 1

Attn: Chief J. Scott Bendig
Montgomery Township Police Department
1001 Stump Road
Montgomeryville, PA 18936
FAX: 215-362-6383

Dear Scott:

I want to thank you for giving me the opportunity to discuss our line of Pursuit vehicles with you. Attached you will find our REVISED quote for the 2014 Dodge Charger Pursuit AWD vehicle we discussed. Page, 2 outlines the cost of the vehicle and the options you requested along with the Extended Warranty Options. I look forward to assisting you with your future purchases. Please feel free to contact me with any questions or comments.

Sincerely,

Pat Talarico
Commercial Fleet Sales Manager, 267-218-7509

Sales Code	Description	
MSRP		\$32,970.00
LDEE48	Charger Police AWD (5.7L,V8)	\$24,142.00
GUK	Power Heated Mirrors w/Man f/away	\$53.00
LNF	Black Left LED Spot Light	\$312.00
PW8	Pitch Black Clear Coat	N/C
	Destination Fees	\$995.00
	**Paint Doors White With OEM Finish	\$850.00
	TOTAL	\$25,502.00
	** (Not included in price)	

Chrysler Extended Warranty (Must be purchased with the vehicle.)

Chrysler Police Vehicle Coverage, Maximum Care, \$0 Deductible,
5 Years, 75,000 Miles: \$2,655.00

Chrysler Police Vehicle Coverage, Added Care, \$0 Deductible, 5
Years, 75,000 Miles: \$2,380.00

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Authorization to Advertise for Bids for Annual Public Works Equipment Rental, Materials and Services

MEETING DATE: January 27, 2014

ITEM NUMBER: # //

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Kevin A. Costello
Director of Public Works

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

This matter requests approval for advertisement and solicitation of bids for the annual Equipment Rental, Paving Materials and Services contract for the Public Works Department.

Each year, the Public Works Department goes out to bid for materials and services that will be used for road projects and general operations. This year we will solicit bids for asphalt, crack sealer, stone aggregate, lawn care treatments and equipment rentals with operator. Bids are to be opened on Thursday, February 13, 2014 and to be considered for award at the regular Board of Supervisor's meeting scheduled for Monday, February 24, 2014.

The specifications for the contracts for Public Works Equipment Rental, Materials and Services and a copy of the bid notice and bid tab sheet with quantities are attached.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The Public Works materials and services are budgeted annually and some are reimbursed by the Liquid Fuels funds from the state.

RECOMMENDATION:

Authorize the Township Manager to advertise for these bids.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the Township Manager to advertise for bids for the annual Public Works Department Rentals, Materials and

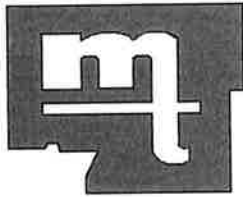
Services including: Asphalt, Crack Sealer, Stone Aggregate, Lawn Care Treatments and Equipment Rental with Operator. Said bids are to be received on or before February 13, 2014 at 10:30 a.m. and will be opened at that time. Bids will be considered for award on February 24, 2014 during the regular Board of Supervisor's meeting after 8:00 p.m.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



MONTGOMERY TOWNSHIP
1001 Stump Road
Montgomeryville, PA 18936
215-393-6900, Fax: 215-855-6656

January 28, 2014

The Reporter
Via Email: legals@thereporteronline.com
307 Derstine Avenue
Lansdale, PA 19446

ATTN: Legal Advertising - Acct. #1330

Dear Sir:

Please publish the following legal advertisement in your issues of January 29th and February 1st, 2014, and send proof of publication to my attention at the above address. If you are unable to publish this ad on the requested dates, please notify this office immediately.

ADVERTISEMENT FOR BIDS

NOTICE IS HEREBY GIVEN that sealed bid proposals for annual Public Works Department Rentals, Materials and Services: **ASPHALT/BITUMINOUS CONCRETE, CRACK SEALER, EQUIPMENT RENTAL WITH OPERATOR, STONE AGGREGATE AND LAWN CARE TREATMENTS** will be received by the Montgomery Township Board of Supervisors, 1001 Stump Road, Montgomeryville, PA 18936, until **10:30 a.m. on February 13, 2014**, and will be opened at that time. Award of the bids will be considered during the Board of Supervisors' meeting on February 24, 2014, after 8:00 p.m.

The **EQUIPMENT RENTAL WITH OPERATOR** contract with the awarded Contractor is subject to the provisions, duties, obligations, remedies, and penalties of the Pennsylvania Prevailing Wage Act, 43 P.S. Section 165-1 et. seq., which is incorporated herein by reference as if fully set forth herein. The general prevailing minimum wage rates as determined by the Secretary of Labor and Industry shall be paid for each craft or classification of all workmen needed to perform this Contract during the term hereof for the locality in which the Work is to be performed. This contract is also subject to the Public Works Employment Verification Act.

All bids will either be delivered by US mail to the above address or hand delivered to the Township Administration Building during regular business hours. Bids will not be accepted at the police station. Sets of bid documents may be obtained at the Township building during regular business hours. All proposals shall be submitted upon the forms furnished by the township. All bids shall be sealed and shall indicate clearly on the envelope the item being bid. Suppliers may bid on any or all items. The bid must be accompanied by a certified check or bid bond, in the amount of 10% of the contract, made payable to Montgomery Township. A performance guarantee in the amount of 50% or 100% (depending on bid submitted) of the bid proposal must be submitted by the successful

January 28, 2014

bidder within twenty days of the award of the contract. The Board of Supervisors reserves the right, which is understood and agreed upon by all bidders, to refuse any and all bids submitted, and also reserves the right to waive any informality in the bids received, but any contract will be to the lowest responsible bidder. No bidder may withdraw a bid within fifteen days after the actual date of opening thereof.

Lawrence J. Grogan, Township Manager
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

Sincerely,

Deborah A. Rivas

Deborah A. Rivas
Administration Supervisor

/dar

ASPHALT/BITUMINOUS CONCRETE

1	2	3	4	5	A	6	B	7	C
Approximate Quantity	Unit	Description	Remarks and/or Delivery Dates	Unit Price F.O.B. Plant	Total 1 x 5	Unit Price Delivered at Job Site	Total 1 x 6	Unit Price Delivered as Directed	Total 1 x 7
+/-	Tons	Bituminous Concrete * Superpave Asphalt Mixture Design *	As ordered by Mont. Township						
100 +/-	Tons	HMA Fine Graded Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, SRL H							
4500	Tons	HMA Wearing Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 9.5 mm mix, 1 ½" Depth, SRL H							
500	Tons	HMA Binder Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 19 mm mix, 2 – 3" Depth							
100	Tons	HMA Binder Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 25 mm mix, 3 – 4" Depth							
100	Tons	HMA Base Course, PG 64 – 22, 0.0 to 0.3 million ESAL's, 25 mm mix, 3" Depth							
300 +/-	Gals	000 Tac Coat							

* To follow PennDOT specifications as outlined in form #408 and all current supplements.

➤ Superpave specifications should state a requirement for 0.0 ESALS to 0.3 Million ESALS.

Distance from plant to township garage is ____ miles.

STONE AGGREGATE MATERIALS

1	2	3	4	5	A	6	B	7	C
Approximate Quantity	Unit	Description	Remarks and/or Delivery Dates	Unit Price F.O.B. Plant	Total 1 x 5	Unit Price Delivered at Job Site	Total 1 x 6	Unit Price Delivered as Directed	Total 1 x 7
+/-	Tons	Stone Aggregate *	As ordered by Mont. Township						
500	Tons	#10							
200	Tons	#8							
200	Tons	#67							
500	Tons	#57							
500	Tons	#2A							
500	Tons	#3							
500	Tons	#1							
200	Tons	Gabion Stone							
200	Tons	Rip Rap							
200	Tons	Natural Sand							
200	Tons	#2A Limestone							
200	Tons	Anti Skid							
200	Tons	#2RC							

* To follow PennDOT specifications as outlined in form #408.

Distance from plant to township garage is ____ miles.

EQUIPMENT RENTAL WITH OPERATOR

Bid Item	Description of Equipment (Include size and/or capacity)	Estimated Hours of Use	Model or Serial ID	Year MFG.	Prevailing Wage Hourly Rate	Total Based on Prevailing Wage	Non-Prevailing Wage Hourly Rate Only *
Ride On Vibratory Rollers							
1.	Drum width 40", up to 5 ton capacity	24 Hrs. +/-					
2.	Drum width 66" to 76", up to 18 ton capacity with high frequency compaction	90 Hrs. +/-					
3.	Drum width 77" to 90", up to 18 ton capacity with high frequency compaction	16 Hrs. +/-					
4.	Cost of move on above machine	Per Move					
Milling Machines							
5.	400hp Milling Machine or equivalent with sonic grade controls, having a minimum cutting width of 79" and capable of 87" width extension <i>Note: Including a 2 man crew (1 Foreman, 1 Operator)</i>	90 Hrs. +/-					
6.	Cost of move on above machine	Per Move					
7.	300hp Milling Machine or equivalent with sonic grade controls, having a minimum cutting width of 52" <i>Note: Including a 2 man crew (1 Foreman, 1 Operator)</i>	16 Hrs. +/-					
8.	Cost of move on above machine	Per Move					
9.	Skid Steer Loader, minimum 55 hp equipped with 18" or 24" milling head having both vertical & horizontal hydraulic controls	16 Hrs. +/-					
Bituminous Pavers							
10.	Self Propelled Paver with 10' to 20' screed without add on extensions, equipped with sonic grade & slope controls <i>Note: Including (1) Operator, (1) Foreman and (3) Laborers</i>	80 Hrs. +/-					
11.	Cost of move on above machine	Per Move					
12.	Self Propelled Paver with 8' to 16' screed equipped with sonic grade & slope controls <i>Note: Including (1) Operator, (1) Foreman and (3) Laborers</i>	24 Hrs. +/-					
13.	Cost of move on above machine	Per Move					
Trucks							
14.	(4) Tri-Axle Dump Trucks, 23-Ton Minimum (Combined Total Hours)	350 Hrs. +/-					
15.	(2) Tandem Axle Dump Trucks, 17-Ton Minimum (Combined Total Hours)	20 Hrs. +/-					

16.	Computerized Asphalt Distributor Truck, 2,000 Gallon Minimum	70 Hrs. +/-				
17.	Water Tanker Truck with pump, 6,000 Gallon minimum, capable of refilling milling machine. <i>(No hydrant use will be permitted)</i> *Water can be obtained from Montgomery Township free of charge*	8 Days +/-				
Miscellaneous						
18.	Mechanical Street Sweeper, self loading, 4 cubic yard hopper minimum	16 Hrs. +/-				
19.	Wheel Loader 2 - 2 ¼ cubic yard bucket, minimum 110 hp	Various				
20.	6.95 Cu. Yd. Power Screening Machine with 2-screen vibratory deck capable of producing 150-200 tons per hour <i>Note: Includes Operator</i>	Various				
21.	Backhoe, minimum 95 hp with extend-a-hoe	Various				
22.	Excavator Trackhoe, minimum 170 hp, 44,000 lb operating weight	Various				
23.	Motor Grader 12' blade, minimum 135 hp	Various				
24.	Crawler Loader, 2 ½ cubic yard minimum bucket, minimum 160 hp	Various				
25.	Crawler Dozer 8' angle blade, minimum 90 hp	Various				
26.	Crawler Dozer 10' angle blade, minimum 165 hp	Various				
27.	AET Tac Kote Material	5,500 Gals +/-				

*** The Non-Prevailing wage hourly rate may be used for jobs throughout the year for jobs totaling less than \$25,000.00.**

- The above named items are to be bid at an hourly rate with operator and associate crews as required.
- All equipment must be owned and operated by the bidder.
- All equipment must be inspected and approved by the Montgomery Township Public Works Department. All machines to be in good running order, furnished with operator, fuel, oil grease and insurance as per specifications. All repairs or loss of materials due to downtime are the responsibility of the bidder.
- All listed equipment or Township approved equivalent must be bid on, with no exceptions and made available as needed by Montgomery Township for various projects.
- Prevailing wage rate will be applied to any job exceeding \$25,000.00 as determined by the PA Department of Labor & Industry. (See attached rate schedule)
- Contractor is required to provide certified payroll for prevailing wage jobs in accordance with the PA Department of Labor & Industry guidelines.
- Montgomery Township will utilize the bid in part or in whole as needed for various jobs throughout the year.

I certify that all of the equipment described above will be made available *(with 30 days notice)* to the municipality and meets all terms described in the agreement to which this schedule is attached. Weather permitting, the successful bidder must remain on the job until complete.

Contractor's Signature

LAWN CARE TREATMENT BID SPECIFICATIONS

The following bid specifications are intended to describe the minimum acceptable specifications for lawn care treatments, to be utilized by the Montgomery Township Department of Public Works. Lawn care treatments shall meet the following specifications:

1. Boom Spraying (Spring Lawn Care Application)
Price per acre (approximately 74 acres)
 - a. Millennium 1.10 oz per 1000 square feet
 - b. Dimension: 3 pt. per acre
 - c. Fertilization: 19-1-6 30% NBN 30, 1 lb. of Nitrogen per 1000 square feet
2. Hand Spraying (Spring Lawn Care Application)
Price per acre (approximately 10 acres)
 - a. Millennium 1.10 oz per 1000 square feet
 - b. Dimension: 3 pt. per acre
 - c. Fertilization: 19-1-6 30% NBN 30, 1 lb. of Nitrogen per 1000 square feet
 - d. Application to take place in May.

Notes:

- All hand lawn spraying must be completed within an 8-hour period in one day. All boom spraying within a 4-hour period on the same day.
- Compacted areas may be sprayed with a 20' boom. *(As determined by Montgomery Township)*
- Boom truck must have flotation tires.
- Boom with minimum 60' swath. *(For large areas as determined by Montgomery Township)*
- Montgomery Township will set spray dates with minimum 3 days notice.
- Option to cancel due to weather conditions.
- All applicators must be certified and company must have business license.
- Any re-treatment for broadleaf or crabgrass will be free of charge. *(For a period of one year)*
- Any damage to turf areas will be restored to original conditions at no charge.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Authorization to Advertise for Bids for 2014 Curb & Sidewalk Project

MEETING DATE: January 27, 2014

ITEM NUMBER: #12

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Kevin A. Costello

BOARD LIAISON: Joseph P. Walsh, Chairman

Director of Public Works 

BACKGROUND:

This matter requests approval for advertisement and solicitation of bids for the annual Curb & Sidewalk repair / replacement project.

Annually, the Township performs repairs / replacement of certain curbing and sidewalks throughout the Township in anticipation of the future resurfacing of the streets. Contractors are being solicited to submit competitive bids for this project. The bids are scheduled to be opened on Thursday, February 13, 2014 and to be considered for award at the Board of Supervisors meeting scheduled for Monday, February 24, 2014.

The bid specifications for the 2014 Curb & Sidewalk Project have been prepared by Gilmore and Associates and a copy of the bid notice and bid tab sheet with quantities and scope of work are attached.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The 2014 Budget adopted by the Board of Supervisors on December 16, 2013 proposed \$153,800.00 for Curb & Sidewalk Repairs / Replacement work in 2014.

RECOMMENDATION:

Authorize the Township Manager to advertise for these bids.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the Township Manager to advertise for bids for the 2014 Curb and Sidewalk Repairs / Replacement. Said bids are to be received on or before February 13, 2014 at 10:00 a.m. and will be opened at that time. Bids

will be considered for award on February 24, 2014 during the regular Board of Supervisor's meeting after 8:00 p.m.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

January 22, 2014

Request for Authorization to Advertise

Project Name: Contract 2013: 2014 Curb & Sidewalk Project

Project Description:

This project involves the replacement of 260 linear feet of concrete curb, 4,776 square feet of four inch (4") thick concrete sidewalk, 1,376 square feet of four inch (4") thick concrete for ADA compliant handicap ramps, 1,338 square feet of reinforced concrete driveway apron, 296 square feet of six inch (6") reinforced concrete sidewalk, and concrete testing.

Project Location:

The work associated with the contract is to be completed along several roads throughout Montgomery Township. A quantity breakdown by street address has been enclosed for your reference.

Project Cost:

Based on the scope of the project it is estimated that the total cost of construction for the 2014 Curb & Sidewalk project will be approximately \$162,855.72 as indicated in the enclosed Engineer's Opinion of Probable Cost.

Project Timeline:

Upon Authorization, the project is to be advertised on January 29, 2014, publicly opened on February 13, 2014 and considered for award at the Board of Supervisors meeting scheduled for February 24, 2014.

BUILDING ON A FOUNDATION OF EXCELLENCE

65 E. Butler Avenue | Suite 100 | New Britain, PA 18901
Phone: 215-345-4330 | Fax: 215-345-8606
www.gilmore-assoc.com

DOCUMENT 00 11 13

ADVERTISEMENT FOR BIDS

Sealed bids will be received by the **Montgomery Township** at their offices, at 1001 Stump Road, Montgomeryville, PA 18936, until 10:00 A.M., prevailing time on **February 13, 2014** at which time and place the bids shall be publicly opened and read aloud for:

CONTRACT 2013-09052 – 2014 CURB AND SIDEWALK PROJECT

This project involves the replacement of 260 linear feet of concrete curb, 4,776 square feet of four inch (4") thick concrete sidewalk, 1,376 square feet of four inch (4") thick concrete for ADA compliant handicap ramps, 1,338 square feet of reinforced concrete driveway apron, 296 square feet of six inch (6") reinforced concrete sidewalk, and concrete testing along various roads throughout Montgomery Township.

Bidding Documents may be obtained at the office of **Gilmore and Associates, Inc., Consulting Engineers, 65 E. Butler Avenue, Suite 100, New Britain, PA, 18901**, for a cost of \$50.00 per paper set or \$35.00 per CD set, plus \$10.00 per set for postage and handling if mailing is requested. Checks should be made payable to Gilmore and Associates, Inc. Amounts paid for bidding documents are non-refundable. Bidding Documents may be examined at the Engineer's office, between the hours of 9:00 A.M. to 4:00 P.M., Monday through Friday.

Each bid shall be submitted in accordance with the Instructions to Bidders and must be accompanied by a Bid Bond or Certified Check for not less than ten percent (10%) of the Bid amount payable to the **Township of Montgomery** along with an Agreement of Surety certifying that the required Performance and Payment Bonds will be provided to the Bidder. Each bid must be enclosed in a securely sealed opaque envelope and endorsed: "**CONTRACT 2013-09052 – 2014 CURB AND SIDEWALK PROJECT**" with the name and address of the Bidder clearly marked on the envelope.

The successful Bidder shall be required to furnish proof of insurance and bonds for Performance, Payment, and Maintenance in such form as meets the approval of the Township of Montgomery and having as security thereon such Surety company or companies as are approved by the Township of Montgomery.

This project is subject to applicable provisions of Act 422, Pennsylvania Prevailing Wage Act as amended, the prevailing minimum wage rates issued by the Pennsylvania Department of Labor and Industry and to applicable provisions of Act 127 Pennsylvania Public Works Employment Verification as amended.

Bids may be withdrawn within two (2) business days after the opening of the Bids and must be in strict compliance with 73 P.S. §1602 and any subsequent amendments.

The Township of Montgomery reserves the right to reject any and all bids for any cause whatsoever, to eliminate any item or items from the contract, and to waive any informality in the bids.

By order of:

Owner: Montgomery Township

Dated: January 2014

END OF DOCUMENT

G GILMORE & ASSOCIATES, INC.
&A ENGINEER'S OPINION OF PROBABLE COST

CLIENT:

MONTGOMERY TOWNSHIP

PROJECT NAME:

2014 CURB AND SIDEWALK PROJECT

PROJECT NUMBER:

2013-09052

DATE: 24-Sep-13

Rev. 09-Dec-13

#	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	AMOUNT
1	REMOVE & REPLACE VERTICAL/DEPRESSED CONCRETE CURB (7"X8"X18")	260	LF	\$ 64.40	\$ 16,744.00
2	REMOVE & REPLACE CONCRETE SIDEWALK (4")	4,776	SF	\$ 15.11	\$ 72,165.36
3	REMOVE & REPLACE ADA COMPLIANT HANDICAP RAMPS (4")	1,376	SF	\$ 17.31	\$ 23,818.56
4	REMOVE & REPLACE CONCRETE DRIVEWAY APRON (6")	1,338	SF	\$ 17.80	\$ 23,807.50
5	REMOVE & REPLACE REINFORCED CONCRETE SIDEWALK (6")	296	SF	\$ 17.06	\$ 5,049.76
6	CONCRETE TESTING	1	LS	\$ 6,465.47	\$ 6,465.47
Subtotal Estimated Construction Cost:					\$ 148,050.65
Contingency 10%					\$ 14,805.07
Total Estimated Construction Cost:					\$ 162,855.72

	4" SIDEWALK		6" SIDEWALK		6" APRONS		CURB LF	4" ADA RAMPS	
	BLK	SF	BLK	SF	BLK	SF	LF	BLK	SF
Pinecrest									
198 Pinecrest Lane	1	16.00		0.00		0.00			0.00
199 Pinecrest Lane	1	16.00		0.00		0.00			0.00
196 Pinecrest Lane	1	16.00		0.00		0.00			0.00
186 Pinecrest Lane	1	16.00		0.00		0.00			0.00
155 Pinecrest Lane	1	16.00		0.00		0.00			0.00
151 Pinecrest Lane	1	16.00		0.00		0.00			0.00
150 Pinecrest Lane	1	16.00		0.00		0.00			0.00
Richardson Road Areas									
206 Richardson Road	1	16.00		0.00		0.00			0.00
Meadow Glen & Woodbrook									
10 Andrew Lane	4	64.00	4	64.00		0.00			0.00
24 Glen Road		0.00	2	32.00		0.00			0.00
21 Glen Road	1	16.00		0.00		0.00			0.00
32 Douglas Road	1	16.00		0.00		0.00			0.00
37 Douglas Road	2	32.00		0.00		0.00			0.00
41 Douglas Road	3	48.00		0.00		0.00			0.00
Bridal Path Elementary									
101 Greenbriar Road on Bridal Path	1	16.00		0.00		0.00			0.00
Stoneridge									
117 North Stoneridge Drive	2	32.00		0.00		0.00			0.00
340 Abbey Lane	2	32.00		0.00		0.00			0.00
331 Abbey Lane	1	16.00		0.00		0.00			0.00
330 Abbey Lane	2	32.00		0.00		0.00			0.00
103 Moro Court	1	16.00		0.00		0.00			0.00
105 Moro Court	1	16.00		0.00		0.00			0.00
104 Moro Court	1	16.00		0.00		0.00			0.00
229 Arbor Court	3	48.00		0.00		0.00			0.00
304 Abbey Lane	2	32.00		0.00		0.00			0.00
223 Abbey Lane	2	32.00		0.00		0.00			0.00
105 Cambridge Court	1	16.00		0.00		0.00			0.00
104 Cambridge Court	1	16.00		0.00		0.00			0.00
14 Field Terrace	1	16.00		0.00		0.00			0.00
208 Abbey Lane	2	32.00		0.00		0.00			0.00
Canterbury									
109 Devanshire Drive	1	16.00		0.00		0.00			0.00
113 Devanshire Drive	1	16.00		0.00		0.00			0.00
126 Canterbury Drive	2	32.00		0.00		0.00			0.00
219 Twining Road	2	32.00		0.00		0.00			0.00
Gwynmere									
104 Fairview Lane	1	16.00		0.00		0.00			0.00
106 Brook Circle	1	16.00		0.00		0.00			0.00
102 Brook Circle	2	32.00		0.00		0.00			0.00
Mallard Pond									
105 Rose Twig Lane	2	32.00		0.00		0.00			0.00
119 Roase Twig Lane	1	16.00		0.00		0.00			0.00
203 East Mallard Drive	7	112.00		0.00		0.00			0.00
202 East Mallard Drive	3	48.00		0.00		0.00			0.00
208 East Mallard Drive	1	16.00		0.00		0.00			0.00
207 East Mallard Drive	1	16.00		0.00		0.00			0.00
209 East Mallard Drive	5	80.00		0.00		0.00			0.00
211 East Mallard Drive	2	32.00		0.00		0.00			0.00
216 East Mallard Drive	1	16.00		0.00		0.00			0.00
213 East Mallard Drive	1	16.00		0.00		0.00			0.00
222 East Mallard Drive	2	32.00		0.00		0.00			0.00
224 East Mallard Drive	2	32.00		0.00		0.00			0.00
101 Swan Court on E. Mallard	2	32.00		0.00		0.00			0.00
101 Swan Court	6	96.00		0.00		0.00			0.00
100 Swan Court	3	48.00		0.00		0.00			0.00
104 Swan Court	2	32.00		0.00		0.00			0.00
102 Swan Court	1	16.00		0.00		0.00			0.00
100 Heron Court on E. Mallard	3	48.00		0.00		0.00			0.00
101 Heron Court	1	16.00		0.00		0.00			0.00
103 Heron Court	1	16.00		0.00		0.00			0.00
107 Heron Court	1	16.00		0.00		0.00			0.00
221 East Mallard Drive	1	16.00		0.00		0.00			0.00

101 Pintail on E. Mallard	2	32.00	0.00	0.00		0.00
101 Pintail	3	48.00	0.00	0.00		0.00
225 East Mallard Drive on Pintail	1	16.00	0.00	0.00		0.00
105 Daster Lane	4	64.00	0.00	0.00		0.00
233 East Mallard Drive	1	16.00	0.00	0.00		0.00
103 Grouse Court	2	32.00	0.00	0.00		0.00
100 Magella Court	1	16.00	0.00	0.00		0.00
102 Magella Court	2	32.00	0.00	0.00		0.00
105 Magella Court	1	16.00	0.00	0.00		0.00
247 East Mallard Drive	3	48.00	0.00	0.00		0.00
105 Wren Court	1	16.00	0.00	0.00		0.00
253 East Mallard Drive	0	0.00	0.00	160.00		0.00
102 Camp Drive	2	32.00	0.00	0.00		0.00
105 West Mallard Drive	3	48.00	0.00	0.00		0.00
102 West Mallard Drive	2	32.00	0.00	0.00		0.00
100 Swallow Court	2	32.00	0.00	0.00		0.00
116 West Mallard Drive	1	16.00	0.00	0.00		0.00
129 West Mallard Drive	2	32.00	0.00	0.00		0.00
139 West Mallard Drive	2	32.00	0.00	0.00		0.00
142 West Mallard Drive	2	32.00	0.00	0.00		0.00
Montgomery Greene						
Stump & Polo	15	240.00	0.00	0.00		0.00
1247 Stump Road	1	16.00	0.00	0.00		0.00
Heather Ridge						
116 Blue Jay Way		0.00	0.00	0.00		0.00
Heather Lea						
113 Bailey Drive	1	16.00	0.00	0.00		0.00
1801 Line Street @ Printworks	1	16.00	0.00	0.00		0.00
1617 Line Street	1	16.00	0.00	0.00		0.00
1607 Line Street	2	32.00	0.00	0.00		0.00
Holly Manor, Pennwood & Cambridge Knoll						
109 White Pine Drive	1	16.00	0.00	0.00		0.00
101 Terwood Lane	1	16.00	0.00	0.00		0.00
The Oaks & The Crossing						
200 Regency Drive		0.00	1	16.00	0.00	0.00
234 Regency Drive	1	16.00		0.00	0.00	0.00
104 Drake Lane	1	16.00		0.00	0.00	0.00
216 Drake Lane-corner of Thames	4	64.00		0.00	0.00	0.00
101 Tennyson Lane on Regency	1	16.00		0.00	0.00	0.00
119 Embassy Drive on Tennyson	1	16.00		0.00	0.00	0.00
103 Savory Lane	1	16.00		0.00	0.00	0.00
110 Royal Court		0.00	1	16.00	0.00	0.00
125 Hanover Avenue	1	16.00		0.00	0.00	0.00
107 Hanover Avenue	2	32.00		0.00	0.00	0.00
108 Tudor Drive	3	48.00		0.00	0.00	0.00
225 Tudor Drive	1	16.00		0.00	0.00	0.00
Orchard						
133 Stayman Drive	1	16.00		0.00	0.00	0.00
152 Jonathan Drive	1	16.00		0.00	0.00	0.00
176 Jonathan Drive	2	32.00		0.00	0.00	0.00
184 Jonathan Drive	1	16.00		0.00	0.00	0.00
107 Jonathan Drive	1	16.00		0.00	0.00	0.00
101 Jonathan Drive	1	16.00	6	96.00	0.00	20.00
West Gate						
Across from Longleat Drive	1	16.00		0.00	0.00	0.00
At Open Space	1	16.00		0.00	0.00	0.00
103 West Gate Drive	1	16.00		0.00	0.00	0.00
104 Ross Court	1	16.00		0.00	0.00	0.00
At firehydrant	1	16.00		0.00	0.00	0.00
121 Longleat Drive	1	16.00		0.00	0.00	0.00
Tall Gables						
103 Cathedral Drive	1	16.00		0.00	0.00	0.00
104 Amber Place	2	32.00		0.00	0.00	0.00

127 Summer Ridge Drive	1	16.00	0.00	0.00		0.00
114 Summer Ridge Drive	1	16.00	0.00	0.00		0.00
Autumn Grove						
105 Simpson Court	1	16.00	0.00	0.00		0.00
102 Madison Court	1	16.00	0.00	0.00		0.00
104 Madison Court	1	16.00	0.00	0.00		0.00
108 Madison Court	1	16.00	0.00	0.00		0.00
Montgomery Ridge						
134 Sunrise Drive	1	16.00	3	48.00	0.00	0.00
Gynedd Lea						
103 Willowood Court	2	32.00	0.00	0.00		0.00
101 Clover Leaf Lane	1	16.00	0.00	0.00		0.00
104 Clover Leaf Lane	4	64.00	0.00	0.00		0.00
112 Kent Drive	1	16.00	1.5	24.00	0.00	0.00
Gwynmont Farms						
108 Gwynmont Drive	2	32.00	0.00	0.00		0.00
112 Gwynmont Drive	3	48.00	0.00	0.00		0.00
101 Oval Lane on Gwynmont	1	16.00	0.00	0.00		0.00
101 Gwynmont Drive		0.00	0.00	3.75	60.00	0.00
105 Oval Lane	2	32.00	0.00	0.00		0.00
107 Oval Lane	2	32.00	0.00	0.00		0.00
104 Gwynmont Drive		0.00	0.00	0.00		0.00
Montgomery Hollow						
100 Annabel Road on Davis Road	1	16.00	0.00	0.00		0.00
Delassale						
100 Noble Court	1	16.00	0.00	0.00		0.00
107 Noble Court		0.00	0.00	10.00	160.00	0.00
105 Noble Court	2	32.00	0.00	0.00		0.00
102 Society Court		0.00	0.00	10.00	160.00	0.00
104 Society Court	2	32.00	0.00	0.00		0.00
at 202 Trail	2	32.00	0.00	0.00		0.00
103 Society Court	1	16.00	0.00	0.00		0.00
HCR (2) Newport Lane @ Stump		0.00	0.00	0.00	40.00	16.00
106 Newport Lane	2	32.00	0.00	12.50	200.00	20.00
110 Newport Lane	1	16.00	0.00	0.00		0.00
114 Newport Lane	1	16.00	0.00	0.00		0.00
130 Newport Lane	3	48.00	0.00	0.00		0.00
HCR (2) Newport Lane @ Stump		0.00	0.00	0.00	40.00	14.00
143 Newport Lane	2	32.00	0.00	0.00		0.00
HCR (2) Newport Lane @ Noble		0.00	0.00	0.00	40.00	16.00
100 Society Court on Newport	14	224.00	0.00	0.00		0.00
HCR (2) Newport Lane @ Society		0.00	0.00	0.00	40.00	16.00
121 Newport Lane	2	32.00	0.00	0.00		0.00
107 Newport Lane	1	16.00	0.00	0.00		0.00
105 Newport Lane	3	48.00	0.00	0.00		0.00
Veronica II						
HCR (1) Veronica Lane @ Richardson		0.00	0.00	0.00	20.00	8.00
102 Veronica Lane	1.25	20.00	0.00	0.00		0.00
104 Veronica Lane, 4" & HCR (2)	1	16.00	0.00	0.00	20.00	16.00
106 Veronica Lane	1.25	20.00	0.00	0.00		0.00
108 Veronica Lane		0.00	0.00	10.50	168.00	0.00
100 Veronica Lane		0.00	0.00	7.00	112.00	0.00
116 Veronica Lane	1	16.00	0.00	0.00		0.00
120 Veronica Lane	1.25	20.00	0.00	0.00		0.00
105 Veronica Lane	1.25	20.00	0.00	14.00	224.00	0.00

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval to Purchase Capital Equipment – Jacobsen Mower for the Public Works Department

MEETING DATE: January 27, 2014

ITEM NUMBER: *#13*

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Kevin A. Costello
Director of Public Works *Kevin A. Costello*

BOARD LIAISON: Joseph P. Walsh, Chairman
Board of Supervisors

BACKGROUND:

The Second Class Township Code requires that annual purchases of like goods \$19,100.00 or more require formal bidding in accordance with the procedures in the Second Class Township Code including approval by the Board of Supervisors at a public meeting. Purchases from the Pennsylvania State Cooperative Purchasing Co-Stars Program or other approved Cooperative Purchase Programs may be substituted for formal bidding subject to approval by the Board of Supervisors.

The Public Works Department is proposing the purchase of a 2014 Jacobsen HR-9016 Tractor as proposed in the 2014 Budget. Attached is a quote dated November 21, 2013 from Lawn and Golf Supply Co., authorized vendor under the Co-Stars Cooperative Purchase Program Contract #4400011381 to provide the requested equipment at a cost of \$79,455.00. The price quote per the cooperative purchase contract represents a savings of \$25,495.00 off of the dealer list price of \$104,950.00. The equipment meets the specifications prepared by the Public Works Department.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

Cooperative purchasing programs use the purchasing power of local entities, to obtain more competitive pricing and choice than individual municipalities might be able to obtain on their own. The Township also saves on the expense of preparation of bid specifications, notice, and advertising.

BUDGET IMPACT:

A total of \$79,500.00 was budgeted for the Jacobsen Tractor under the Park Equipment Replacement Fund.

RECOMMENDATION:

Approve the award of the contract for the referenced purchase per the approved 2014 Budget.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby award the contract for the purchase of a 2014 Jacobsen HR-9016 Tractor to Lawn and Golf Supply Co., authorized vendor under the Co-Stars Cooperative Purchase Program Contract #4400011381, at a cost of \$79,495.00 per quote and specifications dated November 21, 2013 per the approved 2014 Final Budget.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Lawn and Golf supply co. inc.

647 Nutt Road, P.O. Box 447, Phoenixville, PA 19460-0447 • Phone: (610) 933-5801 • FAX: (610) 933-8890
e-mail: holman@lawn-golf.com • web address: www.lawn-golf.com

TELECOPY

NUMBER OF PAGES INCLUDING THIS SHEET: 1

DATE/TIME: November 21, 2013

TO: Mr. Greg Reiff

E-MAIL: greiff@montgomerytwp.org

COMPANY: Montgomery Township

FROM: Sumner Cross

MESSAGE: We are pleased to quote you on the following available under PA State Contract #4400011381 - Vendor #118412:

One (1) #70539 Jacobsen Model HR-9016 16' Rotary Mower w/99 H.P.
Kubota diesel turbo

List Price \$104,950.00
PA State Contract Price \$ 76,614.00

Options:

One (1) #68127 Sun Canopy PA State Contract Price \$ 822.00

One (1) #78154 Road Package Kit w/#5003564 Harness Kit
PA State Contract Price \$ 2,019.00

F.O.B. Delivered - Terms: Net 10th Prox.

We appreciate the opportunity to quote and hope we may be favored with your order.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Presentation of Fourth Quarter 2013 Budget Report

MEETING DATE: January 27, 2014

ITEM NUMBER: #14

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Shannon Q. Drosnok
Finance Director

BOARD LIAISON: Robert J. Birch, Supervisor
Liaison – Finance Committee

BACKGROUND:

The Finance Department has completed its' unaudited 4th Quarter 2013 Budget Report. Please see the attached documentation.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Accept the 4th Quarter 2013 Budget Report from the Finance Director.

MOTION/RESOLUTION:

None.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candye Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

1001 STUMP ROAD
MONTGOMERYVILLE, PA 18936-9605

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ROBERT J. BIRCH
CANDYCE FLUEHR CHIMERA
MICHAEL J. FOX
JEFFREY W. McDONNELL
JOSEPH P. WALSH
LAWRENCE J. GREGAN
TOWNSHIP MANAGER

To: Distribution

From: Shannon Q. Drosnock, Finance Director 

Date: January 21, 2014

Subject: Budget Status as of December, 31, 2013

This memo will summarize the Year-to-Date operating results for 2013 and identify the significant activities in fund balance, revenues and expenditures. This summary was prepared based on the financial records enclosed in this packet.

- Exhibit A - Statement of Changes in the General Fund Balance. This statement helps us monitor our annual General Fund budget as well as our current General Fund balance.
- Exhibit B - Report of Fund Balances for All Funds. This report helps us monitor our available balances in each of the Township's eighteen operating/reserve funds and three fiduciary (pension) funds.
- Exhibit C - Capital Reserve Fund Analysis. This report shows balances held in Capital Reserve for both designated and undesignated purposes.
- Exhibit D - Chart Comparing General Fund Cash Balances 2012 – 2013. This report shows our general Fund Cash position during the year as compared to the prior year and assists us in projecting cash flow needs for investment purposes.
- Exhibit E – Local Enabling Tax Revenue comparison graph for 2012-2013 detailing each of the tax revenue streams for the General Fund.
- Exhibit F – Earned Income Tax Revenue comparison for 2008-2013 and projection for 2013.
- Additional Report included – Tax Collector's Monthly Report

General Fund 01 - Fund Balance

For the fiscal year 2013, the Township received \$13.3M or 114.70% of 2013 General Fund Budgeted Revenues, which was 4.2% higher than the \$12.8M in revenues received during fiscal year 2012. General Fund Expenditures were \$11.14M which amount was .2% higher than the \$11.11M in Expenditures in fiscal year 2012. Overall, expenditures in each department were 1.3% below the expenditures from prior year and were 4.6% below budget as of the end of the year.

At the end of the year 2013 the General Fund Balance was \$5.4M, an increase of 20% above the fiscal year 2012 fund balance of \$4.5M. The various Revenue and Expenditure details are discussed in more detail below.

General Fund Revenues

- Tax Revenues - These revenues represent 83% of all budgeted General Fund revenues.
 - Real Estate Tax revenues at the end of 2013 were 4% (\$61.3K) above same period prior year. As of the end of the 4th Quarter, 100% of all budgeted tax revenues have been received and processed.
 - Earned Income Tax (EIT) revenues for 2013 were up 12.9% (\$569K) from the prior year. This increase is mainly contributed to the full implementation of Act 32 reflecting more accurate filings and some one-time “catch up” receipts. An additional contributor is an overall increase in individual earned income. Based on analysis and recommendations from Berkheimer, it is expected that 2014 receipts will be strong but will see a decrease from 2013 as the one time “catch up” payments will not be realized. The budget has been adopted accordingly.
 - Business Tax revenues were down 4.8% (\$161K) as compared to 2012 and 2.5% as compared to budget. This appears to be a combination of lower than expected 2012 gross receipts resulting in reduced 2013 estimates.
 - Permits and License Fees – This collective group of revenues was 18.5% (\$287K) below the prior year. However prior year numbers were high partially related to one-time projects in the Township such as the construction of Wegmans. Overall, these revenues were 11.2% (\$127K) above budget.

Budget Status Report
4th Quarter 2013

- Other Revenue Sources include fines, interest, grants, etc. These revenues were 14.9% (\$127K) above prior year revenues and 30.8% above budget. This was led primarily by an increase in state funding for the pension plans. These revenues make up 7.4% of the annual budget.
- Expenditures

Overall expenditures ended the year 1.3% (\$132K) below prior year and 4.6% (\$491K) below budget for 2013 led primarily by the Finance and Public Works departments.

FUNDS 04 – 99

Fire Fund - 04
Revenues and Expenditures

Expenditures for 2013 for the Fire Fund were \$853.9K. Revenues through the 4th Quarter 2013 were \$868.9K. The revenues include the transfer of the \$260,000 EIT allocation to the Fire Fund and a transfer of 25% of the Local Services Tax receipts for 2013. In summary, the Fire Fund yielded a net increase of \$14.9K contributing to the \$265K fund balance at year end.

Park and Recreation Fund - 05
Revenues and Expenditures

Expenditures for the Park and Recreation Fund were \$791K. Revenues were \$809K. The revenues include the transfer of the \$100K EIT allocation to the Park and Recreation Fund, receipts from the Township summer camp, Kids University, and the Real Estate Tax receipts for the year. In Summary, the Park and Recreation Fund yielded a net increase of \$18K contributing to the \$614K fund balance at year end.

Basin Maintenance Fund - 06
Revenues and Expenditures

Expenditures for 2013 for the Basin Maintenance Fund were \$73.6K. The current Township policy is that detention basins will remain the responsibility of the contractor or a Home Owner's Association. Therefore, the only revenue to this fund will be interest and the fund balance will continue to be drawn down for

Budget Status Report
4th Quarter 2013

maintenance of existing Township basins. There is \$115K remaining in fund balance expected to continue the fund through 2014.

Street Light Fund - 07
Revenues and Expenditures

Expenditures for 2013 for the Street Light Fund were \$130K. Revenues to this fund are derived from the annual street light assessments billed with the real-estate tax bill. Revenues for 2013 were \$136.8K yielding a net fund increase of \$6K contributing to the \$600.5K fund balance at year end.

Capital Projects Fund - 19
Revenues and Expenditures

The Township uses this fund to account for major capital projects such as improvement projects to Township parks. The original 2013 budget did not include projects in this fund.

Debt Service Fund - 23
Revenues and Expenditures

Expenditures for 2013 for the Debt Service Fund were \$1.5M. Revenues for debt service payments are derived from interest earnings and the Debt Service portion of the Real Estate Tax (.24 mills). An additional \$1M in revenue was transferred into the fund from the 2013 bond proceeds to be used to pay \$1M of principle down on the 2012 Note. Revenues totaled \$1.5M. The fund balance for the Debt Service Fund was \$714K at year end.

Capital Reserve Fund - 30
Revenues and Expenditures

Expenditures for 2013 for the Capital Reserve Fund were \$891.5K. Revenues from the fund are comprised of interest earnings, grant proceeds and revenue from the sale of Right of Way to PennDot. Revenues for 2013 totaled \$542.8K. The fund balance totaled \$11.6M at year end.

A report on expenditure and revenues for the individual reserve accounts in Fund 30 has been included in Exhibit D to this report.

Park Development Fund – 31
Revenues and Expenditures

There are no expenditures budgeted from this fund for 2013. Revenues are received from developers for new residential units per the Land Development

Budget Status Report
4th Quarter 2013

Agreement. For 2013 \$11K in revenue was received into this fund. The fund balance of \$300K is expected to be used for the construction of the Recreation Center.

Liquid Fuels Fund - 35
Revenues and Expenditures

The revenues of this fund are received from the State as part of the State Liquid Fuels Program. The annual Liquid Fuels Fund allocation in the amount of \$474K was received in April. This amount is \$14K above budget.

The major expenditures from this fund are for Liquid Fuel Fund eligible expenditures associated with the annual street resurfacing and curb/sidewalk replacement program. Expenditures for 2013 totaled \$584.6K and utilized a portion of the existing fund balance leaving the fund with \$117K in fund balance at year end.

Fire Relief Fund - 50
Revenues and Expenditures

The State Fire Relief allocation for 2013 will be received in September. These funds, estimated at \$255K for 2013, are by law distributed by to the FDMT Relief Association and are used by the Relief Association to make safety related expenditures on behalf of the Fire Department of Montgomery Township Volunteers.

Police Donation Fund - 92
Revenues and Expenditures

This fund accounts for private contributions made by residents and businesses to the Police Department and is used to fund programs and expenditures not otherwise budgeted in the Police operating or capital budgets. A total of \$500 in donations was received in 2013 and expenditures of \$1.4K occurred in 2013 leaving the fund with a year end fund balance of \$10.4K.

Environmental Fund - 93
Revenues and Expenditures

Revenues from this fund are primarily received from the Northern Montgomery County Recycling Commission (NMCRC), representing the Township's share of the DEP Recycling Performance Grant. No funds were received in 2013 as the Township received 2 years of payments in 2012. Expenses for this fund totaled \$28.4K leaving a fund balance of \$717.6K at year end.

Replacement Tree Fund - 94
Revenues and Expenditures

Expenditures for 2013 for the Replacement Tree Fund were \$15.5K. One primary activity in this fund is Arbor Day which was celebrated this year on April 28th. Revenues to this fund come from Developer contributions and interest earnings and were 33K for the year leaving a fund balance of \$604K at year end.

Autumn Festival Fund - 95
Revenues and Expenditures

Expenditures for 2013 were \$20.1K. The Festival was held in October and generated revenue of \$27.5K. Revenues to the fund are from contributions solicited from residents and businesses in the Township, sales of event tickets at the festival and a Township provided \$7k contribution from the General Fund. The fund balance at year end was \$43.9K.

Cc:	R. J. Birch	L. J. Grogan
	C. Fluehr Chimera	D. Rivas
	M. J. Fox	S. J. Bendig
	J. W. McDonnell	K. A. Costello
	J. P. Walsh	R. Lesniak
	A. Shade	V. Zidek
	B. Shoupe	

MONTGOMERY TOWNSHIP
STATEMENT OF CHANGES IN FUND BALANCE
GENERAL FUND
AS OF DECEMBER 31, 2013

December							DOLLAR	PERCENT
	2013 BUDGET (1)	2013 ACTUAL (2)	% of TOTAL (3)	2012 BUDGET (4)	2012 ACTUAL (5)	% of TOTAL (6)	VARIANCE 2012-2013 ACTUAL (2 - 5)	VARIANCE 2012-2013 ACTUAL (2 - 5)
REVENUES								
Taxes								
Real Estate Tax	1,584,400	1,587,031	12.0%	1,555,700	1,525,637	12.2%	61,394	4.0%
Earned Income Tax	3,935,000	4,986,611	37.8%	3,800,000	4,417,242	35.3%	569,369	12.9%
Real Estate Transfer Tax	650,000	1,060,556	8.0%	650,000	693,084	5.5%	367,471	53.0%
Mercantile Tax	1,930,000	1,898,579	14.4%	1,870,000	1,972,410	15.8%	(73,831)	-3.7%
Local Services Tax	542,000	544,514	4.1%	540,000	542,785	4.3%	1,729	0.3%
Amusement Tax	77,000	79,232	0.6%	79,000	77,991	0.6%	1,241	1.6%
Business Privilege Tax	830,000	776,410	5.9%	785,000	863,514	6.9%	(87,103)	-10.1%
Total Taxes	9,548,400	10,932,933	82.9%	9,279,700	10,092,663	80.7%	840,270	8.3%
Permits and Licenses								
Building Permits	595,000	623,400	4.7%	556,000	952,795	7.6%	(329,396)	-34.6%
Cable TV	480,000	536,820	4.1%	475,000	502,002	4.0%	34,817	6.9%
All Others	65,800	108,511	0.8%	66,300	101,249	0.8%	7,263	7.2%
Total Permits and Licenses	1,140,800	1,268,731	9.6%	1,097,300	1,556,047	12.4%	(287,316)	-18.5%
Other Sources								
Fines	135,000	178,452	1.4%	127,000	179,435	1.4%	(982)	-0.5%
Interest	29,500	16,608	0.1%	34,000	23,458	0.2%	(6,850)	-29.2%
Grants	426,500	572,379	4.3%	411,000	438,207	3.5%	134,172	30.6%
Department Services	74,900	103,395	0.8%	78,875	92,196	0.7%	11,199	12.1%
Other Financing Sources	85,000	111,356	0.8%	78,000	121,376	1.0%	(10,020)	-8.3%
	750,900	982,190	7.4%	728,875	854,671	6.8%	127,519	14.9%
TOTAL REVENUES	11,440,100	13,183,854	100.0%	11,105,875	12,503,381	100.0%	680,473	5.4%
EXPENSES								
Administration	1,157,320	1,081,543	10.5%	1,298,735	1,211,969	11.6%	(130,426)	-10.8%
Finance	858,600	761,364	7.4%	762,600	727,888	7.0%	33,476	4.6%
Police	5,994,410	5,852,268	56.9%	5,678,665	5,620,579	54.0%	231,689	4.1%
Code	829,430	855,907	8.3%	879,590	889,635	8.5%	(33,729)	-3.8%
Public Works	1,928,780	1,725,738	16.8%	2,115,810	1,958,979	18.8%	(233,241)	-11.9%
Other Financing Uses	-	-	0.0%	-	-	0.0%	0	
TOTAL EXPENSES	10,768,540	10,276,819	100.0%	10,735,400	10,409,049	100.0%	(132,230)	-1.3%
NET REVENUES/(EXPENSES)	671,560	2,907,035		370,475	2,094,332		812,703	38.8%
INCOMING TRANSFERS	232,220	203,858		377,210	333,586		(129,728)	
OUTGOING TRANSFERS	(866,090)	(865,010)		(720,550)	(703,095)		(161,915)	23.0%
{DEFICIT}/SURPLUS	37,690	2,245,884		27,135	1,724,824		521,060	30.2%
BEGINNING FUND BALANCE	2,820,561	3,208,857		2,783,971	2,783,971		424,886	15.3%
ENDING FUND BALANCE	2,858,251	5,454,741		2,811,106	4,508,795		945,946	21.0%

**MONTGOMERY TOWNSHIP
STATEMENT OF CHANGES IN FUND BALANCE
GENERAL FUND
AS OF DECEMBER 31, 2013**

December				DOLLAR	PERCENT
	December 2013 Monthly Budget	2013 YTD BUDGET (1)	2013 ACTUAL (2)	VARIANCE Monthly Budget to Actual	VARIANCE Monthly Budget to Actual
REVENUES					
Taxes					
Real Estate Tax	1,584,400	1,584,400	1,587,031	2,631	0.2%
Earned Income Tax	3,935,000	3,935,000	4,986,611	1,051,611	26.7%
Real Estate Transfer Tax	650,000	650,000	1,060,556	410,556	63.2%
Mercantile Tax	1,930,000	1,930,000	1,898,579	(31,421)	-1.6%
Occupation Privilege Tax/Local Services Tax	542,000	542,000	544,514	2,514	0.5%
Amusement Tax	77,000	77,000	79,232	2,232	2.9%
Business Privilege Tax	830,000	830,000	776,410	(53,590)	-6.5%
Total Taxes	9,548,400	9,548,400	10,932,933	1,384,533	14.5%
Permits and Licenses					
Building Permits	595,000	595,000	623,400	28,400	4.8%
Cable TV	480,000	480,000	536,820	56,820	11.8%
All Others	65,800	65,800	108,511	42,711	64.9%
Total Permits and Licenses	1,140,800	1,140,800	1,268,731	127,931	11.2%
Other Sources					
Fines	135,000	135,000	178,452	43,452	32.2%
Interest	29,500	29,500	16,608	(12,892)	-43.7%
Grants	426,500	426,500	572,379	145,879	34.2%
Department Services	74,900	74,900	103,395	28,495	38.0%
Other Financing Sources	85,000	85,000	111,356	26,356	31.0%
Total Other Sources	750,900	750,900	982,190	231,290	30.8%
TOTAL REVENUES	11,440,100	11,440,100	13,183,854	1,743,754	15.2%
EXPENSES					
Administration					
Administration	1,157,320	1,157,320	1,081,543	(75,777)	-6.5%
Finance					
Finance	858,600	858,600	761,364	(97,236)	-11.3%
Police					
Police	5,994,410	5,994,410	5,852,268	(142,142)	-2.4%
Code					
Code	829,430	829,430	855,907	26,477	3.2%
Public Works					
Public Works	1,928,780	1,928,780	1,725,738	(203,042)	-10.5%
Other Financing Uses					
Other Financing Uses	-	-	-	-	-
TOTAL EXPENSES	10,768,540	10,768,540	10,276,819	(491,721)	-4.6%
NET REVENUES/(EXPENSES)	671,560	671,560	2,907,035	2,235,475	76.9%

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SIDE BY SIDE BALANCE SHEET

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LINE	DESCRIPTION	FUND 01 DECEMBER 2013	FUND 04	FUND 05	FUND 06	FUND 07
5	ASSETS					
10	SHORT TERM ASSETS					
15	CASH & CASH EQUIVALENTS	5,206,076.71	281,975.48	610,152.97	115,487.59	598,748.86
17	INVESTMENTS	0.00	0.00	0.00	0.00	0.00
20	DUE TO/FROM	92.09	0.00	0.00	0.00	0.00
25	ACCOUNTS RECEIVABLE	1,283,407.79	19,993.73	18,045.84	114.55	1,820.82
30	PREPAID ASSETS	0.00	0.00	0.00	0.00	0.00
35	SUBTOTAL SHORT TERM ASSETS	6,489,576.59	301,969.21	628,198.81	115,602.14	600,569.68
40	LONG TERM ASSETS					
45	FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
50	ACCUMULATED DEPRECIATION FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
55	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
57	ACCUMULATED DEPRECIATION INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
60	SUBTOTAL LONG TERM ASSETS	0.00	0.00	0.00	0.00	0.00
65						
67	TOTAL ASSETS	6,489,576.59	301,969.21	628,198.81	115,602.14	600,569.68
75	LIABILITIES					
80	SHORT TERM LIABILITIES					
85	ACCOUNTS PAYABLE	-6,730.21	-325.22	-44.64	0.00	0.00
90	ACCURALS AND OTHER PAYABLES	740,946.01	36,189.14	9,704.46	0.00	0.00
95	DEPOSITS	0.00	0.00	0.00	0.00	0.00
100	DEFERRED REVENUE	300,620.09	4,059.87	4,537.74	0.00	0.00
105	SUBTOTAL SHORT TERM LIABILITIES	1,034,835.89	39,923.79	14,197.56	0.00	0.00
110	FUND BALANCE					
115	BEGINNING FUND BALANCE	3,208,857.09	247,054.85	595,845.28	188,612.44	594,458.63
120	CURRENT YEAR REVENUE/LOSS	2,245,883.61	14,990.57	18,155.97	-73,010.30	6,111.05
125	SUBTOTAL FUND BALANCE	5,454,740.70	262,045.42	614,001.25	115,602.14	600,569.68
130	TOTAL LIABILITIES AND FUND BALANCE	6,489,576.59	301,969.21	628,198.81	115,602.14	600,569.68

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LINE	DESCRIPTION	FUND 08	FUND 19	FUND 23	FUND 30	FUND 31
5	ASSETS					
10	SHORT TERM ASSETS					
15	CASH & CASH EQUIVALENTS	7,472,952.41	0.00	698,588.61	11,608,210.72	300,737.52
17	INVESTMENTS	0.00	0.00	0.00	0.00	0.00
20	DUE TO/FROM	0.00	0.00	0.00	0.00	0.00
25	ACCOUNTS RECEIVABLE	0.00	0.00	16,266.80	13,491.41	193.90
30	PREPAID ASSETS	0.00	0.00	0.00	0.00	0.00
35	SUBTOTAL SHORT TERM ASSETS	7,472,952.41	0.00	714,855.41	11,621,702.13	300,931.42
40	LONG TERM ASSETS					
45	FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
50	ACCUMULATED DEPRECIATION FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
55	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
57	ACCUMULATED DEPRECIATION INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
60	SUBTOTAL LONG TERM ASSETS	0.00	0.00	0.00	0.00	0.00
65						
67	TOTAL ASSETS	7,472,952.41	0.00	714,855.41	11,621,702.13	300,931.42
75	LIABILITIES					
80	SHORT TERM LIABILITIES					
85	ACCOUNTS PAYABLE	0.00	0.00	0.00	0.00	0.00
90	ACCURALS AND OTHER PAYABLES	0.00	0.00	0.00	-0.01	0.00
95	DEPOSITS	0.00	0.00	0.00	0.00	0.00
100	DEFERRED REVENUE	0.00	0.00	5,732.41	0.00	0.00
105	SUBTOTAL SHORT TERM LIABILITIES	0.00	0.00	5,732.41	-0.01	0.00
110	FUND BALANCE					
115	BEGINNING FUND BALANCE	0.00	-2,757.50	700,875.72	11,970,441.51	289,542.86
120	CURRENT YEAR REVENUE/LOSS	7,472,952.41	2,757.50	8,247.28	-348,739.37	11,388.56
125	SUBTOTAL FUND BALANCE	7,472,952.41	0.00	709,123.00	11,621,702.14	300,931.42
130	TOTAL LIABILITIES AND FUND BALANCE	7,472,952.41	0.00	714,855.41	11,621,702.13	300,931.42

- FUND ACCOUNTING
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MONTGOMERY TOWNSHIP
SIDE BY SIDE BALANCE SHEET

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LINE	DESCRIPTION	FUND 35	FUND 50	FUND 91	FUND 92	FUND 93
5	ASSETS					
10	SHORT TERM ASSETS					
15	CASH & CASH EQUIVALENTS	117,475.75	0.00	505,662.17	10,433.31	716,943.78
17	INVESTMENTS	0.00	0.00	0.00	0.00	0.00
20	DUE TO/FROM	0.00	0.00	-73,355.74	0.00	0.00
25	ACCOUNTS RECEIVABLE	0.00	0.00	-349,168.72	0.00	678.29
30	PREPAID ASSETS	0.00	0.00	0.00	0.00	0.00
35	SUBTOTAL SHORT TERM ASSETS	117,475.75	0.00	83,137.71	10,433.31	717,622.07
40	LONG TERM ASSETS					
45	FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
50	ACCUMULATED DEPRECIATION FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
55	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
57	ACCUMULATED DEPRECIATION INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
60	SUBTOTAL LONG TERM ASSETS	0.00	0.00	0.00	0.00	0.00
65						
67	TOTAL ASSETS	117,475.75	0.00	83,137.71	10,433.31	717,622.07
75	LIABILITIES					
80	SHORT TERM LIABILITIES					
85	ACCOUNTS PAYABLE	0.00	0.00	0.00	0.00	0.00
90	ACCUALS AND OTHER PAYABLES	0.00	0.00	0.00	0.00	0.00
95	DEPOSITS	0.00	0.00	0.00	0.00	0.00
100	DEFERRED REVENUE	0.00	0.00	0.00	0.00	0.00
105	SUBTOTAL SHORT TERM LIABILITIES	0.00	0.00	0.00	0.00	0.00
110	FUND BALANCE					
115	BEGINNING FUND BALANCE	227,574.63	0.00	33,774.59	9,511.41	741,884.40
120	CURRENT YEAR REVENUE/LOSS	-110,098.88	0.00	49,363.12	921.90	-24,262.33
125	SUBTOTAL FUND BALANCE	117,475.75	0.00	83,137.71	10,433.31	717,622.07
130	TOTAL LIABILITIES AND FUND BALANCE	117,475.75	0.00	83,137.71	10,433.31	717,622.07

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REPORT ID: 00498

SELECTION CRITERIA: Yr='13'

LINE	DESCRIPTION	FUND 94	FUND 95	FUND 96	TOTAL
5	ASSETS				
10	SHORT TERM ASSETS				
15	CASH & CASH EQUIVALENTS	603,657.67	43,940.95	23,615.71	28,914,660.21
17	INVESTMENTS	0.00	0.00	0.00	0.00
20	DUE TO/FROM	0.00	0.00	0.00	-73,263.65
25	ACCOUNTS RECEIVABLE	605.45	0.00	0.00	1,005,449.86
30	PREPAID ASSETS	0.00	0.00	0.00	0.00
35	SUBTOTAL SHORT TERM ASSETS	604,263.12	43,940.95	23,615.71	29,846,846.42
40	LONG TERM ASSETS				
45	FIXED ASSETS	0.00	0.00	0.00	0.00
50	ACCUMULATED DEPRECIATION FIXED ASSETS	0.00	0.00	0.00	0.00
55	INFRASTRUCTURE	0.00	0.00	0.00	0.00
57	ACCUMULATED DEPRECIATION INFRASTRUCTURE	0.00	0.00	0.00	0.00
60	SUBTOTAL LONG TERM ASSETS	0.00	0.00	0.00	0.00
65					
67	TOTAL ASSETS	604,263.12	43,940.95	23,615.71	29,846,846.42
75	LIABILITIES				
80	SHORT TERM LIABILITIES				
85	ACCOUNTS PAYABLE	0.00	0.00	0.00	-7,100.07
90	ACCRUALS AND OTHER PAYABLES	0.00	0.00	0.00	786,839.60
95	DEPOSITS	0.00	0.00	0.00	0.00
100	DEFERRED REVENUE	0.00	0.00	0.00	314,950.11
105	SUBTOTAL SHORT TERM LIABILITIES	0.00	0.00	0.00	1,094,689.64
110	FUND BALANCE				
115	BEGINNING FUND BALANCE	586,667.09	36,504.24	23,610.09	19,452,457.33
120	CURRENT YEAR REVENUE/LOSS	17,596.03	7,436.71	5.62	9,299,699.45
125	SUBTOTAL FUND BALANCE	604,263.12	43,940.95	23,615.71	28,752,156.78
130	TOTAL LIABILITIES AND FUND BALANCE	604,263.12	43,940.95	23,615.71	29,846,846.42

Montgomery Township Capital Reserve Fund (30)										BALANCE BEGINNING 1/1/2013	BALANCE ENDING 12/31/13
2013	12/31/13	DETAIL	REVENUES	EXPENDITURES	INCOMING TRANSFERS	OUTGOING TRANSFERS					
DESIGNATED RESERVES											
14 Year Road Plan, curbing, sidewalk CDBG Road Paving Paving Materials Extra curb, sidewalk and aprons Non Liquid Fuel Curb & Sidewalk & Apron		253,200.00	25,700.00	5,380.44						1,059,300.00	686,491.45
		216,765.00		158,580.63							
		20,000.00		40,287.88							
		455,000.00		224,279.60							
		944,965.00									
10 Year Equipment Plan Transfer to General Fund Curb and sidewalk - Public Safety North Wales Road Sidewalk Park Equipment Plan Transfer to Park and Recreation Fund Fire Equipment Plan		232,220.00				203,859.25				1,624,000.00	1,420,141.75
		15,000.00		501.50						100,000.00	99,498.50
		45,100.00			15,000.00	43,811.06				447,100.00	418,288.94
		2,400.00			100,000.00	2,273.66				975,900.00	1,073,626.34
Basin Equipment Plan Township Building Roof Replacement (8th of 10 yr Plan) HVAC System Upgrades for Township Building Operating Contingency NPDES Permit Year 10 Requirements MCM 1-6 Year 1 Reporting TMDL Design		2,500.00		2,914.56						237,366.00	237,366.00
		9,000.00								50,000.00	50,000.00
		3,500.00								223,000.00	223,000.00
		10,000.00								145,000.00	145,000.00
		25,000.00								680,583.00	680,583.00
										130,000.00	127,085.44
Drainage Projects (engineer) Storm Pipe Winter Drive Storm Pipe Sassafra Drive		60,000.00		7,577.50						114,400.00	106,822.50
		20,000.00									
		80,000.00									
			300,000.00	1,114.11							
				2,853.07						95,000.00	92,146.93
Knapp Road Lane expansion Five Points Project Engineering and Construction/Oversite Route 202 /Route 309 Design and Review 309 -I 476 Rt 202 - 71 ITS		10,000.00									
		2,500.00									
		5,000.00		2,455.94						85,000.00	82,544.06
				5,035.60							
		10,000.00								100,000.00	94,964.40
County Line and Doylestown Rd Oversite County Line Road Improvements Capital Improvements from Developers Open Space Park Capital Plan											
Windiestrae Trail Expansion Community/Recreation Center Design and/or Construction of Center Police Radios Technology Improvements Engineering		120,000.00		44,285.45 59,396.62						109,000.00 3,220,400.00 350,000.00	109,000.00 3,176,114.55 290,603.38
		570,000.00								570,000.00	570,000.00
										131,200.00 421,600.00	131,200.00 421,600.00
										0.00 (20.54)	0.00 (20.54)
Subtotal Designated Reserves			325,700.00	554,663.44	115,000.00	249,942.97				10,868,849.00	10,206,056.70

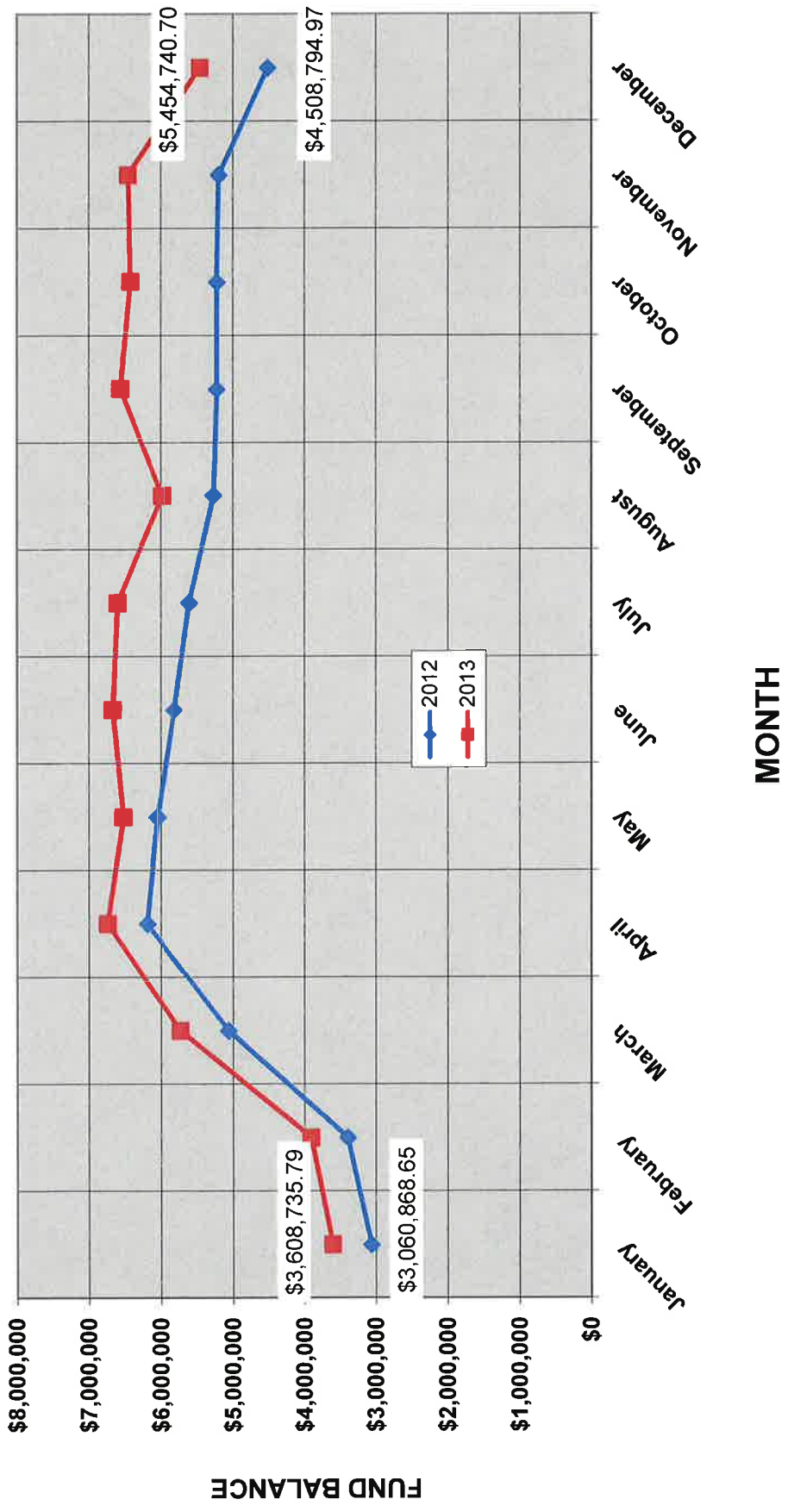
General Fund Balance 2012

	Beginning Bal	Revenues	Expenditures	Ending Balance
January	\$2,783,971.40	\$482,068.16	\$205,170.91	\$3,060,868.65
February	\$3,060,868.65	\$1,167,265.33	\$835,119.90	\$3,393,014.08
March	\$3,393,014.08	\$2,688,365.41	\$1,025,269.16	\$5,056,110.33
April	\$5,056,110.33	\$2,024,543.83	\$895,868.84	\$6,184,785.32
May	\$6,184,785.32	\$877,460.27	\$1,022,193.23	\$6,040,052.36
June	\$6,040,052.36	\$551,411.06	\$776,669.36	\$5,814,794.06
July	\$5,814,794.06	\$750,551.34	\$960,830.99	\$5,604,514.41
August	\$5,604,514.41	\$732,263.86	\$1,072,117.43	\$5,264,660.84
September	\$5,264,660.84	\$851,808.58	\$898,998.62	\$5,217,470.80
October	\$5,217,470.80	\$750,272.80	\$748,455.10	\$5,219,288.50
November	\$5,219,288.50	\$799,356.32	\$825,723.74	\$5,192,921.08
December (prior to surplus balance transfer)	\$5,192,921.08	\$1,161,600.14	\$1,845,726.25	\$4,508,794.97
	PROJECTED	\$12,836,967.10	\$11,112,143.53	
	FINAL BUDGET	\$11,481,685.00	\$11,445,300.00	
	OVER/(UNDER)	\$1,355,282.10	(\$333,156.47)	
	OVER/(UNDER)	11.80%	-2.91%	

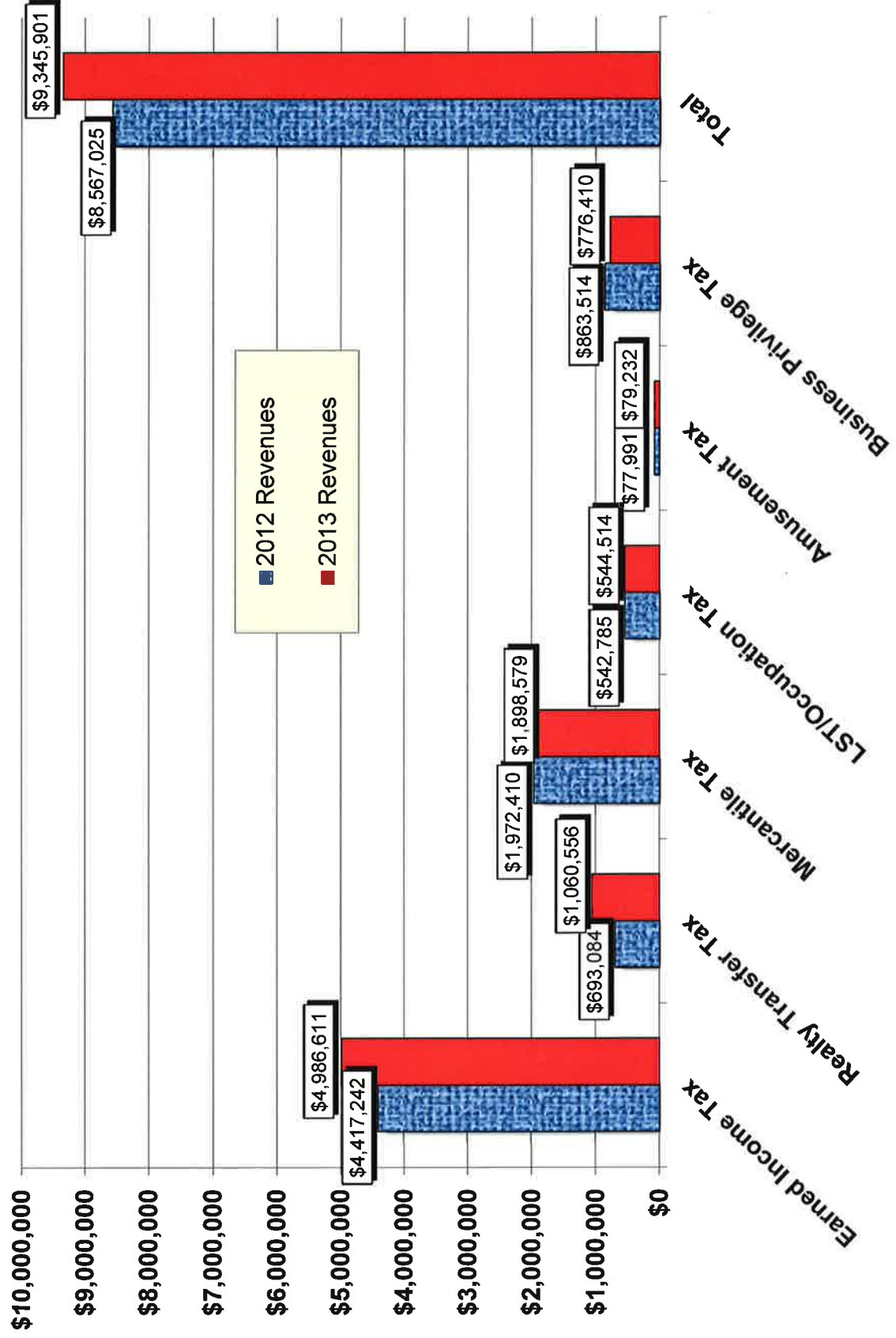
General Fund Balance Projection 2013

January	\$3,208,857.09	\$783,578.71	\$383,700.01	\$3,608,735.79
February	\$3,608,735.79	\$1,077,039.38	\$778,801.40	\$3,906,973.77
March	\$3,906,973.77	\$2,799,363.31	\$975,200.78	\$5,731,136.30
April	\$5,731,136.30	\$1,863,594.58	\$851,475.87	\$6,743,255.01
May	\$6,743,255.01	\$743,207.15	\$964,843.49	\$6,521,618.67
June	\$6,521,618.67	\$974,067.56	\$828,811.65	\$6,666,874.58
July	\$6,666,874.58	\$909,696.50	\$975,701.77	\$6,600,869.31
August	\$6,600,869.31	\$568,394.25	\$1,186,093.68	\$5,983,169.88
September	\$5,983,169.88	\$1,319,364.24	\$741,474.27	\$6,561,059.85
October	\$6,561,059.85	\$715,375.52	\$852,430.62	\$6,424,004.75
November	\$6,424,004.75	\$944,630.09	\$911,764.22	\$6,456,870.62
December	\$6,456,870.62	\$689,400.74	\$1,691,530.66	\$5,454,740.70
	PROJECTED	\$13,387,712.03	\$11,141,828.42	
	BUDGET	\$11,672,320.00	\$11,834,630.00	
	OVER/(UNDER)	\$1,715,392.03	(\$692,801.58)	
	OVER/(UNDER)	14.70%	-5.85%	

GENERAL FUND BALANCE
2012 ACTUAL VS 2013 PROJECTION
AS OF DECEMBER 31, 2013



Local Enabling Tax Revenue Comparison 2012 - 2013 As of December 31, 2013



EIT Revenues - All Funds 2008-2013

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	
January	\$ 186,772.55	\$ 198,653.38	\$ 155,295.63	\$ 158,257.14	\$ 197,259.13	\$ 535,759.55	A
February	\$ 531,022.02	\$ 514,210.32	\$ 572,852.38	\$ 410,595.47	\$ 538,222.66	\$ 397,017.02	A
March	\$ 298,956.87	\$ 339,228.16	\$ 277,442.94	\$ 464,181.56	\$ 307,230.24	\$ 666,263.64	A
April	\$ 334,307.73	\$ 356,292.49	\$ 389,664.19	\$ 383,464.33	\$ 496,591.48	\$ 381,095.99	A
May	\$ 754,979.88	\$ 721,936.71	\$ 799,890.40	\$ 534,941.46	\$ 476,145.96	\$ 320,503.58	A
June	\$ 377,599.92	\$ 276,479.82	\$ 142,114.32	\$ 353,990.62	\$ 301,908.59	\$ 653,590.27	A
July	\$ 155,334.99	\$ 105,750.48	\$ 129,589.83	\$ 166,301.55	\$ 356,442.04	\$ 390,585.66	A
August	\$ 521,070.90	\$ 632,303.66	\$ 587,764.98	\$ 386,899.05	\$ 359,978.62	\$ 297,611.83	A
September	\$ 252,787.48	\$ 203,019.57	\$ 205,802.98	\$ 487,611.63	\$ 241,508.20	\$ 443,941.20	A
October	\$ 122,464.14	\$ 158,849.96	\$ 142,752.49	\$ 110,403.82	\$ 390,398.27	\$ 240,987.76	A
November	\$ 465,214.11	\$ 577,861.85	\$ 449,050.83	\$ 488,346.94	\$ 352,140.12	\$ 604,921.93	A
December	\$ 243,505.81	\$ 62,726.74	\$ 305,104.26	\$ 340,772.63	\$ 426,915.26	\$ 414,332.39	A
Sub total collections	\$ 4,244,016.40	\$ 4,147,313.14	\$ 4,157,325.23	\$ 4,285,766.20	\$ 4,444,740.57	\$ 5,346,610.82	
		-2.28%	0.24%	3.09%	3.71%	20.29%	

Tax Collector's Monthly Report to Taxing Districts
For the Month of DEC 2013 Revised
Montgomery Township

	Real Estate	Interim 2012	Interim 2013	Street Light	Court Stip
A. Collections					
1. Balance Collectable - Beginning of Month	52,117.74	\$ 12,174.41	\$ 19,077.24	\$ 910.00	
2A. Additions: During the Month (*)			\$ 343.72		
2B. Deductions: Credits During the Month - (from line 17)	\$ -				
3. Total Collectable	\$ 52,117.74	\$ 12,174.41	\$ 19,420.96	\$ 910.00	\$ -
4. Less: Face Collections for the Month	\$ 21,490.87	\$ 10,321.64	\$ 4,439.64	\$ 470.00	
5. Less: Deletions from the List (*)					
6. Less: Exonerations (*)					
7. Less: Liens/Non-Lienable Installments (*)	\$ 30,626.87	\$ 1,852.77	\$ 79.15	\$ 440.00	
8. Balance Collectable - End of Month	\$ -	\$ 0.00	\$ 14,902.17	\$ -	\$ -
B. Reconciliation of Cash Collected					
9. Face Amount of Collections - (must agree with line 4)	\$ 21,490.87	\$ 10,321.64	\$ 4,439.64	\$ 470.00	
10. Plus: Penalties	\$ 2,149.12	\$ 2.00	\$ 108.82	\$ 47.00	\$ -
11. Less: Discounts	\$ -	\$ 206.03	\$ 58.06	\$ -	
12. Total Cash Collected per Column	\$ 23,639.99	\$ 10,117.61	\$ 4,490.40	\$ 517.00	\$ -
13. Total Cash Collected - (12A + 12B + 12C + 12D)					\$ 38,765.00

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (*)

Date _____

01/13/14

Transaction #

Amount

38,765.00

TOTAL ALL TAXES

38,765.00

Total	\$
-------	----

Transaction #

15. Amount Paid with this Report Applicable to this Reporting Month

16. Total Remitted This Month

38,765.00

17. List Other Credit Adjustments (*)

Parcel #

Name _____

Amount

Total	\$
-------	----

1

18. Interest Earnings (if applicable)

⌘

TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month

Amount Collected This Month

Less Amount Paid this Month

Ending Balance

Ⓔ

Received by (taxing district):

Title:

Date:

I acknowledge the receipt of this report.

Tax Collector _____ Date _____

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

UNIVEST
BANKING | INSURANCE | INVESTMENTS
14 North Main Street
c/o Trust Department
P.O. Box 669
Souderton, PA 18964-0669
215.721.8350

Statement of Account

Montgomery Township
Investment Management Account
U/A dated 8/27/12

Account Number : 31277100

For the Period December 1, 2013 Through December 31, 2013

Please contact your administrator- James M. Spindler (267) 898-0532
with any questions concerning your account.

Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

Confidential and Privileged Information

Portfolio Summary

December 31, 2013

	Portfolio %	Cost Basis	Market Value	Estimated Ann Inc	Current Yield
Fixed Income	98.80%	13,700,000.00	13,700,000.00	83,740.00	0.61%
Cash Equivalents	1.20%	166,520.57	166,520.57	333.04	0.20%
Total Portfolio	100.00 %	13,866,520.57	13,866,520.57	84,073.04	0.61%
Net Cash			0.00		
Total Market Value			13,866,520.57		

Portfolio Components May Not Equal 100% Due To Rounding

December 01, 2013 To December 31, 2013

Account No : 31277100

Account Name : Montgomery Township

Summary Of Investment Holdings

Shares or Par Value	Investment Category	Cost Basis	Unit Value	Market Value	Estimated Ann Inc	Curr Yield	% Port
<u>Money Market Funds -Uninvest</u>							
99,875.34	Uninvest Public Funds Money Market UNPFMM	99,875.34	100.00	99,875.34	199.75	0.20%	0.72%
66,645.23	* Uninvest Public Funds Money Market UNPFMM	66,645.23	100.00	66,645.23	133.29	0.20%	0.48%
		166,520.57		166,520.57	333.04	0.20%	1.20%
<u>Totals</u>							
<u>C/D-Own Bank</u>							
50,000	Uninvest #140334822	50,000.00	1.00	50,000.00	200.00	0.40%	0.36%
20,000	Uninvest #140334830	20,000.00	1.00	20,000.00	90.00	0.45%	0.14%
180,000	Uninvest #140334608	180,000.00	1.00	180,000.00	1,800.00	1.00%	1.30%
Dtd 11/27/12, 4 yr CD, 1.00% 1.00% APY, monthly int							
		250,000.00		250,000.00	2,090.00	0.84%	1.80%
<u>Totals</u>							
<u>C/D-Other Commercial Banks</u>							
250,000	Everbank FL	250,000.00	1.00	250,000.00	1,250.00	0.50%	1.80%
250,000	First Bank Puerto Rico	250,000.00	1.00	250,000.00	1,625.00	0.65%	1.80%
250,000	Dated 9/14/12	250,000.00	1.00	250,000.00	1,375.00	0.55%	1.80%
250,000	First Natl Bank of Omaha	250,000.00	1.00	250,000.00	1,000.00	0.40%	1.80%
250,000	Beal Bank USA	250,000.00	1.00	250,000.00	1,000.00	0.40%	1.80%
250,000	Dated 11/7/12	250,000.00	1.00	250,000.00	1,000.00	0.40%	1.80%
250,000	Synovus Bank GA	250,000.00	1.00	250,000.00	875.00	0.35%	1.80%
250,000	Dated 11/8/12	250,000.00	1.00	250,000.00	1,375.00	0.55%	1.80%
250,000	Keybank National Association	250,000.00	1.00	250,000.00	875.00	0.35%	1.80%
250,000	Dated 1/16/13	250,000.00	1.00	250,000.00	875.00	0.35%	1.80%
250,000	Doral Bank	250,000.00	1.00	250,000.00	750.00	0.30%	1.80%
250,000	Dated 1/31/13	250,000.00	1.00	250,000.00	1,625.00	0.65%	1.80%
250,000	Plainscapital Bank	250,000.00	1.00	250,000.00	1,625.00	0.65%	1.80%
250,000	Dated 1/31/13	250,000.00	1.00	250,000.00	1,625.00	0.65%	1.80%
250,000	First Premier Bank	250,000.00	1.00	250,000.00	1,625.00	0.65%	1.80%
250,000	Dated 2/15/13	250,000.00	1.00	250,000.00	1,625.00	0.65%	1.80%
250,000	Bank of China NY	250,000.00	1.00	250,000.00	1,625.00	0.65%	1.80%
	Dtd 9/12/12						

December 01, 2013 To December 31, 2013

Account No : 31277100

Account Name : Montgomery Township

Summary Of Investment Holdings

Shares or Par Value	Investment Category	Cost Basis	Unit Value	Market Value	Estimated Ann Inc	Curr Yield	% Port
250,000	Sovereign Bank	250,000.00	1.00	250,000.00	2,000.00	0.80%	1.80%
	Dtd 9/12/12						
250,000	Merrick Bank	250,000.00	1.00	250,000.00	1,375.00	0.55%	1.80%
	Dated 9/19/12						
250,000	State Bank of India New York	250,000.00	1.00	250,000.00	2,250.00	0.90%	1.80%
	Dated 10/12/12						
250,000	Wex Bank	250,000.00	1.00	250,000.00	875.00	0.35%	1.80%
	Dated 4/17/13						
250,000	Oriental Bank & Trust	250,000.00	1.00	250,000.00	875.00	0.35%	1.80%
	Dated 3/27/13						
250,000	The Private Bank & Trust Com	250,000.00	1.00	250,000.00	875.00	0.35%	1.80%
	Dated 4/19/13						
250,000	Comerity Capital Bank	250,000.00	1.00	250,000.00	1,125.00	0.45%	1.80%
	Dated 11/9/12						
250,000	Citizens State Bank	250,000.00	1.00	250,000.00	1,000.00	0.40%	1.80%
	Dated 11/30/12						
250,000	Bankers Bank of Kansas	250,000.00	1.00	250,000.00	1,000.00	0.40%	1.80%
	Dated 12/21/12						
250,000	Brand Banking Corporation	250,000.00	1.00	250,000.00	1,250.00	0.50%	1.80%
	Dated 12/27/12						
250,000	Fifth Third Bank	250,000.00	1.00	250,000.00	1,125.00	0.45%	1.80%
	This is a custodial CD held by J P Morgan per Barry Milstein						
250,000	Virginia Heritage Bank	250,000.00	1.00	250,000.00	1,000.00	0.40%	1.80%
	Dated 1/25/13						
250,000	US Ameribank	250,000.00	1.00	250,000.00	1,250.00	0.50%	1.80%
	Dated 7/27/12						
250,000	Crescent Bank & Trust	250,000.00	1.00	250,000.00	1,000.00	0.40%	1.80%
	First Bank of Richmond VA						
250,000	Marlin Business Bank	250,000.00	1.00	250,000.00	750.00	0.30%	1.80%
	Dated 5/23/13						
250,000	The Provident Bank .3000% 06	250,000.00	1.00	250,000.00	1,000.00	0.40%	1.80%
	Dated 5/31/13						

December 01, 2013 To December 31, 2013

Account No : 31277100

Account Name : Montgomery Township

Summary Of Investment Holdings

Shares or Par Value	Investment Category	Cost Basis	Unit Value	Market Value	Estimated Ann Inc	Curr Yield	% Port
250,000	Towne Bank	250,000.00	1.00	250,000.00	1,000.00	0.40%	1.80%
	Dated 5/31/13						
250,000	Ally Bank UT	250,000.00	1.00	250,000.00	2,875.00	1.15%	1.80%
	Dtd 9/14/12						
250,000	Safra National Bank	250,000.00	1.00	250,000.00	2,000.00	0.80%	1.80%
250,000	BMW Bank of NA	250,000.00	1.00	250,000.00	2,500.00	1.00%	1.80%
	Dated 9/21/12						
250,000	Union Bank NA	250,000.00	1.00	250,000.00	2,250.00	0.90%	1.80%
	Dated 9/26/12						
250,000	Heritage Bank of Commerce	250,000.00	1.00	250,000.00	1,250.00	0.50%	1.80%
	Dated 11/27/12						
250,000	Farm Bureau Bank	250,000.00	1.00	250,000.00	1,125.00	0.45%	1.80%
	Dated 11/27/12						
250,000	Georgia Bank & Trust Co.	250,000.00	1.00	250,000.00	1,250.00	0.50%	1.80%
	Dated 12/21/12						
250,000	Gorham Savings Bank (ME)	250,000.00	1.00	250,000.00	1,250.00	0.50%	1.80%
	Dated 12/21/12						
250,000	First Business Bank	250,000.00	1.00	250,000.00	1,250.00	0.50%	1.80%
	Dated 12/28/12						
250,000	The Bank of Holland	250,000.00	1.00	250,000.00	1,250.00	0.50%	1.80%
	Dated 1/16/13						
250,000	Luana Savings Bank	250,000.00	1.00	250,000.00	1,000.00	0.40%	1.80%
	Dated 2/8/13						
250,000	First National Bank Waupaca	250,000.00	1.00	250,000.00	1,250.00	0.50%	1.80%
	Dated 2/13/13						
250,000	Fox Chase Bank	250,000.00	1.00	250,000.00	1,125.00	0.45%	1.80%
	Dated 2/15/13						
200,000	American West Bank	200,000.00	1.00	200,000.00	900.00	0.45%	1.44%
	Dated 2/19/13						
250,000	Sallie Mae Bank	250,000.00	1.00	250,000.00	3,250.00	1.30%	1.80%
250,000	GE Capital Bank	250,000.00	1.00	250,000.00	3,375.00	1.35%	1.80%
	Dtd 9/7/12						

December 01, 2013 To December 31, 2013

Account No : 31277100

Account Name : Montgomery Township

Summary Of Investment Holdings

Shares or Par Value	Investment Category	Cost Basis	Unit Value	Market Value	Estimated Ann Inc	Curr Yield	% Port
250,000	Discover Bank	250,000.00	1.00	250,000.00	3,125.00	1.25%	1.80%
	Dtd 9/12/12						
250,000	Goldman Sachs Bk USA	250,000.00	1.00	250,000.00	3,375.00	1.35%	1.80%
	Dtd 9/12/12						
250,000	Banco Poplar NA	250,000.00	1.00	250,000.00	2,125.00	0.85%	1.80%
	Dated 9/26/12						
250,000	American Express Cent Bk	250,000.00	1.00	250,000.00	3,375.00	1.35%	1.80%
250,000	Enerbank USA	250,000.00	1.00	250,000.00	1,875.00	0.75%	1.80%
250,000	Medallian Bank	250,000.00	1.00	250,000.00	1,875.00	0.75%	1.80%
	Dated 10/19/12						
250,000	Eaglebank	250,000.00	1.00	250,000.00	1,750.00	0.70%	1.80%
	Dated 11/8/12						
250,000	United Bankers (MN)	250,000.00	1.00	250,000.00	2,000.00	0.80%	1.80%
	Dated 11/29/12						
Totals		12,950,000.00		12,950,000.00	79,650.00	0.62%	93.24%

C/D-Savings Banks

250,000	Apple Bank for Savings	250,000.00	1.00	250,000.00	1,000.00	0.40%	1.80%
	Dated 10/24/12						
250,000	Sterling Savings Bank	250,000.00	1.00	250,000.00	1,000.00	0.40%	1.80%
	Dated 12/7/12						

Totals

		500,000.00		500,000.00	2,000.00	0.40%	3.50%
Total Investments		13,866,520.57		13,866,520.57	84,073.04	0.61%	100.00%
Plus Net Cash				0.00			
Total Market Value				13,866,520.57			

Note : '' Denotes Invested Income*

December 01, 2013 To December 31, 2013

Account No : 31277100

Account Name : Montgomery Township

Account Summary

	Current December 1, 2013 To December 31, 2013	Year To Date January 1, 2013 To December 31, 2013
<i>Beginning Market Value :</i>	\$ 13,863,116.21	\$ 13,805,191.18
<i>Receipts :</i>		
Cash Deposits :	0.00	0.00
Asset Deposits :	0.00	250,000.00
Total Receipts :	0.00	250,000.00
<i>Payments :</i>		
Disbursements :	0.00	0.00
Withdrawals and Distributions :	0.00	-250,000.00
Administrative Expenses :	-1,712.50	-18,526.55
Total Payments :	-1,712.50	-268,526.55
<i>Investment Income :</i>		
Tax Free Income :	0.00	0.00
Taxable Interest :	5,116.86	79,855.94
Dividends :	0.00	0.00
Return of Capital (Income Assets Only) :	0.00	0.00
Other Income :	0.00	79,855.94
Total Investment Income :	5,116.86	79,855.94
<i>Investment Change :</i>		
Total Investment Change :	0.00	0.00
<i>Ending Market Value :</i>	\$ 13,866,520.57	\$ 13,866,520.57

December 01, 2013 To December 31, 2013

Account No : 31277100

Account Name : Montgomery Township

Account Transactions

Date	Description	Income	Principal
	<i>Starting Balances</i>	\$ 0.00	\$ 0.00
	<u>Dividends and Interest</u>		
12/02/2013	The Provident Bank .3000% 06/01/15	376.03	
12/02/2013	Marlin Business Bank .400% 05/29/15	504.11	
12/03/2013	Citizens State Bank .400% 12/01/14	84.93	
12/03/2013	Towne Bank .400% 06/01/15	501.37	
12/03/2013	Crescent Bank & Trust .400% 01/30/15	82.19	
12/04/2013	Enerbank USA .750% 10/04/16	154.11	
12/05/2013	Univest Public Funds Money Market UNPFMM	16.42	
	Interest From 11/01/2013 To 11/30/2013		
12/05/2013	Univest Public Funds Money Market UNPFMM	10.10	
	Interest From 11/01/2013 To 11/30/2013		
12/09/2013	Eaglebank .700% 1 11/08/16	143.84	
12/09/2013	Comenity Capital Bank .450% 11/16/14	92.47	
12/09/2013	Sterling Savings Bank .400% 12/08/14	501.37	
12/11/2013	Univest #140334830 .450% 12/10/14	7.39	
12/11/2013	Univest #140334822 .400% 06/10/14	16.44	
12/13/2013	First National Bank Waupaca .500% 02/12/16	102.74	
12/16/2013	First Bank Puerto Rico .650%	133.56	
12/16/2013	Fox Chase Bank .450% 02/16/16	92.47	
12/17/2013	Fifth Third Bank .450% 01/12/15	92.47	
12/19/2013	Merrick Bank .550% 09/19/14	113.01	
12/19/2013	Medallion Bank .750% 10/19/16	154.11	
12/19/2013	American West Bank .450% 02/19/16	73.97	
12/23/2013	Gorham Savings Bank (ME) .500% 12/21/15	102.74	
12/23/2013	Georgia Bank & Trust Co. .500% 12/21/15	102.74	
12/23/2013	Bankers Bank of Kansas .400% 12/22/14	82.19	
12/26/2013	Virginia Heritage Bank .400% 01/26/15	82.19	
12/27/2013	Heritage Bank of Commerce .500% 11/27/15	102.74	
12/27/2013	US Ameribank .500% 01/27/15	102.74	
12/27/2013	Farm Bureau Bank .450% 11/30/15	92.47	
12/27/2013	Brand Banking Corporation .500% 12/26/14	102.74	
12/27/2013	Oriental Bank & Trust .350% 10/20/14	71.92	
12/30/2013	Citizens State Bank .400% 12/01/14	82.19	
12/30/2013	United Bankers (MN) .800% 11/29/16	164.38	
12/30/2013	First Business Bank .500% 12/28/15	626.71	
12/30/2013	Univest #140334608 1.000% 11/27/16	148.01	

Account No : 31277100

Account Name : Montgomery Township

Account Transactions

Date	Description	Income	Principal
12/05/2013		5,116.86	0.00
		-4,712.50	
	Sub Total		
		-5,090.34	
		1,685.98	
		\$ 0.00	\$ 0.00

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Amended Township Purchasing Policy-Bidding Limits

MEETING DATE: January 27, 2014

ITEM NUMBER: #15

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Shannon Q. Drosnock
Finance Director

BOARD LIAISON: Robert J. Birch, Supervisor
Liaison – Finance Committee

BACKGROUND:

Act 84 of 2011, effective January 1, 2012, increased the minimum dollar amount that requires townships to advertise and seek bids for purchases and contracts. The law increased the threshold required for municipalities to bid a purchase from \$10,000 to \$18,500 and increased the amount required for a municipality to obtain quotes from \$4,000 to \$10,000. Additionally, the law contained language requiring the Department of Labor and Industry to publish changes annually to the above mentioned thresholds based on the percentage change in the Consumer Price Index.

For 2014, the new limits are:

Contracts below \$10,300 (was \$10,200)

No advertising or competitive bidding required

Contracts between \$10,300 - \$19,100 (was \$10,200 - \$18,900)

Three informal (written, telephonic, electronic) price quotes are required, with award to lowest bidder

Contracts over \$19,100 (was \$18,900)

Advertising twice and formal competitive bidding is required

The Board of Supervisors acknowledges the State required bidding limits in the 'Montgomery Township Purchasing Policies and Procedures' which governs Township staff on how to adhere to and process the requirements.

Attached for your consideration, are the revised 'Purchasing Policies and Procedures' updated to reflect the language published by the Department of Labor and Industry detailing the annual bid limit escalations.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

Adoption of the Policy in 2013.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Recommend the Board accept the revised policy as presented.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the changes to the 'Montgomery Township Purchasing Policies and Procedures' and thereby increase the required bid limits to adhere to the Department of Labor and Industry thresholds for 2014.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**MONTGOMERY TOWNSHIP
MEMORANDUM**

January 28, 2013

To: All Department Heads

From: Shannon Q. Drosnock, Finance Director

Re: Montgomery Township Purchasing Policies and Procedures

POLICY

This Purchase Policy has been established to assist the Department Heads, Finance Director and Township Manager in controlling and accounting for expenses as follows:

- Annual purchases of like goods of a cost exceeding the Department of Labor and Industry guidelines issued in the PA Bulletin annually require formal bidding in accordance with the procedures in the Second Class Township Code including approval by the Board of Supervisors at a public meeting.
- Annual purchases of like goods of this same amount from the State Cooperative Purchasing/Co-Stars Cooperative Purchase program or other approved Cooperative Purchase Program may be substituted for formal bidding subject to approval by the Board of Supervisors.

Where competitive bidding is required, one copy of the bid contract or cooperative contract information will be retained with the Finance Department for payment approval purposes for the term of the contract and one copy of the bid contract or cooperative contract information will be kept in the master "bid" file in the Administration Department in accordance with record retentions regulations.

- Annual Purchases of like goods of a cost exceeding the Department of Labor and Industry guidelines issued in the PA Bulletin annually require written or telephonic price quotations from at least three (3) qualified and responsible bidders (sample memorandums attached). In lieu of price quotations, a Memorandum shall be kept on file showing that fewer than three qualified contractors exist in the market area within which it is practicable to obtain quotations. Department heads shall be responsible

for conducting the research and preparing the recommendation for approval by the Board of Supervisors at a public meeting.

- Annual Purchases of like goods of this same cost range from State Cooperative Purchasing/Co-Stars Cooperative Purchase program or other approved Cooperative Purchase Program may be substituted for obtaining quotes.

****The Finance Department will issue an annual memo to all departments detailing the quotation and bidding limits as set by the Department of Labor and Industry for that fiscal year upon annual approval by the Board of Supervisors.***

- Work related to the design and preparation of plans and specifications for individual Capital Improvement Projects must be approved by the Board of Supervisors. Proposals must include the scope of work, estimated time for completion, projected engineering costs and projected construction costs.

Unbudgeted Expenditures over \$250 and up to \$1,000 must be approved by the Township Manager. All unbudgeted expenditures in an Operating Fund (01, 04, 05, 07, 23, 95), that will result in total department level expenses in excess of \$1,000 or more must be approved by the Board of Supervisors. Unbudgeted expenditures in a Capital Reserve Fund (06, 19, 30, 31, 35, 50, 92, 93, 94, 96) of \$1,000 or more must be approved by the Board of Supervisors.

Please note, that any purchases \$10,000 or more, even if included in the budget, must be approved by the Board of Supervisors prior to purchasing.

PROCESSING PROCEDURES

The policy requires submission and approval of purchase orders before purchases for any budgeted expenditures exceeding \$1,000 are made. Purchase order processing system works as follows:

- As provided for in the approved Budget, Department Heads establish the need for a particular supply item, piece of equipment or service. Pending any approvals required from the Board of Supervisors, the department will enter a purchase order into the Pentamotion Purchase Order Program along with appropriate supporting documentation scanned as an attachment.
- Purchase Orders requested under the Co Stars Cooperative Purchase Program must include the Township's Co Stars ID Number 2293.

- The Purchase order is automatically forwarded to the Finance Director who determines if sufficient documentation has been provided, if the purchase is included in the approved budget and if sufficient funds are available. The Finance Director approves/disapproves purchase orders based on compliance with this Purchase Order Policy and adopted Budget;
- Authorized Purchase Orders are automatically forwarded to the Township Manager for approval. The Township Manager has authority for approval/disapproval of a Purchase Order;
- Upon approval by the Township Manager, the Finance Department prints out approved Purchase Orders for Finance Director signature. The signed purchase, order along with supporting documentation, is provided to the appropriate Department Head for distribution to the vendor.
- Vendor invoices must be coded and approved by Department Head and submitted, along with delivery tickets/receipts, to the Finance Department for payment. The Township will not make a payment based solely on a statement from a vendor.
- Finance Department verifies invoices against purchase order and, if in order, processes invoice for payment.

EMERGENCY PURCHASES

Special consideration will be given to purchases for emergency repairs, services or supplies that exceed \$2,000. Examples of emergencies would include situations such as traffic signal knockdowns, equipment repairs during snow storms, police and fire emergency operations. In these instances, prior verbal approval must be obtained from the Township Manager and a follow up purchase order must be submitted for approval with an explanation of the need for the emergency purchase.

BLANKET PURCHASE ORDERS

Blanket purchase orders may be used for those merchants or suppliers from whom repetitive purchases or automatic deliveries are made for known quantities and where the annual purchases will exceed \$1,000. Blanket Purchase Orders will only be issued for the current calendar year expenditures and will not overlap budget years. All competitively bid contracts will be issued as Blanket Purchase Orders.

PETTY CASH REIMBURSEMENTS

The Finance Department has established Petty Cash Funds for reimbursement of employees for out of pocket expenditures up to \$100. Reimbursement for amounts above \$100 will be made by check. Reimbursement vouchers can be obtained from the Finance Department.

Procedures for operation and maintenance of Petty Cash Funds are governed by Petty Cash Fund Policy.

In order to be reimbursed, a receipted invoice must be attached to the voucher, and the voucher must be coded and approved by the employees department head.

Typical Petty Cash Expenditures may include:

- Priority Mail (Express Mail, Federal Express and UPS) costs.
- Parking, Tolls, and out of pocket fuel costs for a Township owned vehicle.
- Minor supply purchases up to \$100.00.
- Expenses for travel, meals and accommodations while on township business (excluding expenses incurred in operating a privately owned automobile) up to a maximum of \$100.00.
- Mileage and other non-cash transportation expenses.

Expenditures NOT Reimbursable as Petty Cash

- Petty cash reimbursements will not be accepted for items obtained from vendors for whom the Township has active charge accounts. For example, the Township has charge accounts with Fed Ex/Kinko's Home Depot, Lowes, Office Max, and Staples. Accordingly, all items purchased at these locations should be charged to the open account.

CREDIT/PURCHASE CARD PURCHASES

Procedures for use of the Township Univest Credit Card is governed by the Univest Credit Card Use Policy and by Township internal procedures.

The Township Univest credit card is kept in the locked fire safe in the Finance Department. When an employee must use the card, permission from the Department Head must first be obtained. The employee may take the credit card after reporting the required information on the Finance Department's "credit card sign out sheet".

Once returned, the employee will log the card back in the Finance Department and return all appropriate signed documentation of the purchase to the Accounts Payable Associate for processing.

EXEMPT PURCHASES

Except for Capital Project design work, professional services routinely provided for legal or engineering purposes and utility costs will not require purchase orders. Questionable areas should be cleared with the Township Manager.

TAX EXEMPTION

Montgomery Township is exempt from Pennsylvania sales and use tax for most purchases related to the mission of the Township. It is the supplier's obligation to collect PA sales tax. All requests for and/or questions regarding tax exemption certificates should be directed to the Finance Department. In all cases, use of the Township's sales and use tax exemption number for personal purchases is prohibited.

Entity and Legislation	Final Adjusted Base Amount for Use in 2014			
	Public Bid	Written/ Telephonic Bid	Separate Bids	Concessions & Small Purchases
The County Code (16 P. S. §§ 1801—1803 and 2317)	19,100.00	10,300.00	19,100.00	
Second Class County Code (16 P. S. §§ 3112, 5001, 5511-A and 5517)	19,100.00	10,300.00	19,100.00	
Public School Code (24 P. S. §§ 1-120, 7-751 and 8-807.1)	19,100.00	10,300.00	19,100.00	
Public School Code, Thaddeus Stevens College of Technology (24 P. S. § 19-1913.1-B)	19,100.00			
Public School Code, State System of Higher Education (24 P. S. §§ 20-2003-A.1 and 20-2010-A)	19,100.00			
Prevention and Control of Floods, Flood Control Districts (32 P. S. §§ 662 and 662.1)	19,100.00			
Housing Authorities (35 P. S. § 1551)	19,100.00	10,300.00		
Intergovernmental Cooperation (53 Pa.C.S. §§ 2308, 2311 and 2312)	19,100.00	10,300.00		
General Municipal Law, Flood Control (53 P. S. § 2863)	19,100.00	10,300.00		
Political Subdivisions Joint Purchases Law (53 P. S. § 5432)	19,100.00	10,300.00		
Parking Authorities (53 Pa.C.S. § 5511)	25,800.00	10,300.00		
Municipal Authorities (53 Pa.C.S. § 5614)	19,100.00	10,300.00		
Public Auditorium Authorities Law (53 P. S. § 23851)	19,100.00	10,300.00		
Third Class City Code (53 P. S. §§ 36901, 36902, 36903.1 and 36909)	19,100.00		19,100.00	
The Borough Code (53 P. S. §§ 46402 and 46405)	19,100.00	10,300.00	19,100.00	
Incorporated Towns (53 P. S. §§ 53202, 53202.1, 53203, 53203.1 and 53205)	19,100.00	10,300.00	19,100.00	
First Class Township Code (53 P. S. §§ 56802, 56803 and 56805)	19,100.00	10,300.00	19,100.00	
Second Class Township Code (53 P. S. §§ 68102 and 68107)	19,100.00	10,300.00	19,100.00	
Economic Development Financing Law (73 P. S. § 382)	19,100.00	10,300.00		

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Transfer of 2013 General Fund Surplus

MEETING DATE: January 27, 2014

ITEM NUMBER: #16

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Shannon Q. Drosnoch
Finance Director

BOARD LIAISON: Robert J. Birch, Supervisor
Liaison – Finance Committee

BACKGROUND:

Staff is projecting that the General Fund will end FY 2013 with a \$5.4M Unreserved General Fund Balance; an increase of approximately \$2.2M during 2013. The increase results from revenues exceeding budget by 15.2% and expenditures below budget by 4.6%. Staff proposes that \$2M of surplus funds be transferred to the Capital Fund allowing for year end audit and accrual adjustments. After all adjustments the General Fund balance is expected to be approximately equal to its beginning balance of \$3.2M. This balance allows the Township to continue to adhere to the Fund Balance Policy of maintaining a minimum fund balance of 10-20% of General Fund expenditures.

Staff is proposing that the surplus of the Unreserved General Fund Balance transferred to the Capital Reserve Fund be designated for the following purposes:

- | | |
|--|-----------|
| • 2014 Equipment Replacement | \$260,000 |
| • 2014 16 Year Road Plan | \$490,000 |
| • 2014 Storm Water Pipe Replacement (Winter Drive) | \$400,000 |
| • Stormwater Pipe Replacement Reserve | \$50,000 |
| • Recreation Center Construction Reserve | \$800,000 |

Attached exhibit "A" details the Capital Reserve Fund designations for 2013 year end.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

Retain all surplus funds in the General Fund.

BUDGET IMPACT:

With the approval of the recommended transfer, the General Fund will continue to operate with a 26.1% fund balance. Additionally, the 2014 Budget was approved with the anticipation that the above transfer would occur from 2013 surplus funds.

RECOMMENDATION:

Approve the transfer of \$2,000,000 from the Year End 2013 General Fund surplus from the General Fund to the Capital Reserve Fund.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the transfer of the Year End 2013 surplus in the amount of \$2,000,000 from the General Fund (01) to the Capital Reserve Fund (30) and approve the designation of Capital Reserve balances as detailed in the attached exhibit A.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Amendment to Employee Handbook – Healthcare Benefits

MEETING DATE: January 27, 2014

ITEM NUMBER: #17

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Ann M. Shade
Director of Administration & HR

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

As part of the budget process for 2014, staff has reviewed new premium share options and revised healthcare effective dates to minimize costs related to employee healthcare benefits provided by Delaware Valley Health Insurance Trust (DVHIT).

For the Board of Supervisors consideration, it is recommended that, for eligible new employees hired as of January 1, 2014 who elect to participate in healthcare benefits, to include a 5% share in healthcare premiums on a pre-tax basis.

In addition, the effective date for new employee benefits for medical and dental coverage currently begins on the employee's date of hire. For the Board of Supervisors consideration, it is recommended to change the benefits effective date to the first of the month, following the employee's date of hire.

Attached is a revised Benefits Summary policy, Section 6 of the Employee Handbook to reflect the changes described above.

Employees who are affected by these updates include eligible employees who elect to participate in healthcare benefits and who are covered by the policies associated with the Montgomery Township Employee Handbook.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Effective January 1, 2014, new employees, who are covered by the policies associated with the Montgomery Township Employee Handbook and who are eligible and elect to participate in healthcare (medical and dental) benefits shall:

- share in payment of healthcare premium costs, at a rate of 5%, on a pre-tax basis and
- begin healthcare benefits the first of the month, following their start date of employment.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the recommendation, effective January 1, 2014, new employees, who are covered by the policies associated with the Montgomery Township Employee Handbook and who are eligible and elect to participate in healthcare (medical and dental) benefits shall:

- share in payment of healthcare premium costs, at a rate of 5%, on a pre-tax basis and
- begin healthcare benefits the first of the month, following their start date of employment.

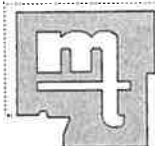
MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



Employee Handbook - Section 6

Revised/Approved: September 17, 2002/ Revised January 27, 2014

BENEFITS SUMMARY

Regular, full time employees are eligible for the following:

Medical (including prescription and vision)

Dental

Life Insurance

Effective January 1, 2014, new employees, who are covered by the policies associated with the Montgomery Township Employee Handbook and who are eligible and elect to participate in healthcare (medical and dental) benefits shall:

- share in payment of healthcare premium costs, at a rate of 5%, on a pre-tax basis and
- begin healthcare benefits the first of the month, following their start date of employment.

Upon meeting eligibility requirements, regular, full time and regular, part time employees are offered participation in the following Plans: (see Future Investments)

Deferred Compensation 457(g) Plan

Defined Contribution 401(a) Plan - Montgomery Township Non-Uniform Pension Plan

All of the above benefits may be unilaterally modified, amended, or terminated by the Township at any time. For up-to-date detailed information on particular benefits, employees may request forms, information booklets, Summary Plan Descriptions (where applicable) from Human Resources and the Payroll and Benefits Associate ~~the Director of Administration & Human Resources and the Human Resources Coordinator.~~

**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Consider Authorization to Accept FY2013 SAFER "Staffing for Adequate Fire and Emergency Response" Grant

MEETING DATE: January 27, 2014

ITEM NUMBER: #18

MEETING/AGENDA: XX ACTION NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Richard M. Lesniak
Director of Fire Services

BOARD LIAISON: Robert J. Birch, Liaison to the
Public Safety Committee

BACKGROUND:

The Department of Homeland Security (DHS) offers a number of grant opportunities including, but not limited to, Assistance to Firefighters Grants (AFG), Fire Prevention and Safety (FP&S), and Staffing for Adequate Fire and Emergency Response (SAFER).

On August 12, 2013, the Board of Supervisors authorized the Department of Fire Services to submit an application for a grant under this program to fund the hiring of one new full time career firefighter.

After careful consideration, FEMA determined that the grant application was consistent with the grant program's purpose and worthy of award. The grant awarded in the amount of \$138,272.00, will cover 100% if the salary and benefits for the new fulltime Fire Fighter for a two year period. The Township's match to the grant is to retain the position for a third year.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

On August 12, 2013, the Board of Supervisors authorized the Department of Fire Services to submit an application for the FY2013 Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The Township will receive \$138,272.00 over the three (3) year period of the grant program. At the end of the first two years of the grant, the Township would be responsible for the salary and benefits of this employee..

RECOMMENDATION:

The Department of Fire Services respectfully requests that the Board approve acceptance of the FY2013 SAFER "Staffing for Adequate Fire and Emergency Response" Grant in the amount of \$138,272.00.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the Township to accept the FY2013 SAFER "Staffing for Adequate Fire and Emergency Response" Grant in the amount of \$138,272.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Larry Gregan

From: Evans, Melissa T <melissa.t.evans@fema.dhs.gov>
Sent: Monday, January 13, 2014 12:40 PM
To: Rick Lesniak; Larry Gregan; Frank Colelli
Subject: EMW-2013-FH-00618 Montgomery Township Department of Fire Services Award Information (Award Notice January 10 2014)
Attachments: FY 2013 Template of Pre-SAFER Department Roster.xls

Greetings,

Congratulations on being selected to receive a FY 2013 SAFER Grant award!

As a reminder, if you haven't done so yet online you must officially accept or reject the award within the e-Grant system. Please note that if no action is taken within thirty (30) days from the date of notification of award the system will retract the award announcement; if you will need additional time, please let me know.

Should you choose to accept the award, this email will provide you with information to assist you with the timely and successful execution of your awarded grant.

My name is Melissa Harrington and I am currently the Primary Program Office point of contact for your grant.

The Program Office is responsible for the programmatic monitoring of the awarded grant. As such, Program Office staff and I will be reviewing all payment requests, any amendment requests submitted, your quarterly performance reports, and finally the closeout report; all of which are submitted online via the e-Grant system. Additional information on these items will be discussed later in this email.

If you have not done so already, please make sure that you print out and carefully read your Award Package as this contains valuable information pertaining to your Period of Performance (POP), Financial Guidelines, and Financial Reporting. I also recommend that you read and be familiar with all information in this email as well as the 2013 SAFER Funding Opportunity Announcement and the 2013 SAFER Grant frequently asked questions (FAQs). These latter two sources of information can be found on our website at <http://www.fema.gov/firegrants/>. If you have specific questions not addressed by the above documents, please let me know.

Recruitment Period and Period of Performance

The SAFER grant affords awardees a 90-day recruitment period to initiate the hiring process for the SAFER-funded positions. The recruitment period started on the date the application was approved for award, and ends with the start date of the performance period; therefore, the 90-day recruitment period had already begun.

The two year period of performance (POP) automatically starts after the 90-day recruitment period, regardless of whether you have successfully hired the SAFER-funded positions. While it is not required that you hire all the SAFER-funded positions during the recruitment period, you should make every effort to do so as close to the start of the POP as possible. **If you are unable to hire any or all of the SAFER-funded positions prior to the end of the first quarter of the POP, you must contact me to discuss.**

If you were awarded a grant to retain firefighters facing layoffs or are able to rehire and/or hire your SAFER-funded positions prior to the start of the POP and wish to start the POP early, please contact me to discuss. Please note, however, that we cannot start the POP later, only earlier.

Funds Reimbursements and Payment Requests

Payment requests are for immediate cash needs and you may submit for reimbursement of eligible expenses as often as needed. However, the online payment request option will not be available until the start of the POP and you may only have one payment request pending at a time. The Program Office staff review each payment request submitted; approval of each submission is required therefore, please allow adequate time for processing. You will receive notification via the grant's Mail Center within the e-Grant application once the payment has been approved.

To access the payment request screen, please log onto the e-Grant system at <https://portal.fema.gov/famsVuWeb/home>, locate the FY 2013 SAFER grant, select manage grant in the drop-down menu, then select payment request. You will need to first need complete the SAFER personnel roster once the SAFER-funded positions are hired; the SAFER personnel roster is found on the payment request screen. Once the online roster is complete and you are ready to submit for reimbursement, you may then create a new payment request.

The main payment request screen will indicate the start date of the time period covered by the request. You will need to enter the end date in the field indicated; the end date should be the last day of the most recent payroll period for which you are seeking reimbursement. **Note:** the start date of the first payment request will be the beginning date of the grant's POP whether or not the SAFER-funded positions were hired on or before that date.

You should only submit reimbursement for full payroll periods paid during the reimbursement period rather than attempt to calculate the number of days worked in the period. This will reduce the number of calculations and save time and the possibility of error. Remember that compensation for hours worked in a firefighter's normal work schedule is reimbursable but overtime for holdovers, extra shifts, training, etc. is not.

When you enter the salary and benefits in the SAFER personnel roster, any money paid directly to the firefighter such as certification pay or education incentives should be considered salary. Amounts paid on behalf of the firefighter such as taxes, insurance or retirement contributions should be included in benefits. If the positions receive any special pay such as for holidays, that should be noted in the comments section of the payment request.

Also, please be advised that the system will not allow you to submit a payment request if a quarterly performance report or semi-annual financial report (SF-425) is past due, or if there are any other requests (i.e. payments or amendments) pending in the system.

Maintenance of Staffing Requirement

As a reminder, grantees must maintain operational staffing at the level that existed at the time of award as well as the SAFER-funded staffing throughout the POP.

In order to determine the required maintenance of staffing level and to monitor your SAFER grant for compliance, you must provide the Program Office a copy of your department's personnel roster in effect at the **time of award**. This list must include the name and rank of all paid **operational/firefighting personnel, in support of the department's NFPA 1710 or NFPA 1720 compliance**, who were in **full-time or job-share positions** at the **time of award**; administrative personnel may be listed as well but will not be counted in your staffing levels. Volunteer personnel, administrative civilian and paid-on-call/stipend personnel do not need to be included on the list.

For your convenience, a pre-SAFER roster template is attached to this email. Make sure your grant number and department name appear as the **file name** of the document, as well as at the top of the list and on any subsequent pages. This list should be sent via email to me no later than **January 27 2014**). If you are unable to

email the information, please contact me regarding other options. Please note that we will not be able to approve any payment requests or process any grant requests until the roster has been received and reconciled. Additionally, the required staffing levels will be confirmed with you and that information will be required to accurately complete your first quarterly performance report.

Performance and Financial Reporting

SAFER performance reports are to be submitted quarterly and are due within 30 days of the end of each of the grant's quarters. **Note:** quarters in SAFER are based on the grant's POP, not on the calendar or fiscal year.

The quarterly reports are a monitoring tool used by the Program Office to ensure grantees are meeting the staffing maintenance level requirements of the grant and for grantees to provide us with a snap shot of how the SAFER-funded positions are helping your department meet the applicable NFPA standards. If you have any questions when completing the quarterly reports, please do not hesitate to contact us.

Additionally, there is a required federal financial report, called the SF-425. This financial report will be due semi-annually based on the calendar year beginning with the period after the award is made. Reporting periods and due dates:

- January 1 – June 30; *Due July 31*
- July 1 – December 31; *Due January 31*

Once the due date has past you will not be able to submit any other requests until it is submitted through the e-online system. SF-425 Federal Financial Report (FFR) Filing Instructions can be found at <http://www.fema.gov/media-library/assets/documents/28389>

Records Management

All SAFER grantees should maintain complete records documenting the implementation of their grant activities and all expenditures. Many grantees find it helpful to set up notebooks or file folders containing the Funding Opportunity Announcement, grant FAQs, award package, all correspondence regarding the grant, and pertinent grant information such as: documentation of hiring practices implemented, documentation that medical physicals were given, NIMS compliance information, employment dates, and payroll records.

Communication between Grantee and Program Office

You should check the grant's Mail Center frequently for important messages, notifications, and to see comments from the Program Office. Under certain circumstances, e.g., upon release of requests or final approval of requests, an email generated by the e-Grant system will be sent to your grant's Mail Center as well as to the primary contact listed for your department. A link to a new (unread) message for your SAFER grant can be found in the Mail column on the Status page. (This is the page that opens once you have logged into the e-Grant system.) Once the message has been read by you or any of the other grant contacts from your department, it is automatically saved in the grant's Mail Center. The Mail Center can be accessed from the menu bar near the top of the Status screen.

Some grantees have noticed that emails sent from the e-Grant system are blocked. To prevent this you can update your computer's browser security settings to receive email from firegrants@dhs.gov, afg@dhs.gov, and EOPS@dhs.gov. Please note, however, that email addresses with a ".ci" extension may not accept our system-generated emails.

Additionally, please be advised that the e-Grant system ONLY supports Internet Explorer (IE) browsers (IE 6 or higher); do not use any other browsers than IE when entering your information. Do not have multiple browsers ("windows") open when entering your information, even if you are using IE. There are several known problems entering information using non-IE browsers, or having multiple browsers open, including but not limited to:

system failure to recognize correct information, system failure to capture and retain correct information, system functions like “cut and paste” being disabled and system resources like Help screens or drop down menus being unavailable

Please be sure to include your grant number on all correspondence and messages.

Finally, it is important to keep me updated if you are experiencing fiscal distress or any other issue that will hinder your ability to meet all SAFER grant requirements during the POP.

Thank you for participating in the SAFER grant program and congratulations again on your award!

Thank you,

Melissa

Melissa Harrington
U.S Department of Homeland Security/FEMA
Fire Program Specialist
Assistance to Firefighters Grant Program
Grant Programs Directorate
800 K St. NW
Techworld Building, Room 5057-2 South Tower
Washington, DC 20472 - 3620
Melissa.T.Evans@fema.dhs.gov
202.786-9981 office
Help Desk 1866-274-0960
www.fema.gov/firegrants

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Authorization to Advertise for Bids for Montgomery Township
Community/Recreation Center Project

MEETING DATE: January 27, 2014

ITEM NUMBER: #19

MEETING/AGENDA: ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

This matter requests approval for advertisement and solicitation of bids for the construction of an approximately 39,000 square foot Community/Recreation Center for Montgomery Township to be located at 1030 Horsham Road.

A copy of the Advertisement and Notice to Contractors for the project is attached which outlines the Prime Contracts being bid, the Bid timetable, cost for obtaining the bid plans/specifications and requirement for Bid Security. The project is subject to the provision of the Pennsylvania Prevailing Wage Act, the Steel Products Procurement Act, the Reciprocal Limitation Act, the Trade Practices Act and the Separations Act. Under the Separations Act, bids will be received for five contracts including contracts for General Construction, Electrical Construction, Plumbing Construction, Mechanical Construction and Fire Protection Construction.

The following timetable has been proposed for the project:

- Board of Supervisors authorize to put the project out for bid at the Public Meeting on January 27, 2014.
- Project Bidding to start on January 30, 2014.
- Bids received, opened and read aloud on February 28, 2014.
- Award of the 5 Prime Contracts in March or April, 2014.
- Estimated Construction start date in May 2014.
- Estimated Construction period of one (1) year.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

The Board of Supervisors awarded the contract for the design work of the Center on April 22, 2013.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The estimated cost for the project is \$11,460,250. Funding for the construction of the Community /Recreation Center has been established using Bond Proceeds in the amount of \$7,875,250, Reserve Fund in the amount of \$3,335,250 and Grant Funds for the Accessible Playground and Spray Park in the amount of \$250,000.

RECOMMENDATION:

Authorize advertisement of the bid specifications.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the Township Manager to advertise for bids for five (5) prime contracts for the construction of an approximately 39,000 square foot Community/Recreation Center. Said bids will be due by February 28, 2014 at 2:00 pm prevailing time at which time they will be publicly opened and read.

MOTION: _____ SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

**ADVERTISEMENT FOR BIDS – NOTICE TO CONTRACTORS:
MONTGOMERY TOWNSHIP COMMUNITY CENTER**

Sealed bids, in duplicate, will be received at the Township Building, 1001 Stump Road, Montgomeryville PA, until 2:00 PM, prevailing time on February 27, 2014 for the construction of an approximately 39,000 square foot Community and Recreation Building. Bids shall be marked: New Community Center, Attn: Larry Gegan. Bids will be publicly opened and read aloud at approximately 2:00 PM. Bids will be received for the following construction contracts:

- A. General Construction
- B. Mechanical Construction
- C. Electrical Construction
- D. Plumbing Construction
- E. Fire Protection

A non-mandatory Pre-Bid Conference will be held at the Township Building at 9:00 AM, prevailing time on February 7, 2014. A site tour will be conducted after the conference. The purpose of the meeting will be to address and consider all questions posed by bidders and disseminate timely information. The meeting will be open to all prime contractors and subcontract bidders. All information given at this meeting will be considered part of the contract documents, via addendum, and is to be included in the bids.

Beginning January 30, 2014 at 9:00 AM plans, specifications and other documents constituting the Bid Documents may be examined without charge at the Township Building.

Contractors must obtain Plans, Specifications and Bid Documents at the Township Building by providing a check in the amount of \$25.00 per CD made payable to Montgomery Township. The CD will contain PDF files of drawings and specifications constituting the Contract Documents. The cost of the bid documents CD is non-refundable. All questions must be addressed to the Architect: Jonathan Trump at Kimmel-Bogrette Architecture + Site, 151 East Tenth Avenue, Suite 300, Conshohocken, PA 19428, telephone 610-834-7805, fax 610-834-7815, email jtrump@kimmel-bogrette.com. All Requests For Information (RFI) must be submitted

in writing to be considered. No RFI's will be considered after the date indicated at the pre bid meeting.

Bids must be accompanied by bid security in the amount of 10% of the Base Bid in one of the following forms naming Montgomery Township as payee or obligee as applicable: certified check, bank cashier's check, letter of credit, or bid bond in the required form by a corporate surety authorized to do business in the Commonwealth of Pennsylvania and acceptable to the Township.

This project is subject to the provisions of (a) the Pennsylvania Prevailing Wage Act as amended; (b) the Steel Products Procurement Act - only steel products permitted thereunder shall be used or supplied in performance of the Contractor Subcontracts hereunder; (c) the Reciprocal Limitations Act, Act 146 of 1986, which prohibits the use of supplies, equipment or materials manufactured in a state or territory which discriminates against the purchase of such supplies, equipment or materials manufactured in the Commonwealth of Pennsylvania in said state or territory's public buildings and other works; (d) the Trade Practices Act of July 23, 1968, P.L. 686 prohibiting use of aluminum or steel products made in a foreign country that discriminates against such products manufactured in the Commonwealth of Pennsylvania; (e) Montgomery Township shall require the submission of a Non-collusion Affidavit with the Bid. (f) the Pennsylvania Human Relations Act of 1955, P.L. 744, No. 222, as amended, which prohibits any bidder from discriminating against any employee, applicant for employment, contractor or any other person because of race, color, religious creed, ancestry, national origin, age or sex; and (g) the Americans with Disabilities Act (Public Law 101-336).

Montgomery Township shall award the contract to the lowest responsible and responsive bidder or shall reject all bids within 90 days following the date of bid opening, and no bidder may withdraw its bid before the expiration of such 90 day period; provided, however, that if the award of the contract is delayed by required approval of another governmental agency, the sale of bonds, or the award of a grant, Montgomery Township shall reject all bids or award the contract to the lowest responsible and responsive bidder within 120 days of the date of bid opening, and no bidder may withdraw its bid before the expiration of such 120 day period. 30 day extensions of the date for the award of the contract may be made by the mutual written consent of Montgomery Township and the lowest responsible and responsive bidder. Bids may be withdrawn after opening only as set forth in PA Act 4 of 1974.

Successful bidder will be required to furnish and pay for satisfactory Performance and Payment Bonds in an amount equal to one hundred percent (100%) of the contract price and is also required to furnish a Qualification Statement. **A Maintenance Bond in the amount of 10% of the project cost for a period of one year will also be required at the completion of the project.**

The accepted bids will be awarded by the Montgomery Township Board of Supervisors at a subsequent board meeting. Montgomery Township reserves the right to reject any or all proposals or parts thereof or items therein and to waive any defects or irregularities in the proposals. The Township reserves the right to select the bid which it deems to be in the best interest of the Township.

Larry Gregan, Township Manager



FUTURE HOME OF

MONTGOMERY TOWNSHIP
COMMUNITY & RECREATION CENTER

TOWNSHIP OF MONTGOMERY
TOWNSHIP OF MONTGOMERY
TOWNSHIP OF MONTGOMERY
TOWNSHIP OF MONTGOMERY

KIMMEL FOREST



KIMMEL BOGRETTE

Architecture + Site

Since the Last Update KBA has:

- 99% complete the Architectural, Structural, Mechanical, Electrical, Plumbing and Civil Engineering plans and specifications.
- Completed the Technology and Security designs and specifications.
- Completed the selection of the interior materials, finishes and colors.
- In the process of finalizing the water service with NWWA.
- Preparing the Bidding Documents for release on 1/30/14.



MONTGOMERY TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA



Updated Site Plan

Grant Received for the Accessible Playground!



Spray Park / Playground



Proposed Building Image

Aerial View

Exterior Materials



Wood look components proposed as phenolic panels to be sympathetic with the existing wood on the township building.



Exterior Materials - Phenolic Panels



Exterior Materials



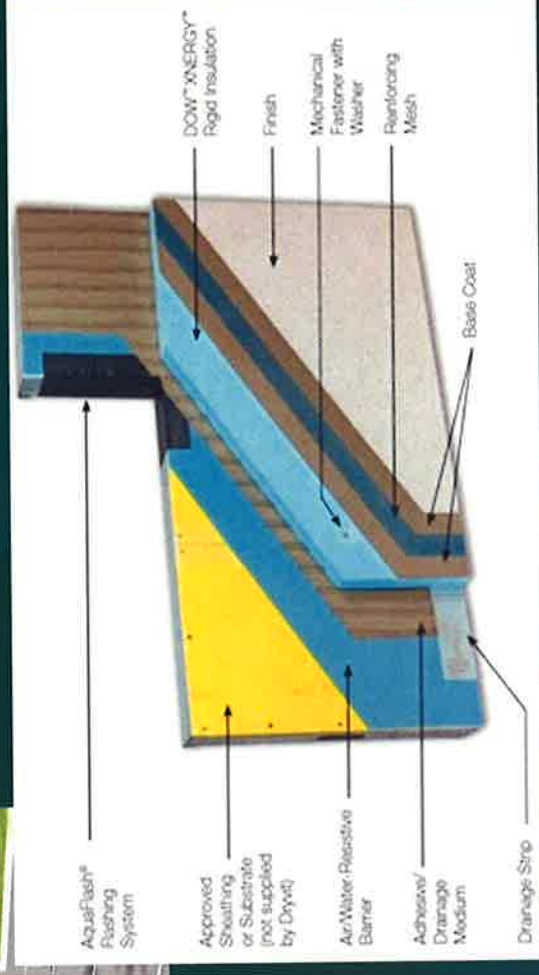
Blue areas on the building are proposed to be metal panels

Exterior Materials – Metal Panels

Exterior Materials

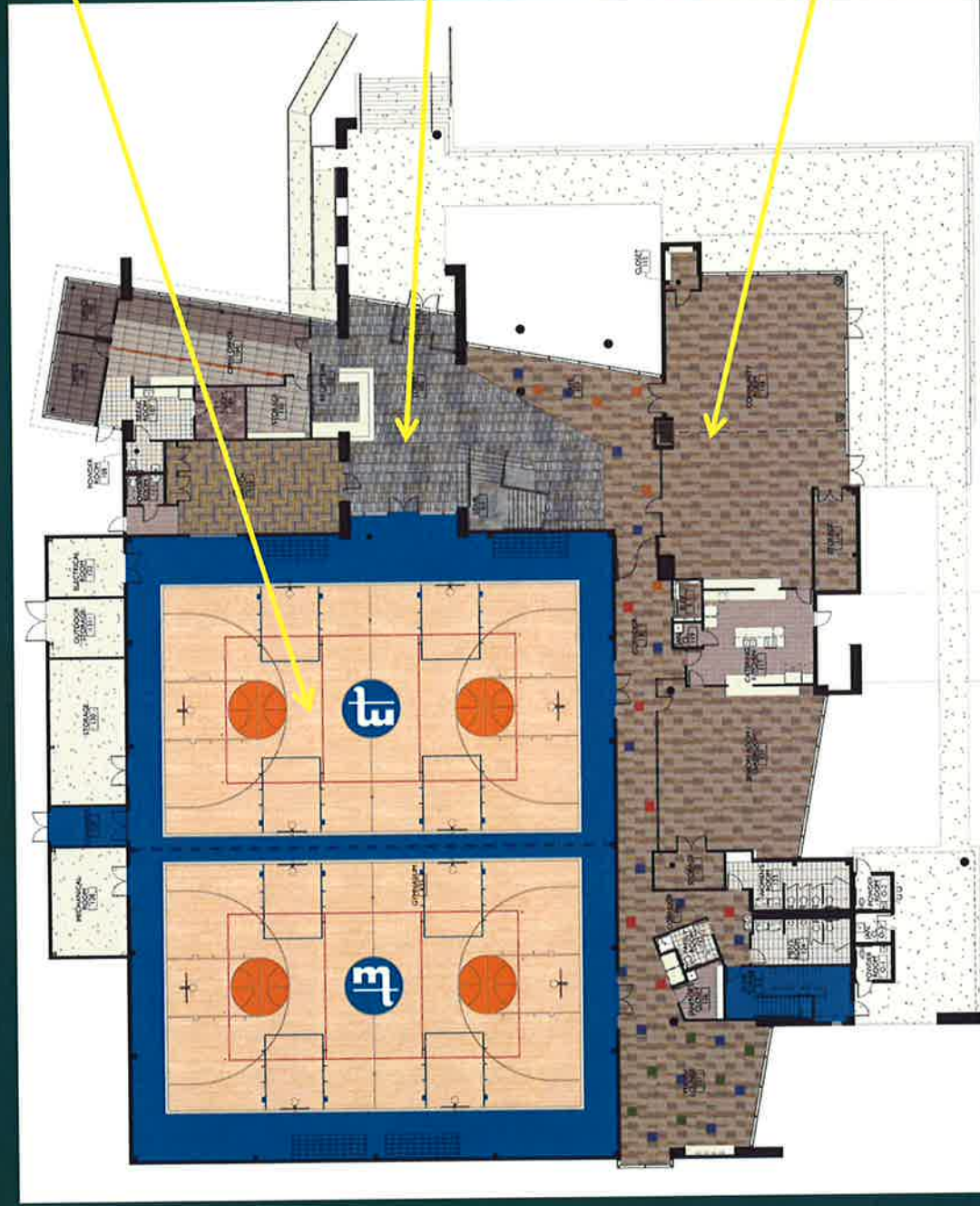


White areas on the building are proposed to be synthetic stucco otherwise known as Dryvit or EFS (exterior insulation & finish system).



Exterior Materials - Synthetic Stucco

Interior Materials



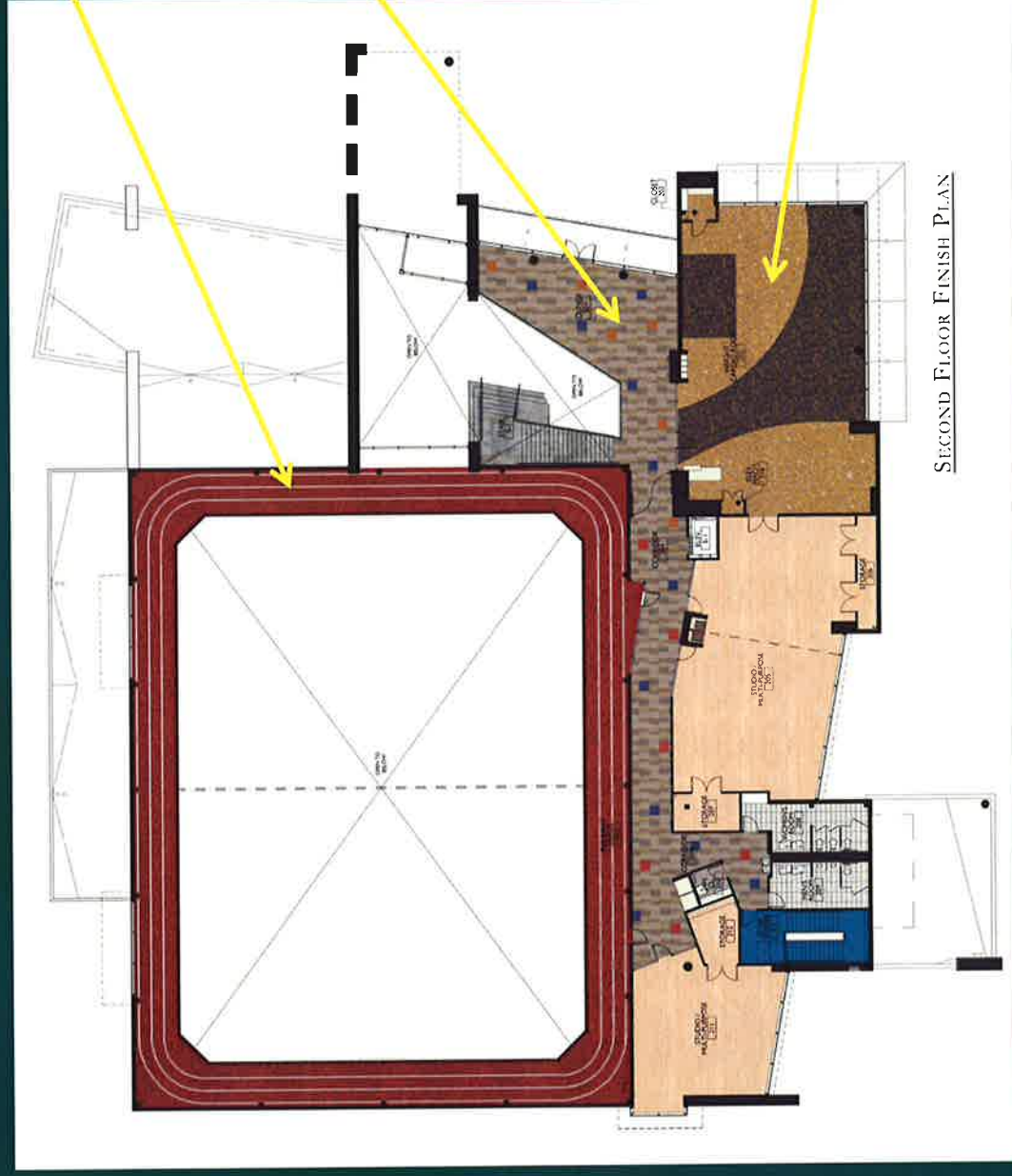
Athletic Flooring
for Gymnasium

Ceramic Tile for
Lobby

Carpet for Public
Spaces

First Floor

Interior Materials



Athletic Flooring
for Track

Carpet for Public
Spaces

Athletic Flooring
for Exercise
Spaces

Second Floor

Project Cost and Financing Plan

- Estimated Project Cost - \$11,460,250.
- Financing Sources
 - Bond Proceeds - \$7,875,000
 - Available Capital Reserve Funds - \$3,335,250
 - DCED Grant for Accessible Playground and Spray Park - \$250,000.
- Grant Funding Opportunities - RACP Grant for \$5.0M
 - in application process.



Schedule

- Board of Supervisors can elect to vote to put the project out for bid at the Public Meeting on January 27.
- If approved the Project Bidding will start January 30.
- Bids will be received, opened and read aloud on February 28.
- If the project is on budget the BOS could vote to award the 5 Prime Contracts in March or April.
- Construction could begin in May.

Questions?



**MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY**

SUBJECT: Consider Authorization to Submit RACP Business Plan for Grant – Community Recreation Center

MEETING DATE: January 27, 2014

ITEM NUMBER: #20

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: xx Policy: Discussion: Information:

INITIATED BY: Stacy Crandell **BOARD LIAISON:** Joseph P. Walsh, Chairman
Assistant to the Township Manager 

BACKGROUND:

Every two years, the Pennsylvania General Assembly develops a Capital Budget Bill which provides an opportunity for local governments/redevelopment authorities to submit capital budget requests for legislative authorization and possible future funding consideration by the Governor's Office.

The Redevelopment Assistance Capital Program (RACP) is a Commonwealth grant program administered by the Office of the Budget for the acquisition and construction of economic, cultural, or civic improvement projects. In order to be considered for possible funding by the Governor's Budget Office, a project must first be approved by legislative authorization in a Capital Budget Bill passed by the General Assembly and signed into law by the Governor.

The total cost for an RACP project must be at least \$1 million and the Township would have to provide a 50% match. Any project that receives funding requires payment of prevailing wage rates. This RACP is a reimbursement-based grant program, which would require that the Township pay the expense and subsequently submit to Budget Office for reimbursement.

In December 2012, the Board of Supervisors authorized Township Staff to submit a Capital Budget Request for the construction of the Community Recreation Center at the corner of Stump and Horsham Road. The request was for \$5 Million for the construction of the Community Recreation Center.

On March 13, 2013, Senate Bill 680 was introduced, which included the list of projects that were seeking funding through the RACP Program. In October 2013, both the House and Senate approved the bill. On November 2, 2013, Governor Corbett signed Senate Bill 680. The Township's project for Community Recreation Center was included in this list.

On November 25, 2013, the Board of Supervisors approved the proposal from Direction Associates for the preparation of the RACP Grant documents including the Business Plan and the Application for the Community Recreation Center.

The Township was notified that the RACP Funding Round for Business Plan submissions opened on January 6th and are due on February 7th. Township Staff and Direction Associates have been working on this business plan submission for the past several weeks.

The Business Plan for the \$5 million grant for the Community Recreation Center is completed and ready for the Board's review and approval.

Following the Business Plan Submission, there is a mandatory 30-day Public Comment Period. After the public comment period ends on March 16th, the Office of the Budget Staff will perform a two-level review

of the Business Plan. Then the plan will be scored by the different selection criteria and then it is sent to the Selection Committee, which includes agency members from the following departments:

- Department of Labor & Industry
- Department of Revenue
- Department of Banking
- Department of Community and Economic Development
- Governor's Policy Office
- Office of Legislative Affairs.

If the project is selected, based on final approval from the Governor, an Award Letter will be sent detailing the amount of the RACP award and instructions to submit a formal application for the RACP Grant to the Office of the Budget for further processing.

There is no definite timeline for when notifications will begin.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

In Spring 2012, Montgomery Township acquired the 12-acre parcel at the southeast corner of Horsham and Stump Roads. In March 2012, the Township solicited proposals from qualified firms for a Needs Assessment and Feasibility Study for a community center proposed to be built on the site and received proposals from 20 firms. In June 2012, the partnership of Kimmel Bogrette Architecture and Ballard King was selected to undertake the Needs Assessment and Feasibility Study.

In December 2012, the Board of Supervisors authorized the Township to submit a Capital Budget Request for a Redevelopment Assistance Capital Program (RACP) Grant Program through Senator Greenleaf's Office.

In November 2013, the Board of Supervisors approved the proposal from Direction Associates for the preparation of the RACP Grant documents including the Business Plan and the Application for the Community Recreation Center.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Direction Associates charges an hourly rate of \$125 (not exceed \$6,000 monthly). If the Township is successful, a percentage of 1 % of the grant awarded to the Township, would be payable to the firm.

RECOMMENDATION:

Township staff recommends that the Board of Supervisors approve the RACP Business Plan and authorize the submission to the Governor's Budget Office.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize Township Staff to submit the RACP Business Plan to the Governor's Budget Office in order to be considered for a \$5 million grant for the Community Recreation Center.

MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

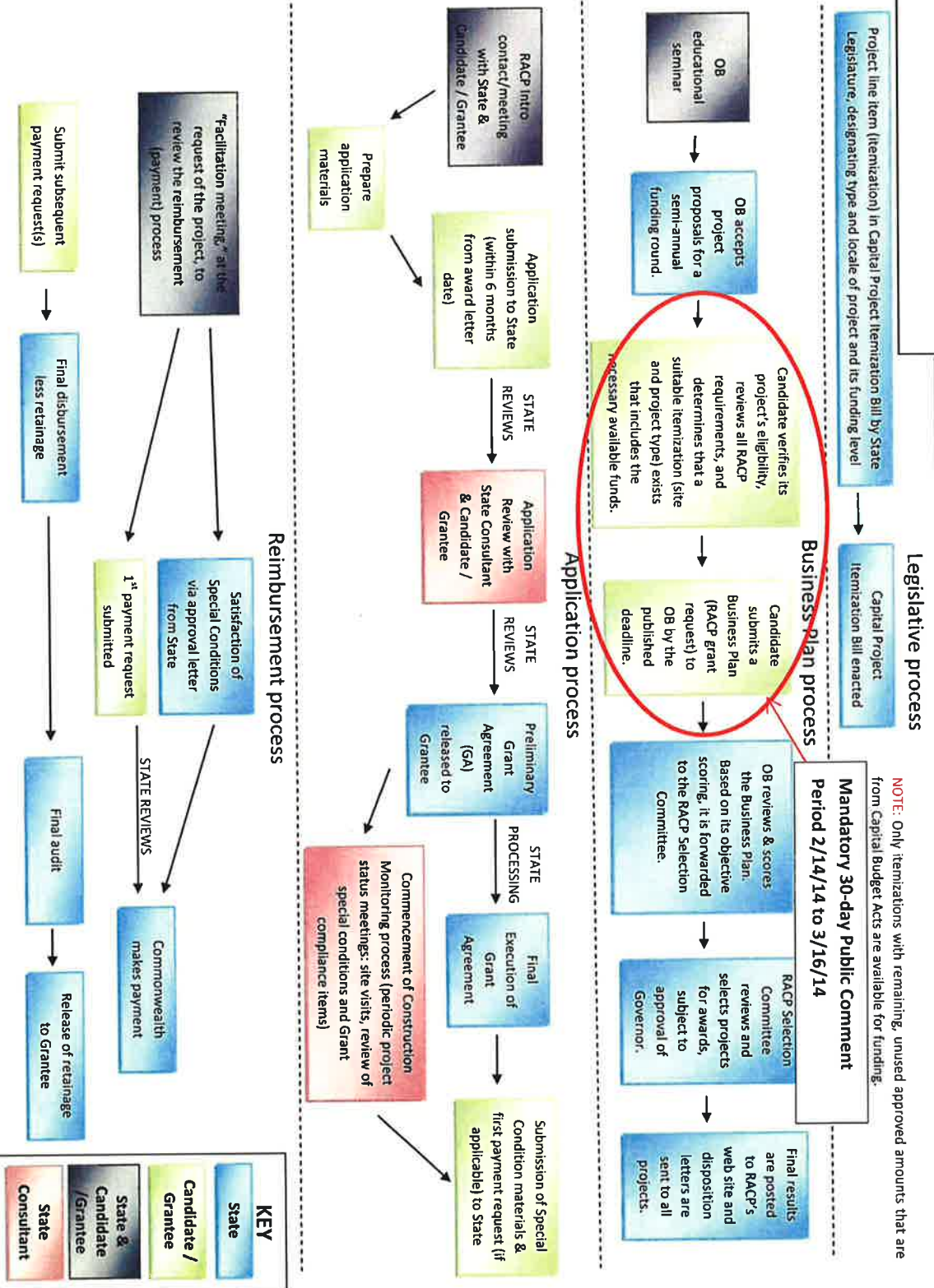
DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Business Plan Submissions are due February 7, 2014!

Direction Associates and Township Staff working on RACP Business Plan and it will be on the agenda for Monday's 1/27 BOS Meeting for approval.

REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM (RACP)

Version 11/19/12



RACP Funding Round Schedules

Each year, approximately \$125 million of Redevelopment Assistance Capital Program Grant funding will be available for eligible capital projects. Please see the schedule below:

Year 2014 Round 1:

	<u>Begin Date</u>	<u>Deadline Date</u>
Educational Seminars: To RSVP, click here . Please note which seminar you are attending.		
Omni Bedford Springs Resort (Bedford County) 2138 Business 220 Bedford, PA 15522 http://www.omnihotels.com/findahotel/bedfordsprings	Wednesday, January 15, 2014 10:00 AM	
Marywood University (Lackawanna County) 2300 Adams Avenue Scranton, PA 18509 McGowan Community Room in the Swartz Center for Spiritual Life (Building) http://www.marywood.edu/virtual_tour/directions http://www.marywood.edu/virtual_tour/building-directory http://www.marywood.edu/virtual_tour/parking (utilize parking lots L and Q)	Wednesday, January 22, 2014 10:00 AM	
Submission of Business Plans	January 6, 2014	February 7, 2014
Mandatory 30-day Public Comment Period	February 14, 2014	March 16, 2014
Notifications Begin	TBD	
Selection results posted to website	TBD	
Awardees' confirmation of acceptance of award	Receipt of award letter	30-days post receipt of award letter
Application Submission	Date of award letter	6 months from Award Letter date

Business Plan
for a Redevelopment Assistance Capital Program
(RACP) Grant
from the Commonwealth of Pennsylvania
through the Governor's Office of Budget

DRAFT

Project Name:
**Montgomery Township Multi-Purpose
Recreation and Community Center**

Candidate:
Montgomery Township

Award Amount Requested:
\$5,000,000

DRAFT

Municipality, County of Project:
Montgomery Township, Montgomery County

Year & Round Submitted for:
2014 – Round 1

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TAB 1. Project Eligibility Requirements

TAB 1. PROJECT ELIGIBILITY REQUIREMENTS

Capital Budget Act itemizations requested to be used for this project:

Row (line) No. from Excel File	County	Municipality	Act No. & Authorization (Effective) Date	Act Description	Act Amount	Available Amount	Requested Amount
Line# 4359 Item# 8549	Montgomery County	Montgomery Township	2013-085 11/1/2013	Infrastructure, redevelopment and construction of multipurpose recreational community center	\$5,000,000	\$5,000,000	\$5,000,000
				Totals if using multiple itemizations⇒	\$5,000,000	\$5,000,000	\$5,000,000

A Project Labor Agreement (PLA) will be utilized for the construction related jobs in this project.

TAB 2. PROJECT DESCRIPTION

TAB 2. PROJECT DESCRIPTION

Project Name: Montgomery Township
Multi-Purpose Recreation Community Center

Address of Project Site: 1030 Horsham Road, Montgomeryville, PA
At the South-east Corner of Stump Road and Horsham Road
Montgomery Township, Pennsylvania

Municipality - Project Site: Montgomery Township

County of Project Site: Montgomery County, Pennsylvania

State Representative of Project Site

Name: Honorable Senator Stewart Greenleaf
Address: Senate Box 203012
Harrisburg, Pennsylvania 17120-3012
District #: Senate District #12

State Senator of Project Site

Name: Honorable State Representative Todd Stephens
Address: 515 Stump Road
North Wales, Pennsylvania 19454
District #: House District #151

Specific Project Description:

Overall:

Montgomery Township is a community in Eastern Montgomery County covering 10.82 square miles in area. Based on the 2010 Federal Census data, the Township has a population of approximately 24,600 people and has been one of the fastest growing municipalities in Montgomery County over the past several decades offering a wide variety of housing, good retail opportunities and a strong office and industrial base.

The Township Park and Recreation system includes 15 park sites totaling 396 acres with 11 of the sites offering extensive active exterior recreation opportunities. These include playgrounds, soccer fields, baseball / softball fields, basketball courts, tennis courts, street hockey and trails. The new section of Route 202 (section 700) has recently been completed and includes a walking / biking trail running through the heart of the township. This trail will provide a link from Welsh Road to Doylestown. In addition, the Township owns an additional +/- 350 acres of open space to be used for passive recreation.

Parks and Recreation Department currently offers a wide variety of recreational programs for all age groups throughout the year including Kids University summer camp program. Due to the limited availability of indoor programming space, summer camp is held at Montgomery Elementary which is not air conditioned. Other indoor recreation programs are held in the 2 community rooms and the public

meeting room in the Township Building which is not ideal as these spaces are also used by various township committees, civic groups and others.

In late 2011, the Board of Supervisors undertook a project to evaluate the feasibility of constructing a recreation/community center to serve the residents of Montgomery Township. While a longstanding priority of the Board, the impetus for the project started with the Township's ability to acquire a 12 acre parcel of ground located at the southeast corner of Horsham Road and Stump Road. This property was originally slated for development with 80,000 square feet of office space, but became available in late 2011 when the developer abandoned the project and the property was acquired by Univest Bank through foreclosure. Negotiations with Univest Bank resulted in the Township acquiring the site and provided the Township the opportunity to pursue development of such a facility.

The Township has completed the acquisition of the 12+ acre parcel across the street from the municipal building at 1030 Horsham Road (corner of Stump and Horsham Roads) that was originally approved for office building development. The Township has embarked on the effort of creating a multi-purpose indoor recreation community center at this location. In order to achieve this vision, Montgomery Township and their professional consultants have engaged the citizens of the community and developed a plan for a 39,000 square foot recreation and community center.

Proposed RACP Fund usage:

Montgomery Township recognized that this project is a substantial financial project for a community of our size. Working with our State Senator Stewart Greenleaf and State Representative Todd Stephens, Montgomery Township officials recognized that they would best be able to achieve the completion of this project by leveraging their own funds with the participation in the State Redevelopment Assistance Capital Program (RACP) as this program stated purpose is specifically for the acquisition and construction of regional economic, cultural, civic, recreational, and historical improvement projects. Montgomery Township was successful in having this project included in the 2013 State Capital Budget.

At this point in time, Montgomery Township has completed land acquisition (\$1,500,000) of the 12+ acre site for the facility and secured construction funds in the amount of \$7,875,000 through bond issue. The plans for the facility have been completed and the project is schedule to go to bid. What is necessary at this point is the additional funding of \$5,000,000 to be committed to by the State through the RACP for construction of this facility. The result of this joint and cooperative funding effort is an attractive facility which will provide recreational and community cultural opportunities and services to the Montgomery County and Bucks County region.

The following Statements and Project Goals were developed as part of the Feasibility study found in Appendix 1. As they are important guiding principles for this project, we have restated them here.

Township's Mission Statement:

The mission of Montgomery Township's government is to promote and enhance the quality of life of our residents, the vitality of our neighborhoods, and opportunities for business by striving for excellence and value in all services provided by the Township. The needs, interests and desires of the residents, businesses and taxpayers provide the guidance for the Township officials and employees as we create and implement policies and services for the community and its visitors. Vision, sensitivity, and respect are necessary as we balance the many needs of the community groups and provide cost effective, efficient and responsive government.

Township's Project Mission Statement:

The mission of Montgomery Township Multi-Purpose Recreation and Community Center is to serve the best interest of all our residents by providing and maintaining a secure environment that enhances the quality of life for the individual and the community as a whole. As a Board, we pledge to be a dynamic and responsive group that will strive to provide the most efficient and effective decisions for Montgomery Township. As we look to build our Community Recreation Center we will make every effort to select concepts that meet or exceed our citizens' expectations, implement improvements that best preserve the natural environment, advocate for design that makes the most of our available resources and to provide a facility that serves a wide range of ages and recreation interests.

Project Goals

In undertaking the evaluation of the project, the Board set the following goals: that the facility would be a multi-purpose recreation/community center that meets the needs of a broad range of Township residents of all ages and abilities; that there would not be any tax increase to fund the debt service payments for construction of the facility; and, that the operation of the facility would be funded from revenues generated by the users of the facility.

To better inform how the project has been designed, a series of "Core Values" are defined to which each decision has responded.

Vibrant:

The Community Recreation Center will be vibrant because it will be occupied. It will be occupied because it will be the "place to be" in the Township. It will be that place because it will have the right spaces, places, functions and environment to draw people in, keep them there and keep them coming back. To do this the facility will be anchored by buildings of the services that the Township provides and provide amenities for all ages.

Flexible:

In order to fulfill the need within the means available to the Township the place and its spaces must remain flexible. Flexible to house many uses and programs; flexible to welcome the diverse needs of the community and flexible to respond to changing desires. With this in mind we will search for ways to make each part of the Community and Recreation Center defined enough to inspire yet flexible enough to meet the "wants and the needs of the day."

Fiscal Responsibility...

The heart of this entire effort is to maintain a financially strong and stable Township. Success in achieving this goal will lie in design and execution that spends dollars wisely up front, that considers long-term expenses for energy and maintenance and that considers opportunity to generate revenue with the new Community and Recreation Center. This goal demands and the design will deliver an extremely efficient plan where most spaces will serve multiple uses. The concept and design will provide a “win-win” where the impact will have an exponential relationship to the funds invested.

Sustainable Sustainability...

At the new Community and Recreation Center Fiscal and Environmental Sustainability are not afterthoughts, not added on, and not trends to which “lip service” is paid. Instead, Sustainability is at the core of every decision to be made and every design intervention to be considered. The facility must be flexible to house programs that will attract attention, activity and revenue while environmental stewardship is visible, tangible and real.

Beacon and Brand...

The new Community and Recreation Center will be a bright beacon in the community. It will shout out activity, vitality and service. It will be a physical metaphor for providing and maintaining a secure environment that enhances the quality of life for the individual and the community.

TAB 3. ECONOMIC IMPACT

TAB 3. ECONOMIC IMPACT

		Estimated within 1-year after project completion
Data:		
A.	NEW Jobs:	
1.	NEW permanent direct jobs from positions being CREATED, or vacant ones being filled.	
a.	Full-time jobs	5
b.	Part-time jobs - For scoring purposes, 2.5 part-time jobs are considered a Full Time Equivalent (FTE). OB will calculate FTEs.	
2.	"NEW" permanent direct jobs TRANSFERRED TO PA FROM OUT OF STATE. "NEW" for this entry's purpose <u>only</u> includes existing, filled positions that will be transferred into PA from out of state.	
a.	Full-time jobs	
b.	Part-time jobs - For scoring purposes, 2.5 part-time jobs are considered an FTE. OB will calculate FTEs.	
B.	RETAINED permanent direct (non-construction) jobs. "RETAINED" for this purpose includes existing jobs, currently located elsewhere in PA or existing jobs retained at a current employment site that will be lost without the progression of this project.	
1.	Full-time jobs	3
2.	Part-time jobs - For scoring purposes, 2.5 part-time jobs are considered an FTE. OB will calculate FTEs.	
C.	Number of permanent INDIRECT jobs created by support/supplier industries and secondary industries attracted by the project. Must supply multiplier basis used by the project.	36
D.	Number of non-permanent direct (CONSTRUCTION) jobs created by the project.	55
E.	MEDIAN ANNUAL WAGE for all NEW permanent direct full-time jobs:	\$55,266
F.	Provide the PER CAPITA INCOME for the project's county per the U. S. Census Bureau at the following link: http://quickfacts.census.gov/qfd/states/42000.html	\$41,330
G.	Total STATE TAX GENERATION (payroll, sales, corporate, etc.).	
	Prior to project	
	\$0	\$180,611

Narratives and documentation in support of data provided in Tab 3's "Data" section

Sections A through E Jobs and Wage Data:

Montgomery Township has prepared an extensive "Community and Recreation Center Needs Assessment and Feasibility Study" for the planned facility. It is this document that provides detail about Personnel staffing levels, salaries, commodity purchases, contractual expenditures and cash flow projections to be expected with the operation of this facility. This information is included by reference in this Business Plan and the study is attached to this plan as an appendix (See Appendix 1).

Multiplier data for indirect jobs created was derived utilizing the Regional Input/Output Modeling System (RIMS II) developed by the US Department of Commerce, Bureau of Economic Analysis. Under NAICS code 713940, Fitness and Recreational Sports Centers, every \$1 of expenditure into the region results in \$2.4944 in additional output that occurs as a result of the facility. In addition, for every \$1 million of expenditure in the region, a total number of jobs that occurs in all industries are 37.5693 additional jobs. Based upon the projected operational expenditure of \$979,055 annually from the operations of the Montgomery Township Multi-purpose Recreation and Community Center, it is projected that an additional \$2,442,155 will be expended in the region and that an additional 36 jobs will be created. This data projection is supported by additional analysis of the Economic Policy Institute.

Section G State Tax Generation Data:

The current state of the property is vacant undeveloped land which is producing \$0 in State revenue. Our estimates of post development State Revenue is based primarily on employment activity at the site as the Township is Tax exempt for commodity purchases. Construction activity is estimated to create 55 non-permanent construction jobs at the site. At an average salary of \$50,000 annually working on average for 6 months on this project results in \$42,212 in Payroll tax to the State. $(55 \times \$50,000 \times 1/2 \text{ year}) \times .0307 = \$42,212$

Longer term State Revenue generation will come from the staff that is projected for employment at the Center. Per pages 59 and 61 of the Feasibility study there will be 5 new full-time employees and 7 part-time positions created. Total expenditure for these positions is projected at \$280,800 annually for the 5 full-time and \$353,255 for the 7 part-time positions. This equates to a total annual expenditure of \$634,055 and annual State tax generation of \$19,465. A minimum of 10 years of operations project a State tax revenue of \$194,465 and likely far more. It is the combination of these projections that we have provided on the Tab 3 table showing only the first year.

If one takes into account the indirect Jobs and additional revenue expenditure in the region, an estimate of additional State income tax can be made assuming wages equal to the median State income of \$41,330. Those 36 jobs x \$41,330 x .0307 would generate an additional \$45,678 in State tax revenue.

Lastly, if retail sales tax is paid on the secondary regional revenue figures, this would generate an additional \$73,265. This is derived by assuming that of the additional \$2,442,155 will be expended in the region, 50% of that figure will be subject to sales tax. This means that a 6% sales tax would be collected on 1,221,078 of revenue expended resulting in the collection of an additional \$73,265 for the State of Pennsylvania.

As a result the following State revenues are expected to be generated as a result of this project:

Construction State income tax	\$42,212
Recreation Center Employment Tax	\$19,465
Secondary Job State income tax	\$45,678
Sales tax on secondary regional revenue	\$73,265

Attestation:

I certify that the representations made in the above schedule and corresponding attachments and supplementary information are to the best of my knowledge, complete, and accurate.

Signature	Title	Date
Name (print or type)	Entity	

TAB 4. COMMUNITY IMPACT

TAB 4. COMMUNITY IMPACT

A. Reclamation or the redevelopment of a blighted area or a Brownfield site:

The Site location for the proposed Montgomery Township Multi-Purpose Recreation Community Center was originally planned for office development. Due to the economic downturn of the past several years, this project was terminated and the property entered into foreclosure and was eventually acquired by the lending institution through which it was financed and placed back onto the market. It was at this point that Montgomery Township purchased the subject property from the bank. While not a brownfield, this site had begun earth moving and construction of the sediment basin and was left in a fairly unattractive and blighted condition when entering foreclosure. A great positive development for this project will be the removal of this sub-standard and incomplete blighting property condition from the heart of our community. This project is expected to utilize the drainage impoundment basin on site as part of the storm water management plan for the project and will result in a significantly improved visual and environmental condition post development compared to its condition today.

B. Economic health of the project site's county

1. County unemployment higher than state average:
NOT APPLICABLE
Current County unemployment rate (<6.4%) is below Pennsylvania average of 7.3%
2. Declining population in county:
NOT APPLICABLE
Montgomery Township has a growing population requiring more services and recreational opportunities.
3. County per capita income below the state median income:
NOT APPLICABLE
Montgomery County has a Per Capita Income of \$41,330, above the Pennsylvania Per Capita income level of \$28,190
4. NOT APPLICABLE - Project location in a KOZ, KOEZ, KIZ, KSDZ, EZ or KOIZ-designated area:
Project is not within a State Tax Incentive Program area.

C. Quality of life

1. Creates or improves Civic, Cultural or Recreation Facilities:

The primary purpose of this new flexible multi-purpose recreational community center is to create and enhance civic and recreational opportunities within the community particularly for groups that have been traditionally underserved by the existing recreational opportunities currently available in the community. Having indoor recreational space will be helpful for both younger residents, as well as the older aging population of Montgomery Township and allow for programs that we currently cannot provide due to a lack of space and facilities.

2. Improves Commercial/Retail/Mixed-use Buildings in a downtown or core area:

The construction of this facility will have direct impact on the Montgomeryville Industrial Commons Business Park that is located directly adjacent to this proposed facility. It will offer a location where employees of the many businesses located in the park a close and safe place to exercise during lunch hour or other break times. Companies that are located in this Light industrial area include the corporate headquarters of Teva Pharmaceuticals, PMI, ST Microelectronics, ClosetWorks, Mid-Atlantic Packaging, Aztec Products, BSI Corporation, TRC Electronics, Grinnell Fire Protection, Tegrant Corporation and a branch of the Goddard School, as well as many others.

3. Addresses immediate/urgent issues to improve the quality of life:

Recreational opportunities are one of the key quality of life issues for residents in a growing community. Providing adequate recreational facilities and opportunities gives our adolescent population a positive outlet and provides our older population an opportunity to interact and socialize while keeping fit. Of greatest benefit is the mixing of these two groups.

4. Addresses issues that could have a negative impact on the quality of life:

Currently this site is a vacant and largely undeveloped property that has been in a poor state of maintenance since it went through the foreclosure process. By developing this facility, we will be adding an attractive and needed Community facility to the heart of our municipality.

D. Regional impact

1. Consistent with an existing revitalization plan:

This proposed construction is consistent with Montgomery Township Park and Recreation plans and fits within the use confines of our most recent Township Comprehensive Plan update.

2. Joint effort involving multiple municipalities:

This project has not involved adjoining municipalities at this point, although once constructed it has the potential to serve persons from surrounding communities and will be a link along a multi-municipal path system that is being developed within the region.

3. Public engaged in the development of the project:

On July 11, 2012, Montgomery Township and Project Architect Kimmel Bogrette along with consultant Ballard King and Associates, held a public meeting to solicit input from residents and interested members of the Community about the proposed Recreation and Community Center. During the development of the proposed plan, the Township website has provided continuing updates as to the development of the plans and continued to solicit input from the community. There has been and continues to be great interest from the community in seeing this facility completed.

4. Promotes tourism:

The regional draw and impact of this facility was carefully studied during the feasibility studies for this project. This facility, while not attracting out of State tourism revenues, will attract a wide range of end users from Montgomery and Bucks Counties.

TAB 5. Strategic Clusters for Development

TAB 5. STRATEGIC CLUSTERS FOR DEVELOPMENT

A. Biotechnology/Pharmaceutical/Life Sciences:

Not Applicable

B. High Tech & Advanced Manufacturing and Materials:

Not Applicable

C. Energy Extraction & Mining:

Not Applicable

D. Business & Financial Services:

Not Applicable

E. Healthcare/Medical Research and/or Educational:

Not Applicable

TAB 6. Organizational, Management & Strategic Business Plan

TAB 6. ORGANIZATIONAL, MANAGEMENT & STRATEGIC PLAN

Task/Position	Organization	Contact Person, Title	Address	Phone & Email
Candidate (normally the beneficiary of the grant)	Montgomery Township	Mr. Lawrence Gregan	1001 Stump Road, Montgomeryville, PA 18936-9605	215-393-6900 lgregan@montgomerytwp.org
Grantee (if known)	Montgomery Township	Mr. Lawrence Gregan	1001 Stump Road, Montgomeryville, PA 18936-9605	215-393-6900 lgregan@montgomerytwp.org
Architect	Kimmel Bogrette Architecture + Site	Mr. Jon Trump	151 East 10th Ave. Suite 300 Conshohocken, PA 19428	610-834-7805 bmcquate@kimmell-bogrette.com
Engineer	Graf Engineering LLC	Mr. Rolph A. Graf, P.E.	20 East Main St, Suite A P.O. Box 110 Lansdale, PA 19446	267-263-2054 info@GrafEng.com
Contractor	TBD	TBD	TBD	TBD
Other				

A. Project Information

1. Tax Status & Organizational Structure:

The project is being planned, designed and directed by Montgomery Township through the Montgomery Township Board of Supervisors and the Township Administration. The Board consists of 5 members. They are as follows: Chairman Joseph P. Walsh, Vice-Chairman Jeffrey W. McDonnell, Michael J. Fox, Candyce Fluehr Chimera and Robert J. Birch.

Administration of daily operations of the Township is done by Township Manager Lawrence Gregan and Assistant Township Manager Stacy Crandell and their staff. Shannon Q. Drosnock, serves as Finance Director and Treasurer.

2. Financial & Operating Status:

A great deal of careful deliberation relative to the Finances of this project and its future ongoing operation of the facility have taken place for this project. The Comprehensive Annual Financial Report for 2012 is included in Appendix 8 of the plan. It shows that the Township is financially sound and well managed. Total Assets appear to be high, however it should be noted, that as a municipality many assets are not convertible in the manner that private industry might be able to raise capital.

The Township has invested and raised significant funds for this project; however the State RACP grant is essential to making this project feasible and fiscally responsible for the Township. Once the construction is complete, the project will be manageable for the Township based upon current projections of feasibility and will not need ongoing State Capital assistance.

3. Project Administration:

Project Administration for this development activity is being done by the Township and Township administrators with Lawrence Gegan, Montgomery Township Manager and Stacy Crandell, Montgomery Township Assistant Manager assuming the lead roles for the project.

4. Financial Necessity:

RACP Grant funds are an absolute necessity for the completion of this project. A bond issue was floated for this and other Township projects in March of 2013. \$7.875 million dollars was identified for this project. Land acquisition of \$1.5 million has already taken place (see Appraisal and Deed in Appendices 6 and 7). Construction costs are expected to be between \$9.6 and \$11 million depending on actual bids received. The nearly \$5 million shortfall is anticipated to be filled by the RACP grant program and it is a critical component of the project financing.

B. Strategic Plan

1. Business Strategy/Plan

a. Product or service to be provided:

Services to be provided by the Montgomery Township Multi-Purpose Community Recreation facility are wide and varied and are largely responsive to our community population. For more active members of the community two Gymnasium spaces are planned with an indoor running track suspended above. Supporting

2. Financial information

a. Internal funding:

Between land acquisition and construction, the total project cost is anticipated to be nearly \$14,625,000. To date \$9,625,000 has been secured and the remaining \$5 million is anticipated to be filled by the subject grant of this Business Plan.

b. Other funding sources:

As noted earlier, the only outside sources secured to date for anything related to this project is the surrounding Spray Park facility. The funding for that is the DCED Greenways program and a grant of \$250,000 has been secured.

3. Plan for continuing operation of the project:

It is anticipated that this Multi-Purpose Recreation and Community Center will have a long and successful operational lifespan. Given the extreme need that the area has for this type of facility, it is expected to be popular and heavily utilized. Adjustments in rates and fees can be made once the facility is in operation, however it is expected that the rates will remain more competitive than other for-profit or non-profit providers in the region. A great deal of care has gone in to the feasibility study included as Tab 13 - Appendix 1 and we believe this this strongly supports the ongoing operational outlook for this facility.

TAB 7. STATEMENT OF COMPLIANCE



**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

1001 STUMP ROAD
MONTGOMERYVILLE, PA 18936-9605
Telephone: 215-393-6900 • Fax: 215-855-6656
www.montgomerytwp.org

**ROBERT J. BIRCH
CANDYCE FLUEHR CHIMERA
MICHAEL J. FOX
JEFFREY W. McDONNELL
JOSEPH P. WALSH**

**LAWRENCE J. GREGAN
TOWNSHIP MANAGER**

TAB 7. STATEMENT OF COMPLIANCE

January 31, 2014

Mr. Steven Heuer, Director
Bureau of Revenue, Cash Flow & Debt
Office of the Budget
18th Floor, Harrisburg 2
333 Market Street
Harrisburg, PA 17101-2210

Re: Statement of Compliance with PA Redevelopment Assistance Capital Program (RACP) requirements

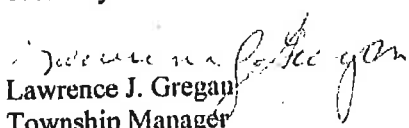
Dear Mr. Heuer,

Montgomery Township understands, and intends to comply with, all PA Redevelopment Assistance Capital Program (RACP) requirements. Montgomery Township acknowledges that failure to comply with the RACP program requirements may adversely affect grant reimbursements.

Montgomery Township is aware of, and agrees to abide by, the following specific program requirements:

1. Competitive Bidding Requirements
2. Steel Products Procurement Act
3. Trade Practices Act
4. Public Works Contractors' Bond Law (Performance Bond & Payment Bond)
5. Pennsylvania Prevailing Wage Act
6. Americans with Disabilities Act
7. Fidelity Bonds
8. Insurance:
 - a. Worker's Compensation Insurance
 - b. Comprehensive General Liability and Property Damage Insurance
 - c. Flood Insurance (if applicable)
9. Article 8

Sincerely:


Lawrence J. Gregan
Township Manager
Montgomery Township

TAB 8. PROJECT SCHEDULE

Pre-Construction Project Milestones

Activity	Date
Design Phase Start	01/15/2013
Design Phase Complete	11/15/2013
Bid Date	02/15/2014
Bid Opening	03/30/2014
Obtain All Permits	04/15/2014
Award Contracts	04/15/2014

Construction Schedule

(Each Phase or Component e.g. Remediation, Demo, Site work, Building Construction)

	Phase/Component	Start Date	Completion Date
1.	Remaining Site work/Earthmoving	04/30/2014	05/10/2014
2.	Foundations	05/15/2014	05/20/2014
3.	Steel Erection	06/25/2014	06/30/2014
4.	Roofing and building closure	07/01/2014	07/15/2014
5.	Mechanical/Plumbing/Electrical	07/15/2014	08/15/2014
6.	Interior finishes	08/01/2014	09/01/2014
7.	Paving	09/01/2014	09/05/2014
8.	Finish site work	09/15/2014	10/30/2014
9.	Substantial Building Completion	12/01/2014	10/07/2014
10.	Punch List inspection and	1/15/2015	2/15/2015
11.	Grand opening	3/01/2015	

TAB 9. Cash Flow Forecast

Source of Funds	Budget	Month 0*	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Months 12+
RACP Grant	5,000,000						2,000,000	1,000,000			1,000,000		1,000,000	
Township Bond Proceeds	7,875,000		350,000	700,000	1,500,000	1,500,000		1,000,000	1,000,000	1,000,000	500,000	250,000		75,000
Township Funds	1,500,000	1,500,000												250,000
DCED Recreation Grant	250,000													
Total Source of Funds	14,625,000	1,500,000	350,000	700,000	1,500,000	1,500,000	2,000,000	2,000,000	1,000,000	1,000,000	1,500,000	250,000	1,000,000	325,000

Use of Funds	Budget	Month 0*	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Months 12+
Land Acquisition	1,500,000	1,500,000												
Sitework/Earthmoving	350,000		350,000											
Foundations	700,000			700,000										
Steel Erection	3,000,000				1,500,000									
Roofing and Building Enclosure	4,500,000													
Mechanical/Plumbing/Electrical	2,500,000						2,000,000	1,000,000	500,000	500,000	500,000			
Interior Finishes	750,000							1,000,000	500,000	500,000	500,000	250,000		
Paving	725,000													725,000
Finish Site work	350,000													350,000
Spray Park	250,000													250,000
Total Use of Funds	14,625,000	1,500,000	350,000	700,000	1,500,000	1,500,000	2,000,000	2,000,000	1,000,000	1,000,000	1,500,000	250,000	-	1,325,000

[illegible]

*Month 0 represents all activity that occurred prior to submission of business plan.

TAB 10. RDA 300

Application Form RDA-300 June 2009	Commonwealth of Pennsylvania REDEVELOPMENT ASSISTANCE CAPITAL PROJECT SOURCES OF FUNDS	Date Received Feb-14	Program Year 2014	
		Application No. _____		
PROJECT INFORMATION				
PROJECT NAME Montgomery Township Multi Purpose Recreation and Community Center				
GRANTEE Montgomery Township				
SUB-GRANTEE _____				
Host Municipality	Montgomery Township	Population 24600	County Montgomery	
Legislative District	House 151 Senate 12	Project Schedule	Start Date 2/15/2014 End Date 3/1/2015 Duration 12.5 months	
OFFICIAL CONTACT PERSONS				
Chief Elected Official of Municipality, or Chairperson of Redevelopment Authority / Development Authority		Contact Person		
Name & Title Joseph P. Walsh, Chairman Organization Montgomery Township Board of Supervisors Address/Phone 1001 Stump Road Montgomeryville, PA 18963-9605 215-393-6900 Federal I. D. No. 23-6005687	Name & Title Shannon Drosnock, Finance Director Organization Montgomery Township Board of Supervisors Address/Phone 1001 Stump Road Montgomeryville, PA 18963-9605 215-393-6900 Email Address: sdrosnock@montgomerytwp.org			
FUNDING SOURCES				
Type	Amount	Description	Secured?	Unsecured? or Other?
REDEVELOPMENT ASSISTANCE FUNDS	\$5,000,000			
MATCHING FUNDS				
A. Local Funds	\$7,875,000	Bond proceeds for Construction of the Montgomery Township Multi-Purpose Recreation and Community Center	yes	
B. Private Funds				
C. Land	\$1,500,000	Township Land Acquisition	yes	
Attach Appraisal				
D. Federal Funds				
E. Other	\$250,000	Spray Park, DCED Greenways Trail Program	yes	
TOTAL FUNDS	\$14,625,000			
Attach an explanation about any state or federal funds the project has received in the past or will receive in the future that are not being counted as matching funds				
PROJECT ADMINISTRATION				
Will the Applicant administer the project? <u>Yes</u> Will the Applicant designate a Project Administrator? _____ Other? _____				
Administrators: Applicant's Staff Sub-Applicant's Staff Designated Administrator		Lawrence Gregan, Montgomery Township Manager _____ Stacy Crandell, Montgomery Township Assistant Manager _____		
Are Cooperation Agreements attached? Yes _____ No <u>x</u> Status _____				
APPLICANT'S AUTHORIZATION				
To the best of my knowledge and belief, data in this application are true and correct and the submission of the application has been duly authorized by the governing body.				
_____ Signature & Title of Authorized Official				_____ Date

TAB 11. RDA 301

Application Form RDA-301 June 2009		Commonwealth of Pennsylvania REDEVELOPMENT ASSISTANCE CAPITAL PROJECT USES OF FUNDS			Date Received Feb-14	
		ORIGINAL <u> X </u>	REVISION <u> </u>	AMENDMENT <u> </u>	Application No.	
PROJECT NAME GRANTEE SUB-GRANTEE		Montgomery Township Multi Purpose Recreation and Community Center Montgomery Township				
LINE ITEM	BUDGET CATEGORY	REDEVELOPMENT ASSISTANCE	LOCAL MATCH	TOTAL		
1	Operation & Maintenance	Typical Match				
2	Administration	Typical Match				
3	Legal	Typical Match				
4	Financing/Accounting	Typical Match				
5	Interest During Construction					
6	Architectural/Engineering	Typical Match				
	A. Feasibility Study	Typical Match				
	B. Surveys	Typical Match				
	C. Design	Typical Match				
	D. Inspection Services	Typical Match				
	E. Other (Specify)	Typical Match				
7	Permits					
8	Land		\$1,500,000	\$1,500,000		
	A. Title Insurance					
	B. Easement					
	C. Purchase					
	D. Donation					
	E. Other (Specify)					
9	Construction					
	A. Construction (See Page 2)	\$5,000,000	\$7,875,000	\$12,875,000		
	B. Contingency (<u> </u> % of Construction)					
10	Other					
	A. Spray Park		\$250,000	\$250,000		
	B.					
	C.					
TOTAL PROJECT COST		\$5,000,000	\$9,625,000	\$14,625,000		
APPLICANT'S AUTHORIZATION			COMMONWEALTH APPROVAL			
Approval of the Project Financing Plan is hereby requested.			The Project Financing Plan is hereby granted.			
SEAL	_____ Applicant		Commonwealth of Pennsylvania Office of the Budget			
	_____ Signature of Authorized Official					
	_____ Title					
	_____ Typed/Printed Name					
	_____ Date					
_____ Signature of Authorized Official		_____ Title		_____ Typed/Printed Name		
_____ Date		_____ Date				

TAB 12. Business Plan Scoring Summary (Version: 5/1/2013)

Project Name Montgomery Township Multi-Purpose Community and Recreation Center			County of Project Site Montgomery County	
Full Address of Project Site 1030 Horsham Road, Montgomeryville, PA			Municipality of Project Site Montgomery Township	
Candidate Name Montgomery Township		Beneficiary of Award (enter "Candidate" if same) Montgomery Township		BP Submitted for Year/Round 2014 - Round 1
Capital Budget Itemization Act (Tab 1) 2013-085	Act Amount \$5,000,000	Amount Available \$5,000,000	Amount Requested \$5,000,000	
Act Description Infrastructure, redevelopment and construction of multipurpose recreational community center				
State Representative (Tab 2) Representative Todd Stevens		District No. 151	State Senator Senator Stewart Greenleaf	
			District No. 12	
Project Description Construction of a Multi-Purpose Recreation and Community Center for the citizens of Montgomery Township and surrounding area.				
Total Project Cost (Tab 10) \$14,625,000		RACP Grant Request \$5,000,000		Total Match Funding \$9,625,000
Project Budget (Tabs 10 & 11)				Project Schedule (Tab 8)
Sources of Funds	Amount	Uses of Funds	Amount	
Township Finance	\$1,500,000	Land Acquisition		Design Start 01/15/13
Township Bond Issue	\$7,875,000	Construction		Design Complete 11/15/13
DCED Greenways	\$250,000	Spray Park		Obtain ALL Permits 04/15/14
				Bid Date 02/15/14
				Bid Opening 03/30/14
				Award Contracts 04/15/14
				Start Construction 04/30/14
				Complete Construction 03/01/15
Prior RACP award(s) \$0		ME#(s) of prior RACP award(s) entered at left ⇒ 0		
RACP Grant Request \$5,000,000		Difference		
TOTAL Project \$14,625,000		\$0 \$14,625,000		
Prior RACP award(s) \$0		ME#(s) of prior RACP award(s) entered at left ⇒ 0		

I. Economic Impact (as per Tab 3 of Business Plan):

A. Permanent Direct New Jobs

1. Enter the number of NEW jobs from positions being CREATED, or vacant ones being filled. If relocating to PA from out of state, use 2. below.

a. Full-time jobs	5
b. Part-time Jobs (for scoring purposes OB will calculate the Full Time Equivalent)	0

2. Enter the number of "NEW" jobs to PA, TRANSFERRED FROM OUT OF STATE. "NEW" for this entry's purpose only includes existing, filled positions that will be transferred into PA from out of state.

a. Full-time jobs	0
b. Part-time Jobs (for scoring purposes OB will calculate the Full Time Equivalent)	0

B. Enter the number of Permanent Direct Jobs to be RETAINED. "RETAINED" for this purpose includes existing jobs retained at current site, and also existing jobs currently located elsewhere in PA, that will be relocated to this project.

1. Full-time jobs	3
2. Part-time Jobs (for scoring purposes OB will calculate the Full Time Equivalent)	0

C. Enter the number of Permanent INDIRECT Jobs the project will create	36
D. Enter the number of temporary CONSTRUCTION Jobs this project will create	55
E. Wage Base of Jobs	
1. Enter the MEDIAN ANNUAL WAGE of all new permanent direct full-time jobs being created	\$ 55,266
2. Enter the County PER CAPITA INCOME of where project is to be located per the U. S. Census Bureau at: http://quickfacts.census.gov/qfd/states/42000.html	\$ 41,330
F. Increase to State Tax Base	\$ 180,611

II. Community Impact (as per Tab 4 of Business Plan)

A. Does the project involve redevelopment of Blighted, Brownfield, and/or Reclamation site?	No
B. Will the project increase the "Economic Health" of the county it is to be located in, per the parameters outlined in Tab 4 for this question?	No
C. Will the project improve the "Quality of Life" per the parameters outlined in Tab 4 for this question?	Yes
D. Does the project have a "Regional Impact" as per the parameters outlined in Tab 4 for this question?	Yes

III. Strategic Clusters for Development (as per Tab 5 of Business Plan)

A. Is this project in the "Biotechnology/Pharmaceutical/Life Sciences" industry sector?	No
B. Is this project in the "High Tech & Advanced Manufacturing and Materials" industry sector?	No
C. Is this project in the "Energy Extraction & Mining" industry sector?	No
D. Is this project in the "Business & Financial Services" industry sector?	No
E. Is this project in the "Healthcare/Medical Research and/or Educational" industry sector?	No
F. Is this project in the "Agriculture" industry sector?	No

IV. Organizational, Management & Strategic Business Plan (as per Tab 6 of Business Plan)

A. Key audited financial statement data - Insert data from latest audited financial statements

Name of Entity on Financial Statements:		Montgomery Township		
		Year 1 (earliest)	Year 2	Year 3 (latest)
Financial Statement figures below are shown in:	Select	Date Ending	Date Ending	Date Ending
(Insert example: 12/31/2011) ⇨			12/31/2011	12/31/2012
1. Cash			\$12,563,858	\$18,950,937
2. Accounts Receivable (net of Allowance for Doubtful Accounts)				
a. On balance sheet at end of preceding year				
3. Current Assets			\$18,096,640	\$14,349,247
4. Fixed Assets			\$145,162,345	\$145,301,558
5. Total Assets			\$175,822,843	\$179,043,493
6. Accounts Payable				
7. Current Liabilities				
8. Total Liabilities			\$10,088,376	\$11,717,633
9. Net Worth/Equity				
10. Net Sales				
11. Net Income after Taxes				

V. Project Schedule (as per Tab 8 of Business Plan)

A. Shovel Readiness - If construction has not started and it will commence within 180 days of the submission date of your application, select "180"; if construction has not started and it will commence within 181-365 days of the submission date of your application, select "365"; else select "365 Plus." If the project's construction started prior to your Business Plan submission date to RACP, and the project's primary occupancy permit has not been received, select "180," otherwise indicate "Completed."	180
--	-----

VI. RDA-300 Form (Source of Funds) (as per Tab 10 of Business Plan)**A. Dollars Leveraged by Project**

1. Enter amount of non-public funding to be used as match in the project, excluding real estate (land).	\$ 7,875,000
a. Enter the portion (dollar amount) of Line 1. above, that is "secured."	\$ 7,875,000
2. Enter amount of public funding (i.e., local, other state, and/or federal), excluding RACP request, to be used as match in the project.	\$ 250,000
a. Enter the portion (dollar amount) of Line 2. above, that is "secured."	\$ 250,000
3. Enter amount of real estate (land) to be used as match in the project that was <u>acquired</u> within 1 year prior to business plan submission, or is a prospective acquisition.	\$ -
4. Enter amount of real estate (land) to be used as match in the project that was <u>acquired</u> more than 1 year prior to business plan submission.	\$ 1,500,000
5. Enter amount of requested RACP award	\$ 5,000,000
6. Enter total of <u>prior</u> RACP award(s) <u>included in this Business Plan's Project Budget</u>	\$ -
7. Total match funding	\$ 9,625,000
8. Total project cost	\$ 14,625,000

B. Project Funding

1. Percent of match "secured"	100.0%
2. If your funding match includes any loans, are they all 1) "long-term" (i.e., terms of 20 years or greater), 2) fully-amortized, AND 3) fully "secured?"	Yes

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

January 16, 2014

SUBJECT: Consider Acceptance of the Proposal for Development of Phase I Forestry Management Plan

MEETING DATE: January 27, 2014

ITEM NUMBER: #21

MEETING/AGENDA:

ACTION: NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Bruce Shoupe
Director of Planning & Zoning

BOARD LIAISON: Michael J. Fox
Board Liaison

BACKGROUND:

Over the past year, the Shade Tree Commission has researched the impact and alternatives in addressing the Emerald Ash Borer (EAB) infestation and its devastation of the Ash Tree population across the Northeastern United States. Through this process, the Commission recognized that developing an overall Forestry Management Plan with the management of the EAB as a component was the best option.

The Commission has obtained a professional services proposal from Timberlink Consulting, LLC for Phase I of the Forestry Management plan to be completed by June 30, 2014. Phase I includes Windlestrae Park, Zehr Tract, and the Horvath Tract. The plan will incorporate the goals and objectives of the Township in regards to the long term health of the various forest stands within the phase I area. Specific areas to be addressed include long term aged management, invasive species, wildlife, and overall health of the forest stands throughout the Township (the Emerald Ash Borer).

Future phases of the Forestry Management plan will include Spring Valley Park, the Natural Area, and Fellowship Park.

Attached is a copy of the proposal received.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

Authorization to obtain proposal was granted November 2013.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

\$30,000 has been budgeted for 2014. Phase I of the plan is \$4,000.

RECOMMENDATION:

Accept proposal in the amount of \$4,000 for Phase I of the project.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby accept the proposal from Timberlink Consulting for the development of Phase I of the Forestry Management Plan in the amount of \$4,000.

MOTION: _____

SECOND: _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

TIMBERLINK

CONSULTING, LLC

A Professional Forestry Consulting Company

PROPOSAL

DATE: December 19, 2013

TO: Montgomery Township, Attn. Mary Ann McConnell

FROM: Curt Eshleman, Timberlink Consulting, LLC

SITE: Windlestrae Park (191 acres*), Zehr Tract (50 acres*), Horvath Open Space (41 acres*), located along Kenas and Stump Roads, Montgomery Township, Montgomery County, Pennsylvania.

***acresages are estimates**

TIMBERLINK WILL PROVIDE:

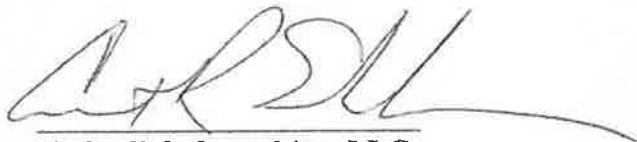
Forest Stewardship Plan combining the three contiguous parcels into one large Plan. Plan will incorporate goals and objectives of the Township (landowners) in regards to the long term health of the various forest stands within the Plan area. Specific areas to be addressed include long term un-even aged management, invasive species, wildlife, and forest health (Emerald Ash Borer).

TERMS:

Completion on or before June 30, 2014

\$4,000.00 payable upon delivery of Plan

Montgomery Township


Timberlink Consulting, LLC
Curtis R. Eshleman as managing
member

2990 Yorkshire Road • Doylestown, PA 18901

Office: 215.348.7557 • Fax: 215.489.1083 • Cell: 215.262.5384

JOCKESH@comcast.net

Printed on recycled paper 



MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Construction Escrow Release #2 Montgomery Walk - Phase IIB –
LDS#627R-B

MEETING DATE: January 27, 2014

ITEM NUMBER: # 22A

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe
Director of Planning and Zoning

BOARD LIAISON: Joseph P. Walsh
Chairman

BACKGROUND:

Attached is a construction escrow release for Montgomery Walk Phase IIB, as recommended by the Township Engineer. The original amount of the escrow was \$386,754.78, held as a Letter of Credit. This is the second escrow release for this project. The current release is in the amount of \$5,870.00. The new balance would be \$ 213,265.53.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

Approve or not approve the construction escrow release.

BUDGET IMPACT:

None.

RECOMMENDATION:

That this construction escrow be released.

MOTION/RESOLUTION:

The Resolution is attached.

MOTION _____

SECOND _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

RELEASE OF ESCROW FORM

Joseph P. Hanna, P.E.
Chambers Associates, Inc.
2962 Skippack Pike
P.O. Box 678
Worcester, PA 19490
484-991-8187

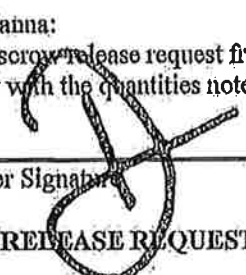
Date: 12/17/2013

Development Name: Montgomery Walk Phase IIB
Release # 2

CA Job #: 105-510A.03

Dear Mr. Hanna:

This is an escrow release request from in the amount of \$ 5870.00. Enclosed is a copy of our escrow spreadsheet with the quantities noted,

Developer Signature: 

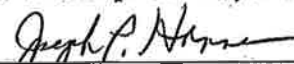
ESCROW RELEASE REQUESTS ARE LIMITED TO ONE PER MONTH.

Mr. Lawrence Gegan
Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Date: DEC 18 2013

Dear Mr. Gegan:

We have reviewed the developer's request for an escrow release. We therefore, recommend that \$ 5870.00 be released. These improvements will be subject to a final observation prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected.


Joseph P. Hanna, P.E., Chambers Associates, Inc.

Resolution # _____

WHEREAS, a request for release of escrow was received from THE CATER GROUP for MONTGOMERY WALK II B in the amount of \$ 5870.00, on the representation that work set forth in the Land Development Agreement to that extent has been completed and; WHEREAS, said request has been reviewed by the Township Engineer who recommends release of \$ 5870.00; NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we do hereby authorize release of \$ 5870.00; in accordance with the developer's request, and the officers of the Township are authorized to take the necessary action to obtain release of said sum. BE IT FURTHER RESOLVED that Township records indicate that escrow has been deposited via LETTER OF CREDIT with Montgomery Township in a total sum of \$ 316,754.78 pursuant to a signed Land Development Agreement and that \$ 167,619.45 has previously been release from this escrow. Therefore, the action of the Board is releasing said sum leaves a new balance of \$ 149,135.33 in escrow.

MOTION BY: _____
SECOND BY: _____
DATED: _____
RELEASED BY: _____

VOTE: _____

Department Director



Chambers Associates, Inc.
Civil Engineers & Surveyors
2962 Skippack Pike
P.O. Box 678
Worcester, PA 19490
484-991-8187
staff@chambersassoc.com

December 19, 2013

Mr. Lawrence Gregan
Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

Subject: *Montgomery Walk IIB – Escrow Release #2*
C.A. Job #105-510A.03

Dear Mr. Gregan:

In accordance with Section 509(j) of the Pennsylvania Municipal Planning Code, the David Cutler Group has requested the release of \$5,870.00 on December 18, 2013 for work completed in accordance with the approved Plans.

This letter is to certify that the improvements attached to this letter, in the amount of \$5,870.00 have been completed.

Be advised that these improvements will be subject to a final inspection prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected.

If you have any questions or comments regarding this matter, please do not hesitate to contact our office.

Very truly yours,

Joseph P. Hanna, P.E.

/jvr

C: Bruce Shoupe, Montgomery Township
 Marita Stoerrle, Montgomery Township
 David Cutler, The Cutler Group
 Chip Reeves, The Cutler Group

ESTIMATED COMPLETION DATE:

JOB #:
105-510A.03

ITEM	UNIT PRICE	ESCROW QUANTITY	UNIT	ESCROW TOTAL	CURRENT QUANTITY	CURRENT TOTAL	RELEASED QUANTITY	RELEASED TOTAL
Erosion Control Inlet Protection	\$150.00	4 ea		\$600.00		\$0.00	0	\$0.00
Curb Belgian Block Curb	\$16.50	1785 lf		\$29,452.50		\$0.00	1785	\$29,452.50
Paving Fine Grade and Compact	\$0.65	2872 sy		\$1,866.80		\$0.00	2872	\$1,866.80
3" 2A Modified Stone Base	\$4.15	2872 sy		\$11,918.80		\$0.00	2872	\$11,918.80
5" BCBC	\$23.80	2872 sy		\$68,353.60		\$0.00	2872	\$68,353.60
Tack Coat/ 1.5" Wearing	\$9.75	2872 sy		\$28,002.00		\$0.00	0	\$0.00
Storm Sewer Tie Into Existing	\$750.00	2 ea		\$1,500.00		\$0.00	2	\$1,500.00
15" RCP	\$39.75	877 lf		\$34,860.75		\$0.00	877	\$34,860.75
15" Flared End Section Inlet	\$790.00	2 ea		\$1,580.00		\$0.00	2	\$1,580.00
	\$1,980.00	9 lf		\$17,820.00		\$0.00	9	\$17,820.00
Pedestrian Trails/Walks								
5' Wide Paved Trail/Walk - 6" 2A Modified	\$27.00	778 sy		\$21,006.00		\$0.00	0	\$0.00
Site Lighting Street Lights	\$3,370.00	2 ea		\$6,740.00	1	\$3,370.00	1	\$3,370.00
Court O Earthwork Inlet Protection Rough Grade	\$110.00	1 ea		\$110.00		\$0.00	0	\$0.00
	\$0.04	6670 sf		\$266.80		\$0.00	6670	\$266.80
	\$0.06	11200 sf		\$672.00		\$0.00	0	\$0.00
Curb Fine Grade Curb	\$0.75	380 lf		\$285.00		\$0.00	0	\$0.00
Belgian Block curb	\$20.00	380 lf		\$7,600.00		\$0.00	0	\$0.00
Backfill Curb	\$0.75	380 lf		\$285.00		\$0.00	0	\$0.00
Paving 3" 2A Modified Stone Base	\$3.50	1240 sy		\$4,464.00		\$0.00	0	\$0.00
5" BCBC	\$21.00	1240 sy		\$26,040.00		\$0.00	0	\$0.00
Tack Coat/ 1.5" Wearing	\$9.30	1240 sy		\$11,532.00		\$0.00	0	\$0.00
Landscaping Shade Trees								
Acer rubrum 'October Glory'	\$385.00	4 ea		\$1,540.00		\$0.00	0	\$0.00
Gleditsia triacanthos var. Inermis 'Skycole'	\$385.00	26 ea		\$10,010.00		\$0.00	0	\$0.00
Pyros calleryana 'Redspire'	\$385.00	5 ea		\$1,925.00		\$0.00	0	\$0.00
Quercus phellos	\$385.00	6 ea		\$2,310.00		\$0.00	0	\$0.00
Individual On-Lot Shade Trees								
Acer rubrum 'October Glory'	\$385.00	15 ea		\$5,775.00		\$0.00	0	\$0.00
Gleditsia triacanthos var. Inermis 'Skycole'	\$385.00	12 ea		\$4,620.00		\$0.00	0	\$0.00
Pyros calleryana 'Redspire'	\$385.00	1 ea		\$385.00		\$0.00	0	\$0.00
Quercus phellos	\$385.00	1 ea		\$385.00		\$0.00	0	\$0.00

ESCROW FORM
PROJECT: MONTGOMERY WALK PHASE II-B
RELEASE # : 3
ESTIMATED COMPLETION DATE :
JOB # : 105-5104.03

TWP/BO/RO: Montgomery
DATE: 12/13/13

\$5,870.00 AMOUNT PAYABLE
\$173,489.25 TOTAL RELEASED TO DATE

\$386,754.78 ORIGINAL ESCROW AMOUNT
\$167,619.25 PRIOR ESCROW RELEASED
\$5,870.00 CURRENT ESCROW RELEASE REQUEST
\$213,265.53 BALANCE AFTER CURRENT RELEASE

ITEM	UNIT PRICE	ESCROW QUANTITY	ESCROW TOTAL	CURRENT QUANTITY	CURRENT TOTAL	RELEASED QUANTITY	RELEASED TOTAL
<u>Individual Lot Ornamental Trees</u>							
Amenlauchier canadensis	\$350.00	5 ea	\$1,750.00		\$0.00	0	\$0.00
Cercis canadensis	\$350.00	16 ea	\$5,600.00		\$0.00	0	\$0.00
Cornus kousa	\$350.00	6 ea	\$2,100.00		\$0.00	0	\$0.00
Magnolia virginiana	\$350.00	14 ea	\$4,900.00		\$0.00	0	\$0.00
Prunus sargentii	\$350.00	12 ea	\$4,200.00		\$0.00	0	\$0.00
Syringa amurensis japonica	\$350.00	7 ea	\$2,450.00		\$0.00	0	\$0.00
Butler Evergreen Trees							
Picea abies	\$250.00	6 ea	\$1,500.00		\$0.00	0	\$0.00
Pinus strobus	\$250.00	8 ea	\$2,000.00		\$0.00	0	\$0.00
Street Lights	\$3,370.00	2 ea	\$6,740.00		\$0.00	0	\$0.00
Street Lights							
Pedestrian Trails/Walks							
5' Wide Paved Trail/Walk - 6" 2A Modified	\$27.00	350 sy	\$9,450.00		\$0.00	0	\$0.00
<u>Miscellaneous</u>							
Construction Stakesout	\$5,000.00	1 ls	\$5,000.00	0.5	\$2,500.00	0.5	\$2,500.00
Pins & Monuments	\$2,500.00	1 ls	\$2,500.00		\$0.00	0	\$0.00
As-Built Drawings	\$1,500.00	1 ls	\$1,500.00		\$0.00	0	\$0.00
Sub-Total			\$351,595.25		\$5,870.00		\$173,489.25
10% Contingency	\$35,159.53	1 ls	\$35,159.53		\$0.00	0	\$0.00
Escrow Total			\$386,754.78				
Engineering and Legal Cash Escrow			\$25,000.00				
Note: Maintenance Bond Amount for this project is:							
			\$38,013.22				

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Construction Escrow Release #5- Montgomery Preserve Phase I –
LDS#653A

MEETING DATE: January 27, 2014

ITEM NUMBER: *#22B*

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe
 Director of Planning and Zoning

BOARD LIAISON: Joseph P. Walsh
 Chairman

BACKGROUND:

Attached is a construction escrow release for Montgomery Preserve Phase I, as recommended by the Township Engineer. The original amount of the escrow was \$378,179.34, held as a Letter of Credit. This is the fifth escrow release for this project. The current release is in the amount of \$7,588.00. The new balance would be \$130,365.64.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

Approve or not approve the construction escrow release.

BUDGET IMPACT:

None.

RECOMMENDATION:

That this construction escrow be released.

MOTION/RESOLUTION:

The Resolution is attached.

MOTION _____

SECOND _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

RELEASE OF ESCROW FORM

Joseph P. Hanna, P.E.
Chambers Associates, Inc.
2962 Skippack Pike
P.O. Box 678
Worcester, PA 19490
484-991-8187

Date: 12/17/2013

Development Name: Montgomery Preserve
Release # 5

CA Job #: 105-510H.01

Dear Mr. Hanna:

This is an escrow release request from in the amount of \$7588.00. Enclosed is a copy of our escrow spreadsheet with the quantities noted.

Developer Signature

ESCROW RELEASE REQUESTS ARE LIMITED TO ONE PER MONTH.

Mr. Lawrence Gegan
Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Date: DEC 18, 2013

Dear Mr. Gegan:

We have reviewed the developer's request for an escrow release. We therefore, recommend that \$ 7588.00 be released. These improvements will be subject to a final observation prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected.

Joseph P. Hanna
Joseph P. Hanna, P.E., Chambers Associates, Inc.

Resolution # _____

WHEREAS, a request for release of escrow was received from THE CATERLEIGH for MONTG. PRESERVE in the amount of \$ 7588.00, on the representation that work set forth in the Land Development Agreement to that extent has been completed and; WHEREAS, said request has been reviewed by the Township Engineer who recommends release of \$ 7588.00; NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we do hereby authorize release of \$ 7588.00; in accordance with the developer's request, and the officers of the Township are authorized to take the necessary action to obtain release of said sum. BE IT FURTHER RESOLVED that Township records indicate that escrow has been deposited via LETTER OF CREDIT with Montgomery Township in a total sum of \$ 378,179.34 pursuant to a signed Land Development Agreement and that \$ 240,245.70 has previously been release from this escrow. Therefore, the action of the Board is releasing said sum leaves a new balance of \$ 130,365.64 in escrow.

MOTION BY: _____

VOTE: _____

SECOND BY: _____

DATED: _____

RELEASED BY: _____

Department Director



Chambers Associates, Inc.
Civil Engineers & Surveyors
2962 Skippack Pike
P.O. Box 678
Worcester, PA 19490
484-991-8187
staff@chambersassoc.com

December 19, 2013

Mr. Lawrence Gregan
Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936-9605

Subject: *Montgomery Preserve –Escrow Release #5*
C.A. Job #105-510H.01

Dear Mr. Gregan:

In accordance with Section 509(j) of the Pennsylvania Municipal Planning Code, the David Cutler Group has requested the release of \$7,588.00 in an email transmission on December 18, 2013, for work completed in accordance with the approved Plans.

This letter is to certify that the improvements attached to this letter, in the amount of \$7,588.00 have been completed.

Be advised that these improvements will be subject to a final inspection prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected.

If you have any questions or comments regarding this matter, please do not hesitate to contact our office.

Very truly yours,

Joseph P. Hanna, P.E.

/jvr

C via email: Bruce Shoupe, Montgomery Township
 Marita Stoerrle, Montgomery Township
 David Cutler, The Cutler Group
 Chip Reeves, The Cutler Group

ESCROW FORM

PROJECT: MONTGOMERY PRESERVE PHASE I

TWP/BORO: Montgomery

\$7,588.00 AMOUNT PAYABLE

\$378,179.34 ORIGINAL ESCROW AMOUNT

\$240,225.70 PRIOR ESCROW RELEASED

\$7,588.00 CURRENT ESCROW RELEASE REQUEST

\$130,365.64 BALANCE AFTER CURRENT RELEASE

5

RELEASE #:

ESTIMATED COMPLETION DATE:

JOB #:

105-510H.01

ITEM	UNIT	ESCROW QUANTITY	ESCROW UNIT	ESCROW TOTAL	CURRENT QUANTITY	CURRENT TOTAL	RELEASED QUANTITY	RELEASED TOTAL
<u>Erosion Control</u>								
Construction Entrance								
Super Silt Fence	\$3,500.00	1 ea		\$3,500.00		\$0.00	1	\$3,500.00
18" Silt Fence	\$7.50	1500 lf		\$11,250.00		\$0.00	1500	\$11,250.00
Stone Inlet Filter	\$2.00	1090 lf		\$2,180.00		\$0.00	1090	\$2,180.00
Silt Soxx	\$150.00	2 ea		\$300.00		\$0.00	0	\$0.00
	\$11.00	210 lf		\$2,310.00		\$0.00	0	\$0.00
<u>Earthwork</u>								
Strip Topsoil	\$2.95	4260 cy		\$12,567.00		\$0.00	4260	\$12,567.00
Site Cut to Fill	\$4.50	6400 cy		\$28,800.00		\$0.00	6400	\$28,800.00
Site Fill	\$2.25	3905 cy		\$8,786.25		\$0.00	3905	\$8,786.25
Temporary Seeding	\$0.08	4900 sf		\$394.00		\$0.00	0	\$0.00
<u>Storm Sewer</u>								
Tie into Existing								
15" RCP	\$750.00	1 ea		\$750.00		\$0.00	1	\$750.00
18" RCP	\$38.75	345 lf		\$13,713.75		\$0.00	345	\$13,713.75
24" RCP	\$41.30	618 lf		\$25,523.40		\$0.00	409	\$16,891.70
30" RCP	\$57.00	189 lf		\$10,773.00		\$0.00	137	\$7,809.00
Inlets	\$75.00	26 lf		\$1,950.00		\$0.00	0	\$0.00
Manhole	\$2,260.00	16 ea		\$36,160.00		\$0.00	12	\$27,120.00
Convert Inlet C Top to Manhole	\$5,988.00	1 ea		\$5,988.00		\$0.00	1	\$5,988.00
	\$2,784.00	1 ea		\$2,784.00		\$0.00	0	\$0.00
<u>Curb and Sidewalk</u>								
Belgian Block Curb	\$16.50	1780 lf		\$29,370.00		\$0.00	1780	\$29,370.00
4" Concrete Sidewalk	\$3.25	3380 sf		\$10,985.00		\$0.00	0	\$0.00
6" Sidewalk/Aprons	\$3.50	1386 sf		\$4,851.00		\$0.00	0	\$0.00
Handicap Ramps w/ Truncated Domes	\$551.00	3 ea		\$1,653.00		\$0.00	0	\$0.00
<u>Paving</u>								
Fine Grade	\$0.65	2500 sy		\$1,625.00		\$0.00	2500	\$1,625.00
3" 2A Modified Stone Base	\$4.15	2500 sy		\$10,375.00		\$0.00	2500	\$10,375.00
5" BCBC	\$23.80	2500 sy		\$59,500.00		\$0.00	2500	\$59,500.00
<u>Landscaping</u>								
<u>Shade Trees</u>								
Acer rubrum 'October Glory	\$385.00	21 ea		\$8,085.00		\$0.00	0	\$0.00
Acer saccharum	\$385.00	2 ea		\$770.00		\$0.00	0	\$0.00
Gleditsia triacanthos var. inermis	\$385.00	15 ea		\$5,775.00		\$0.00	0	\$0.00
Liquidambar styraciflua	\$385.00	2 ea		\$770.00		\$0.00	0	\$0.00
Nyssa sylvatica	\$385.00	2 ea		\$770.00		\$0.00	0	\$0.00
Quercus palustris	\$385.00	4 ea		\$1,540.00		\$0.00	0	\$0.00
Quercus phellos	\$385.00	5 ea		\$1,925.00		\$0.00	0	\$0.00
Tilia cordata 'Greenspire'	\$385.00	8 ea		\$3,080.00		\$0.00	0	\$0.00
Zelkova serrata 'Green Vase'	\$385.00	8 ea		\$3,080.00		\$0.00	0	\$0.00
<u>Ornamental/Flowering Trees</u>								
Amelanchier canadensis	\$350.00	9 ea		\$3,150.00		\$0.00	0	\$0.00
Cercis canadensis	\$350.00	11 ea		\$3,850.00		\$0.00	0	\$0.00
Magnolia virginiana	\$350.00	11 ea		\$3,850.00		\$0.00	0	\$0.00
Prunus sargentii	\$350.00	5 ea		\$1,750.00		\$0.00	0	\$0.00
<u>Shrubs</u>								
Ilex verticillata	\$65.00	13 ea		\$845.00		\$0.00	0	\$0.00
Itea virginica	\$65.00	7 ea		\$455.00		\$0.00	0	\$0.00
Viburnum plicatum var. tomentosum	\$65.00	7 ea		\$455.00		\$0.00	0	\$0.00
Viburnum trilobum	\$65.00	9 ea		\$585.00		\$0.00	0	\$0.00
Abelia x grandiflora	\$65.00	4 ea		\$260.00		\$0.00	0	\$0.00
Juniperus p. hetzi	\$65.00	8 ea		\$520.00		\$0.00	0	\$0.00
<u>Bio-Retention Plantings</u>								
Asclepias incarnata	\$23.30	101 ea		\$233.30		\$0.00	0	\$0.00
Carex stricta	\$2.30	101 ea		\$232.30		\$0.00	0	\$0.00
Chelone glabra	\$2.30	101 ea		\$232.30		\$0.00	0	\$0.00
Juncus effusus	\$2.30	101 ea		\$232.30		\$0.00	0	\$0.00

ESCROW FORM
PROJECT: MONTGOMERY PRESERVE PHASE I
RELEASE # : 5

TWP/BOHO: Montgomery
DATE : 12/13/13
REVISED

\$378,179.34 ORIGINAL ESCROW AMOUNT
\$240,225.70 PRIOR ESCROW RELEASED
\$7,588.00 CURRENT ESCROW RELEASE REQUEST
\$130,365.64 BALANCE AFTER CURRENT RELEASE

ESTIMATED COMPLETION DATE :							
JOB # :	ITEM	UNIT PRICE	ESCROW QUANTITY	ESCROW TOTAL	CURRENT QUANTITY	CURRENT TOTAL	RELEASED TOTAL
105-510H.01	Lobelia siphilitica	\$2.30	74 ea	\$170.20		\$0.00	\$0.00
	Panicum virgatum	\$2.30	74 ea	\$170.20		\$0.00	\$0.00
	Scirpus acutus	\$2.30	108 ea	\$248.40		\$0.00	\$0.00
	Miscellaneous						
	Traffic Control Signs	\$150.00	4 ea	\$600.00		\$0.00	\$0.00
	Street Lights	\$2,544.00	2 ea	\$5,088.00	2	\$5,088.00	\$5,088.00
	Construction Stakeout	\$5,000.00	1 ls	\$5,000.00	0.5	\$2,500.00	\$2,500.00
	As-Built Drawings	\$1,500.00	1 ls	\$1,500.00		\$0.00	\$0.00
	Plns & Monuments	\$2,500.00	1 ls	\$2,500.00		\$0.00	\$0.00

Escrow Sub-Total\$343,799.40\$7,588.00\$247,813.70

10% Contingency\$34,379.94

Escrow Total\$378,179.34

Engineering and Legal Cash Escrow\$25,000.00

Note: Maintenance Bond Amount for this project is: \$56,726.90

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Construction Escrow Release #2 – Montgomery Chase - LDS#616A

MEETING DATE: January 27, 2014

ITEM NUMBER: *#22C*

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe BOARD LIAISON: Joseph P. Walsh
 Director of Planning and Zoning Chairman

BACKGROUND:

Attached is a construction escrow release for Montgomery Chase, as recommended by the Township Engineer. The original amount of the escrow was \$77,457.05, held as a Letter of Credit. This is the second escrow release for this project. The current release is in the amount of \$13,980.00. The new balance would be \$15,749.05.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

Approve or not approve the construction escrow release.

BUDGET IMPACT:

None.

RECOMMENDATION:

That this construction escrow be released.

MOTION/RESOLUTION:

The Resolution is attached.

MOTION _____ SECOND _____

ROLL CALL:

Robert J. Birch	Aye	Opposed	Abstain	Absent
Candyce Fluehr Chimera	Aye	Opposed	Abstain	Absent
Michael J. Fox	Aye	Opposed	Abstain	Absent
Jeffrey W. McDonnell	Aye	Opposed	Abstain	Absent
Joseph P. Walsh	Aye	Opposed	Abstain	Absent

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

RELEASE OF ESCROW FORM

Russell S. Dunlevy, P.E.
Executive Vice President
Gilmore & Associates, Inc.
65 East Butler Avenue, Suite 100
New Britain, PA 18901
215-345-4330

Date: 12/11/2013

Development Name: Montgomery Chase - LD/S#616A

G&A Project #: 2012-04051

Release #: 2

Dear Mr. Dunlevy:

This is an escrow release request in the amount of \$ 13,980.00. Enclosed is a copy of our escrow spreadsheet with the quantities noted.

ESCROW RELEASE REQUESTS ARE LIMITED TO ONE PER MONTH.

Mr. Lawrence Gregan
Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Date: 1/13/14

Dear Mr. Gregan:

We have reviewed the developer's request for an escrow release. We therefore, recommend that \$ 13,980.00 be released. These improvements will be subject to a final observation prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

 for RSA

Russell S. Dunlevy, P.E., Executive VP, Gilmore & Associates, Inc.

Resolution # _____

WHEREAS, a request for release of escrow was received from Arthur Herling, III for Montgomery Chase, in the amount of \$ 13,980.00, on the representation that work set forth in the Land Development Agreement to the extent has been completed and; WHEREAS, said request has been reviewed by the Township Engineer who recommends release of \$ 13,980.00; NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we do hereby authorize release of \$ 13,980.00; in accordance with the developer's request, and the officers of the Township are authorized to take the necessary action to obtain release of said sum. BE IT FURTHER RESOLVED that Township records indicate that escrow has been deposited via Letter of Credit with Montgomery Township in total sum of \$ 77,457.05 pursuant to a signed Land Development Agreement and that \$ 47,728.00 has previously been released from escrow. Therefore, the action of the Board releasing said sum leaves a new balance of \$ 15,749.05 in escrow.

MOTION BY: _____

VOTE: _____

SECOND BY: _____

DATED: _____

RELEASED BY: _____

Department Director



GILMORE & ASSOCIATES, INC.

ENGINEERING & CONSULTING SERVICES

January 13, 2014

File No. 2012-04051

Mr. Lawrence Gregan, Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Reference: Financial Security Release 2
Montgomery Chase LD/S#616A

Dear Larry:

We have received and reviewed the Request for Escrow Release for the above-referenced project. This letter is to certify that the improvements attached to this letter in the amount of \$13,980.00 have been completed. Please find enclosed a copy of our escrow calculations and the application for release of funds for your use.

Please be advised that these improvements will be subject to a final inspection prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

Should you have any further questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

James P. Dougherty, P.E.
Gilmore & Associates, Inc.
Township Engineers

JPD/si

Enclosures: As Referenced

cc: Bruce S. Shoupe, Director of Planning and Zoning
Marita A. Stoerrle, Development Coordinator - Montgomery Township
Kevin Johnson, P.E. - Traffic Planning & Design, Inc.
Judith Stern Goldstein, ASLA, R.L.A. - Boucher & James, Inc.
Arthur Herling, III

BUILDING ON A FOUNDATION OF EXCELLENCE

65 E. Butler Avenue | Suite 100 | New Britain, PA 18901
Phone: 215-345-4330 | Fax: 215-345-8606
www.gilmore-assoc.com

ESCROW STATUS REPORT



PROJECT NAME: Montgomery Chase
 PROJECT NO.: 2012-04051
 PROJECT OWNER: Arthur Herling, III
 MUNICIPALITY: Montgomery Township
 ESCROW AGENT:
 TYPE OF SECURITY:
 AGREEMENT DATE:

SUMMARY OF ESCROW ACCOUNT

TOTAL CONSTRUCTION: \$70,415.50
 TOTAL CONSTRUCTION CONTINGENCY: \$7,041.55
 TOTAL CONSTRUCTION ESCROW POSTED: \$77,457.05
 ORIGINAL CONSTRUCTION AMOUNT: \$77,457.05
 AMOUNT OF THIS RELEASE: \$13,980.00
 PRIOR CONSTRUCTION RELEASED: \$ 47,728.00
 TOTAL CONSTRUCTION RELEASED TO DATE: \$61,708.00
 TOTAL ENG/INSP/LEGAL: \$5,000.00
 BALANCE AFTER CURRENT RELEASE: \$ 15,749.05
 RELEASE NO.: 2
 RELEASE DATE: January 13, 2014

ESCROW TABULATION				CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 1
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	
I. EROSION CONTROL										
1. Tire Cleaner	EA	1	\$2,000.00	\$2,000.00	1.00	\$2,000.00				
2. Sediment Trap	LS	1	\$1,200.00	\$1,200.00	1.00	\$1,200.00				
3. Cut/Fill Swales	LS	1	\$1,100.00	\$1,100.00	1.00	\$1,100.00				
II. EARTHWORK										
1. Road Excavation Cut	LS	1	2100.00	\$2,100.00	1.00	\$2,100.00				
2. Barrier Property Cleaning	LS	1	600.00	\$600.00	1.00	\$600.00				
III. ROADWAY CONSTRUCTION										
1. 1.5" Superpave 9.5 mm Wearing Course	SY	170	\$6.25	\$1,062.50	170.00	\$4,420.00				
2. 5" Superpave 25 mm Binder Course	SY	170	\$26.00	\$4,420.00	550.00	\$1,100.00				
3. Saw Cut	LF	550	\$2.00	\$1,100.00	1.00	\$4,900.00				
4. Trench Restoration Holly Drive	LS	1	\$4,900.00	\$4,900.00			170.00	\$1,062.50		
IV. STORMWATER MANAGEMENT										
1. 24" HDPE (Perforated)	LF	228	\$31.00	\$7,068.00	228.00	\$7,068.00				
2. 15" HDPE	LF	232	\$20.00	\$4,640.00	232.00	\$4,640.00				
3. 15" HDPE Flared End Section	EA	1	\$500.00	\$500.00	1.00	\$500.00				
4. 4" Type M Inlet	EA	2	\$2,500.00	\$5,000.00	1.00	\$2,500.00				
5. 2A Backfill	TON	550	\$22.00	\$12,100.00	550.00	\$12,100.00				
6. Tie to Existing Inlet	EA	1	\$500.00	\$500.00	1.00	\$500.00				
7. Yard Inlet	EA	1	\$1,000.00	\$1,000.00	1.00	\$1,000.00				
V. LANDSCAPING										
Street Trees	EA	12	\$415.00	\$4,980.00	7.00	\$2,905.00				
1. Red Maple	EA	12	\$415.00	\$4,980.00	7.00	\$2,905.00	5.00	\$2,075.00		

ESCROW STATUS REPORT



SUMMARY OF ESCROW ACCOUNT

PROJECT NAME:	Montgomery Chase	TOTAL CONSTRUCTION:	\$70,415.50	ORIGINAL CONSTRUCTION AMOUNT:	\$77,457.05
PROJECT NO.:	2012-04051	TOTAL CONSTRUCTION CONTINGENCY:	\$7,041.55		
PROJECT OWNER:	Arthur Herling, III	TOTAL CONSTRUCTION ESCROW POSTED:	\$77,457.05	AMOUNT OF THIS RELEASE:	\$13,980.00
MUNICIPALITY:	Montgomery Township			PRIOR CONSTRUCTION RELEASED:	\$ 47,728.00
ESCROW AGENT:		TOTAL ENGINEERING/LEGAL:	\$5,000.00	TOTAL CONSTRUCTION RELEASED TO DATE:	\$61,708.00
TYPE OF SECURITY:					
AGREEMENT DATE:		RELEASE NO.:	2	BALANCE AFTER CURRENT RELEASE:	\$ 15,749.05
		RELEASE DATE:	January 13, 2014		

ESCROW TABULATION

CONSTRUCTION ITEMS

Softening Buffer Trees

1. Red Maple
2. Ash
3. Sweetgum
4. London Plane

Softening Buffer Shrubs

1. Shasta Viburnum
2. Bayberry
3. Arrowwood Viburnum
4. Winterberry Holly
5. Itca

Rosen Property Buffer

1. White Pines

VI MISCELLANEOUS

1. Traffic Control
2. Construction Stakeout
3. As-built Drawings
4. Pins & Monumentation

CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 1
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
<u>Softening Buffer Trees</u>	EA	4	\$415.00	\$1,660.00	4.00	\$1,660.00	4.00	\$1,660.00			
	EA	3	\$415.00	\$1,245.00	3.00	\$1,245.00	3.00	\$1,245.00			
	EA	3	\$415.00	\$1,245.00	3.00	\$1,245.00	3.00	\$1,245.00			
	EA	1	\$415.00	\$415.00	1.00	\$415.00	1.00	\$415.00			
<u>Softening Buffer Shrubs</u>	EA	9	\$70.00	\$630.00	9.00	\$630.00	9.00	\$630.00			
	EA	12	\$70.00	\$840.00	11.00	\$770.00	11.00	\$770.00	1.00	\$70.00	
	EA	15	\$70.00	\$1,050.00	15.00	\$1,050.00	15.00	\$1,050.00			
	EA	24	\$70.00	\$1,680.00	24.00	\$1,680.00	24.00	\$1,680.00			
<u>Rosen Property Buffer</u>	EA	9	\$70.00	\$630.00	9.00	\$630.00	9.00	\$630.00			
	EA	5	\$350.00	\$1,750.00	5.00	\$1,750.00	5.00	\$1,750.00			
VI MISCELLANEOUS	LS	1	\$750.00	\$750.00	1.00	\$750.00	1.00	\$750.00			
	LS	1	\$1,250.00	\$1,250.00	1.00	\$1,250.00	1.00	\$1,250.00			
	LS	1	\$1,000.00	\$1,000.00					1.00	\$1,000.00	
	LS	1	\$2,000.00	\$2,000.00					1.00	\$2,000.00	

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Payment of Bills

MEETING DATE: January 27, 2014

ITEM NUMBER: #24

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan
Township Manager

BOARD LIAISON: Joseph P. Walsh, Chairman

BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approval all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP ELECTRONIC PAYROLL TAX PAYMENTS

<u>DATE</u>	<u>VENDOR NAME</u>	<u>REASON FOR PAYMENT</u>	<u>AMOUNT</u>
01/08/2014	Commonwealth of PA	State Tax Payment	\$8,365.55
01/16/2014	IRS	941 Payment	\$80,680.98
01/16/2014	BCG	401/457 Plan Payment	\$25,354.38
01/16/2014	PA-SCDU	Withholding Payment	\$2,996.44
01/21/2014	PA UC Fund	UC-2 4 th Qtr. Payment	\$1,173.39
01/22/2014	Commonwealth of PA	State Tax Payment	\$8,741.08
Total Paid as of 01/27/2014			\$127,311.82

Montgomery Township Check Register

Check Number	Check Date	Vendor No	Payee	Amount
25587	1/10/14	00000967	DELAWARE VALLEY HEALTH INSURANCE	1,055.92
25588	1/10/14	00000499	MONTGOMERY TWP. PROFESSIONAL	196.26
25589	1/10/14	1264	MORGAN STANLEY SMITH BARNEY INC	6,079.95
25642	1/16/14	00000499	MONTGOMERY TWP. PROFESSIONAL	183.26
25643	1/16/14	1264	MORGAN STANLEY SMITH BARNEY INC	6,088.54
25644	1/20/14	650	HAB-EIT	18,912.42
56329	1/7/14	00000400	COMMONWEALTH OF PENNSYLVANIA	1,100.00
56330	1/7/14	00001576	MCCD-MONTGOMERY COUNTY	-500.00
56331	1/7/14	00000624	MONTGOMERY COUNTY CONSERVATION	2,600.00
56332	1/8/14	00000625	MCCD - CLEAN WATER FUND	500.00
56333	1/27/14	00000209	BOUCHER & JAMES, INC.	19,437.25
56334	1/27/14	00000085	CHAMBERS ASSOCIATES, INC.	2,574.33
56335	1/27/14	00000125	DISCHELL, BARTLE DOOLEY	8,487.50
56336	1/27/14	00000152	ECKERT SEAMANS CHERIN &	5,919.25
56337	1/27/14	00001902	ELLIOTT GREENLEAF &	175.00
56338	1/27/14	00000817	GILMORE & ASSOCIATES, INC.	15,767.34
56339	1/27/14	00000609	HLADIK, ONORATO & PEARLSTINE, LLP	1,131.00
56340	1/27/14	00000530	ROBERT L. ADSHEAD	600.00
56341	1/27/14	00000610	RUBIN, GLICKMAN, STEINBERG AND	1,729.00
56342	1/27/14	00001984	TRAFFIC PLANNING AND DESIGN, INC.	6,535.92
56343	1/27/14	00000006	ACME UNIFORMS FOR INDUSTRY	1,617.87
56344	1/27/14	00000443	ALL STATE DESIGN GROUP INC	267.00
56345	1/27/14	00000053	ALLIED WASTE SERVICES #320	14,511.72
56346	1/27/14	00000820	AMPRO	1,280.00
56347	1/27/14	00001866	ANGEL M. JOHNSON	708.00
56348	1/27/14	00000027	ARMOUR & SONS ELECTRIC, INC.	648.90
56349	1/27/14	00000031	AT&T	218.25
56350	1/27/14	00000561	ATLANTIC TACTICAL	846.85
56351	1/27/14	00001997	AUTOMATIC SYNC TECHNOLOGIES, LLC	575.96
56352	1/27/14	00000417	NANCY J. LARKIN	768.72
56353	1/27/14	00000043	BERGEY'S	365.77
56354	1/27/14	00001938	BILL WIEGMAN	30.00
56355	1/27/14	00001903	BRIAN JANSSENS	30.00
56356	1/27/14	00000423	FAMILY DINING, INC.	33.97
56357	1/27/14	00000076	GREGORY BENCSIK	87.26
56358	1/27/14	00000072	CANON FINANCIAL SERVICES, INC	1,506.00
56359	1/27/14	00000071	CANON SOLUTIONS AMERICA, INC.	1,671.00
56360	1/27/14	00000380	CARL HERR	15.00
56361	1/27/14	00000231	CARROT-TOP INDUSTRIES INC.	339.48
56362	1/27/14	00001601	CDW GOVERNMENT, INC.	3,598.93
56363	1/27/14	00000108	COUNTY ELECTRIC SUPPLY COMPANY, INC	96.40
56364	1/27/14	00000024	DAVID P. BENNETT	15.00
56365	1/27/14	00001202	AIRGAS, INC.	179.13
56366	1/27/14	00001556	DCED-PA DEPT OF COMMUNITY &	940.00

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Check Number	Check Date	Vendor No	Payee	Amount
56367	1/27/14	00001627	DEER PARK DIRECT	93.60
56368	1/27/14	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	169.83
56369	1/27/14	00000481	ACTION ENVELOPES & PRINTING CO INC	403.95
56370	1/27/14	00000618	FACILITY & DESIGN RESOURCE	677.34
56371	1/27/14	00001663	FIRE DEPARTMENT OF MONTGOMERY	9,123.23
56372	1/27/14	00001466	FEDEX OFFICE	267.85
56373	1/27/14	00001842	GLEN ROETMAN	15.00
56374	1/27/14	00001323	GLICK FIRE EQUIPMENT COMPANY INC	2,613.57
56375	1/27/14	00000608	GOOSE SQUAD L.L.C.	250.00
56376	1/27/14	00000060	GRAF ENGINEERING, LLC	5,948.90
56377	1/27/14	00000626	B. KEVIN GRIFFITH	377.60
56378	1/27/14	00000215	HAVIS, INC.	380.52
56379	1/27/14	00001793	HILLTOWN TOWNSHIP	4,734.49
56380	1/27/14	00000903	HOME DEPOT CREDIT SERVICES	161.25
56381	1/27/14	00000133	BYM INC.	101.00
56382	1/27/14	00001052	HORSHAM TOWNSHIP	1,666.50
56383	1/27/14	00000103	INTERNATIONAL SALT COMPANY, LLC	11,144.88
56384	1/27/14	00000531	INTERSTATE FLEETS, INC.	110.00
56385	1/27/14	00000555	J & J TRUCK EQUIPMENT	1,390.87
56386	1/27/14	00000522	JOE BIFOLCO	20.00
56387	1/27/14	00001964	JOHN CATALDI	15.00
56388	1/27/14	00000890	JOHN H. MOGENSEN	45.00
56389	1/27/14	00001581	JOSEPH J. SIMES	60.00
56390	1/27/14	00001843	JOSEPH M. BENNETT	60.00
56391	1/27/14	00000740	K.J. DOOR SERVICES INC.	907.24
56392	1/27/14	00000932	KIMMEL BOGRETTE	50,279.71
56393	1/27/14	00000637	KRUEGER INTERNATIONAL, INC.	79.80
56394	1/27/14	00902160	LAMAGINATION, INC.	900.00
56395	1/27/14	00001858	LAURIE ROBBINS	566.40
56396	1/27/14	00000571	LEE WAGNER	1,110.40
56397	1/27/14	00001706	LOWE'S COMPANIES INC.	37.94
56398	1/27/14	00000578	MARVIN MOSEBY	30.00
56399	1/27/14	00000440	MARY NEWELL	15.00
56400	1/27/14	00000201	LAWRENCE J. MURPHY	1,593.25
56401	1/27/14	00001330	MCCALLION STAFFING SPECIALISTS	360.00
56402	1/27/14	00000974	MCCARTHY AND COMPANY, PC	150.00
56403	1/27/14	00001920	MICHAEL H. BEAN	30.00
56404	1/27/14	00001961	MICHAEL LONG	20.00
56405	1/27/14	00002016	MICHAEL SHINTON	15.00
56406	1/27/14	00001225	MONTGOMERY TOWNSHIP MUNICIPAL	3,121.86
56407	1/27/14	00000324	MOYER INDOOR / OUTDOOR	158.40
56408	1/27/14	00001054	NEW BRITAIN TOWNSHIP	5,886.02
56409	1/27/14	00000355	NORTH PENN WATER AUTHORITY	69.00
56410	1/27/14	00000356	NORTH WALES WATER AUTHORITY	738.74

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Check Number	Check Date	Vendor No	Payee	Amount
56411	1/27/14	00001134	OFFICE DEPOT, INC	221.23
56412	1/27/14	00001840	PAUL R. MOGENSEN	30.00
56413	1/27/14	00000095	PAUL SMITH	20.00
56414	1/27/14	00000399	PECO ENERGY	9,413.50
56415	1/27/14	00000397	PECO ENERGY	15,767.19
56416	1/27/14	00000388	PENNSYLVANIA ONE CALL SYSTEM, INC.	95.00
56417	1/27/14	00001358	PENNSYLVANIA RECREATION AND PARK	2,718.00
56418	1/27/14	00000345	PRINTWORKS & COMPANY, INC.	273.99
56419	1/27/14	00000425	PSATS - UC GROUP TRUST FUND	862.64
56420	1/27/14	00001630	PSI - PROTECTION SERVICES INC.	537.00
56421	1/27/14	00000252	SUNG K. KIM	659.50
56422	1/27/14	00000439	RED THE UNIFORM TAILOR	3,336.75
56423	1/27/14	00000117	RIGGINS INC	3,682.16
56424	1/27/14	00000115	RIGGINS, INC	4,567.20
56425	1/27/14	00000633	RLP UNIFORM INC.	755.32
56426	1/27/14	00002013	RR DONNELLEY	152.50
56427	1/27/14	00000653	SCATTON'S HEATING & COOLING, INC.	1,280.02
56428	1/27/14	00001030	SIGNAL CONTROL PRODUCTS, INC.	2,898.00
56429	1/27/14	00001745	SONIA ISABEL THOMSON	2,746.40
56430	1/27/14	00000015	NEXTEL PARTNERS OPERATING CORP	409.53
56431	1/27/14	00001847	STAPLES CONTRACT & COMMERCIAL, INC	1,052.11
56432	1/27/14	00001939	SERVICE TIRE TRUCK CENTERS	890.34
56433	1/27/14	00000593	SUBURBAN SALES & SERVICE, INC.	309.99
56434	1/27/14	00000485	SYRENA COLLISION CENTER, INC.	950.00
56435	1/27/14	00000496	21ST CENTURY MEDIA NEWSPAPER LLC	989.07
56436	1/27/14	00000496	21ST CENTURY MEDIA NEWSPAPER LLC	850.38
56437	1/27/14	00000496	21ST CENTURY MEDIA NEWSPAPER LLC	1,302.64
56438	1/27/14	00001273	TIM KUREK	1,368.50
56439	1/27/14	00000623	HBQ SERVICES	240.50
56440	1/27/14	00000506	TRANS UNION LLC	25.00
56441	1/27/14	00000327	U.S. MUNICIPAL SUPPLY INC.	4,344.24
56442	1/27/14	00000032	VISA	138.14
56443	1/27/14	00000014	UPPER DUBLIN TOWNSHIP	523.80
56444	1/27/14	00000520	VALLEY POWER, INC.	922.50
56445	1/27/14	00000040	VERIZON PENNSYLVANIA INC	96.77
56446	1/27/14	00000038	VERIZON WIRELESS SERVICES, LLC	166.04
56447	1/27/14	00001839	VINAY SETTY	60.00
56448	1/27/14	00000442	VINCENT ZIRPOLI	60.00
56449	1/27/14	00000538	WARRINGTON TOWNSHIP	5,003.40
56450	1/27/14	00001329	GENUINE PARTS COMPANY - NAPA	33.58
56451	1/27/14	00000249	WILLIAM R. GOLTZ	80.00
56452	1/27/14	00001084	WITMER ASSOCIATES, INC.	5,301.48
56453	1/27/14	00000551	XPEDX/PHILADELPHIA DIVISION	620.00
56454	1/27/14	00000340	ADVENT SECURITY CORPORATION	219.12

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Check Number	Check Date	Vendor No	Payee	Amount
56455	1/27/14	00000053	ALLIED WASTE SERVICES #320	5,729.35
56456	1/27/14	00001151	APA- AMERICAN PLANNING ASSOCIATION	102.00
56457	1/27/14	00000027	ARMOUR & SONS ELECTRIC, INC.	2,928.27
56458	1/27/14	00001832	ASCAP-AMERICAN SOCIETY OF COMPOSE	330.00
56459	1/27/14	00000030	ASSOCIATED TRUCK PARTS	45.08
56460	1/27/14	00000028	ASSOCIATION FOR PA MUNICIPAL MGMNT	305.00
56461	1/27/14	00000043	BERGEY'S	460.67
56462	1/27/14	00001938	BILL WIEGMAN	90.00
56463	1/27/14	00001903	BRIAN JANSSENS	30.00
56464	1/27/14	00001676	PA DEPT OF AGRICULTURE	25.00
56465	1/27/14	00000069	C L WEBER CO INC.	30.00
56466	1/27/14	00000380	CARL HERR	15.00
56467	1/27/14	00001601	CDW GOVERNMENT, INC.	573.31
56468	1/27/14	00001189	CMSWAT	2,500.00
56469	1/27/14	00000363	COMCAST CABLE	217.90
56470	1/27/14	00000335	COMCAST CORPORATION	949.28
56471	1/27/14	00000634	COMMUNICATIONS BRIEFINGS	99.00
56472	1/27/14	00000635	COMMUNITY FORUM AGAINST	60.00
56473	1/27/14	00000108	COUNTY ELECTRIC SUPPLY COMPANY, INC	65.88
56474	1/27/14	00001508	COUNTY LINE FENCE COMPANY, INC.	490.00
56475	1/27/14	00000111	DAVID H. LIGHTKEP, INC.	68.25
56476	1/27/14	00000024	DAVID P. BENNETT	15.00
56477	1/27/14	00000629	DAVIDHEISER'S INC.	247.00
56478	1/27/14	00000118	DEL-VAL INTERNATIONAL TRUCKS, INC.	90.34
56479	1/27/14	00001520	DELAWARE VALLEY INSURANCE TRUST	46,159.00
56480	1/27/14	00000120	DELAWARE VALLEY WORKERS	45,716.00
56481	1/27/14	00000208	DELL MARKETING L.P.	2,283.76
56482	1/27/14	00000472	DVAPPO-DELAWARE VALLEY ASSOC OF	50.00
56483	1/27/14	00000967	DELAWARE VALLEY HEALTH INSURANCE	154,212.02
56484	1/27/14	00000146	E.A. DAGES, INC.	284.40
56485	1/27/14	00901885	ELENA GAJES	60.00
56486	1/27/14	00001275	FBI NATIONAL ACADEMY ASSOCIATES	100.00
56487	1/27/14	00000193	GEORGE ALLEN PORTABLE TOILETS, INC.	552.00
56488	1/27/14	00000197	GFOA - GOVERNMENT FINANCE	190.00
56489	1/27/14	00001498	GFOA - PA	150.00
56490	1/27/14	00001842	GLEN ROETMAN	60.00
56491	1/27/14	00000213	HAJOCA CORPORATION	36.67
56492	1/27/14	00000331	HATFIELD TOWNSHIP	150.00
56493	1/27/14	00000903	HOME DEPOT CREDIT SERVICES	371.51
56494	1/27/14	00001703	INNOVATIVE MUNICIPAL PRODUCTS	1,393.14
56495	1/27/14	00001345	INTERNATIONAL ASSOCIATION OF	75.00
56496	1/27/14	00000103	INTERNATIONAL SALT COMPANY, LLC	4,719.73
56497	1/27/14	00001388	IPMA-HR INTERNATIONAL PUBLIC	390.00
56498	1/27/14	00000522	JOE BIFOLCO	40.00

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56499	1/27/14	00001964	JOHN CATALDI	45.00
56500	1/27/14	00000890	JOHN H. MOGENSEN	60.00
56501	1/27/14	00001581	JOSEPH J. SIMES	120.00
56502	1/27/14	00001843	JOSEPH M. BENNETT	30.00
56503	1/27/14	00902837	JOSEPHINE GENCO	1,200.00
56504	1/27/14	00902838	KEN ANTON	60.00
56505	1/27/14	00000264	KENCO HYDRAULICS, INC.	4,419.57
56506	1/27/14	00000271	LANSDALE CHRYSLER PLYMOUTH INC.	59.00
56507	1/27/14	00000057	LAWN AND GOLF SUPPLY COMPANY, INC.	452.51
56508	1/27/14	00001065	MAILLIE LLP	3,000.00
56509	1/27/14	00000055	MARK MANJARDI	510.50
56510	1/27/14	00000578	MARVIN MOSEBY	60.00
56511	1/27/14	00000440	MARY NEWELL	15.00
56512	1/27/14	00000290	MCATO-MONTG CO ASSOC OF TWNSHP M	248.00
56513	1/27/14	00001330	MCCALLION STAFFING SPECIALISTS	229.50
56514	1/27/14	00001920	MICHAEL H. BEAN	45.00
56515	1/27/14	00000867	MICHAEL SHEARER	30.00
56516	1/27/14	00002016	MICHAEL SHINTON	60.00
56517	1/27/14	00000912	MICHENER'S GRASS ROOTS, INC.	308.58
56518	1/27/14	00000432	MILLER INSURANCE ASSOCIATES	1,855.00
56519	1/27/14	00000848	MONTGOMERY COUNTY LANDS TRUST	250.00
56520	1/27/14	00000324	MOYER INDOOR / OUTDOOR	535.80
56521	1/27/14	00001134	OFFICE DEPOT, INC	198.14
56522	1/27/14	00000369	PA - DEP	100.00
56523	1/27/14	00001400	PA CHIEFS OF POLICE ASSOCIATION	125.00
56524	1/27/14	00001400	PA CHIEFS OF POLICE ASSOCIATION	75.00
56525	1/27/14	00001400	PA CHIEFS OF POLICE ASSOCIATION	1,000.00
56526	1/27/14	00000186	JAROTH INC.	178.12
56527	1/27/14	00001840	PAUL R. MOGENSEN	20.00
56528	1/27/14	00000095	PAUL SMITH	60.00
56529	1/27/14	00000381	PBPMTCA-PA BUSINESS PRIVILEGE &	50.00
56530	1/27/14	00000595	PENN VALLEY CHEMICAL COMPANY	737.21
56531	1/27/14	00001930	PENNBOK-PA BUILDING OFFICIALS	50.00
56532	1/27/14	00000560	PENNSYLVANIA HORTICULTURAL	1,412.00
56533	1/27/14	00001358	PENNSYLVANIA RECREATION AND PARK	140.00
56534	1/27/14	00001358	PENNSYLVANIA RECREATION AND PARK	120.00
56535	1/27/14	00000613	PETER CHIMERA	45.00
56536	1/27/14	00000009	PETTY CASH	1,000.00
56537	1/27/14	00000447	PETTY CASH - POLICE	192.57
56538	1/27/14	00001880	PHILIP C. STUMP	45.00
56539	1/27/14	00000945	PIPERSVILLE GARDEN CENTER, INC.	577.74
56540	1/27/14	00000955	PLCM - PA LEAGUE OF CITIES &	65.00
56541	1/27/14	00000345	PRINTWORKS & COMPANY, INC.	2,677.05
56542	1/27/14	1047	PSATS-PA STATE ASSOCIATION OF	3,253.00

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Check Number	Check Date	Vendor No	Payee	Amount
56543	1/27/14	00000519	RACHEL TROUTMAN	30.00
56544	1/27/14	00001146	RESERVE ACCOUNT	1,500.00
56545	1/27/14	00000117	RIGGINS INC	5,902.17
56546	1/27/14	00000115	RIGGINS, INC	6,119.65
56547	1/27/14	00000969	SAFETY-KLEEN SYSTEMS, INC.	84.37
56548	1/27/14	00000833	THE SHERWIN WILLIAMS COMPANY	295.85
56549	1/27/14	00000059	SHRM - SOCIETY FOR HUMAN	185.00
56550	1/27/14	00001030	SIGNAL CONTROL PRODUCTS, INC.	56.00
56551	1/27/14	1264	MORGAN STANLEY SMITH BARNEY INC	101,836.34
56552	1/27/14	00001656	SOSMETAL PRODUCTS INC.	446.17
56553	1/27/14	00001394	STANDARD INSURANCE COMPANY	7,141.10
56554	1/27/14	00001847	STAPLES CONTRACT & COMMERCIAL, INC	751.94
56555	1/27/14	00001939	SERVICE TIRE TRUCK CENTERS	890.34
56556	1/27/14	00000593	SUBURBAN SALES & SERVICE, INC.	325.54
56557	1/27/14	00000025	U.S.P.C.A. - REGION #6	150.00
56558	1/27/14	00000032	VISA	335.72
56559	1/27/14	00000615	UNIVEST INSURANCE, INC.	3,275.00
56560	1/27/14	00000328	USA MOBILITY WIRELESS, INC	208.45
56561	1/27/14	00000040	VERIZON PENNSYLVANIA INC	686.99
56562	1/27/14	00001033	VERIZON CABS	545.95
56563	1/27/14	00000170	VERIZON COMMUNICATIONS, INC.	129.99
56564	1/27/14	00000170	VERIZON COMMUNICATIONS, INC.	129.99
56565	1/27/14	00001839	VINAY SETTY	40.00
56566	1/27/14	00000442	VINCENT ZIRPOLI	30.00
56567	1/27/14	00001191	WARREN FUCHS	15.00
56568	1/27/14	00000760	WASTE MANAGEMENT OF	546.89
56570	1/27/14	00001329	GENUINE PARTS COMPANY - NAPA	1,286.19
56571	1/27/14	00000249	WILLIAM R. GOLTZ	90.00
56572	1/27/14	00000590	YOCUM FORD	408.11
56573	1/27/14	00000550	ZEP MANUFACTURING COMPANY	257.30
TOTAL				742,670.72