



## MONTGOMERY TOWNSHIP SHADE TREE COMMISSION

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### MEETING MINUTES February 15, 2017

The regular monthly meeting of the Montgomery Township Shade Tree Commission was held at 7:30 PM, Wednesday, February 15, 2017, in the Montgomery Township Building on Stump Road. The members of the Shade Tree Commission in attendance included: Roy Rodriguez, Rich Roller, Mary Brock, and Jay Glickman. Also present: Michael J. Fox, Board Liaison; Bruce Shoupe, Director of Planning & Zoning; Marianne McConnell, Deputy Zoning Officer; Greg Reiff, Parks Foreman; and Valerie Liggett, Boucher & James.

**Approval of Minutes:** On a motion made by Rich Roller and seconded by Roy Rodriguez, the minutes from the January 2017 meeting were approved as submitted.

**Public Comment:** none

**Correspondence:** none

**Update on Projects:** Updates were provided for the following projects:

Land Development – The Commission was updated on the following projects: Christian Brothers Automotive Opinion of Probable Cost and Plan Review; and 510 Bethlehem Pike Subdivision Plan Review.

Shade Tree Projects – no update at this time.

### Old Business:

2017 Community Tree Workshop – Mary Brock provided the proposed agenda for the workshop. The all-day event will be rescheduled to Thursday, November 2, 2017 due to scheduling conflicts with the PA Extension speakers. The Community Center will be utilized for this event. The following spaces have been reserved for the event: the full gym, event room, senior lounge, youth lounge, and child watch room if needed. The Commission discussed a portion of the registration fees be applied to the Community Center for the use of the spaces and staff. The Commission discussed the importance of making the workshop available to the surrounding municipalities and then opening up to other areas. Therefore, the targeted audience and mailings were discussed and will be as follows:

1st mailing – Montgomery County and surrounding municipalities (public works employees)

2<sup>nd</sup> mailing – surrounding golf courses and school districts

**New Business:**

Sundial at Memorial Grove – The Commission discussed the planting area immediately surrounding the sundial. In order to make it relatively maintenance free, the Commission proposes to remove the dirt and fill in the area with exposed aggregate concrete. Quotes and samples will be obtained for this project.

**Adjournment:** There being no further business to come before the Commission, the meeting adjourned at 8:15 pm. The next meeting will be held at 7:30 pm on March 15, 2017 at the Montgomery Township Building.