

AGENDA
MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS
APRIL 10, 2017

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Robert J. Birch
Candyce Fluehr Chimera
Michael J. Fox
Jeffrey W. McDonnell
Richard E. Miniscalco

Lawrence J. Gregan
Township Manager

ACTION MEETING – 8:00 PM

1. Call to Order by Chairman
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consider Approval of Minutes of March 27, 2017 Meeting
6. Recognition of Odyssey of Mind Program Participants
7. Authorize Approval Resolution for Destruction of Township Records
8. Consider Authorization for Capital Purchase – Administration Building HVAC Unit # 7
9. Consider Authorization to Advertise Proposed Ordinance#17-304- Amending “Right Red Turn Prohibited on Red” Code Regulations
10. Consider Approval of Request for Out of State Training - Police Department
11. Consider Approval of Request for Out of State Training- Fire Department
12. Announce Local Government Week 2017
13. Announce Spring 2017 Curbside Leaf Waste Pickup Date
14. Announce 2017 Township Environmental Advisory Committee E-Recycling Event
15. Consider Proclamation of Arbor Day for Tree City USA
16. Consider Escrow Release #1 - LD/S 612 Aspen Mill LLC -985-987 Horsham Road
17. Consider Payment of Bills
18. Other Business
19. Adjournment

Future Public Hearings/Meetings:

04-12-2017 @5:30pm – Autumn Festival Committee (CRC)
04-12-2017 @6:30pm – CRC Advisory Committee (CRC)
04-12-2017 @7:30pm – Park and Recreation Board (CRC)
04-17-2017 @7:00pm – Finance Committee
04-18-2017 @12:30pm – Business Development Partnership
04-19-2017 @6:00pm – Sewer Authority Board
04-19-2017 @7:30pm – Shade Tree Commission
04-19-2017 @7:30pm – Public Safety Committee
04-20-2017 @7:30pm – Planning Commission
04-24-2017 @8:00pm – Board of Supervisors

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Public Comment

MEETING DATE: April 10, 2017

ITEM NUMBER: #3

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Grogan
Township Manager



BOARD LIAISON: Candyce Fluehr Chimera,
Chairman of the Board of Supervisors

BACKGROUND:

The Chairman needs to remind all individual(s) making a comment that they need to identify themselves by name and address for public record.

The Chairman needs to remind the public about the policy of recording devices. The individual(s) needs to request permission to record the meeting from the Chairman and needs to identify themselves, by name and address for public record.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announcement of Executive Session

MEETING DATE: April 10, 2017

ITEM NUMBER: **#4**

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera,
Chairman of the Board of Supervisors

BACKGROUND:

Frank Bartle will announce that the Board of Supervisors met in Executive Session and will summarize the matters discussed.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Minutes for March 27, 2017

MEETING DATE: April 10, 2017

ITEM NUMBER: #5

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gregan
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera,
Chairman of the Board of Supervisors

BACKGROUND:

Please contact Deb Rivas on Monday, April 10, 2017 before noon with any changes to the minutes.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

None.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

DRAFT

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
MARCH 27, 2017**

At 7:00 p.m. Chairman Candyce Fluehr Chimera called to order an executive session. In attendance were Supervisors Robert J. Birch, Jeffrey W. McDonnell and Richard E. Miniscalco. Supervisor Michael J. Fox was absent. Also in attendance were Township Manager Lawrence Gregan, and Township Solicitor Frank Bartle, Esquire.

Chairman Candyce Fluehr Chimera called the meeting to order at 8:00 p.m. In attendance were Supervisors Robert J. Birch, Jeffrey W. McDonnell and Richard E. Miniscalco. Supervisor Michael J. Fox was absent. Also in attendance were Township Solicitor Frank Bartle, Esquire, Township Manager Lawrence Gregan, Police Chief Scott Bendig, Director of Fire Services Richard Lesniak, Director of Finance Ami Tarburton, Director of Administration and Human Resources Ann Shade, Assistant to the Township Manager Stacy Crandell, Director of Planning Bruce Shoupe, Director of Public Works Kevin Costello, Director of Recreation and Community Center Floyd Shaffer, Director of Information Technology Richard Grier, Public Information Coordinator Kelsey McMeans and Recording Secretary Deborah A. Rivas.

Following the Pledge of Allegiance, Chairman Candyce Fluehr Chimera called for public comment from the audience and there was none.

Solicitor Frank Bartle announced that the Board had met in an Executive Session prior to this meeting to discuss two personnel matters and three matters of litigation. The litigation matters including Civil Action No. 2015 - 29477 Mirabella v. Montgomery Township and two zoning hearing board cases at 969 Bethlehem Pike and 738 Bethlehem Pike. Mr. Bartle stated that these matters are legitimate subject's of executive session pursuant to Pennsylvania's Sunshine Law.

Chairman Candyce Fluehr Chimera made a motion to approve the minutes of the March 13, 2017 Board of Supervisors meeting, and Vice-Chairman Robert J. Birch seconded the motion. The minutes of the meeting were unanimously approved as submitted.

Chief of Police Scott Bendig reported as the result of two recent retirements of supervisory vacancies will exist in the department. In September of 2016 a multiple phase promotional process was initiated. This included both a written examination and an oral review board. After a highly competitive process, Officers Lee A. Wagner and Thomas J. Ward are recommended for promotion to the rank of Corporal.

Officer Wagner serves in several capacities in addition to his patrol responsibilities. These include: Squad Officer-In Charge, Field Training Officer, Montgomery County Drug Task Force Officer, and Bicycle Unit Officer. Officer Wagner has received numerous letters of commendation for his duties and has attended many hours of police related schooling to further his police career.

Officer Ward serves in several capacities in addition to his patrol responsibilities. These include: Squad Officer-In Charge, Field Training Officer, DARE Instructor, Montgomery County Drug Task Force Officer, and member of Montgomery County SWAT-Central Region. Recently, Officer Ward was selected as the Montgomery County SWAT Officer of the Year for his dedication and work with the team. Officer Ward has received numerous letters of commendation for his duties and has attended many hours of police related schooling to further his police career. Resolution #1 made by Chairman Candyce Fluehr Chimera, seconded by Vice-Chairman Robert J. Birch and adopted unanimously, the Board approved the promotion of Officer Lee A. Wagner and Officer Thomas J. Ward to the rank of Corporal for the Montgomery Township Police Department effective March 27, 2017.

Public Works Director Kevin Costello recognized and acknowledged the resignation of Eric McKelvey, from the Crew Tech II position in the Department of Public Works. Eric started working in the Public Works Department as a Temporary Summer employee between school years in 2009 returning again in the summers of 2010 and 2011. Upon graduation he was hired full time in the Public Works Department in November 2011. Eric's separation will be effective Thursday, March 30, 2017. Resolution #2 made by Vice-Chairman Robert J. Birch, seconded by Chairman Candyce Fluehr Chimera and adopted unanimously, recognized the resignation of

Eric McKelvey from his position as Crew Tech II with Montgomery Township Public Works Department effective March 30, 2017.

Director of Information Technology Richard Grier reported that The Canon Business lease on the Township's photocopier equipment in the Police, Administration, Finance, Battalion 1, Zoning and Public Works is scheduled to expire on November 17, 2017. Canon has approached staff with an offer to renew early for another 48-month term. The new proposal also includes the Rec Center copier allowing for additional savings by lowering the maintenance fees.

The proposal from Canon Business Solutions, authorized vendor under the Township's National IPA Cooperative Purchase Program account #1023220, to provide a 48-month lease for seven new copiers that meet or exceed the current equipment standards at an annual cost of \$26,846.76. This new lease offers several enhancements over current equipment improving the operational and cost effectiveness of the equipment. Resolution #3 made by Chairman Candyce Fluehr Chimera, seconded by Supervisor Richard E. Miniscalco, and adopted unanimously, approved entering into a 48-month lease with Canon Business Solutions to provide seven photocopiers to Police, Administration, Finance, DFS, Planning, Public Works and Recreation Departments under the provision of the National IPA Contract # S0663307.01, at an annual cost of \$26,846.76 in accordance with their proposal dated March 1, 2017.

Assistant to the Township Manager Stacy Crandell reported Gilmore and Associates, Inc. has provided a proposal to prepare the Notice of Intent (NOI) for the Township's new NPDES MS4 permit to be effective January 1, 2018. The new permit is required to be an individual permit due to the Township being located within a TMDL watershed. James Dougherty, P.E., Gilmore and Associates, provided a brief presentation on their proposal, the steps needed to complete the preparation of the NOI and the timeline to complete the application by the September 16, 2017 deadline. Resolution #4 made by Vice-Chairman Robert J. Birch, seconded by Chairman Candyce Fluehr Chimera and adopted unanimously, approved

the proposal from Gilmore and Associates for professional services for the preparation of the Notice of Intent for the 2018 NPDES MS4 Permit at a cost not exceed \$45,000.

Township Manager Lawrence J. Gregan reported that PennDOT has released the final Traffic Signal Construction Plans for the intersection of Bethlehem Pike (SR309 and Horsham Road (SR 463) that will be installed as part of the PennDOT SR0202, Section 71A – Five Points Intersection Improvement Project. He noted that the plans and specification for the Final Traffic Signal improvements and the Temporary Traffic Signal Plan have been reviewed by the Township's Traffic Engineer, Traffic Planning and Design, Inc. (TPD) for conformance with State and Federal design standards as well as the Township's Traffic Signal specifications and found them to be acceptable. PennDOT has agreed to utilize traffic signal equipment for the project that is compatible with the other 52 traffic signals owned by the Township. To implement the improvements, the Township is required to adopt a Resolution authorizing the submission of the TE 160 Application for Traffic Signal Approval to the Pennsylvania Department of Transportation. Following construction and approval of the installation of the signal improvements, the Township will be responsible for their operation and preventive maintenance.

Bob Stone, Manager of Traffic Signal Operations for TPD, provided a brief review of the signal improvements as well as review of the overall scope of the improvements of the Five Points Intersection Improvement Project. He noted that PennDOT anticipates awarding the contract for the project in the Fall 2017 and that the construction is projected to take two years. Resolution #5 made by Supervisor Jeffrey W. McDonnell, seconded by Vice-Chairman Robert J. Birch and adopted unanimously, approved adopting resolutions authorizing the Township Manager to submit applications to the Pennsylvania Department of Transportation for the traffic signal permit plans for the Five Points Intersection Improvement Project.

Township Manager Lawrence J. Gregan reported that the original Traffic Signal Permit for the signal installed at the Gateway Center entrance drive at Upper State Road identified the street name installed on the overhead mast arms as both "Gateway Ctr Dr" and "Gwynmont Dr" even though the intersection connection to Gwynmont Drive had not yet been constructed. This

has caused confusion for drivers trying to find properties in the Gwynmont Farms neighborhood. In order to correct this problem staff is recommending submission of a request to PennDOT to revise the signage on the signal permit to eliminate the reference to "Gwynmont Dr."

To implement the improvements, the Township is required to adopt the attached Resolution authorizing the submission of a TE160 Application for Traffic Signal Approval to PennDOT along with a revised permit plan showing this revision. Resolution #6 made by Chairman Candyce Fluehr Chimera, seconded by Vice-Chairman Robert J. Birch and adopted unanimously, adopting a resolution authorizing the Township Manager to submit application to the Pennsylvania Department of Transportation for revisions to the Traffic Signal Permit Plan for Gateway Center Drive to remove Gwynmont Drive from the overhead mast arm street sign.

Planning Director Bruce Shoupe presented Preliminary/Final Land Development Plan LD/S #691 Montgomery Nissan – Nappen & Associates involving a 6.84 Acre parcel of ground located at the intersection of Stump Road and Bethlehem Pike. The site is located within the C-Commercial Zoning District and a Special Exception was granted on June 2, 1987 to operate a new car dealership, sell used cars and service motor vehicles. The applicant, Nappen & Associates, proposes to demolish the two existing showroom buildings and construct a new 15,000 square foot automobile showroom and construct a 2,000 square foot addition to the existing service facility. In addition to the buildings, the plan proposes site improvements including additional customer parking, display spaces and storm water management facilities. The Township staff and professional consultants have reviewed this plan for compliance with Township Codes and base on their recommendation, a draft approval Resolution has been prepared for the approval of the project subject to twelve conditions. Marc Jonas, Esq., counsel for the applicant, was present and stated that the conditions were acceptable to his client. Resolution #7, made by Chairman Candyce Fluehr Chimera, seconded by Vice-Chairman Robert J. Birch and adopted unanimously, authorized to grant conditional, Preliminary/Final Land Development approval of the subdivision application and plan for Nappen & Associates for Montgomeryville Nissan, Bethlehem Pike.

Planning Director Bruce Shoupe reported that all of the Land Development Improvements required for the approved plan LD/S #617 Narayan Guest House Project on County Line Road have been completed. The developer, Nand and Sashi Todi, have requested that the eighteen-month maintenance period for the Narayan Guest House begin. They have also requested approval of the final escrow release in the amount of \$40,727.93, which was held as a Cash Escrow. The developer has provided a new Cash Escrow as the Maintenance Period Guarantee in the amount of \$40,592.52, which is 15% of the original construction escrow to be held for a period of 18 months until September 27, 2018. The Township Engineer and Landscape Engineer have inspected the project and recommend approval of the release and start of the eighteen-month maintenance period. Resolution #8, made by Chairman Candyce Fluehr Chimera, seconded by Vice-Chairman Robert J. Birch and adopted unanimously, authorizing Escrow Release #5 in the amount of \$40,727.93 and the start of the eighteen-month maintenance period as recommended by the Township Engineer for LD/S # 617 Narayan Guest House.

Planning Director Bruce Shoupe reported that a construction escrow release was requested by Nappen & Associates for LD/S # 6811390 Welsh Road. The original amount of the escrow was \$290,163.94, held as a Letter of Credit. This is the first escrow release for this project. The current release is in the amount of \$82,082.75, which would leave a balance of \$208,081.19. Resolution #9, made by Vice-Chairman Robert J. Birch, seconded by Chairman Candyce Fluehr Chimera and adopted unanimously, authorized Escrow Release #1 for LD/S #681 Nappen & Associates 1390 Welsh Road in the amount of \$82,082.75, as recommended by the Township Engineer.

Planning Director Bruce Shoupe reported in the 2017 Fee Schedule adopted on January 3, 2017, the non-residential roofing permits fee was inadvertently increased from the 2016 permit fee amount of \$200 base fee plus \$.05/sf to a fee amount of \$200 base fee plus \$.25/sf. The fee structure in effect in 2016 more accurately reflects the inspection requirements for this type of work. Resolution #10, made by Vice-Chairman Robert J. Birch, seconded by Supervisor

Jeffrey W. McDonnell and adopted unanimously, authorized amending the 2017 Fee Schedule reducing the non-residential roofing permit fee from \$200 base fee plus \$.25/sf to a permit fee of \$200 base fee plus \$.05/sf, effective immediately.

A motion to approve the payment of bills was made by Chairman Candyce Fluehr Chimera, seconded by Supervisor Richard E. Miniscalco, and adopted unanimously, approving the payment of bills as submitted.

There being no further business to come before the Board, the meeting adjourned at 8:42 p.m.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Recognize Student Accomplishments- Odyssey of the Mind Teams

MEETING DATE: April 10, 2017 ITEM NUMBER: #6

MEETING/AGENDA: ACTION NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Lawrence J. Gregan BOARD LIAISON: Candyce Fluehr Chimera
Township Manager Chairman, Board of Supervisors

BACKGROUND:

The Odyssey of the Mind is an international program that challenges teams of five to seven students to use their creativity and problem-solving skills to solve short-term "spontaneous" problems and a long-term problem that ranges from building mechanical devices to presenting their own interpretation of literary classics. Students learn to work together, to manage their own time, and ultimately to take responsibility for every part of their final solution. At the end of the Odyssey season, teams bring their solutions to competition at a regional level. Odyssey is open to all grades and academic levels under the guidance of adult volunteer coaches. Tonight, we would like to recognize students from Montgomery Elementary and Mary Mother of the Redeemer Parish School for their participation and accomplishment in the program and competition. At the April 27, 2017 Board Meeting, the Board will recognize students from the other North Penn Schools.

Montgomery Elementary- Division 2 (Coached by: Lisa Upright and Linda Pelletier)

This team from Montgomery Elementary includes the following students:

- Cameron Pelletier
- Hannah Upright
- Grace Macnamara
- Ella Notte
- Jillian Upright
- Swaroop Joglekar
- Katie Sanborn

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to the "Odd-a-Bot" (Technical problem). The team placed 1st in Division 2, which qualified them to move on to the State Tournament.

On Saturday, April 1, 2017, the team went to the Pennsylvania State Tournament held at Moon Area Middle/High School. Montgomery Elementary placed 9th in their division.

MMR- Division 1 (Coached by: Mrs. Rubino)

This team from MMR includes the following students:

- Giana Rubino
- Patrick Vorobec
- Thomas Wolpert
- John David Pletcher
- Reagan Phillips
- Avery Phillips
- Kaleigh Costello

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "To be Continued: A Superhero Cliffhanger" (Performance Problem). The team placed 7th in their division.

MMR- Division 1 (Coached by: Mrs. Veal and Mrs. Kenefic)

This team from MMR includes the following students:

- Courtney Kenefic
- Alyssa Veal
- Calleigh Christensen
- Elyse McGlynn
- Adyson Fleming
- Aidan Fleming
- Molly O'Neall

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "Odd-a-Bot" (Technical Problem). The team placed 3rd in their division.

MMR- Division 1 (Coached by: Mrs. O'Connor)

This team from MMR includes the following students:

- Alys Howard
- Norah McGlynn
- Katie Vierick
- Emilie O'Connor
- Katherine Dougherty
- Megan Krumenacker
- Julia Klein

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "It's Time. OMER" (Classics Problem). The team placed 3rd in their division.

MMR- Division 2 (Coached by: Mrs. Shea)

This team from MMR includes the following students:

- Michael O'Connor
- Brendon Nguyen
- Matthew Bagnarelli
- Frances Dougherty
- Jack Shea
- Patrick Cresko
- Nolan Krumenacker

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "To be Continued: A Superhero Cliffhanger" (Performance Problem). The team placed 5th in their division.

MMR- Division 2 (Coached by: Mrs. Ziff)

This team from MMR includes the following students:

- Katie Ziff
- Sophia Sattertwate
- Devon Migliorini
- Nicole Conwell
- Emily Friel

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "To be Continued: A Superhero Cliffhanger" (Performance Problem). The team placed 12th in their division.

MMR- Division 3- High School Team (Coached by: Mrs. Bull, Mrs. Ensanian, and Mrs. Higgins)

This team from MMR includes the following students:

- Nick Orlando
- Christopher Kelm
- Jack Pilewski
- Reanna Bull
- Taylor Molitierre
- Mairin Higgins
- Nathaniel Ensanian

On Saturday, March 4, the team participated in the Southeastern Pennsylvania Regional Odyssey of the Mind tournament at Pennsbury High School. At the tournament, the team presented their solution to "To be Continued: A Superhero Cliffhanger" (Performance Problem). The team placed 1st place in their division and advanced to the State Competition.

On Saturday, April 1, 2017, the team went to the Pennsylvania State Tournament held at Moon Area Middle/High School. They placed 1st in their division and will be advancing to the World Finals which will be held at Michigan State University on May 24-27.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT: None.

RECOMMENDATION:

Staff recommends recognizing the students from Montgomery Elementary School, and Mary Mother of the Redeemer for their outstanding accomplishments in the Odyssey of the Mind program.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby recognize the students from Montgomery Elementary School, and Mary Mother of the Redeemer Parish School for their outstanding accomplishments in the Odyssey of the Mind program.

MOTION: _____ SECOND: _____

ROLL CALL:

| | | | | |
|------------------------|-----|---------|---------|--------|
| Robert J. Birch | Aye | Opposed | Abstain | Absent |
| Michael J. Fox | Aye | Opposed | Abstain | Absent |
| Jeffrey W. McDonnell | Aye | Opposed | Abstain | Absent |
| Richard E. Miniscalco | Aye | Opposed | Abstain | Absent |
| Candyce Fluehr Chimera | Aye | Opposed | Abstain | Absent |

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Disposal of Non-Permanent Township Records

MEETING DATE: April 10, 2017

ITEM NUMBER: #7

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Ami Tarburton
Finance Director



BOARD LIAISON: Robert J. Birch, Supervisor
Liaison – Finance Committee

BACKGROUND:

On April 13, 2009, the Board of Supervisors adopted Resolution #7 declaring the Township's intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual dated December 16, 2008. The procedures under the Act require that the Board of Supervisors adopt a resolution to adopt each individual act of destruction of Non-Permanent records.

The attached Exhibit lists Non-Permanent records of the Township that may be destroyed in accordance with the approved retention schedule. The Exhibit lists the particular documents, years requested for destruction and required retention period.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

The Board last adopted a similar resolution in October of 2014.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approve Resolution authorizing destruction of the listed Non-permanent records in accordance with the Retention and Disposition schedule for Records of Pennsylvania Municipal Governments.

MOTION/RESOLUTION:

WHEREAS, by virtue of Resolution # 7, adopted April 13, 2009, the Montgomery Township Board of Supervisors declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual, as may be amended and adopted from time to time; and

WHEREAS, each individual act of disposition shall be approved by resolution of the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Montgomery Township, Montgomery County Pennsylvania, in accordance with the above cited Retention and Disposition Schedule for Records of Pennsylvania Municipal Governments, hereby authorizes the disposition of the public records as listed in the attachment.

MOTION: _____ SECOND: _____

ROLL CALL:

| | | | | |
|------------------------|-----|---------|---------|--------|
| Robert J. Birch | Aye | Opposed | Abstain | Absent |
| Candyce Fluehr Chimera | Aye | Opposed | Abstain | Absent |
| Michael J. Fox | Aye | Opposed | Abstain | Absent |
| Jeffrey W. McDonnell | Aye | Opposed | Abstain | Absent |
| Richard E. Miniscalco | Aye | Opposed | Abstain | Absent |

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

ATTACHMENT
PUBLIC RECORDS FOR DESTRUCTION

AL-1 Administrative and Subject Files- Consisting of often referred to as Administrative Files, General Correspondence, Program Files or Subject Files. May include correspondence, reports, program forms and other records created or received in the course of administering specific programs and providing basic municipal services. Portions of the file or the complete file may contain records which summarize primary program activities and functions such as annual departmental/office reports, procedural manuals, long-term studies or comprehensive program assessment studies, series of bulletins/ newsletters and other published materials created in connection with special events or the administration of on-going programs, and correspondence documenting agency policy. Such files may also include or consist primarily of routine correspondence; replies not part of a specific subject file; communications on supply, maintenance and other internal operations matters; correspondence of a transitory nature having no value after an action is completed; and general housekeeping records. Files may include items such as technical or professional publications maintained solely for reference purposes that are not considered to be "records" under the Municipal Records Act.

(Retention Period- Routine correspondence and program files, and housekeeping records- as long as of administrative value)

AL-4 Bonds, Performance and Security- Consisting of records including bonds required of employees or contractors. All for years 2010 and prior. (Retention period – 6 years after expiration).

AL-8 Contract Files- Consisting of advertisements, instruction to bidders, specifications, bids and proposals, bid summary and tabulation sheets, signed original contracts, instructions to bidders, leases or agreements, certified payrolls and other supporting work papers.

- If successful (Bids, Proposals, Price Quotations and Qualified Contractor Memoranda)- All for years 2010 and prior for written agreements. All for years 2004 and prior for construction contracts (Retention period- 6 years after termination of general written contracts. Retain records related to construction contracts 12 years after termination).
- If unsuccessful (Bids, Proposals, Price Quotations and Qualified Contractor Memoranda)- All for years 2013 and prior. (Retention period-Retain 3 years after job completion).
- Contracts and Agreements- All for years 2010 and prior for written contracts. All for 2004 and prior for construction contracts. (Retention period- Retain general written contracts 6 years after termination. Retain construction contracts 12 years after termination)

AL-12 Election Records- Consisting of Ethics Commission Statements of Financial Interest. All for years 2011 and prior. (Retention period – 5 years).

AL-15 Hazardous Substance Survey Forms (HSSF)- hazardous substances present at workplaces and their chemical abstract service numbers, chemical names, and physical and health hazards. Required by the Pennsylvania Department of Labor and Industry, Worker and Community Right to Know Program. All for years 1986 and prior. (Retention period – 30 years).

AL-17 Insurance Claims and Policies– Consisting of policies or contracts of insurance, claims and supporting papers for liability, property and other areas of municipal operations. All for years 2010 and prior. (Retention period –Retain claims 6 years after final settlement. Retain policies, contracts and supporting papers 6 years after expiration, provided all claims have been settled).

AL-19 Litigation Case Files– Consisting of papers relating to all types of cases litigated on behalf of the municipality by the solicitor. All for years 2010 and prior. (Retention period – Retain closed cases as long as of administrative and legal value).

AL-20 Liquid Fuel Tax Records– Consisting of copies of vouchers and cancelled checks, bank statements, bills, correspondence with the Pennsylvania Department of Transportation regarding aid applications and other records pertaining to the use of Liquid Fuels Tax Funds. All for years 2009 and prior. (Retention period – 7 years).

AL-22 Master Property and Equipment/Fixed Assets Inventories– Consisting of Listing of all municipal-owned equipment and physical property. May include equipment lists, serial or model numbers, purchase costs, insurance records, expenditures and year purchased. “Fixed assets” involves property used for the production of goods and services, such as machinery, mineral resources, buildings etc. All for years 2011 and prior. (Retention period – Retain property and equipment inventories 5 years after superseded or obsolete).

AL-23 Material Safety Data Sheets(MSDS)– Consisting of information supplied by manufactures on all hazardous substances in particular products used in the workplace in conformance with section 4 of Act (35P.S.7304). Indicates product identification; ingredients; fire, explosion and reactivity data; environmental and precautionary information; health hazard data; and suggested first aid. Used to comply with the U.S. Department of Labor, Occupational Health and Safety Regulations. All for years 1986 and prior. (Retention period – 30 years).

AL-25 Municipal Lien Files– Consisting of Liens filed by a municipality to secure payment for taxes or other purposes. All for years 2015 and prior. (Retention period – 1 year after satisfaction).

AL-26 Municipal Obligations– Consisting of records relating to the financing of municipal projects through bonded indebtedness and loans. May include applications, proposals, correspondence, and the original financial instruments.

- Bonds and Coupons- All for years 2010 and prior. (Retention period- 6 years after cancellation)
- Cancelled Notes- All for years 2010 and prior (Retention period- 6 years)
- Loan Files- All for years 2010 and prior (Retention period- 6 years after final payment on loan)

AL-28 Notices of Violation of Municipal Ordinance– Consisting of notice of violation, correspondence and resolution. All for years 2016 and prior. (Retention period – 30 days after issue is settled or resolved).

AL-29 Oaths of Municipal Officials- All for years 2010 and prior. (Retention period – 6 years).

AL-30 Permits and Licenses – Consisting Business or special event license or permit issuance records covering vendors, peddlers, trash collectors, flea markets, yard sales, entertainment and recreational events, explosive license records or other local legislation and similar permit applications. All for years 2013 and prior. (Retention period – 3 years after expiration of license or denial of application).

AL-31 Petitions –All for years 2011 and prior. (Retention period – 5 years).

AL-35 Public Meeting/Hearing Notices and Proof of Publication– Consisting of Notice contains information such as meeting date, location and time. Proof of publication includes documentation verifying that proper public notice was given. All for years 2006 and prior. (Retention period – 10 years).

AL-36 Recycling Program Records–All for years 2006 and prior. (Retention period – 10 years).

AL-39 Request for Service Records– Consisting of nature of request, name of respondent, and resolution. All for years 2016 and prior. (Retention period – 1 year after satisfaction of request)

AL-42 Sales and Use Tax Exemption Certificates- Consisting of Department of Revenue form includes type of expenditure, name and address of municipality, official's title and signature. All for years 2013 and prior. (Retention period – 3 years from the end of the year in which the last sale or lease takes place).

AL-43 Survey of Financial Condition Forms (Submitted to Pennsylvania Department of Community and Economic Development)– All for years 2011 and prior. (Retention period- 5 years).

AL-44 Survey Records – Consisting of citizen surveys. All for years 2008 and prior. (Retention period – as long as of administrative value).

AL-45 Treasurers' Bond Certifications (Submitted to the Pennsylvania Department of Transportation)– Consisting of name, municipality, amount of bond, surety company, date, and signatures. All for 2009 and prior. (Retention period – 7 years).

AL-46 Right To Know Requests– Consisting of Requests for records made pursuant to open records legislation. Includes written request, information submitted with the request, related communications, and response. All for 2014 and prior. (Retention period – 2 years).

PS-2 Applications for Employment (Not Hired)- Consisting of employment applications, resumes, and other pre-employment records for persons not hired. All for years 2014 and prior. (Retention Period- 2 years)

PS-8 Employee Personnel Records- Consisting of Applications for Employment, Commendations, Correspondence, Health Insurance Membership Applications, I-9 Forms, Letters of Resignation, Life Insurance Applications, Performance Evaluations, Personnel Change Forms, Personnel History Card, Photo Identification Records, References, Resume, Retirement Membership Applications, Salary Review Forms, Separation Report, Training Records, and Vacation and Sick Leave Reports.

- Employees Who Separate With Post-Termination Benefits-
 - (Retention Period- Retain summary information including employee's name, address, date of birth, Social Security number, job and salary history, benefit information, and termination data permanently if not maintained in a separate file. Retain all other records 5 years after termination of employment. (If applicable, comply with union rules relating to certain types of personnel records such as evaluations and reprimands)) All other records 2011 and prior.

- **Employees Who Separate Without Post-Termination Benefits-**
 - (Retention Period- 5 years) All for years 2011 and prior).

PS-9 Equal Employment Opportunity Records- Consisting of affirmative action report (EEO-4) showing total number of job positions broken down by employment classifications, and related records as well as official discrimination complaint files. All compliance reports and related records for years 2013 and prior. (Retention period- compliance reports and related records 3 years. Retain official discrimination complaint case files 4 years after resolution of case).

PS-11 Labor Negotiations File – Consisting of correspondence, reports and other documents used to negotiate contracts with Police Labor Union. All for years 2011 and prior. (Retention period – 5 years after expiration of contract).

PS-12 Police Labor Union Contracts – Consisting of contracts negotiated with Police Union includes date, terms of agreements and signatures of appropriate officials. All for years 1996 and prior. (Retention period- 20 years after expiration).

PS-13 Union Grievances– Consisting of records filed by employees represented by labor unions alleging violations of the contract. Record usually indicates date, parties involved, and grievance. All for years 2013 and prior. (Retention period- 3 years after final resolution.).

PS-14 Worker's Compensation Records – Consisting of employer's report of occupational injury or disease, hospital statements, doctor's reports, correspondence and other papers relating to claims. (Retention Period- Retain 4 years after the signing of final settlement receipts, or 4 years after death of recipient. Retain 12 years if suspension agreement has been filed).

**ATTACHMENT
PUBLIC RECORDS FOR DESTRUCTION**

FN-1 Weekly/Monthly Account Distribution Summaries (Treasurer's Reports) - Consisting of records showing a summary of receipts, disbursements and other activity against each account. All for years 2013 and prior. (Retention period – 3 years).

FN-1 Year End Account Distribution Summaries (Treasurer's Reports) – Consisting of records showing a summary of receipts, disbursements and other activity against each account. All for years 2009 and prior. (Retention period – 7 years).

FN-2 Accounts Payable Files and Ledgers – Consisting of bills, check vouchers, invoices, purchase orders and requisitions, receiving reports and other records of payment for goods and services used to document monies spent by the department or cost center. All for years 2009 and prior. (Retention period – 7 years).

FN-3 Accounts Receivable Files and Ledgers – Consisting of records that document monies owed and paid to the Township. Generally shows date, department or fund, amount received and account totals. All for years 2009 and prior. (Retention period – 7 years).

FN-4 Annual Audit and Financial Reports – Consisting of Elected and Appointed Officials, Survey of Financial Condition and Tax Information submitted to the Pennsylvania Department of Community and Economic Development. All for years 2011 and prior. (Retention period – 5 years).

FN-5 Duplicate copies of Annual Budgets and Related Records – Consisting of final budgets approved departmental requests, review files, correspondence and related papers. All for years 2009 and prior. (Retention period – 7 years).

FN-7 Audit Work Papers – Consisting of accounting notes and papers used in preparation of official audit reports. All for years 2011 and prior. (Retention period – current plus 3 prior audit cycles).

FN-8 Balance Sheet Lists – Consisting of reports showing assets and liabilities, and the financial condition of the municipality on the last day of the accounting period. All for years 2009 and prior. (Retention period – 7 years).

FN-9 Bank Statements and Reconciliations Prepared by Banks – Consisting of records indicating date, municipal deposits and withdrawals, and account totals. All for years 2009 and prior. (Retention period – 7 years).

FN-10 Cancelled Checks – Consisting of checks that have been paid by the bank and returned to the depositor as evidence that the payee has received the funds. All for years 2009 and prior. (Retention period – 7 years).

FN-11 Check Registers – Consisting of records showing date, check number, vendor name or number, gross amount, discount and final amount of check. All for years 2009 and prior. (Retention period – 7 years).

FN-12 Daily Cash Records – Consisting of records of daily cash balances, receipts and disbursements for each department. All for years 2013 and prior. (Retention period – 3 years).

FN-13 Deposit Slips – Consisting of copies of slips listing and accompanying bank deposits showing date, account, check numbers and amounts. All for years 2009 and prior. (Retention period – 7 years).

FN-15 Expense Reports (Employee) – Consisting of records of expenditures by employees traveling on official business, May also include receipts, permission slips or authorization forms, and other records relating to travel expenses. All for years 2009 and prior. (Retention period – 7 years).

FN-16 Periodic Financial Statements – Consisting of records indicating dates, accounts, receipts, expenditures (actual and budget) and balances. All for years 2014 and prior. (Retention period – until final completion of audit).

FN-17 Investment Records – Consisting of records relating to original financial instruments executed to invest municipal funds showing amount of certificate, term and rate of interest. All for years 2009 and prior. (Retention period – 6 years *after cancellation*).

FN-18 Purchase Order Files – Consisting of copies of purchase order with number, name and address of vendor, department and account, date quantity, unit price and total cost. File may also include invoices, bills of lading and purchase requisitions. All for years 2009 and prior. (Retention period – 7 years).

FN-19 Purchasing Files – Consisting of records of acquisition of services, goods and equipment. File may include specifications, bids, quotes, contracts and other related papers. All for years 2009 and prior. (Retention period – 6 years).

FN-20 Supply Requisitions – Consisting of date, department requesting supplies, and items needed, total cost and account number. All for years 2013 and prior. (Retention period – 2 years).

FN-22 Surplus Property – Consisting of legal advertisements, quotes or offers from vendors, inventory of sale items, receipts or transmittals for funds received and title transfers. All for years 2013 and prior. (Retention period – 3 years)

FN-23 Street Light Utility and Paid Service Receipts. All for years 2009 and prior. (Retention period – 7 years).

FN-24 Vendor Files – Consisting of vendor's name and address, product and service information, vendor identification and name of contact person. All for years 2009 and prior. (Retention period- 7 years).

FN-25 Voucher Files Record – Consisting of number, date, description of goods or services, and amount and including copy of check or check request indicating date, department, vendor name and amount. All for years 2009 and prior. (Retention period – 7 years).

IT-2 Computer Systems Documentation – Consisting of obsolete hardware and software manuals and program coding. All for 2013 and prior. (Retention period – 1 year after migration of all records with ongoing value to new system).

IT-10 System Backup Files – Consisting of copies of master files or databases, application software, logs, directories, and other records needed to restore a system in case of disaster. All for 2013 and prior. (Retention period – until superseded).

PL-2 Employee Payroll Adjustment Records – Consisting of employee's name and social security number and amounts withheld for Federal and State taxes, insurance, bonds and any other deductions. All for years 2011 and prior. (Retention period – 4 years).

PL-5 Pay Period Payroll Earnings and Deductions Registers – Consisting of reports showing employee's name and social security number, gross earnings, taxes withheld deductions, net earnings check number and date of employment. All for years 2011 and prior. (Retention period – 4 years).

PL-6 Payroll Voucher (Check) Registers – Consisting of registers showing date, check number and amount, employee's name and social security number, and department. All for years 2009 and prior. (Retention period – 7 years).

PL-11 Quarterly Returns of Withholding of Federal Income Tax – Consisting of reports showing Federal Income taxes withheld from employee's pay by quarter. All for years 2011 and prior. (Retention period – 4 years).

PL-12 Quarterly Statements of State and Local Taxes Withheld – Consisting of reports showing state and local taxes withheld from employee's pay by quarter. All for years 2011 and prior. (Retention period – 4 years).

PL-13 Social Security Reports – Consisting of reports of social security withholdings from employee's pay including employer's name, reporting period, number of employees, wages paid and contributions to the fund. All for years 2011 and prior. (Retention period – 4 years).

PL-14 Time Cards and Attendance Records – Consisting of Vacation and Leave Slips and Work Schedules and usually include employee's name, date, and hours worked each day. All for years 2013 and prior. (Retention period – 3 years).

PL-15 Unemployment Compensation Records – Consisting of Contributory Form UC-2/2A/2B and Supporting Records including quarterly reports showing unemployment compensation contributions paid by municipality and wage reports indicating social security numbers, employee's names and total wages. All for years 2011 and prior. (Retention period – 4 years).

PL-16 Wage and Tax Statements – Consisting of W-2 Forms with employer's name and address; employee's identification and social security numbers, name and address; gross earnings; and amounts withheld for Federal, State and Local Taxes. All for years 2011 and prior. (Retention period – 4 years).

PL-18 1099 Forms – Consisting of employer's copy of U.S. Information Return for Calendar Year. All for years 2011 and prior. (Retention period – 4 years).

PS-11 Labor Negotiations File – Consisting of correspondence, reports and other documents used to negotiate contracts with Police Labor Union. All for years 2009 and prior. (Retention period – 5 years after expiration of contract).

PS-12 Police Labor Union Contracts – Consisting of contracts negotiated with Police Union includes date, terms of agreements and signatures of appropriate officials. All for years 1992 and prior. (Retention period 20 years after expiration).

PS-14 Worker's Compensation Records – Consisting of employer's report of occupational injury or disease, hospital statements, doctor's reports, correspondence and other papers relating to claims. Retain 4 years after the signing of final settlement receipts, or 4 years after death of recipient. Retain 10 years if suspension agreement has been filed.

TA-1 Bill of Taxes – Consisting of a list of all unpaid taxes outstanding against any property advertised for by sheriff sale. (Filed by Tax Collector with Sheriff) All for years 2013 and prior. (Retention period – 2 years).

TA-2 Certifications for Taxes Paid on Real Estate – Consisting of Certifications provided by Tax Collector on taxes paid on real estate. All for years 2013 and prior. (Retention period – 2 years).

TA-5 Exoneration Certificates – Consisting of documents provided to the Tax Collector by the governing body discharging the Tax Collector from collecting a particular tax. All for years 2012 and prior. (Retention period – 5 years).

TA-6 General and Special Tax Ledgers and Related Records – Consisting of Real Estate, Per Capita, Occupation, Earned Income, Mercantile, Business Privilege, Amusement and other Local Taxes. All for years 2009 and prior. (Retention period – 7 years).

TA-9 Tax Return Forms/Cards – Consisting of records showing date; taxpayer's name; address and social security number. All for years 2009 and prior. (Retention period – 5 years).

TA-10 Public Utility Realty Reports – Consisting of reports submitted to the Pennsylvania Department of Revenue. All for years 2009 and prior. (Retention period – 7 years).

TA-11 Real Estate Transfer Records (From Recorder of Deeds) Consisting of records of transfer data, property location, valuation data, exemption data, signature and date. All for years 2014 and prior. (Retention period – as long as of administrative value).

TA-13 Tax Collector's Monthly Report to Township – Consisting of lists all taxes collected for the reporting period, including beginning balance, total amount collected, discounts, penalties, amount remitted, interest earnings, signatures of tax collector and taxing district and date. All for years 2009 and prior. (Retention period – 7 years).

**ATTACHMENT
PUBLIC RECORDS FOR DESTRUCTION**

PARKS AND RECREATION RECORDS

PR-1 Accident/Incident Reports- Includes reports of accidents, and unusual happenings or infractions of rules occurring within municipal parks.

All for years 2013 and prior. (Retention Period- 3 years).

PR-3 Operation and Maintenance Records- Contains records of operation and maintenance of sites and equipment showing date, problem and repair work performed.

All for years 2011 and prior. (Retention Period- 5 years).

PR-5 Park Program Files- Contains records relating to events, activities or special programs at municipal parks.

All for years 2014 and prior. (Retention Period- 2 years).

PR-7 Park Use Records- Includes records relating to use of park facilities such as tennis courts, golf courses, athletic fields and playgrounds.

All for years 2013 and prior. (Retention Period- 3 years).

ATTACHMENT
PUBLIC RECORDS FOR DESTRUCTION

- **PS-2 Applications for Employment (Not Hired)** prior to 2015. Includes employment applications, resumes, and other pre-employment records for persons not hired (Retention period – 2 years).
- **PS-8 Employee Personnel Records for Employees Who Separated without Post-Termination Benefits** prior to 2012 (Retention period – 5 years).
- **PO-23 Towing Service Records**. Consists of lists showing date of tow, reason for tow, description of vehicle, and date of release. (Retention period – 1 year).
- **AL-14 Grant Administration Records** (as per retention requirements promulgated by the appropriate administering/funding/licensing agency).

April 10 2017 Board of Supervisors Agenda - Planning and Zoning Record Disposal Listing PZ-2-730 to PZ-7-881

PZ-2-730 Code Enforcement Plan - Hecht's Plans - 4 sets - demolished store at mall
PZ-2-731 Code Enforcement Plan - Boscovs Plans - 1 set - demolished store at mall
PZ-2-732 Code Enforcement VHS tape Narrative Report of Structural Condition 130 Thames Drive 1999
PZ-2-733 Code Enforcement VHS tape Narrative Report of Structural Condition 124 Thames Drive 1999
PZ-2-734 Code Enforcement VHS tape Narrative Report of Structural Condition 120 Thames Drive 1999
PZ-2-735 Code Enforcement VHS tape Narrative Report of Structural Condition 304 Gree Tree Tavern Road 1999
PZ-2-736 Code Enforcement VHS tape Narrative Report of Structural Condition 127 Thames Drive 1999
PZ-2-737 Code Enforcement VHS tape Narrative Report of Structural Condition 104 Channel House Road 1999
PZ-2-738 Code Enforcement VHS tape Narrative Report of Structural Condition 132 Thames Drive 1999
PZ-2-739 Code Enforcement VHS tape Narrative Report of Structural Condition 1437 Horsham Road 1999
PZ-2-740 Code Enforcement VHS tape Narrative Report of Structural Condition 228 Green Tree Tavern Road 1999
PZ-2-741 Code Enforcement VHS tape Narrative Report of Structural Condition 134 Thames Drive 1999
PZ-2-742 Code Enforcement VHS tape Narrative Report of Structural Condition 105 Channel House Road 1999
PZ-2-743 Code Enforcement VHS tape Narrative Report of Structural Condition 146 Tudor Drive 1999
PZ-2-744 Code Enforcement VHS tape Narrative Report of Structural Condition 232 Green Tree Tavern Road 1999
PZ-2-745 Code Enforcement VHS tape Narrative Report of Structural Condition 303 Green Tree Tavern Road 1999
PZ-2-746 Code Enforcement VHS tape Narrative Report of Structural Condition 103 Channel House Road 1999
PZ-2-747 Code Enforcement VHS tape Narrative Report of Structural Condition 101 Browning Circle 1999
PZ-2-748 Code Enforcement VHS tape Narrative Report of Structural Condition 109 Royal Court 1999
PZ-2-749 Code Enforcement VHS tape Narrative Report of Structural Condition Lot 58 Royal Court 1999
PZ-2-750 Code Enforcement VHS tape Narrative Report of Structural Condition 132 Tudor Drive 1999
PZ-2-751 Code Enforcement VHS tape Narrative Report of Structural Condition 102 Channel House Road 1999
PZ-2-752 Code Enforcement VHS tape Narrative Report of Structural Condition 230 Green Tree Tavern Road 1999
PZ-2-753 Code Enforcement VHS tape Narrative Report of Structural Condition 107 Royal Court 1999
PZ-2-754 Code Enforcement VHS tape Narrative Report of Structural Condition Lot 70 Green Tree Tavern Rd 1999
PZ-2-755 Code Enforcement VHS tape Narrative Report of Structural Condition Lot 10 Green Tree Tavern Rd 1999
PZ-2-756 Code Enforcement VHS tape Narrative Report of Structural Condition 142 Tudor Drive 1999
PZ-2-757 Code Enforcement VHS tape Narrative Report of Structural Condition 124 Tudor Drive 1999
PZ-2-758 Code Enforcement VHS tape Narrative Report of Structural Condition 144 Tudor Drive 1999
PZ-2-759 Code Enforcement VHS tape Narrative Report of Structural Condition 122 Thames Drive 1999
PZ-2-760 Code Enforcement VHS tape Narrative Report of Structural Condition 122 Tudor Drive 1999
PZ-2-761 Code Enforcement VHS tape Narrative Report of Structural Condition 150 Tudor Drive 1999

PZ-2-762 Code Enforcement VHS tape Narrative Report of Structural Condition 148 Tudor Drive 1999
PZ-2-763 Code Enforcement VHS tape Narrative Report of Structural Condition 126 Tudor Drive 1999
PZ-2-764 Code Enforcement VHS tape Narrative Report of Structural Condition 138 Tudor Drive 1999
PZ-2-765 Code Enforcement VHS tape Narrative Report of Structural Condition 105 Royal Court 1999
PZ-2-766 Code Enforcement VHS tape Narrative Report of Structural Condition 140 Tudor Drive 1999
PZ-2-767 Code Enforcement VHS tape Narrative Report of Sturctural Condition 130 Tudor Drive 1999
PZ-2-768 Building Permit Plan - 332 Abbey Lane - Second Floor Addition 2008 - return to homeowner
PZ-2-769 Building Permit Plan - 334 Abbey Lane - Pation Addition 1999 - return to homeowner
PZ-2-770 Building Permit Plan - 103 Addison Lane - finished basement 2002 - return to homeowner
PZ-2-771 Building Permit Plan - 112 Addition Lane - 1024 sq ft addition - return to homeowner
PZ-2-772 Building Permit Plan - 120 Aileen Drive - finished basement 2009 - return to homeowner
PZ-2-773 Building Permit Plan - 123 Aileen Drive - deck 2003 - return to homeowner
PZ-2-774 Building Permit Plan - 134 Aileen Drive - addition 2004 - return to homeowner
PZ-2-775 Building Permit Plan - 1 Andrew Lane - return to homeowner
PZ-2-776 Building Permit Plan - 3 Andrew Lane - foundation 1996 - return to homeowner
PZ-2-777 Building Permit Plan - 28 Andrew Lane - sunroom addition 2000 - return to homeowner
PZ-2-778 Building Permit Plan - 128 Annabel Lane - deck 2008 - return to homeowner
PZ-2-779 Building Permit Plan - 108 Applewood Lane 1985 - return to homeowner
PZ-2-780 Building Permit Plan - 110 Applewood Lane 2006 - return to homeowner
PZ-2-781 Building Permit Plan - 113 Applewood Lane 1996 - return to homeowner
PZ-2-782 Building Permit Plan - 114 Applewood Lane 1985 - return to homeowner
PZ-2-783 Building Permit Plan - 115 Applewood Lane 1996 - return to homeowner
PZ-2-784 Building Permit Plan - 116 Applewood Lane 1985 - return to homeowner
PZ-2-785 Building Permit Plan - 117 Applewood Lane 1986 - return to homeowner
PZ-2-786 Building Permit Plan - 119 Applewood Lane 1986 - return to homeowner
PZ-2-787 Building Permit Plan - 121 Applewood Lane 1985 - return to homeowner
PZ-2-788 Building Permit Plan - 123 Applewood Lane 1986 - return to homeowner
PZ-2-789 Building Permit Plan - 124 Applewood Lane 1985 - return to homeowner
PZ-2-790 Building Permit Plan - 125 Applewood Lane 1986 - return to homeowner
PZ-2-791 Building Permit Plan - 126 Applewood Lane 1985 - return to homeowner
PZ-2-792 Building Permit Plan - 127 Applewood Lane 1986 - return to homeowner
PZ-2-793 Building Permit Plan - 128 Applewood Lane 1986 - return to homeowner
PZ-2-794 Building Permit Plan - 130 Applewood Lane 1986 - return to homeowner
PZ-2-795 Building Permit Plan - 133 Applewood Lane 1986 - return to homeowner

PZ-2-796 Building Permit Plan - 134 Applewood Lane 1986 - return to homeowner
PZ-2-797 Building Permit Plan - 135 Applewood Lane 1986 - return to homeowner
PZ-2-798 Building Permit Plan - 136 Applewood Lane 1986 - return to homeowner
PZ-2-799 Building Permit Plan - 137 Applewood Lane 1986 - return to homeowner
PZ-2-800 Building Permit Plan - 140 Applewood Lane 1986 - return to homeowner
PZ-2-801 Building Permit Plan - 141 Applewood Lane 1986 - return to homeowner
PZ-2-802 Building Permit Plan - 143 Applewood Lane 1986 - return to homeowner
PZ-2-803 Building Permit Plan - 145 Applewood Lane 1986 - return to homeowner
PZ-2-804 Building Permit Plan - 147 Applewood Lane 1986 - return to homeowner
PZ-2-805 Building Permit Plan - 118 Ashley Circle - addition 2010 - return to homeowner
PZ-2-806 Building Permit Plan - 111 August Lane - kitchen remodel 2011 - return to homeowner
PZ-2-807 Building Permit Plan - 101 Bailey Drive - pool house 2010 - return to homeowner
PZ-2-808 Building Permit Plan - 104 Bailey Drive - patio 2005 - return to homeowner
PZ-2-809 Building Permit Plan - 106 Baker Place - patio with roof 2010 - return to homeowner
PZ-2-810 Building Permit Plan - 103 Banbury Avenue - addition 2011 - return to homeowner
PZ-2-811 Building Permit Plan - 122 Banbury Deck Plans - return to homeowner
PZ-2-812 Building Permit Plan - 127 Banbury Deck Plans - return to homeowner
PZ-2-813 Building Permit Plan - 900 Beechwood House Plans - return to homeowner
PZ-2-814 Building Permit Plan - 903 Beechwood Addition Plans - return to homeowner
PZ-2-815 Building Permit Plan - 905 Beechwood Addition Plans - return to homeowner
PZ-2-816 Building Permit Plan - 909 Beechwood As Built Plan - return to homeowner
PZ-2-817 Building Permit Plan - 943 Beechwood As Built Plan - return to homeowner
PZ-2-818 Building Permit Plan - 947 Beechwood House Plans - return to homeowner
PZ-2-819 Building Permit Plan - 954 Beechwood House Plans - return to homeowner
PZ-2-820 Building Permit Plan - 104 Bellows Way - Patio and Firepit Plans - return to homeowner
PZ-2-821 Building Permit Plan - 207 Bellows Way - Addition Plans - return to homeowner
PZ-2-822 Building Permit Plan - 104 Churchill Circle - Renovation & Addition Plans - return to homeowner
PZ-2-823 Building Permit Plan - 106 Claremont Drive - Closet Addition - return to homeowner
PZ-2-824 Building Permit Plan - 100 Copperleaf Circle - Kitchen Renovation Plans - return to homeowner
PZ-2-825 Building Permit Plan - 1936 County Line Road - Addition Plans - return to homeowner
PZ-2-826 Building Permit Plan - 606 Cowpath Road - Garage Addition Plans - return to homeowner
PZ-2-827 Building Permit Plan - 122 Davis Drive - Renovation Plans - return to homeowner
PZ-2-828 Building Permit Plan - 107 Field Terrace - Deck Plans - return to homeowner
PZ-2-829 Building Permit Plan - 141 Gwynmont Drive - Pool Site Plan - return to homeowner

PZ-2-830 Building Permit Plan - 102 Hampton Circle - Addition Plans - return to homeowner
PZ-2-831 Building Permit Plan - 111 Hawthorne Drive - Renovation Plans - return to homeowner
PZ-2-832 Building Permit Plan - 107 Hawthorne Drive - Deck Plans - return to homeowner
PZ-2-833 Building Permit Plan - 201 Hawthorne Drive - Deck Plans - return to homeowner
PZ-2-834 Building Permit Plan - 201 Hawthorn Drive - Addition Plans - return to homeowner
PZ-2-835 Building Permit Plan - 119 Heartwood Drive - Patio Enclosure Plans - return to homeowner
PZ-2-836 Building Permit Plan - 137 Heartwood Drive - Renovation Plans - return to homeowner
PZ-2-837 Building Permit Plan - 121 Hemlock Drive - Garage & Loft Addition Plans - return to homeowner
PZ-2-838 Building Permit Plan - 100 Holly Drive - Addition Plans - return to homeowner
PZ-2-839 Building Permit Plan - 123 Holly Drive - Renovation Plans - return to homeowner
PZ-2-840 Building Permit Plan - 123 Holly Drive - Basement Plans - return to homeowner
PZ-2-841 Building Permit Plan- 947 Horsham Road - Renovation Plans - return to homeowner
PZ-2-842 Building Permit Plan- 99 Kingston Way - Addition Plans - return to homeowner
PZ-2-843 Building Permit Plan- 1004 Knapp Road - Addition Plans - return to homeowner
PZ-2-844 Building Permit Plan - 1012 Lansdale Avenue - New Single Family Home - return to homeowner
PZ-2-845 Building Permit Plan - 504 W Lawn Avenue - Floor Plan - return to homeowner
PZ-2-846 Building Permit Plan - 506 W Lawn Avenue - Site Plan - return to homeowner
PZ-2-847 Building Permit Plan - 513 E Lawn Avenue - return to homeowner
PZ-2-848 Building Permit Plan - 105 Leapson Lane - return to homeowner
PZ-2-849 Building Permit Plan - 126 Mallard Drive - Renovation Plans - return to homeowner
PZ-2-850 Building Permit Plan - 131 Mallard drive - Bedroom Addition Plan - return to homeowner
PZ-2-851 Building Permit Plan - 123 Parkside Court - porch and deck plans - return to homeowner
PZ-2-852 Building Permit Plan - 105 Parliament Circle - pool plans - return to homeowner
PZ-2-853 Building Permit Plan - 106 Pemberton Court - addition plans - return to homeowner
PZ-2-854 Building Permit Plan - 105 Pendulum Way - pool landscape plans - return to homeowner
PZ-2-855 Building Permit Plan - 106 Pendulum Way - renovation plan - return to homeowner
PZ-2-856 Building Permit Plan - 107 Pioneer Drive - deck plan - return to homeowner
PZ-2-857 Building Permit Plan - 104 Quail Court - great room addition - return to homeowner
PZ-2-858 Building Permit Plan - 123 Richardson Road - addition - return to homeowner
PZ-2-859 Building Permit Plan - 117 Ridgeview Drive - addition - return to homeowner
PZ-2-860 Building Permit Plan - 102 Samantha Drive - structural beam design/floor plan - return to homeowner
PZ-2-861 Building Permit Plan - 108 Samantha drive - addition plan - return to homeowner
PZ-2-862 Building Permit Plan - 120 Springdale Lane - addition plan - return to homeowner
PZ-2-863 Building Permit Plan - 8 Spur Road - addition plan - return to homeowner

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|-----------|---|
| PZ-2-864 | Building Permit Plan - 123 Stayman Drive - sunroom enclosure - return to homeowner |
| PZ-2-865 | Building Permit Plan - 123 Summeridge Drive - pool plan - return to homeowner |
| PZ-2-866 | Building Permit Plan - 225 Tudor Drive - enclosed patio plan - return to homeowner |
| PZ-2-867 | Building Permit Plan - 112 Usher Lane - deck plan - return to homeowner |
| PZ-2-868 | Building Permit Plan - 1305 Stump Road - house & site plan - home demolished |
| PZ-2-869 | Building Permit Plan - 105 Veronica Lane - pool plan - return to homeowner |
| PZ-2-870 | Code Enforcement - 2006 Weekly Reports - Held 7 years as required |
| PZ-2-871 | Code Reports - Register Transaction Report 8/2006 -12/2006 - Held 7 years as required |
| PZ-2-872 | Code Enforcement - 2007 Weekly Reports - Held 7 years as required |
| PZ-15-873 | Code Reports - Daily Receipts Jan-June 2007 - Held 7 years as required |
| PZ-15-874 | Code Reports - Daily Receipts July 2007 - Held 7 years as required |
| PZ-15-875 | Code Reports - Daily Receipts August 2007 - Held 7 years as required |
| PZ-15-876 | Code Reports - Daily Receipts September 2007 - Held 7 years as required |
| PZ-15-877 | Code Reports - Daily Receipts October 2007 - Held 7 years as required |
| PZ-15-878 | Code Reports - Daily Receipts November 2007 - Held 7 years as required |
| PZ-15-879 | Code Reports - Daily Reciepts December 2007 - Held 7 years as required |
| PZ-15-880 | Code Reports - 2007 Monthly Reports - Held 7 years as required |
| PZ-7-881 | Contractor Registraton forms - Registration forms from 2009 - Held 7 years as required* |
| AL-10 | Montgomery Mall Reception Center map showing direction to Mass Care Center - |

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Authorization to Purchase Capital Equipment – Administration Building HVAC Unit #7

MEETING DATE: April 10, 2017

ITEM NUMBER: #8

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Kevin A. Costello
Director of Public Works

BOARD LIAISON: Candyce Fluehr Chimera
Chairman

BACKGROUND:

As part of the approved 2017 Capital Replacement Budget, we are proposing to replace HVAC Unit #7 for the Administration Building at a cost of \$17,890.00. Funding has been set aside in Capital Reserve to replace this unit in 2017 and subsequently all of the other units (12 total) as they reach the end of their life cycle.

In accordance with the Township's Purchasing Policy, three (3) quotes are attached with the lowest quote provided by Scatton's Heating & Cooling, Inc. for a total of \$17,890.00.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

None

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

A total of \$17,890.00 has been allocated for in the 2017 Approved Capital Replacement Budget.

RECOMMENDATION:

Approve the contract for the purchase and installation of a new Carrier 15 Ton Rooftop HVAC unit to be installed by Scatton's Heating & Cooling, Inc. at the Administration Building for a total cost of \$17,890.00.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the contract to Scatton's Heating and Cooling, Inc. for the purchase and installation of a Carrie 15 Ton Rooftop HVAC unit for Administration Building for a total projected cost of \$17,890.00.

MOTION: _____ SECOND: _____

ROLL CALL:

| | | | | |
|------------------------|-----|---------|---------|--------|
| Robert J. Birch | Aye | Opposed | Abstain | Absent |
| Michael J. Fox | Aye | Opposed | Abstain | Absent |
| Jeffrey W. McDonnell | Aye | Opposed | Abstain | Absent |
| Richard E. Miniscalco | Aye | Opposed | Abstain | Absent |
| Candyce Fluehr Chimera | Aye | Opposed | Abstain | Absent |

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



SCATTON'S

HEATING & COOLING, INC.

Service

June 16, 2016

Montgomery Township
1001 Stump Road
Montgomeryville, Pa 18936
(215) 393-6900
(215) 855-4474 Fax
Attention: Glenn

Site: Township Administration Building – Existing Unit #7

PROPOSAL

EQUIPMENT

Installation of Carrier 15 ton rooftop package unit with natural gas heating section (2 stage heat/2 stage cool operation) and 100% modulating fresh air economizer model #48TCED17A2A5-0F0A0
Installation of Cambridgeport curb adapter model #2009093

TO INCLUDE

- All supply air and return air ductwork modifications between new curb adapter and existing curb
- All roof repairs
- All control wiring modifications
- All power wiring modifications including new 3 phase disconnect
- New Honeywell programmable thermostat
- All rigid gas piping modifications including all modifications to existing regulator vent tubing
- All cranes charges
- All new 3/4" PVC condensate drain line
- All refrigerant reclaim and recovery
- Removal and disposal of old equipment
- System start up and operations check
- All labor and material

TOTAL \$17,890.00

WARRANTY

- One (1) year parts and labor warranty
- Five (5) year manufacturers compressor warranty
- Ten (10) year manufacturers heat exchanger warranty

Township permits will be billed at final invoicing if needed

Total Accepted _____

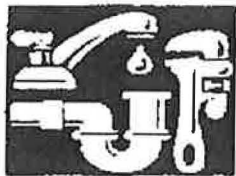
Signature _____ Date _____

- Payment to be discussed
 - Price is based upon acceptance within sixty (60) days
- MD/ar

215-855-6144
www.scattionshc.com

920 Allentown Road
Lansdale, PA 19446

Fax: 215-855-4324
Lic# PA004126



RANDY LANDIS PLUMBING & HEATING, INC.

Heating & Cooling Proposal

215-723-1062

| | | | | | |
|---|--|------------------------|---------------------------------------|--|--|
| PROPOSAL SUBMITTED TO: Montgomery Township | | PHONE: 215-393-6900 | | DATE: 3-9-17 | |
| STREET: 1001 Stump Road | | | JOB NAME: Twp. Ad. Building-Unit 7 | | |
| CITY, STATE and ZIP CODE Montgomeryville, PA 18936 | | | JOB LOCATION: Same | | |
| ATTENTION: Glenn | | DATE OF PLANS: | | CITY, STATE and ZIP CODE Same | |
| | | | | PROPOSAL DRAFTED BY: Randy Landis-President | |
| <p>We hereby submit specifications and estimates for:</p> <ul style="list-style-type: none">-Installation of Carrier 15 ton rooftop package unit with natural gas heating section, 2 stage heating & cooling, with 100% modulating fresh air economizer #48TCED17A2A5-0F0A0, and curb adaptor.-Crane charges included.-Supply and return air duct modifications as needed.-All electrical wiring as needed with 3 phase disconnect and programmable thermostat.-Natural gas piping and vent tubing as needed.-PVC condensate drain piping.-Removal and disposal of existing unit with refrigerant reclaim and recovery.-Startup and adjustment for maximum efficiency.-One year parts and labor guarantee on installations.-Five year manufacturer's compressor warranty.-Ten year manufacturer's heat exchanger warranty.-Clean up and removal of related debris. | | | | | |
| <p>We Propose hereby to furnish material and labor -- complete in accordance with above specifications, for the sum of:</p> <p>Eighteen Thousand Eight Hundred Forty Five Dollars and 00 Cents. dollars \$18,845.00</p> | | | | | |
| <p>Payment to be made as follows: 50% before work to begin. 25% upon completed work. Remaining balance due within 30 days completed work date.</p> | | | | | |
| <p>All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our Workers are fully covered by Workman's Compensation Insurance.</p> | | | | | |
| <p>Authorized Signature _____; Randy Landis, President Note: This Proposal may be withdrawn by us if not accepted within 30 days.</p> | | | | | |
| <p>Acceptance of Proposal -- The above prices, specifications and conditions are satisfactory and are hereby accepted. To induce R. Landis Plmg. & Htg., Inc. to extend credit for this transaction, I, hereby authorize R. Landis and/or its agents to obtain credit information to include a current credit report. Payments will be made in accordance to your credit terms and if default occurs, I understand R. Landis Plmg. & Htg., Inc. reserves the right to file a mechanic's lien.</p> <p style="text-align: right;">Date of Acceptance _____</p> <p>Signature _____ Signature _____</p> <p>() Original () Estimator's Copy () Customer's Copy</p> | | | | | |

CONTRACT

Foley Mechanical Inc.

11 Broad Street 609-654-7327
P.O. Box 115 609-654-4125 FAX
Medford, NJ 08055 NJ Master Plumber#9548
www.foleymech.com HIC#13VH00185900, HVACR LIC#3731

March 10, 2017

Summary: CONTRACT
Reference #: 11630-101
Due Date: 3/10/2017

Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Job Name:

Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

215-393-6900

215-855-4474 FAX

215-393-6900

215-855-4474 FAX

We Hereby Submit Specifications And Estimates For:

RE: Rooftop Unit 7, Administration Building

An HVAC replacement to include the following:

- A Carrier Corporation 48TCED17A2A5-0F0A0, two stage heating and cooling rooftop unit.
 - A Carrier Corporation 48TCED17A2A5-0F0A0 economizer.
 - A Cambridge Port roof curb adapter.
 - A new programmable thermostat.
 - Adapt and reconnect to the existing sheet metal and electrical services with a new electrical disconnect.
 - All rigging as necessary.
 - Start and check of unit.
 - Removal and disposal of the old equipment.
- PRICE: \$19,436.00

NOTE: No credit for scrap and/or waste.

All HVAC equipment is of the 2016 or greater model year.

PERMITS: Submission of the application for all required permits to the township is included but the owner is responsible for the cost of the permit. Township permits will not be closed until all code violations on work not performed by Foley Mechanical Inc. are corrected. If the violation is outside the work scope performed by Foley Mechanical Inc., additional costs will apply.

WARRANTY:

- 12 month parts and labor.
- Extended manufacturer parts warranty on the compressor and heat exchanger.

Specifications and terms on this contract must be accepted 30 days from: March 10, 2017

PROJECT START: _____ PROJECT COMPLETE: _____

I hereby accept the terms and conditions of this contract as set forth above and on the attached sheet all of which I have read and agree to be bound thereby, and do order the installation of the above described equipment. Foley Mechanical Inc. will not be held liable any rebates, financing, or incentives due to the customer under the terms of this agreement.

FOR INFORMATION ABOUT CONTRACTORS AND THE CONTRACTORS' REGISTRATION ACT, CONTACT THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CONSUMER AFFAIRS AT 1-888-656-6225.

NOTICE TO CONSUMER

YOU MAY CANCEL THIS CONTRACT AT ANY TIME BEFORE MIDNIGHT OF THE THIRD BUSINESS DAY AFTER RECEIVING A COPY OF THIS CONTRACT. IF YOU WISH TO CANCEL THIS CONTRACT, YOU MUST EITHER:

1. SEND A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION BY REGISTERED OR CERTIFIED MAIL, RETURN RECEIPT REQUESTED; OR
2. PERSONALLY DELIVER A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION TO: FOLEY MECHANICAL INC., 11 BROAD STREET, MEDFORD, N.J. 08055, (609)654-7327

If you cancel this contract within the three day period, you are entitled to a full refund of your money. Refunds must be made within 30 days of the contractor's receipt of the cancellation notice. Deposits are not refundable after the three day cancellation period.

By signing below the Purchaser acknowledges a full and complete copy of this contract. Purchaser agrees to be bound by the agreement in its entirety.

Payment to be made as follows:

50% due at contract, 50% due upon completion.

NOTICE TO OWNERS: Do not sign this contract in blank. You are entitled to a copy of the contract at the time you sign. Keep it to protect your legal rights. Do not sign any completion certificate or agreement stating that you are satisfied with the entire project before this project is complete. Home repair contractors are prohibited by law from requesting or accepting a certificate of completion signed by the owner prior to the actual completion of the work to be performed under the home repair contract. Workers compensation and public liability insurance are carried by Foley Mechanical Inc. and applicable to the the work to be performed under this contract.

Authorized
Signature _____

Acceptance
Signature _____

Date _____

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Authorization to Advertise Ordinance #17-304- Amending Right Turn Prohibited on Red Signal

MEETING DATE: April 10, 2017

ITEM NUMBER: ~~#~~ 9

MEETING/AGENDA:

ACTION

NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: J. Scott Bendig
Chief of Police

BOARD LIAISON: Candyce Fluehr Chimera
Chairman, Board of Supervisors

BACKGROUND:

The Police Department has been reviewing the Township's traffic ordinances to ensure the information is accurate and up to date. Township staff recently audited the listing of ordained "Right Turn Prohibited on Red Signal" intersections, comparing it to those intersections that have Right Turn Prohibited signs installed and those permitted by PennDOT. Before the Board this evening is a request to consider authorization to advertise Ordinance #17-304. This ordinance will ensure that Right Turn Prohibited signs throughout the Township are consistent with Township Ordinances and PennDOT Traffic Signal Permits.

The ordinance will **add** the following intersections:

| <u>Intersection</u> | <u>Vehicles Traveling on</u> | <u>Facing</u> |
|---|--------------------------------------|-----------------|
| Bethlehem Pike (Route 309) and Doylestown Road (Business Route 202) | Horsham Road (Route 463) | West and East |
| Bethlehem Pike (Route 309) and Horsham Road (Route 463) | Doylestown Road (Business Route 202) | South |
| Bethlehem Pike (Route 309) | North Wales Road | South |
| Bethlehem Pike (Route 309) | Montgomery Mall Exit/Jug A | South |
| Bethlehem Pike (Route 309) | Richardson Road | West |
| Horsham Road (Route 463) | Stump Road | North |
| Horsham Road (Route 463) | Clare Bridge of Montgomery Drive | South |
| Bethlehem Pike (Route 309) | Stump Road | North and South |
| Horsham Road (Route 463) | Lansdale Avenue | North |
| Horsham Road (Route 463) | Taylor Road | South |
| Dekalb Pike | Gateway Shopping Center Exit | South |

The ordinance will **remove** the following intersections:

| <u>Intersection</u> | <u>Vehicles Traveling on</u> | <u>Facing</u> |
|----------------------------------|-------------------------------|-----------------|
| County Line and Route 202 | County Line | West |
| County Line and Stump Road | County Line | West |
| County Line and Stump Road | Stump Road | North |
| Richardson Road and Route 309 | Route 309 and Richardson Road | North and South |
| Route 309 and Richardson Road | Route 309 | North |
| Route 152 and County Line Road | County Line | West |
| Route 202 and County Line Road | County Line Road | East |
| Route 309 and North Wales Road | North Wales Road | North |
| Route 463 and Hartman Road | Route 463 | East |
| County Line and Upper State Road | Upper State Road | North and South |
| Route 202 and Route 63 | Route 63 | East and West |

Attached is the proposed ordinance for advertisement. The ordinance will be presented at the April 24, 2017 Board Meeting for consideration.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Township Staff recommends the advertisement of Proposed Ordinance #17-304- Amending Right Turn Prohibited on Red Signal.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize the advertisement of Proposed Ordinance #17-304- amending Right Turn Prohibited on Red Signal for consideration and adoption at the Board of Supervisors Meeting to be held on Monday, April 24, 2017 after 8PM in the Township Building.

MOTION: _____ SECOND: _____

ROLL CALL:

| | | | | |
|-----------------------|-----|---------|---------|--------|
| Robert J. Birch | Aye | Opposed | Abstain | Absent |
| Michael J. Fox | Aye | Opposed | Abstain | Absent |
| Jeffrey W. McDonnell | Aye | Opposed | Abstain | Absent |
| Richard E. Miniscalco | Aye | Opposed | Abstain | Absent |
| Candye Fluehr Chimera | Aye | Opposed | Abstain | Absent |

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP

ORDINANCE #17-304

AN ORDINANCE AMENDING THE MONTGOMERY TOWNSHIP CODE, CHAPTER 222, ARTICLE II, SECTION 222-11 [RIGHT TURN PROHIBITED ON RED SIGNAL; PENALTY] TO ADD NEW INTERSECTIONS AND REMOVE INTERSECTIONS.

ENACTED: _____

MONTGOMERY TOWNSHIP

ORDINANCE #17-304

AN ORDINANCE AMENDING THE MONTGOMERY TOWNSHIP CODE, CHAPTER 222, ARTICLE II, SECTION 222-11 [RIGHT TURN PROHIBITED ON RED SIGNAL; PENALTY] TO ADD NEW INTERSECTIONS AND REMOVE INTERSECTIONS.

IT IS HEREBY ENACTED AND ORDAINED by the Montgomery Township Board of Supervisors that the Township Code is hereby amended as follows:

SECTION 1. Amendment to Chapter 222, Article II, Section 222-11 [Right turn prohibited on red signal; penalty].

Article II [Traffic Regulations], Section 222-11 [Right turn prohibited on red signal; penalty] is hereby amended to add the following additional intersections:

| <u>Intersection</u> | <u>Vehicles Traveling on</u> | <u>Facing</u> |
|---|---|----------------------|
| Bethlehem Pike (Route 309) and Doylestown Road (Business Route 202) | Horsham Road (Route 463) | West and East |
| Bethlehem Pike (Route 309) and Horsham Road (Route 463) | Doylestown Road (Business Route 202) | South |
| Bethlehem Pike (Route 309) | North Wales Road | South |
| Bethlehem Pike (Route 309) | Montgomery Mall Exit/Jug A | South |
| Bethlehem Pike (Route 309) | Richardson Road | West |
| Horsham Road (Route 463) | Stump Road | North |
| Horsham Road (Route 463) | Clare Bridge of Montgomery Drive | South |
| Bethlehem Pike (Route 309) | Stump Road | North and South |

| | | |
|--------------------------|---------------------------------|-------|
| Horsham Road (Route 463) | Lansdale Avenue | North |
| Horsham Road (Route 463) | Taylor Road | South |
| Dekalb Pike | Gateway Shopping Center Exit | South |

SECTION 2. Amendment to Chapter 222, Article II, Section 222-11 [Right turn prohibited on red signal; penalty].

Article II [Traffic Regulations], Section 222-11 [Right turn prohibited on red signal; penalty] is hereby amended to remove the following intersections:

| <u>Intersection</u> | <u>Vehicles Traveling on</u> | <u>Facing</u> |
|----------------------------------|-------------------------------------|----------------------|
| County Line and Route 202 | County Line | West |
| County Line and Stump Road | County Line | West |
| County Line and Stump Road | Stump Road | North |
| Richardson Road and Route 309 | Route 309 Richardson Road | North South |
| Route 309 and Richardson Road | Route 309 | North |
| Route 152 and County Line Road | County Line | West |
| Route 202 and County Line Road | County Line Road | East |
| Route 309 and North Wales Road | North Wales Road | North |
| Route 463 and Hartman Road | Route 463 | East |
| County Line and Upper State Road | Upper State Road | North and South |
| Route 202 and Route 63 | Route 63 | East and West |

SECTION 3. Repeal and Ratification.

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed. Any other terms and provisions of the ordinances of the Township that are unaffected by this Ordinance are hereby reaffirmed and ratified.

SECTION 4. Severability.

Should any section, paragraph, sentence, clause, or phrase in this Ordinance be declared unconstitutional or invalid for any reason, the remainder of the Ordinance shall not be affected thereby and shall remain in full force and affect, and for this reason the provisions of this Ordinance shall be severable.

SECTION 5. Effective Date.

This Ordinance shall become effective five (5) days after enactment.

[SIGNATURES ON NEXT PAGE]

ORDAINED AND ENACTED this _____ day of _____ 2017, by the
Montgomery Township Board of Supervisors.

**MONTGOMERY TOWNSHIP
BOARD OF SUPERVISORS**

Candyce Fluehr Chimera, *Chairman*

[Seal]

Attested by:

LAWRENCE J. GREGAN
Township Manager/ Secretary

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Approval of Out of State Training-Police Department

MEETING DATE: April 10, 2017 ITEM NUMBER: #10

MEETING/AGENDA: WORK SESSION ACTION **XX** NONE

REASON FOR CONSIDERATION: Operational: **XX** Policy: Discussion: Information:

INITIATED BY: J. Scott Bendig
Chief of Police



BOARD LIAISON: Candyce Fluehr Chimera
Chairman, Board of Supervisors

BACKGROUND:

The Federal Bureau of Investigation is presenting its 25th annual Mid-Atlantic Law Enforcement Executive Development Seminar from Sunday, June 11 through Friday June 16, 2017 at Princeton University. This educational opportunity is designed to provide training for law enforcement executives of police departments with 75 or fewer officers.

This is an outstanding development seminar and a valuable training opportunity for law enforcement executives. Attendees are provided with instruction and facilitation in the areas of leadership, strategic planning, legal issues, labor relations, media relations, social issues, and police programs. The environment of the seminar is conducive to independent thought and study.

Participants have the opportunity to exchange plans, problems, and solutions with their peers; to develop new thoughts and ideas; and to share successes of their own communities. It is recommended that Lieutenant Gerald Dougherty be authorized to attend this seminar.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

Cost of this training is \$650.00. Food and lodging is approximately \$900.00. Funding for this training is available in the 2017 Approved Final Budget-Police Meetings and Conferences.

RECOMMENDATION:

Approve the out of state training request for Lieutenant Gerald Dougherty.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby approve the request for Lieutenant Gerald Dougherty to attend the FBI Mid-Atlantic Law Enforcement Executive Development Seminar from Sunday, June 11 through Friday June 16, 2017 at Princeton University.

MOTION: _____ SECOND: _____

ROLL CALL:

| | | | | |
|------------------------|-----|---------|---------|--------|
| Robert J. Birch | Aye | Opposed | Abstain | Absent |
| Michael J. Fox | Aye | Opposed | Abstain | Absent |
| Jeffrey W. McDonnell | Aye | Opposed | Abstain | Absent |
| Richard E. Miniscalco | Aye | Opposed | Abstain | Absent |
| Candyce Fluehr Chimera | Aye | Opposed | Abstain | Absent |

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



MID-ATLANTIC LAW ENFORCEMENT EXECUTIVE DEVELOPMENT SEMINAR

PO Box 2069
Princeton, New Jersey 08543
www.maleeds.org

January 15, 2017

Dear Fellow Law Enforcement Executive:

The **Mid-Atlantic Law Enforcement Executive Development Seminar (MALEEDS)** will present its 25th annual training conference on the Princeton University campus from Sunday, June 11 through Friday, June 16, 2017. This unique educational opportunity is designed to provide leadership training for police chiefs and law enforcement executives who are in leadership positions in departments with 75 sworn police officers or fewer. This highly successful and selective program provides insight into some of the many challenges facing today's police executives. The class is limited to 60 top executives to maximize the interaction between the instructors and attendees during the training program. These 60 individuals selected to attend the conference will be drawn from applicants from New Jersey, New York, and Pennsylvania.

The Federal Bureau of Investigation's (FBI) Philadelphia, Newark and New York divisions are proud to co-sponsor this energetic and sophisticated educational program along with our partners, retired police chiefs from the former Princeton Borough and Princeton Township Police Departments, and police administrators from the River Vale, NJ PD and the Princeton University Department of Public Safety.

The faculty for this year's seminar, as in past years, includes instructors from the private sector and law enforcement community. The curriculum is scheduled to include the following topics:

- Generational Leadership
- Active Shooter
- Social Media Issues
- Cyber-bullying
- Crisis Communications
- Emotional Survival for Law Enforcement
- Art of Perception
- Officer Survival

Attendance at all planned classes and instructional programs is **mandatory**. Classes are held daily from 8:30 a.m. to 5:00 p.m. and several evening and after hours programs are planned to enhance the training experience. The MALEEDS Executive Board will not certify attendees who do not complete all of the course requirements. The registration fee for this seminar is \$650.00, which does **not** include the cost of room and board for the week.

As the planned instructional day will extend into the evening hours, participants are **highly encouraged** to take advantage of the special hotel rates and accommodations that have been arranged at the historic Nassau Inn in downtown Princeton, NJ. The Nassau Inn is offering a special per night rate for MALEEDS participants of \$145.00.

There are **two steps** to the application process. First, the applicant must complete the 2017 MALEEDS online application by going to our website at www.maleeds.org . The temporary case sensitive password is MALEEDS2017. After submitting the online application, the applicant must also complete and mail the "Application Supplement" that is attached to this letter and mail it to your FBI representative listed below. The application deadline is **March 1, 2017.**

If after reading the enclosed material you have any questions, please contact the following individuals in your specific geographic area:

New Jersey: Special Agent Jason DeMartino
National Academy Coordinator
Federal Bureau of Investigation
331Newman Springs Road, Suite 141
Red Bank, NJ 07701
(732) 866-2597
Jason.demartino@ic.fbi.gov

New York: Special Agent Rocky Warden
Training Coordinator
Federal Bureau of Investigation
26 Federal Plaza
New York, NY 10278
(212) 384-8175
Rocky.warden@ic.fbi.gov

Pennsylvania: Betsy McCreery
Training Coordinator
Federal Bureau of Investigation
600 Arch Street, 8th Floor
Philadelphia, PA 19106
(215) 418-4231
Elizabeth.mccreery@ic.fbi.gov

Attendance at MALEEDS is very selective. Due to the popularity of our program, we can only accept about sixty percent of those who apply. The MALEEDS Executive Board will meet in March, 2017, to select participants. Each police executive selected to attend will be notified by **email**. If you have not been contacted by April 1, 2017, you have not been selected for this year's seminar. The Executive Board regrets that it cannot notify every applicant of his/her individual status. We send out hundreds of invitations annually and cannot respond individually to every applicant. It should be noted that your selection to attend MALEEDS will not preclude your future attendance at a FBI National Academy session.

We look forward to receiving your application by the **March 1, 2017 deadline.** Please direct any specific questions you may have to the FBI representative in your area.

Fraternally,



Chief Charles W. Davall, Jr, Retired, President
for the Executive Board,
Mid-Atlantic Law Enforcement
Executive Development Seminar

MID-ATLANTIC LAW ENFORCEMENT EXECUTIVE DEVELOPMENT SEMINAR
APPLICATION SUPPLEMENT

Name: _____
(LAST) (FIRST)

Current Rank/Position held: _____ **Number of Sworn Officers in Department:** _____

Agency/Department: _____ **County:** _____

Mailing Address:

(City) (State) (ZIP)

Email Address: _____ **Telephone #:** _____

List other law enforcement leadership training you have had:

Brief summary of your leadership experience in law enforcement:

Have you previously applied to MALEEDS? ____ yes ____ no

If yes, please list all years that you applied:

Place a check in the box if you have completed the online registration:

☐

Applicant Signature: _____ **Date:** _____

Chief of agency's signature: _____ **Date:** _____

PLEASE MAIL THIS FORM TO YOUR RESPECTIVE FBI REPRESENTATIVE LISTED IN THE LETTER

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Request to Approve Out of State Training– Department of Fire Services

MEETING DATE: April 10, 2017

ITEM NUMBER: # //

MEETING/AGENDA:

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Richard M. Lesniak
Director of Fire Services

BOARD LIAISON: Robert J. Birch, Chairman
Liaison – Public Safety Committee

BACKGROUND:

In 1999, Pennsylvania adopted legislation that enacted the Uniform Construction Code (UCC). One aspect of the UCC is the requirement for inspectors to receive and maintain certification based on the type of work performed. Inspectors are required to complete 15 credit hours of continuing education credits in courses relating to the professional competency of code administration. An applicant with multiple certification areas must complete a minimum of 15 credit hours of continuing education credits for each certification but not more than 45 credit hours during each three year certification cycle.

Continuing education credit hours are offered through a variety of means including the attendance at meetings and courses. Most commonly, inspectors attend courses presented by the Pennsylvania Construction Codes Academy. The courses, ranging from one to five days, are held across the state and cost between \$25.00 and \$325.00.

Firefighter Robert Hedden currently holds three certifications in the State of Pennsylvania and has recently submitted an application for renewal of those certifications for a new three year cycle (2017 - 2020). He is requesting approval to take a course titled "Sprinkler Systems for Storage Occupancies" courses to satisfy 16 of his required 45 Continuing Education credits. The course is being offered on May 16, 2017, through the New Jersey Center for Services at The Inn at Lambertville Station, Lambertville, NJ. Courses offered through the Center for Government Services are offered free of charge.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None. There is no charge for courses taken at the NJ Training Center.

RECOMMENDATION:

It is recommended that authorization be given to allow Firefighter Hedden to attend the "Sprinkler Systems for Storage Occupancies" course on May 16, 2017.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby authorize Firefighter Hedden to attend the "Sprinkler Systems for Storage Occupancies" course on May 16, 2017.

MOTION: _____ SECOND: _____

ROLL CALL:

| | | | | |
|------------------------|-----|---------|---------|--------|
| Robert J. Birch | Aye | Opposed | Abstain | Absent |
| Michael J. Fox | Aye | Opposed | Abstain | Absent |
| Jeffrey W. McDonnell | Aye | Opposed | Abstain | Absent |
| Richard E. Miniscalco | Aye | Opposed | Abstain | Absent |
| Candyce Fluehr Chimera | Aye | Opposed | Abstain | Absent |

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



TRAINING AND DEVELOPMENT REQUEST

This application and other required documentation must be submitted prior to training seminar/course registration. Attach and submit seminar/course description(s) and/or degree curriculum with this form. Upon approval, the Township shall pay up to the maximum reimbursement for seminar/course and registration fees, tuition, and books in accordance with the Training and Development policy.

SECTION A: EMPLOYEE REQUEST (Complete Sections A, B, C, as applicable)

Name (Print) Robert Hedden Date 3.15.17

Current Position Fire Fighter Supervisor R. Lesniak

Check one: ☒ Seminar ☐ College Course ☐ Workshop ☐ Conference ☐ Other: _____

Seminar/Course Title SPRINKLER SYSTEMS FOR STORAGE OCCUPANCIES

School or Organization N.J.P.C.A

Date(s) of attendance 5.16.17 Total Hours Training 8 Cost: \$ 0.00

Reason: ☒ License ☒ Certification ☐ Performance Goal ☒ Skill

Describe applicable license/certification/performance goal/skill training will affect?

Review key design components to apply to an approved design for sprinklers in storage occupancies

Employee Signature Robert Hedden

SECTION B: APPROVALS based on appropriateness, cost, scheduling, and training quality.

Supervisor _____ Date _____

Department Head [Signature] Date 3/17/17

Human Resources _____ Date _____

Township Manager _____ Date _____

MONTGOMERY TOWNSHIP

MONTGOMERY TOWNSHIP

Department of Fire Services

Received By _____

Department of Fire Services

Received By _____

Upon approval, Human Resources will return this request for employee retention and registration. If payment is to be made in advance, approve below; otherwise, if reimbursement is to be made to employee (e.g., tuition reimbursement), employee must submit official grade of C or higher, plus original receipts.

SECTION C: PAYMENT (Check (✓) method of payment – either method needs approval signatures below)

☐ Make check payable to employee (for reimbursement) or to training facility: _____ (Name)

☐ Charge Township Credit Card (authorized below)

ITEMIZED FEES FOR PAYMENT:

REGISTRATION \$ _____

COURSE FEE/TUITION \$ _____

BOOKS \$ _____

OTHER: \$ _____

=

TOTAL \$\$ PAYABLE \$ _____

ACCOUNT #: \$ _____

PRICE CHECK \$ _____

AUTH. BY: \$ _____

MGR. APP. \$ _____

DATE PD: _____

AMT.: \$ _____ CK # _____

DESIGN OF SPRINKLER SYSTEMS FOR STORAGE OCCUPANCIES

Instructor: Fire Smarts, LLC

Credit: fire protection

Storage is one of the most challenging fire protection scenarios. This seminar is based on the 2013 edition of NFPA 13 Standard for the Installation of Sprinkler Systems and reviews the key decision points to apply an approved design option for fire sprinkler use with storage applications. This seminar follows the path that an engineer, designer, or AHJ uses when evaluating storage protection. The foundational questions of "What is being stored?"; "How is it stored?" and "How high is it stored?" are reviewed in detail. Once these questions are answered, the various design approaches are considered to determine the best solution for the particular scenario.

Tues, May 16 - The Inn at Lambertville Station, Lambertville

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Resolution Recognizing Local Government Week

MEETING DATE: April 10, 2017

ITEM NUMBER: #12

MEETING/AGENDA: WORK SESSION

ACTION XX

NONE

REASON FOR CONSIDERATION: Operational: XX Policy: Discussion: Information:

INITIATED BY: Kelsey McMeans,
Public Information Coordinator

BOARD LIAISON: Candyce Fluehr Chimera
Chairman, Board of Supervisors



BACKGROUND:

Local Government Week focuses attention on the need for strong, independent, and active local governments as well as recognizing the valuable contributions made by residents serving their communities in public offices.

Montgomery Township is celebrating Local Government Week from April 17, 2017 to April 21, 2017. The event will bring area school children to the Township Building for outside demonstrations of the Fire Department, Public Works Department, and Volunteer Medical Services of Lansdale. The students will also get a tour of the Police Department and learn about Township Administration here in the Township Meeting Room.

The Township would like to recognize Montgomery Elementary and Bridle Path Elementary for taking an active role in learning more about the Township and how students can become further involved residents.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

The staff recommends recognizing our area elementary schools for their commitment to the future of our Township.

MOTION/RESOLUTION:

BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we hereby recognize and honor Local Government Week and area elementary schools, Montgomery Elementary and Bridle Path Elementary, for sponsoring student government programs and for their commitment to developing the leaders of the future.

MOTION: _____

SECOND: _____

ROLL CALL:

| | | | | |
|------------------------|-----|---------|---------|--------|
| Robert J. Birch | Aye | Opposed | Abstain | Absent |
| Michael J. Fox | Aye | Opposed | Abstain | Absent |
| Jeffrey W. McDonnell | Aye | Opposed | Abstain | Absent |
| Richard E. Minisclaco | Aye | Opposed | Abstain | Absent |
| Candyce Fluehr Chimera | Aye | Opposed | Abstain | Absent |

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announce Date of Spring 2017 Curbside Leaf Waste Collection

MEETING DATE: April 10, 2017 ITEM NUMBER: #13

MEETING/AGENDA: ACTION NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Stacy Crandell BOARD LIAISON: Richard E. Miniscalco
Assistant to the Township Manager Board Liaison to EAC

BACKGROUND:

In compliance with DEP regulations, the Township contracts with Republic Services, Inc. DBA BFI Waste Services of PA, LLC to provide curbside leaf and yard waste collection twice a year in the Fall and the Spring from residential properties in the Township. The Spring 2017 curbside leaf and yard waste collection is scheduled for Saturday, April 22, 2017.

In order to participate in the collection, residents must place the collected leaf and yard waste materials in biodegradable paper bags at the curb prior to 7:00AM that day for collection.

In addition to the curbside leaf waste collection on that day, the Township will be conducting their monthly leaf and yard waste drop off collection at William F. Maule Park at Windlestrae (Main Section/Kenas Road) from 8AM to Noon. This drop-off occurs monthly on the third Saturday of every month.

Leaf and yard waste materials collected are disposed of at the Barnside Farm Compost Facility (DEP approved compost facility) via a contract with the Northern Montgomery County Recycling Commission (NMCRC).

This information has been placed on the Township's website, cable channel and distributed by e-news to all registered participants.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None.

PREVIOUS BOARD ACTION: None.

ALTERNATIVES/OPTIONS: None.

BUDGET IMPACT:

This is a budgeted item under the Environmental Fund, which allows for two yearly curbside collections along with a monthly dumpster drop-off.

RECOMMENDATION:

The Board is requested to announce the information regarding the collection program.

MOTION/RESOLUTION:
None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Announce E-Recycling Event- April 29, 2017

MEETING DATE: April 10, 2017 ITEM NUMBER: #14

MEETING/AGENDA: ACTION NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Stacy Crandell BOARD LIAISON: Richard E. Miniscalco
Assistant to the Township Manager Board Liaison to EAC

BACKGROUND:

The Environmental Advisory Committee (EAC) is hosting their second annual e-recycling "Anything with a Plug" event for Township Residents on Saturday, April 29, 2017 from 9AM-12PM in the parking lot of the Township Building. The Township is contracting with e-Force Recycling to hold this event. This event is for Township Residents only (no businesses). There is a charge for certain items that will be collected at this event including:

- \$30 per TV or computer monitor
- \$100 per projection or wooden console TV
- \$10 per dehumidifier, air conditioner, microwave

Attached is E-Recycling Event Flyer with a map of how traffic will flow during the event.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

The Township has budgeted money in the environmental fund for this event, which will cost \$2,500.

RECOMMENDATION:

Township Staff recommends announcing this event to the Township Residents and encouraging them to participate.

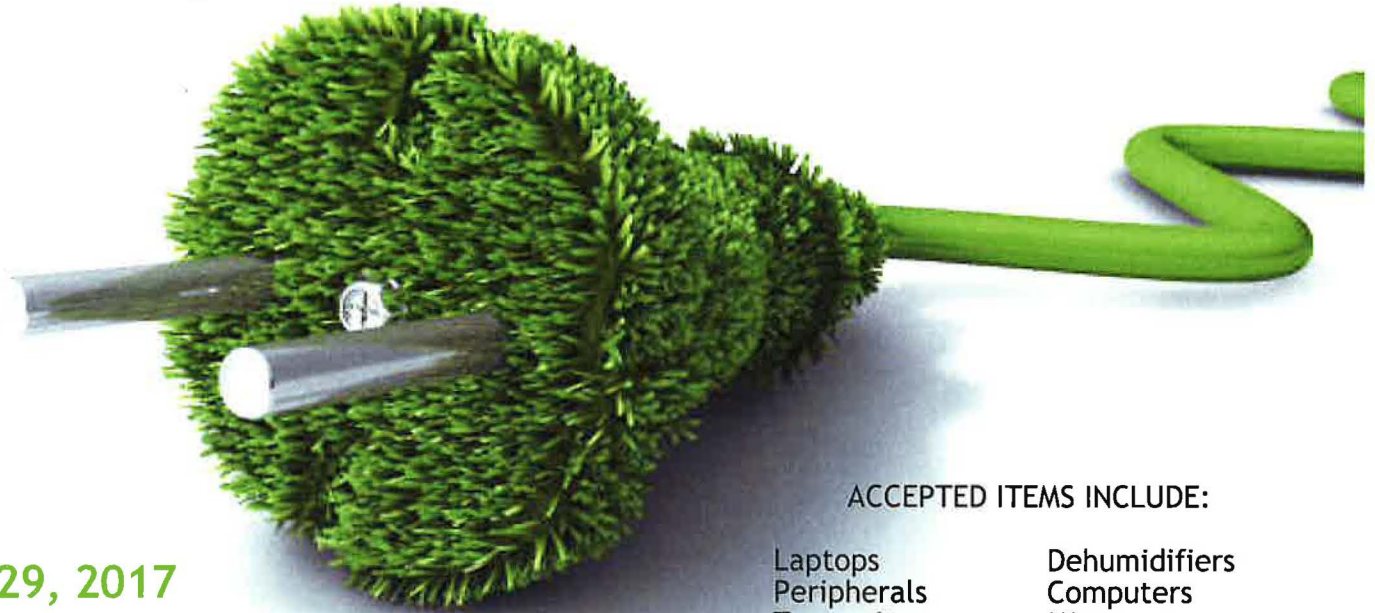
MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Recycling Day

Anything with a Plug™



ACCEPTED ITEMS INCLUDE:

| | |
|-------------|------------------|
| Laptops | Dehumidifiers |
| Peripherals | Computers |
| Typewriters | Mice |
| Telephones | Small Appliances |
| Microwaves | Fax Machines |
| Cameras | Keyboards |
| Cell Phones | Printers |
| Calculators | Air Conditioners |

**\$30 per TV or
computer monitor
\$100 per projection or
wooden console TV
\$10 per dehumidifier,
air conditioner, microwave**

**All Data Media Will Be
Destroyed or Wiped!**



**April 29, 2017
9:00 a.m. to 12:00 p.m.
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936**

Montgomery Township

is proud to offer residents the opportunity
to responsibly recycle obsolete electronics on Saturday,
April 29, 2017.

This service is available to all Township Residents.
Please, no businesses.

Electronics will be recycled by eForce Compliance,
Philadelphia's first Certified Responsible Recycler.

We will accept all electronic devices with a plug, NO
SMOKE DETECTORS or LARGE APPLIANCES
will be accepted.

**Coupon of equal or greater value provided for all
TVs or monitors charged.**



E-Recycling Event- April 29, 2017

9AM-12PM

Montgomery Township **Residents Only!**

Remember to have **cash**
or check (made out to
eForce Recycling) ready
if dropping off the
following:

**Dehumidifier, air
conditioner, microwave-**
\$10

**TV or computer
monitors - \$30**

**Projection or Wood
Console TV- \$100**

**All other electronics are
FREE! [Click here for a
detailed list of accepted
items.](#)**



STAY UP TO SPEED! - Visit www.montgomerytwp.org, Like us on Facebook [MontTwp](#) follow on Twitter [@MontTwp](#), and sign-up for [E-News!](#)

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

April 5, 2017

SUBJECT: Consider Proclamation of Arbor Day for Tree City USA

MEETING DATE: April 10, 2017

ITEM NUMBER: #15

MEETING/AGENDA: WORK SESSION ACTION **XX** CONSENT NONE

REASON FOR CONSIDERATION: Operational: Policy: Discussion: xx Information:

INITIATED BY: Marianne McConnell
Deputy Zoning Officer

BOARD LIAISON: Michael Fox, Liaison
Shade Tree Commission

BACKGROUND:

The Shade Tree Commission sponsors an annual event to celebrate Arbor Day. This year, the Annual Arbor Day Tree Give-Away will be held on Saturday, April 29th, 2017 at the Montgomery Township Community and Recreation Center. Montgomery Township has also been named as a 2016 Tree City USA recipient with a presentation of the award by our State Forester scheduled during the event as well. The Shade Tree Commission would request that the Board of Supervisors begin this celebration with the reading of the attached Arbor Day Proclamation on April 29th.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None

PREVIOUS BOARD ACTION:

The Board adopted a similar resolution on April 11, 2016.

ALTERNATIVES/OPTIONS:

None

BUDGET IMPACT:

\$5,000 has been budgeted for the event.

RECOMMENDATION:

The members of the Shade Tree Commission would like to extend an invitation to the Board of Supervisors to attend this annual event on Saturday, April 29, 2017 to celebrate Arbor Day and read the attached proclamation during the event.

MOTION/RESOLUTION:

Attached

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

Arbor Day Proclamation

Whereas, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our township increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees wherever they are planted, are a source of joy and spiritual renewal,

NOW, THEREFORE, the Board of Supervisors of Montgomery Township, Pennsylvania, do hereby proclaim Saturday, April 29, 2017 as

Arbor Day

in Montgomery Township, and we urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, we urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this the 29th day of April 2017.

MOTION: _____

SECOND: _____

ROLL CALL:

| | | | | |
|-------------------------|-----|---------|---------|--------|
| Robert J. Birch | Aye | Opposed | Abstain | Absent |
| Michael J. Fox | Aye | Opposed | Abstain | Absent |
| Jeffrey W. McDonnell | Aye | Opposed | Abstain | Absent |
| Richard E. Miniscalco | Aye | Opposed | Abstain | Absent |
| Candyece Fluehr Chimera | Aye | Opposed | Abstain | Absent |

xc: Shade Tree Commission, Minute Book, Resolution File, File

ARBOR DAY TREE LIST

Red Maple
Sugar Maple
Alleghany Serviceberry
River Birch
Eastern Redbud
Pagoda Dogwood
Flowering Dogwood
Eastern Red Cedar
Swamp White Oak
White Oak
Red Oak



Arbor Day Tree Giveaway

at the
Montgomery Township
Community & Recreation Center
Saturday, April 29, 2017
9am ~ noon (approx.)

Please visit www.arborday.org to learn more about these trees.
<http://www.arborday.org/trees/treeguide/index.cfm>

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Construction Escrow Release #1 – 985 & 987 Horsham Road - Aspen Mill Properties, LLC - M-16-85 (LDS 612)

MEETING DATE: April 10, 2017

ITEM NUMBER: #16

MEETING/AGENDA: WORK SESSION ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Bruce Shoupe
Director of Planning and Zoning

BOARD LIAISON: Candyce Fluehr Chimera
Chairman

BACKGROUND:

Attached is a construction escrow release requested by Aspen Mill Properties, LLC, for 985 & 987 Horsham Road, as recommended by the Township Engineer. The original amount of the escrow was \$28,101.34, held as a Cash Escrow. This is the first escrow release for this project. The current release is in the amount of \$17,430.00, which would leave a balance of \$10,671.34.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT: None

PREVIOUS BOARD ACTION: None

ALTERNATIVES/OPTIONS:

Approve or not approve the construction escrow release.

BUDGET IMPACT: None.

RECOMMENDATION:

That this construction escrow be released.

MOTION/RESOLUTION:

The Board of Supervisors hereby authorize a construction escrow release in the amount of \$17,430.00, as recommended by the Township Engineer for Aspen Mill Properties, LLC, for 985 & 987 Horsham Road.

MOTION _____

SECOND _____

ROLL CALL:

| | | | | |
|------------------------|-----|---------|---------|--------|
| Robert J. Birch | Aye | Opposed | Abstain | Absent |
| Michael J. Fox | Aye | Opposed | Abstain | Absent |
| Jeffrey W. McDonnell | Aye | Opposed | Abstain | Absent |
| Richard E. Miniscalco | Aye | Opposed | Abstain | Absent |
| Candyce Fluehr Chimera | Aye | Opposed | Abstain | Absent |

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.



GILMORE & ASSOCIATES, INC.

ENGINEERING & CONSULTING SERVICES

VIA EMAIL

April 3, 2017

File No. 2015-01064

Mr. Lawrence Gregan, Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Reference: Financial Security Release 1
Spagnola Minor Subdivision LD/S#612
985 & 987 Horsham Rd - Aspen Mill LLC
Tax Parcel #s 46-00-03931-02-8 & 46-00-03931-05-4
Block 015, Units 077 & 095

Dear Larry:

We have received and reviewed the Request for Escrow Release for the above-referenced project. This letter is to certify that the improvements attached to this letter in the amount of \$17,430.00 have been completed. Please refer to the enclosed escrow calculations and the application for release of funds for your use.

Should you have any further questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

James P. Dougherty, P.E.
Senior Project Manager
Gilmore & Associates, Inc.

JPD/sl

Enclosure: as referenced

cc: Bruce S. Shoupe, Director of Planning and Zoning – Montgomery Township
Marita A. Stoerrle, Development Coordinator – Montgomery Township
Marianne McConnell, Deputy Zoning Officer – Montgomery Township
Jim Case, Aspen Mill, LLC

BUILDING ON A FOUNDATION OF EXCELLENCE

65 E. Butler Avenue | Suite 100 | New Britain, PA 18901
Phone: 215-345-4330 | Fax: 215-345-8606
www.gilmore-assoc.com

RELEASE OF ESCROW FORM

Russell S. Dunlevy, P.E.
Executive Vice President
Gilmore & Associates, Inc.
65 East Butler Avenue, Suite 100
New Britain, PA 18901
215-345-4330

Date: 02/22/2017

Development: Spagnola Minor SD - Lot 1 - LD/S #612

G&A Project #: 2016-03099

Release #: 1

Dear Mr. Dunlevy:

This is an escrow release request in the amount of \$18,451.34. Enclosed is a copy of our escrow spreadsheet with the quantities noted.

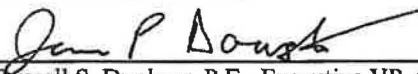
ESCROW RELEASE REQUESTS ARE LIMITED TO ONE PER MONTH.

Mr. Lawrence Gregan
Township Manager
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Date: 04/03/2017

Dear Mr. Gregan:

We have reviewed the developer's request for an escrow release. We therefore, recommend that \$17,430.00 be released. These improvements will be subject to a final observation prior to dedication and again at the end of the maintenance period. Any deficiencies will be required to be corrected by the developer.

 For RSD
Russell S. Dunlevy, P.E., Executive VP, Gilmore & Associates, Inc.

Resolution # _____

WHEREAS, a request for release of escrow was received from Aspen Mill Properties, LLC for Spagnola Minor SD - Lot 1 - LD/S #612, in the amount of \$18,451.34, on the representation that work set forth in the Land Development Agreement to the extent has been completed and; WHEREAS, said request has been reviewed by the Township Engineer who recommends release of \$17,430.00; NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Montgomery Township that we do hereby authorize release of \$17,430.00; in accordance with the developer's request, and the officers of the Township are authorized to take the necessary action to obtain release of said sum.
BE IT FURTHER RESOLVED that Township records indicate that escrow has been deposited via Cash Escrow ESC-16-85 with Montgomery Township in total sum of \$28,101.34 pursuant to a signed Land Development Agreement and that \$0.00 has previously been released from escrow. Therefore, the action of the Board releasing said sum leaves a new balance of \$10,671.34 in escrow.

MOTION BY _____

VOTE: _____

SECOND BY: _____

DATED: _____

RELEASED BY: _____

Department Director

ESCROW STATUS REPORT



Gilmore & Associates, Inc.
Engineering and Consulting Services

SUMMARY OF ESCROW ACCOUNT

RELEASE NO.: 1
RELEASE DATE: 3-Apr-2017

| | | | | | |
|-------------------|----------------------------|---------------------------------------|--------------|--------------------------------------|--------------|
| PROJECT NAME: | Spagnola Minor SD - Lot 1 | TOTAL CONSTRUCTION: | \$25,546.67 | ORIGINAL CONSTRUCTION AMOUNT: | \$ 28,101.34 |
| PROJECT NO.: | 2016-03099 | TOTAL CONSTRUCTION CONTINGENCY (10%): | \$ 2,554.67 | | |
| TOWNSHIP NO.: | LD/S #612 | TOTAL CONSTRUCTION ESCROW POSTED: | \$ 28,101.34 | AMOUNT OF THIS RELEASE: | \$ 17,430.00 |
| PROJECT OWNER: | Aspen Mill Properties, LLC | | | | |
| MUNICIPALITY: | Montgomery Township | TOTAL ENG/INSP/LEGAL (CASH ACCOUNT): | \$ 3,000.00 | PRIOR CONSTRUCTION RELEASED: | \$ - |
| ESCROW AGENT: | Montgomery Township | TOTAL ADMINISTRATION (CASH ACCOUNT): | \$ 2,000.00 | TOTAL CONSTRUCTION RELEASED TO DATE: | \$ 17,430.00 |
| TYPE OF SECURITY: | Cash Escrow ESC-16-85 | | | BALANCE AFTER CURRENT RELEASE: | \$ 10,671.34 |
| AGREEMENT DATE: | 9-Aug-2016 | MAINTENANCE BOND AMOUNT (15%): | \$ 3,832.00 | | |

| ESCROW TABULATION | | | | | CURRENT RELEASE | | RELEASED TO DATE | | AVAILABLE FOR RELEASE | | RELEASE REQ #2 |
|---|----|-----|-------------|-------------|-----------------|-------------|------------------|-------------|-----------------------|-------------|----------------|
| CONSTRUCTION ITEMS | | | | | QUANTITY | AMOUNT | QUANTITY | AMOUNT | QUANTITY | AMOUNT | QUANTITY |
| A. EARTHWORK | | | | | | | | | | | |
| 1. Tire Wash | EA | 1 | \$ 1,000.00 | \$ 1,000.00 | 1.00 | \$ 1,000.00 | 1.00 | \$ 1,000.00 | | \$ - | |
| 2. Compost Filter Sock | LF | 400 | \$ 3.00 | \$ 1,200.00 | 400.00 | \$ 1,200.00 | 400.00 | \$ 1,200.00 | | \$ - | |
| 3. Rock Filter | EA | 2 | \$ 175.00 | \$ 350.00 | 2.00 | \$ 350.00 | 2.00 | \$ 350.00 | | \$ - | |
| 4. Tree Protection Fence | LF | 300 | \$ 1.50 | \$ 450.00 | 300.00 | \$ 450.00 | 300.00 | \$ 450.00 | | \$ - | |
| B. STORMWATER MANAGEMENT | | | | | | | | | | | |
| 1. Roof Drainage System (6" PVC) | LF | 360 | \$ 16.50 | \$ 5,940.00 | 360.00 | \$ 5,940.00 | 360.00 | \$ 5,940.00 | | \$ - | |
| 2. Perforated Pipe (6" PVC) | LF | 60 | \$ 16.50 | \$ 990.00 | 60.00 | \$ 990.00 | 60.00 | \$ 990.00 | | \$ - | |
| 3. Stone Trench (83x2x2) | LS | 1 | \$ 1,500.00 | \$ 1,500.00 | 1.00 | \$ 1,500.00 | 1.00 | \$ 1,500.00 | | \$ - | |
| 4. Drywell (26x30x2.5) | LS | 1 | \$ 5,500.00 | \$ 5,500.00 | 1.00 | \$ 5,500.00 | 1.00 | \$ 5,500.00 | | \$ - | |
| C. SITE | | | | | | | | | | | |
| 1. Driveway (6" - 2A, 2" wearing) | SY | 341 | \$ 15.00 | \$ 5,116.67 | | \$ - | | \$ - | 341.11 | \$ 5,116.67 | |
| 2. Topsoil (Spread on site & remove excess) | LS | 1 | \$ 1,000.00 | \$ 1,000.00 | | \$ - | | \$ - | 1.00 | \$ 1,000.00 | |
| 3. Permanent Seeding | LS | 1 | \$ 1,500.00 | \$ 1,500.00 | | \$ - | | \$ - | 1.00 | \$ 1,500.00 | |
| D. OTHER | | | | | | | | | | | |
| 1. Pins and Monuments | EA | 5 | \$ 100.00 | \$ 500.00 | | \$ - | | \$ - | 5.00 | \$ 500.00 | |
| 2. As-Built Plan (Final Site) | LS | 1 | \$ 500.00 | \$ 500.00 | 1.00 | \$ 500.00 | 1.00 | \$ 500.00 | | \$ - | |
| E. CONTINGENCY | | | | | | | | | | | |
| 1. 10% Contingency | LS | 1 | | \$ 2,554.67 | | \$ - | | \$ - | 1.00 | \$ 2,554.67 | |
| (Released upon certification of completion and receipt of Maintenance Bond) | | | | | | | | | | | |

Aspen Mill Properties.LLC

205 E Mill Road Hatboro PA 19040

215-675-8118 office

215-444-9068 fax

February 22, 2017

Bruce S. Shoupe
Director of Planning and Zoning
Montgomery Township
1001 Stump Road
Montgomeryville, PA 18936

Re; Escrow 985&987 Horsham Roads lot 1&2

Please release the \$18,451.34 from my escrow acct (# LD/S # 614) leaving \$9,650.00 for the driveway work not completed.

Regards

Jim Case mm
Aspen Mill Properties LLC

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
BOARD ACTION SUMMARY

SUBJECT: Consider Payment of Bills

MEETING DATE: April 10, 2017

ITEM NUMBER: #17

MEETING/AGENDA: WORK SESSION

ACTION XX NONE

REASON FOR CONSIDERATION: Operational: XX Information: Discussion: Policy:

INITIATED BY: Lawrence J. Gegan
Township Manager

BOARD LIAISON: Candyce Fluehr Chimera,
Chairman of the Board of Supervisors

BACKGROUND:

Please find attached a list of bills for your review.

ZONING, SUBDIVISION OR LAND DEVELOPMENT IMPACT:

None.

PREVIOUS BOARD ACTION:

None.

ALTERNATIVES/OPTIONS:

None.

BUDGET IMPACT:

None.

RECOMMENDATION:

Approval all bills as presented.

MOTION/RESOLUTION:

None.

DISTRIBUTION: Board of Supervisors, Frank R. Bartle, Esq.

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
|--------------------------|------|-------|-----------|-------------------------------------|-----------|
| Bank 01 UNIVEST CHECKING | | | | | |
| 04/07/2017 | 01 | 15(S) | 00001172 | DETLAN EQUIPMENT, INC. | 0.00 |
| 04/07/2017 | 01 | 16(S) | 00000115 | RIGGINS, INC | 0.00 |
| 03/27/2017 | 01 | 67780 | 00001784 | GOOGLE INC. | 96.00 |
| 03/27/2017 | 01 | 67781 | 00906102 | READY REFRESH | 289.92 |
| 03/27/2017 | 01 | 67782 | 00001394 | STANDARD INSURANCE COMPANY | 7,627.25 |
| 03/27/2017 | 01 | 67783 | 00001984 | TRAFFIC PLANNING AND DESIGN, INC. | 48,135.61 |
| 03/27/2017 | 01 | 67784 | 00000040 | VERIZON | 100.64 |
| 03/27/2017 | 01 | 67785 | 00000040 | VERIZON | 39.19 |
| 03/28/2017 | 01 | 67786 | 03214574 | LEHIGH VALLEY IRON PIGS | 310.00 |
| 03/28/2017 | 01 | 67787 | 00000464 | OZZY'S FAMILY FUN CENTER | 100.00 |
| 04/03/2017 | 01 | 67788 | 00001498 | GFOA - PA | 25.00 |
| 04/07/2017 | 01 | 67789 | MISC | ACCESS SECURITY AGENCY, INC. | 31.85 |
| 04/07/2017 | 01 | 67790 | 00000006 | ACME UNIFORMS FOR INDUSTRY | 218.14 |
| 04/07/2017 | 01 | 67791 | MISC-FIRE | ADAM WEBSTER | 80.00 |
| 04/07/2017 | 01 | 67792 | 100000372 | ADRIANNA CILIBERTO | 128.97 |
| 04/07/2017 | 01 | 67793 | 00000340 | ADVENT SECURITY CORPORATION | 111.00 |
| 04/07/2017 | 01 | 67794 | 100000357 | AJB TOWING & RECOVERY | 260.00 |
| 04/07/2017 | 01 | 67795 | MISC-FIRE | ALEXANDER J DEANGELIS | 15.00 |
| 04/07/2017 | 01 | 67796 | 00000820 | AMPRO | 368.59 |
| 04/07/2017 | 01 | 67797 | 100000367 | AMY ARDUINO | 69.00 |
| 04/07/2017 | 01 | 67798 | MISC-FIRE | ANDREW WEINER | 30.00 |
| 04/07/2017 | 01 | 67799 | MISC-FIRE | ANDREW WEINER | 60.00 |
| 04/07/2017 | 01 | 67800 | 00000031 | AT&T | 129.13 |
| 04/07/2017 | 01 | 67801 | 00002061 | AT&T MOBILITY | 144.91 |
| 04/07/2017 | 01 | 67802 | 00000561 | ATLANTIC TACTICAL | 49.99 |
| 04/07/2017 | 01 | 67803 | 00001997 | AUTOMATIC SYNC TECHNOLOGIES, LLC | 237.16 |
| 04/07/2017 | 01 | 67804 | 00906105 | BATTERIES & BULBS | 29.99 |
| 04/07/2017 | 01 | 67805 | 00902946 | BETTE'S BOUNCES, LLC | 225.00 |
| 04/07/2017 | 01 | 67806 | MISC-FIRE | BILL WIEGMAN | 180.00 |
| 04/07/2017 | 01 | 67807 | MISC | BOB CARSON HOME REMODELING | 167.00 |
| 04/07/2017 | 01 | 67808 | 00000209 | BOUCHER & JAMES, INC. | 2,873.72 |
| 04/07/2017 | 01 | 67809 | MISC-FIRE | BRANDON UZDZIENSKI | 15.00 |
| 04/07/2017 | 01 | 67810 | 00000101 | BRIAN GERRARD | 257.29 |
| 04/07/2017 | 01 | 67811 | 00001108 | BRIDGEPORT TROPHY CO. | 429.12 |
| 04/07/2017 | 01 | 67812 | MISC | BUCKLE | 1,099.05 |
| 04/07/2017 | 01 | 67813 | 00000072 | CANON FINANCIAL SERVICES, INC | 1,569.00 |
| 04/07/2017 | 01 | 67814 | MISC-FIRE | CARL HERR | 15.00 |
| 04/07/2017 | 01 | 67815 | 03214660 | CENTER POINT POND | 180.00 |
| 04/07/2017 | 01 | 67816 | 00001219 | CH WALTZ SONS INC. | 16,247.33 |
| 04/07/2017 | 01 | 67817 | 00000363 | COMCAST | 303.62 |
| 04/07/2017 | 01 | 67818 | 00001937 | CONCOURS AUTOMOTIVE | 971.02 |
| 04/07/2017 | 01 | 67819 | MISC-FIRE | DAVID P BENNETT | 30.00 |
| 04/07/2017 | 01 | 67820 | 00000629 | DAVIDHEISER'S INC. | 979.00 |
| 04/07/2017 | 01 | 67821 | 00001556 | DCED-PA DEPT OF COMMUNITY & | 704.00 |
| 04/07/2017 | 01 | 67822 | 100000073 | DENISE GENESIO | 45.00 |
| 04/07/2017 | 01 | 67823 | 00905026 | DON LEN INC. | 50.00 |
| 04/07/2017 | 01 | 67824 | 100000374 | DRAMA KIDS OF MONTCO, LLC | 690.00 |
| 04/07/2017 | 01 | 67825 | 00001520 | DVIT - DELAWARE VALLEY INSURANCE | 70,127.00 |
| 04/07/2017 | 01 | 67826 | 00000612 | DVMM - DELAWARE VALLEY MUNICIPAL | 347.50 |
| 04/07/2017 | 01 | 67827 | 00000120 | DVWCT - DELAWARE VALLEY WC TRUST | 53,766.00 |
| 04/07/2017 | 01 | 67828 | 00000152 | ECKERT SEAMANS CHERIN & | 18,498.60 |
| 04/07/2017 | 01 | 67829 | MISC | EDWIN COYLE - COYLE RENTALS | 3.15 |
| 04/07/2017 | 01 | 67830 | 00903110 | ESTABLISHED TRAFFIC CONTROL | 540.00 |
| 04/07/2017 | 01 | 67831 | 00001466 | FEDEX OFFICE | 202.00 |
| 04/07/2017 | 01 | 67832 | 00000666 | FLEET MANAGEMENT | 195.00 |
| 04/07/2017 | 01 | 67833 | MISC | FLORA FINE RENTAL | 11.95 |
| 04/07/2017 | 01 | 67834 | 00002052 | FOREMOST PROMOTIONS | 825.47 |
| 04/07/2017 | 01 | 67835 | 00000180 | FRANK CALLAHAN COMPANY, INC. | 129.22 |
| 04/07/2017 | 01 | 67836 | 100000187 | FRED BEANS FORD LINCOLN | 28,439.00 |
| 04/07/2017 | 01 | 67837 | 00001852 | G.L. SAYRE, INC. | 2.07 |
| 04/07/2017 | 01 | 67838 | MISC | GAP INC. #616 | 41.49 |
| 04/07/2017 | 01 | 67839 | 00000193 | GEORGE ALLEN PORTABLE TOILETS, INC. | 621.00 |
| 04/07/2017 | 01 | 67840 | MISC | GILBERT MICHAEL J & LORA J | 1,200.00 |
| 04/07/2017 | 01 | 67841 | MISC-FIRE | GLEN ROETMAN | 15.00 |
| 04/07/2017 | 01 | 67842 | MISC-FIRE | GLEN ROETMAN | 15.00 |
| 04/07/2017 | 01 | 67843 | 00001784 | GOOGLE INC. | 95.05 |
| 04/07/2017 | 01 | 67844 | 00000608 | GOOSE SQUAD L.L.C. | 900.00 |
| 04/07/2017 | 01 | 67845 | 00001709 | GOULDEY WELDING & FABRICATIONS, INC | 225.00 |
| 04/07/2017 | 01 | 67846 | 00000215 | HAVIS, INC. | 1,683.18 |
| 04/07/2017 | 01 | 67847 | 00906083 | HEAD START SPORTS, INC | 300.00 |
| 04/07/2017 | 01 | 67848 | MISC | J.C. PENNEY CO., INC. RENTAL #168-5 | 202.49 |
| 04/07/2017 | 01 | 67849 | 00000256 | JAMES F. MCGOWAN | 2,250.00 |
| 04/07/2017 | 01 | 67850 | 100000366 | JILL LANDIS | 133.00 |
| 04/07/2017 | 01 | 67851 | 100000377 | JOELL ANDERSON | 210.00 |
| 04/07/2017 | 01 | 67852 | MISC-FIRE | JOHN H. MOGENSEN | 45.00 |
| 04/07/2017 | 01 | 67853 | 00000740 | K.J. DOOR SERVICES INC. | 494.50 |
| 04/07/2017 | 01 | 67854 | 00000620 | KAFMO - KEYSTONE ATHLETIC | 55.00 |
| 04/07/2017 | 01 | 67855 | 100000379 | KATHLEEN REGAN | 45.00 |
| 04/07/2017 | 01 | 67856 | 00000264 | KENCO HYDRAULICS, INC. | 294.84 |

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| 04/07/2017 | 01 | 67857 | 00001282 | KENNETH AMEY | 85.00 |
| 04/07/2017 | 01 | 67858 | 03214591 | KIMBALL MIDWEST | 345.68 |
| 04/07/2017 | 01 | 67859 | 100000363 | LAW OFFICES OF ROBERT ADSHEAD, LLC | 349.00 |
| 04/07/2017 | 01 | 67860 | 00000738 | LENNI ELECTRIC CORP | 1,058.00 |
| 04/07/2017 | 01 | 67861 | 00000313 | LEXISNEXIS | 70.08 |
| 04/07/2017 | 01 | 67862 | MISC | LISA MASUCCI-GRIFFITHS-LA BELLA CAS | 22.23 |
| 04/07/2017 | 01 | 67863 | MISC | LOGICBRUSH STUDIOS, LTD | 95.20 |
| 04/07/2017 | 01 | 67864 | 00001706 | LOWE'S COMPANIES INC. | 33.23 |
| 04/07/2017 | 01 | 67865 | 00000354 | MAD SCIENCE OF WEST NEW JERSEY | 279.00 |
| 04/07/2017 | 01 | 67866 | 00000354 | MAD SCIENCE OF WEST NEW JERSEY | 249.00 |
| 04/07/2017 | 01 | 67867 | 00001065 | MAILLIE LLP | 22,000.00 |
| 04/07/2017 | 01 | 67868 | 00000055 | MARK MANJARDI | 316.25 |
| 04/07/2017 | 01 | 67869 | 00000689 | MARY KAY KELM, ESQUIRE | 562.50 |
| 04/07/2017 | 01 | 67870 | MISC-FIRE | MARY NEWELL | 75.00 |
| 04/07/2017 | 01 | 67871 | MISC | MASSANISOS AUTO SERVICE | 10.00 |
| 04/07/2017 | 01 | 67872 | 00000201 | MASTERTECH AUTO SERVICE, LLC | 1,202.34 |
| 04/07/2017 | 01 | 67873 | MISC-FIRE | MICHAEL D. SHINTON | 30.00 |
| 04/07/2017 | 01 | 67874 | MISC-FIRE | MICHAEL SHEARER | 15.00 |
| 04/07/2017 | 01 | 67875 | 00000268 | MID-ATLANTIC LEEDS | 650.00 |
| 04/07/2017 | 01 | 67876 | MISC-FIRE | MIKE BEAN | 45.00 |
| 04/07/2017 | 01 | 67877 | 00000326 | MONTGOMERY COUNTY | 94.47 |
| 04/07/2017 | 01 | 67878 | 00000540 | MYSTIC PIZZA | 205.50 |
| 04/07/2017 | 01 | 67879 | 100000376 | NICOLE ADELMAN | 69.00 |
| 04/07/2017 | 01 | 67880 | 00000376 | NORTH PENN SCHOOL DISTRICT | 15.00 |
| 04/07/2017 | 01 | 67881 | 00000356 | NORTH WALES WATER AUTHORITY | 20,950.00 |
| 04/07/2017 | 01 | 67882 | 00000356 | NORTH WALES WATER AUTHORITY | 199.24 |
| 04/07/2017 | 01 | 67883 | MISC | NV HOMES | 68.00 |
| 04/07/2017 | 01 | 67884 | MISC | NV HOMES | 68.00 |
| 04/07/2017 | 01 | 67885 | 00001134 | OFFICE DEPOT, INC | 299.71 |
| 04/07/2017 | 01 | 67886 | 100000335 | PAUL FIGUEROA | 175.00 |
| 04/07/2017 | 01 | 67887 | MISC-FIRE | PAUL R. MOGENSEN | 60.00 |
| 04/07/2017 | 01 | 67888 | 00000595 | PENN VALLEY CHEMICAL COMPANY | 639.23 |
| 04/07/2017 | 01 | 67889 | MISC | PERSONAL BEST INC. | 600.71 |
| 04/07/2017 | 01 | 67890 | 00000009 | PETTY CASH | 20.53 |
| 04/07/2017 | 01 | 67891 | 00000009 | PETTY CASH | 208.86 |
| 04/07/2017 | 01 | 67892 | 00000009 | PETTY CASH | 607.65 |
| 04/07/2017 | 01 | 67893 | MISC-FIRE | PHIL STUMP | 15.00 |
| 04/07/2017 | 01 | 67894 | MISC-FIRE | PHIL STUMP | 30.00 |
| 04/07/2017 | 01 | 67895 | 00000446 | PHISCON ENTERPRISES, INC. | 100.00 |
| 04/07/2017 | 01 | 67896 | 00000945 | PIPERSVILLE GARDEN CENTER, INC. | 77.34 |
| 04/07/2017 | 01 | 67897 | 00000409 | POLICE CHIEFS' ASSOCIATION OF | 150.00 |
| 04/07/2017 | 01 | 67898 | 00001055 | PROMO DIRECT | 4,977.70 |
| 04/07/2017 | 01 | 67899 | 100000378 | PUPPETS PIZZAZZ | 150.00 |
| 04/07/2017 | 01 | 67900 | MISC-FIRE | RACHEL GIBSON | 30.00 |
| 04/07/2017 | 01 | 67901 | MISC-FIRE | RACHEL GIBSON | 75.00 |
| 04/07/2017 | 01 | 67902 | MISC-FIRE | RACHEL TROUTMAN | 60.00 |
| 04/07/2017 | 01 | 67903 | MISC | REBECCA FELTON TRUST | 67.36 |
| 04/07/2017 | 01 | 67904 | MISC | REDBOX AUTOMATED RETAIL, LLC | 79.42 |
| 04/07/2017 | 01 | 67905 | 00000228 | REGAL CINEMEDIA CORP | 1,708.00 |
| 04/07/2017 | 01 | 67906 | 00002033 | REPUBLIC SERVICES NO. 320 | 1,069.34 |
| 04/07/2017 | 01 | 67907 | 00001146 | RESERVE ACCOUNT | 1,500.00 |
| 04/07/2017 | 01 | 67908 | 00000117 | RIGGINS INC | 3,158.02 |
| 04/07/2017 | 01 | 67909 | 100000375 | RL ADAMS HEATING & AIR CONDITIONING | 50.00 |
| 04/07/2017 | 01 | 67910 | MISC-FIRE | RYAN CROUTHAMEL | 15.00 |
| 04/07/2017 | 01 | 67911 | 100000020 | SEPA SHRM | 60.00 |
| 04/07/2017 | 01 | 67912 | 00001030 | SIGNAL CONTROL PRODUCTS, INC. | 390.00 |
| 04/07/2017 | 01 | 67913 | 00001847 | STAPLES CONTRACT & COMMERCIAL, INC. | 389.28 |
| 04/07/2017 | 01 | 67914 | MISC-FIRE | STEVE SPLENDIDO | 15.00 |
| 04/07/2017 | 01 | 67915 | 100000380 | SUSAN SUTTIE | 65.00 |
| 04/07/2017 | 01 | 67916 | 03214649 | THE TODI FOUNDATION | 135.41 |
| 04/07/2017 | 01 | 67917 | MISC-FIRE | TOM HUGUENIN | 15.00 |
| 04/07/2017 | 01 | 67918 | 00001984 | TRAFFIC PLANNING AND DESIGN, INC. | 960.02 |
| 04/07/2017 | 01 | 67919 | MISC-FIRE | TREVOR DALTON | 15.00 |
| 04/07/2017 | 01 | 67920 | 00002031 | TRI-COUNTY ELECTRICAL SUPPLY | 85.00 |
| 04/07/2017 | 01 | 67921 | 00000702 | U.S. BANK | 300.00 |
| 04/07/2017 | 01 | 67922 | 100000373 | UNILINK | 689.00 |
| 04/07/2017 | 01 | 67923 | 00002062 | UNITED ELECTRIC SUPPLY CO., INC. | 125.76 |
| 04/07/2017 | 01 | 67924 | 03214643 | UNWINED & PAINT | 420.00 |
| 04/07/2017 | 01 | 67925 | 00000520 | VALLEY POWER, INC. | 939.39 |
| 04/07/2017 | 01 | 67926 | 00000040 | VERIZON | 124.99 |
| 04/07/2017 | 01 | 67927 | 00000040 | VERIZON | 124.99 |
| 04/07/2017 | 01 | 67928 | 00000040 | VERIZON | 246.29 |
| 04/07/2017 | 01 | 67929 | 00000040 | VERIZON | 139.59 |
| 04/07/2017 | 01 | 67930 | 00000040 | VERIZON | 174.74 |
| 04/07/2017 | 01 | 67931 | MISC-FIRE | VICENT ZIRPOLI | 90.00 |
| 04/07/2017 | 01 | 67932 | MISC-FIRE | VINAY SETTY | 120.00 |
| 04/07/2017 | 01 | 67933 | 00001329 | WELDON AUTO PARTS | 9.96 |
| 04/07/2017 | 01 | 67934 | 03214583 | WESTON FITNESS | 5,946.35 |
| 04/07/2017 | 01 | 67935 | 00000537 | WILLIAM R. PEOPLES | 227.68 |
| 04/07/2017 | 01 | 67936 | 00901749 | YOON K. PARK | 21.00 |

04/07/2017 01:01 PM
User: msanders
DB: Montgomery Twp

CHECK REGISTER FOR MONTGOMERY TOWNSHIP
CHECK DATE FROM 03/27/2017 - 04/10/2017

Page: 3/3

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
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01 TOTALS:

Total of 159 Disbursements:

344,545.04

04/07/2017

Check List
For Check Dates 03/28/2017 to 04/10/2017

Check

| Date | Name | Amount | | |
|-----------------|------------------------|----------------------|----|------------|
| 03/29/2017 | STATE OF PA | State Tax Payment | \$ | 9,258.68 |
| 04/03/2017 | ICMA RC | DROP Plan Payment | \$ | 8,955.22 |
| 04/03/2017 | UNITED STATES TREASURY | 945 Tax Payment | \$ | 6,204.85 |
| 04/06/2017 | BCG 401 | 401 Payment | \$ | 15,551.35 |
| 04/06/2017 | BCG 457 | 457 Payment | \$ | 10,722.99 |
| 04/06/2017 | PA SCDU | Withholding Payment | \$ | 1,406.43 |
| 04/06/2017 | PBA | PBA Payment | \$ | 744.81 |
| 04/06/2017 | UNITED STATES TREASURY | 941 Tax Payment | \$ | 84,230.22 |
| 04/07/2017 | CITY OF PHILADELPHIA | Mar Wage Tax Payment | \$ | 300.34 |
| Total Checks: 9 | | | \$ | 137,374.89 |