



Tax Due Date: March 15, 2017

BUSINESS PRIVILEGE AND MERCANTILE TAX RETURN
CALENDAR YEAR 2017

Tax ID No.: 06802

FEIN No.:

Local Business Name: BLANK FORM

BLANK FORM

Answer All Questions Below:

Check applicable box: Annual Return ☐ Amended Return ☐ New Business ☐ Closing/Final ☐

IMPORTANT INFORMATION:

* Tax return should be accompanied by the appropriate Federal or State tax forms and /or other schedules that substantiate the gross receipts reported within.

* If Federal or State forms are not available by March 15th then an accounting report, that offers an analysis or assessment of the financials that reflect the gross receipts reported within, should be submitted for review along with tax return.

* MAIL TAX RETURN TO: BUSINESS TAX OFFICE, PO BOX 511, MONTGOMERYVILLE, PA 18936

* RETURNED CHECK FEE OF \$25

ANNUAL RETURNS:

What is the nature of your business? _____

Are you claiming a deduction or exemption of gross receipts?

- 1) Taxpayer must be able to substantiate any exemption or exclusion claimed - attach appropriate documentation.
- 2) A taxpayer who believes that their business activities are exempt excluded from the taxation are still required to file a return each year which includes all information requested, including gross receipts, stating clearly the basis for filing a "no tax due" return.
- 3) Please see official tax return instructions for details.

FINAL RETURNS FOR CLOSED BUSINESSES:

- 1) When did the business cease operations in Montgomery Township? _____
- 2) Was this business sold? If so, please provide the name and contact information of new owner.

AMENDED TAX RETURNS:

- ✓ Attach a written explanation for changes.

Affirmation: I hereby certify under penalties provided by law that all statements made herein and/or in any supporting schedule or exhibit are to the best of my knowledge and believe true, correct and complete. If this return is prepared by a person other than the taxpayer, his declaration is based on all the information of which he has knowledge.

Signature, Title: _____

Phone: _____

Date: _____

Email: _____

**Schedule "A" FINAL Tax For the Year Ending
December 31, 2016**

Line No.

1	Total Gross Receipts for 2016			
2	Exempted or Excluded Gross Receipts			
3	Taxable Gross Receipts (Sum of Lines 1 & 2)			
4	Taxable Gross Receipts for Wholesale		multiplied by .0002 =	
5	Taxable Gross Receipts for Retail		multiplied by .0015 =	
6	Taxable Gross Receipts for Service		multiplied by .0015 =	
7	Taxable Gross Receipts for Rental		multiplied by .0015 =	
8	Summary: Total Tax Due (Sum of Lines 4, 5, 6 & 7)			
9	Deduct Pre-paid Estimate Tax payment			
10	Deduct credit balance on account			
11	Balance Due or Credit Owed			
12	<i>Late fees: Apply penalty & interest after 03/15/2017</i>			
13	Penalty (10% of Line 11)			
14	Interest (.01 x Line 11 x number of months late)			
15	Total Tax, Penalty and Interest *			

**Schedule "B" ESTIMATED Tax For the Year
Ending December 31, 2017**

16	Estimated Gross Receipts for Wholesale		multiplied by .0002 =	
17	Estimated Gross Receipts for Retail		multiplied by .0015 =	
18	Estimated Gross Receipts for Service		multiplied by .0015 =	
19	Estimated Gross Receipts for Rental		multiplied by .0015 =	
20	Total Estimated Gross Receipts for 2017		Tax Due Summary =	
21	<i>Late fees: Apply penalty & interest after 03/15/2017</i>			
22	Penalty (10% of Line 20)			
23	Interest (.01 x Line 20 x number of months late)			
24	Total Estimated Tax, Penalty and Interest *			

Schedule "C" NEW Business ONLY

25	Estimated Gross Receipts for Wholesale		multiplied by .0002 =	
26	Estimated Gross Receipts for Retail		multiplied by .0015 =	
27	Estimated Gross Receipts for Service		multiplied by .0015 =	
28	Estimated Gross Receipts for Rental		multiplied by .0015 =	
29	Sum of Lines 25, 26, 27 and 28			
30	<i>If remitted after 60 day grace period, apply late fees:</i>			
31	Penalty (10% of Line 29)			
32	Interest (.01 x Line 29 x number of months late)			
33	Total Estimated Tax, Penalty and Interest *			

SUMMARY OF TAX DUE

34	2017 Business License Fee			\$25
35	Final Business Tax for Calendar Year ended 12/31/2016 (Line of 15)			
36	Estimated Business Tax for Calendar Year ending 12/31/2017 (Line 24)			
37	New Business Estimated Tax for Calendar Year ending 12/31/2017 (Line 33)			
38	TOTAL DUE* (check payable to Montgomery Township) or CREDIT DUE (___ Apply Credit ___ Refund Credit) All refund requests must be made in writing with supporting documentation attached.			

* The Business Tax Administrator reserves the right to make spot checks of returns filed, to make such corrections as appear necessary upon the face of the return, to submit additional billings or request additional information, and to make refunds based on the return without accepting as final any document or payment arising from such cursory examination.