

**Autumn Festival Committee  
Regular Meeting  
May 13<sup>th</sup>, 2015**

Present at the May 13, 2015 Autumn Festival Committee regular meeting were: Mary Alfarano, Sue Dessner, Board of Supervisors Liaison Candyce Chimera, Ruth Hardin, PJ, Recreation Director Brian Forman, and Athletics and Recreation Coordinator Matt Reimel.

**Call to Order**

Mary Alfarano called the meeting to order at 6:48pm.

**Public Comment**

None

**Old Business**

Sue had narrowed the T-Shirt colors down to a few colors and brought in samples. Volunteers will wear Heather Orange and Staff will wear Antique Irish Green. We will you the T-Shirt order from last year and make a few adjustments in sizes. Matt Reimel will email Mary the sizes and Artwork for the T-Shirt.

Brian Forman presented the prices of \$1,000 a minute for the fireworks show.

Candyce stated that we will not be able to do Pumpkin Chunkin. Candyce is still waiting to hear from National Honor Society regarding Face Painting at the event. Candyce will be checking with Applebee's about using their Balloon Artist as well.

There was some wording that we wanted to take out of the Sponsor Form; Matt will take care of that. Matt has been in touch with all of the food vendors and secured two new vendors AAA Catering and Dunkin Donuts. AAA Catering will replace Stadium North. We are still waiting to hear back from other food vendors. Matt will be contacting those who have not turned in food vendor applications before the end of May.

**New Business**

There will be no rain date for the event.

We discussed a possible Rain Date and decided that we will not have one. Matt will be in touch with Rita's Water Ice in Montgomeryville to see if they will set up a stand. We will place their stand near the attractions rather than in the "Food Court". The Committee agreed on giving out Promotional Bags with the Autumn Festival Logo on them. Matt will work on the number we are ordering and get a quote by the next meeting.

Matt will be reaching out to the following Business' to see if they will be a vendor at the event: Indian Buffet, Asian Cuisine, Frozen Cow, Gluten Free Bakery, REV, Costco, BJ's wholesale, Mud Shack.

Matt will also reach out to the local High Schools and Middle Schools for Volunteers for the event. Once confirmed the Committee will make a schedule for the day of. Matt will also contact the ROTC as well.

Matt also presented a possible new layout map for certain vendors and or amusements that everyone agreed on.

Matt will call American Gymnastics and see if they are interested in a demo this year.

### **Other Business**

Day of Planning:

Sue will be at the Amusements.

Mary will be on Vendor Isle for meet and greet, set up and tear down.

Two (TBD) Staff will be with the Food Vendors.

Bob Montgomery will be with the Scarecrow.

The 4 top responsible volunteers will be at the Hay Ride pick up.

### **Adjourn**

The meeting adjourned at 7:25pm.