



Montgomery Township Community Day Planning Committee Meeting Minutes for April 8, 2014

The monthly meeting of the Montgomery Township Community Day Planning Committee was held on April 8, 2014 in the Montgomery Township Municipal Building. The members in attendance included: Mary Alfarano, Sue Dessner, Sue Ann Miller, Ruth Hardin, Janet McCrossen, Andrea Duffy and Bud Walleck. Also in attendance were Stacy Crandell (Assistant to the Township Manager) and Sharon Tucker (Recreation Coordinator).

CALL TO ORDER

Stacy Crandell called the meeting to order at 7:08 p.m. and began with the Pledge of Allegiance.

APPROVAL OF MINUTES

Ruth Hardin made a motion to approve the January 14, 2014 minutes and Mary Alfarano seconded the motion. The minutes were passed as submitted.

PUBLIC COMMENT

None.

OLD BUSINESS

Promotional Items

Sharon Tucker showed samples of the promotional items that we have already received, including magnetic chip clips, reusable shopping bags and cinch sport bags. Sharon also showed the proof of the plastic beer mugs that we will be ordering. The Committee would also like those mugs available at different locations for other attendees to purchase even if they are not visiting the Village Tavern tent.

NEW BUSINESS

Vendor/Sponsor Update

Sharon Tucker reported on the current status. There are 2 sponsors at \$500 total, 10 vendors and 2 food vendors. Sharon Tucker and Stacy Crandell will be going out to visit some local businesses since the weather is getting nicer to spread the word about the event. Sharon asked the Committee members to spread the word as well and if there is anyone that they would like staff to contact let us know.

Village Tavern Update

Stacy Crandell reported that she and Sharon Tucker met with two representatives from the Village Tavern and the meeting went really well. The Village Tavern will have a tent set up and will be serving 14 ounce servings of two kinds of beers, a red wine, a white wine and a pink wine. The Village will also sell our promotional beer mugs and attendees can upgrade their drink for an additional \$2 to get it in our mug. The Village Tavern will coordinate for the event license and having staff to cover the identification checks.

North Penn/National Anthem Group

Sharon Tucker reported that Mr. Klenk from the North Penn High School said he can definitely provide us one or more groups for our Opening Ceremonies. We need to let him know exactly what we are looking for. The Committee agreed that all the groups do a wonderful job. Staff is leaning towards having an a cappella group to sing the national anthem, then a small ensemble to do a few songs and they will be able to quickly move any equipment out of the way to start our other musical entertainment on time.

Volunteer Coordination

Stacy Crandell discussed the importance of having a lot of adult volunteers, especially those that are familiar with the event. Mary Alfarano confirmed that she will be in charge of vendors, Sue Dessner will be in charge of amusements, Sue Ann Miller and Janet McCrossen will handle the food vendors. Mary Alfarano stated that she has discussed handling the scarecrow making area with Bob Montgomery and he may be able to handle that.

Andrea Duffy stated that the North Penn Thespians will be able to do face painting for the event and Sharon Tucker confirmed that the Township can purchase the paint supplies they need.

OTHER BUSINESS

Sue Ann discussed the scavenger hunt that will be available at the Barnes and Noble event as well as the one that kids can do at Community Day.

Sue Ann also requested that we have some large games available such as giant checkers.

ADJOURNMENT

Stacy Crandell adjourned the meeting at 7:54 pm.

The next meeting is scheduled for May 13, 2014 at 7:00 pm at the Township Building.