

**Montgomery Township  
Autumn Festival Committee  
Meeting Minutes for August 14, 2013**

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At 6:52 p.m. Mary Alfarano called the Autumn Festival meeting to order. Mary Alfarano, Sue Dessner and Sharon Tucker were in attendance.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

June 12, 2013 meeting minutes were approved as submitted.

**OLD BUSINESS**

Sponsor/Vendor Update

Sharon Tucker reviewed the current status of vendors and sponsors. There was discussion about some additional vendors to reach out to and Sharon Tucker will be go out to visit those locations.

Layout

Sharon Tucker reported that there are no additional changes to the layout at this point. The Police Department will not be having the State Police horses this year but may try to get them for next year.

Hayride Route

Sharon Tucker reported that the route is confirmed for the grassy area behind the Windlestrae House and looping around to the back of the corn maze. If the weather is an issue the hayride route will go back to the neighborhood across Kenas Road.

Committee Duties – Day of Event

Sharon Tucker reviewed the day of the event need for help. Sue Dessner will not be in attendance that day, Ruth Hardin is working the Laurel House table but will be there early in the morning to help out and Mary Alfarano will be there by 7:00am and available to help with whatever is needed.

Mary Alfarano asked about the size for the McGruff costume and Sharon Tucker will confirm that will Officer Rob Johnson. Mary Alfarano's son is able to dress as McGruff that day and he has an additional volunteer from North Penn Key Club that can escort him around.

Finalize Parade Plans

Sharon Tucker requested that the plans be finalized for the parade timing so we can start to advertise. The Committee was in agreement that trick or treating would take place from 1:00-2:00pm and would be open to children ages 12 and under, followed by the parade at 2:00pm starting at the Windlestrae House and ending at baseball field #3 where everyone will gather for a group picture. Sharon Tucker will be sure the DJ is aware so they have the proper music, they can make announcements. Some discussion took place about whether we would take pictures but a decision was made that it would be easier to advertise that families should bring their own cameras for photo opportunities.

## **NEW BUSINESS**

### Sponsorship Questions

Sharon Tucker requested feedback regarding an interest from Redner's to provide items at cost but a decision was made that there was nothing there we needed for the event. Sharon Tucker will contact them to decline the offer.

### Shirt Order

Sharon Tucker will forward a picture image with the sizing and color print before the shirt order is finalized.

### Lindinger's

The Committee discussed the food options from last year and decided that based on the inventory of what was leftover we would like to request that Lindinger's provide extra chicken tenders, hot roast beef or meatballs, stuffed shells and 4 containers of macaroni salad; no deli trays, potato salad or cole slaw is needed.

### Food Vendor

Sharon Tucker reported that we currently have 4 food vendors but she will be out visiting some additional locations to see if we get some more participation, including a location for coffee in the morning.

### Review Schedule of Events

Sharon Tucker reviewed the current schedule of events and noted that as we get more vendors we will be adding to those.

## **OTHER BUSINESS**

None.

## **ADJOURNMENT**

There being no further business, Mary Alfarano adjourned the meeting at 7:32 p.m.