

**Montgomery Township  
Autumn Festival Committee  
Meeting Minutes for June 12, 2013**

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At 6:49 p.m. Mary Alfarano called the Autumn Festival meeting to order. Mary Alfarano, Sue Dessner, Ruth Hardin, Bob Birch and Sharon Tucker were in attendance.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

April 10, 2013 meeting minutes were approved as submitted.

**OLD BUSINESS**

Schedule of Events

The Committee is interested in having our youth soccer/baseball organizations do demonstrations during the day. Sharon Tucker will contact them to see if there is an interest and if they can get any personalities there for the event, such as the Phanatic or a Union player.

Promotional Items

Sharon Tucker brought samples of the promotional items that we ordered this year. We have 1,500 cinch bags that will be given out at the Administration table and we ordered 250 punch balls that will be placed in bags to give out to the children that are trick or treating.

**NEW BUSINESS**

Sponsor/Vendor Update

The committee is interested in getting a different variety of food vendors for the event. Sharon Tucker will contact a variety of local options that were suggested.

Police Layout

Sharon Tucker reported that the police department will be set up in front of baseball field 3 along the main path. They will use the field for their demonstrations.

Hayride Route

Sharon Tucker reported that Greg Reiff from Public Works is working through an alternative path for the hayride. Staff would like to avoid going out in the neighborhoods

for the hayride this year. The best alternative at this point is to take the ride along the sewer trail behind the Windlestrae House, avoiding the ride over the bridge due to heavy foot traffic. This path will allow us to ride to the corn maze. In the event the area is too muddy, we will go back to the hayride in the neighborhood.

#### Committee Duties-Day of the Event

Sharon Tucker inquired as to what duties the committee members would like to handle the day of the event. The preference is to have those people that have been a part of the event in charge of certain areas so they can coordinate volunteers.

#### Finalize Parade Plans

Sharon Tucker asked that the committee think about the parade plans so we can communicate details to the public and the vendors. PBA may be donating the candy for distribution. The parade will start at the Windlestrae House and proceed to baseball field 3. The DJ will make announcements prior to the start of the parade and will have Halloween music to play during the event. At the end we will be able to take pictures at the field and then the K9 demonstration can begin since there will already be a large crowd at that location.

#### **OTHER BUSINESS**

Sharon Tucker will talk to Officer Johnson to find out the size of the McGruff costume.

Bob Birch will work on getting sponsor money to bring a sports figure out for the event.

#### **ADJOURNMENT**

There being no further business, Mary Alfarano adjourned the meeting at 7:27 p.m.